



2023

TRAINING CALENDAR

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BEST CATEGORIES — AWARDS —



GLOBAL QUALITY
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ICAN Best Performing
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Award 2016



CITN Tax Profession
Recognition Award
2002



ICAN Best Performing
Training Consultant
Award 2015



ICAN Best Performing
Training Consultant
Award 2010



ICAN Best Performing
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Award 2014



Certificate of Accreditation
NCMD



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Award 2009



NITAD Human
Resource Development
Merit Award 2000



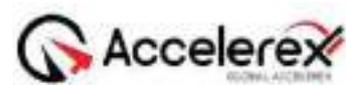
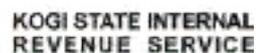
ICAN Best
Training Consultant
Award 2008



ICAN Best Performing
Training Consultant
Award 2011









LANDMARK UNIVERSITY



Phillips Outsourcing



Testimonials



"The course covers significantly all areas I expected to be taught and I feel so fulfilled with what I have been taught".

**Akanmu Ogunwale Musiliu
R.C.C. Nig Ltd. Staff.**



"I enjoyed the training as it was very interactive and mind opening".

**Funmilayo O. Oloniyo
Kwara State Internal
Revenue Service.**



**"The training has been very relevant and the mode of transmission was very satisfactory".
"The facilitator is very captivating and delivers the topic very effectively".**

**Ladepo Edward
Pilgrims Africa Ltd.**



"The training was well planned and presented. Objectives were met, and sufficient knowledge provided".

**Jerry D. Ajavon
Central Bank of Liberia**



This is an experience I would love to go through again

**Uzoh Chukwuma
Chrome Group Ltd.**



"Well packaged topical issues and field experiences as used during session were well articulated".

**Harrison OvieEbuebu
Continental Shipyard Ltd.**



"I really commend the facilitators for the job well done. The training addresses the challenges I'm facing in my organization and I will make it to the next training".

**Kpelai Mfehembra Grace
GIZ Abuja**



"The paper was delivered effectively by the facilitator with appropriate examples. The training was very enlightening. Training objectives and outcomes can be applied to improve my work efficiency".

**Musa Ibrahim Lamuna
Eunisell**



"The course was well prepared and structured to meet my job performance. I will recommend this training for my colleagues".

**SIA Val Davies
Sierra Leone Commercial
Bank Ltd**



"The training has been quite insightful and relevant to the role I am currently handling in my organization".

**Ajele Oluwadurotimi Dare
FSDH Merchant Bank**



"With what I have seen the training imparted on me, I will recommend this kind of training to my company to send more staff here".

**Ekeamaye Godday. A.
Honda Manufacturing Nig.**



"Alpha Partners is worth every penny spent on the training. I will recommend them".

**Olusola Ayeola
Smile Communication**



"I would like to express my deep satisfaction from the take back from the course. The consultant from Alpha Partners Training & Consulting is a guru in financial modeling using Excel".

**Olayemi Daniel
Sahara Group.**



"It is an interactive class where I learnt more from both facilitators and other participants on work and live experiences".

**Ugliu Anthony Adole
Ringardas Nigeria Ltd**



"I am so much impressed on how the entire Alpha Partners Staff handle the trainees with respect and professionalism".

**Ahmad Ali
Victims Support Fund**



"Alpha Partners never cease to exceed my expectation. From organization, to Instructors, to the training materials. It is always World Class. Once you attended the first training course, you start looking for the second".

**Gbolagade Kemi
Bell Nigeria Staff**

Testimonials



Honestly, I really enjoyed the training and the facilitators are well trained. Please keep it up.

Olabode Hammed
Central Business District
Abuja



The training was a tailor made for me and my profession and the delivery was superb.

Ifeoma Adanna



Content and delivery is satisfactory. All points were fully explained and motivating.

kunle Ogunshola



The environment was conducive for learning, the facilitator was well prepared and delivered.

Nnanna Okoye



The training is relevant to my present job functions and addressing real time issues

Benedicta Onyibe Charles



The topic in my own opinion was well delivered and the facilitator was very eloquent, he also drew from experience.

Isaac Stanley



The facilitators are top-notch, they really impacted me with knowledge

Ogbudefe Paul
Super FM



The training was full of practical and illustration

Akinwole Akinwande



The training papers was very good and its delivery was excellent

Ota Uchechi



The delivery of the training papers has given me a broad knowledge of the topic and well delivered in a comprehensive language

John Onaja



The facilitator has in dept gasps of the subject matter and the delivery was fantastic

Oboho Bassey



The training papers was well delivered in clear language and interactive manner

Aniemeke Chinonyerem



The training was rich in knowledge, content delivery was broad and practical. I also enjoyed the interactive part of the class

Ibi Sesuch Solomon
Integrated Diary



The training workshop was totally a complete package and awesome teaching

Raphael. A. Okeh



The training was so interesting and interactive, I will love to do more

Adekeye olulawe
RCCG Camp Ground



A worthwhile experience and would definitely get to do some other courses with you

Nneoma Nto

Testimonials



The Training has been very intensive, interactive & of top quality. It has broadened my knowledge & given me an edge to be able to carry on with my everyday activities to achieve set goals & targets.

Joseph Austin
MANTRAC



"Personally, I believe this workshop is worth it. I have gained a lot as they affect my job performance. Bravo to the coordinators / facilitators"

Dickson Obanye
Heerema Nigeria Ltd.



"The program is generally impressive, educative and illustrative with current practices and experience"

Arobani Raphael Olu
Federal health centre, Oni



"The Alpha Partners team are very friendly, nice and accommodating and the class was very good"

Joseph Paul
Radisson Blu Anchorage Hotel.



The workshop was very satisfactory.

Dr. Nelson O. Magbagbeola
ECOWAS Parliament.



"The team of facilitators are well grounded in the field and I learnt a lot from them".

Olarewaju Philip O.
Arik Air Ltd



"I enjoyed my training, the facilitator and the faculty team did well and I commend that they should continue the good job".

Torough Evelyn Mlumum
Benue Investment & Property Company Ltd



"The training programme is well coordinated with seasoned facilitators and tasty refreshments for the participants".

Blessing Michael
Income Electrix Ltd



"The organizers and the research person are highly experienced. The workshop has impacted more knowledge on me"

Kuje Samuel
National Judicial Council,
Abuja.



"Satisfactory, the venue and the environment are very conducive for learning"

Ogunremi Gabriel
GZI, Ogun State.



"The workshop is relevant to my area of specialization at work and I have been adequately updated"

Musibau Elewide
Cambridge Education Nig..



The facilitators are very wonderful, I pray that God will continue to be with them.

Ozum Chukwuma
Ebonyi State University



"Thank you so much for educating me in continuous auditing and monitoring. I look forward on implementing the learning points".

Buwoza Grace
Central Bank of Uganda



"I have gain a lot here and will recommend Alpha Partners to my friends and colleagues".

Abidon Rita
World Dove Media



"With Alpha Partners, I experienced a quality of team Learning that was exceptional. Adequately and properly planned and inspiring presented with a variety of modern applications".

Charles Okon Dickson
Topfaith Int'l School



"An Amazing Experience. kudos and double thumbs up".

Osuntade Isaac
Babcock University

...and lots more

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S/N	TITLE	1ST BATCH	2ND BATCH	FEE
1	FUNDAMENTALS OF ACCOUNTS RECONCILIATION STRATEGIES	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
2	IFRS PRESENTATION AND DISCLOSURE REQUIREMENTS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
3	IFRS-ADVANCED COURSE	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
4	EXCEL FOR ACCOUNTING AND FINANCE PROFESSIONALS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
5	FINAL ACCOUNTS AND FINANCIAL REPORTING SYSTEMS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
6	PRINCIPLES OF COST ACCOUNTING AND COST REDUCTION STRATEGIES	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
7	PEACHTREE ACCOUNTING SOFTWARE APPLICATION COURSE	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
8	FORENSIC ACCOUNTING AND FRAUD CONTROL COURSE	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
9	BUDGETING AND CORPORATE FINANCIAL MANAGEMENT	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
10	NEW APPROACHES TO CORPORATE AND INDIVIDUAL TAX COMPLIANCE	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
11	CASH, TREASURY AND RISK MANAGEMENT	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
12	STRATEGIC FINANCIAL AND ACCOUNTING SKILLS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
13	EXCELLENCE IN NON-CURRENT (FIXED) ASSET MANAGEMENT AND ACCOUNTING	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
14	STRATEGIC PLANNING, MANAGEMENT CONTROL AND EFFECTIVE BUDGETING	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
15	EFFECTIVE ADMINISTRATION OF SALARY AND PAYROLL	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
16	FINANCIAL ANALYSIS AND REPORTING USING IFRS	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
17	ACCOUNTS PAYABLE: FROM ACCOUNTING TO MANAGEMENT	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
18	BUDGETING, FORECASTING AND THE PLANNING PROCESS	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
19	BASIC ACCOUNTING, BOOKKEEPING AND MANAGING CASH	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
20	CASH MANAGEMENT: CONTROL, RECONCILIATION AND RISK STRATEGIES	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
21	ADVANCED BUDGETING, PERFORMANCE MANAGEMENT AND COST CONTROL STRATEGIES	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
22	ADVANCED TREASURY MANAGEMENT STRATEGIES	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
23	INVENTORY ACCOUNTING AND COSTING TECHNIQUES	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
24	BEST PRACTICE IN ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
25	QUICKBOOKS ACCOUNTS AND PAYROLL MANAGEMENT	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
26	PAYROLL MANAGEMENT AND EFFECTIVE PAYROLL CONTROLS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
27	FOREIGN EXCHANGE TRADING TECHNIQUES AND UPDATES COURSE	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
28	CASH FLOW AND TREASURY MANAGEMENT	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
29	FEASIBILITY STUDIES - PREPARATION, ANALYSIS AND EVALUATION COURSE	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
30	COST MANAGEMENT: STRATEGIES FOR BUSINESS DECISIONS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
31	DEVELOPING, ANALYZING AND MANAGING PAYROLL BENCHMARKS AND METRICS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
32	BUDGET PREPARATION, ALLOCATION AND COST CONTROL	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
33	ADVANCED FINANCIAL MANAGEMENT PLANNING, IMPLEMENTATION, REPORTING AND ANALYSIS FOR CORPORATE ORGANIZATIONS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
34	BEST PRACTICE IN FINANCIAL ACCOUNTING, REPORTING AND BUSINESS SUPPORT FOR ACCOUNTANTS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
35	ADVANCED MANAGEMENT ACCOUNTING COURSE	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
36	FINANCE AND ACCOUNTS FOR NON-FINANCIAL PROFESSIONALS TRAINING	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
37	BOOKKEEPING AND BASIC ACCOUNTING FOR NON-ACCOUNTANTS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
38	IFRS ACCOUNTING FOR INCOME TAXES- IAS 12	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
39	ACCOUNTS RECONCILIATION STRATEGIES AND MANAGEMENT OF SUSPENSE ACCOUNTS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
40	PUBLIC FINANCE MANAGEMENT COURSE	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
41	FINANCIAL MANAGEMENT FOR PROJECTS AND CONTRACTS TRAINING	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
42	MANAGING CASH AND ACCOUNTS PAYABLE	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
43	ADVANCED PAYROLL MANAGEMENT AND ADMINISTRATION WORKSHOP	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
44	BUDGET PREPARATION SKILLS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
45	MANAGING AND ORGANIZING ACCOUNTS RECEIVABLE	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
46	XERO PROJECTS AND JOB COSTING COMPLETE TRAINING	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
47	MASTERING TAX ADMINISTRATION COURSE	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
48	BEST PRACTICE IN PAYROLL ACCOUNTING AND RECONCILIATION	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
49	THE COMPLETE COURSE ON PAYROLL MANAGEMENT	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
50	MANAGING RECEIVABLES - CREDIT MONITORING AND CONTROL	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
51	THE EFFECTIVE FINANCIAL CONTROLLER - MANAGING FINANCIAL FUNCTIONS AND IMPROVEMENT OPPORTUNITIES	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
52	ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
53	TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS)	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
54	APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
55	MASTERING QUICKBOOKS ACCOUNTING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
56	ADVANCED APPLICATION OF IFRS ELEMENTS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
57	FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
58	ACCOUNTING, DECISION MAKING, AND FINANCIAL COMMUNICATION	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
59	ADVANCED FINANCIAL ACCOUNTING WORKSHOP	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
60	ADVANCED GRANTS ETHICS MONITORING AND ADMINISTRATION	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
61	NEXT GENERATION EXCEL-ADVANCED BUSINESS AND FINANCIAL REPORTING TRAINING	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
62	DEBTOR AND WORKING CAPITAL MANAGEMENT COURSE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
63	IFRS APPLICATIONS FOR CORPORATE ORGANIZATIONS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
64	INTENSIVE PEACHTREE ACCOUNTING COURSE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
65	EFFECTIVE TAX AUDIT COURSE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
66	FUNDAMENTALS OF FINANCE AND ACCOUNTING	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
67	RECONCILIATION OF FINANCIAL TRANSACTIONS	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
68	ADVANCED FINANCIAL STATEMENT ANALYSIS	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
69	SAGE 50 PAYROLL TRAINING	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
70	EFFECTIVE FINANCE AND ACCOUNTING OPERATIONS - BEST PRACTICES FOR ACCOUNTANTS	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
71	ACCOUNTS RECONCILIATION: BEST PRACTICES	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
72	INTERNATIONAL FINANCIAL REPORTING STANDARDS: BEST PRACTICE	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
73	ACCOUNTING AND MANAGEMENT OF ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE FOR HIGHER EFFICIENCY	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
74	EXCEL FOR ACCOUNTANTS COURSE	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
75	PREPARING FINANCIAL STATEMENTS AND THE ANNUAL REPORT	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
76	MONTHLY AND YEAR-END ACCOUNTS RECONCILIATION	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
77	EXCELLENCE IN BANKING PRACTICE FOR ACCOUNTANTS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
78	FINANCIAL ANALYSIS AND FINANCIAL REPORTING SKILLS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
79	IFRS WORKSHOP WITH CURRENT UPDATES	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
80	MANAGING AND ORGANIZING ACCOUNTS PAYABLE	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
81	EXCELLENCE IN FINANCIAL REPORTING AND ACCOUNTING	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
82	XERO SOFTWARE ACCOUNTING AND BOOKKEEPING COURSE	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
83	TAX FRAUD INVESTIGATION COURSE	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
84	BEST PRACTICES IN TREASURY MANAGEMENT	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
85	FINAL ACCOUNTS: FAST CLOSING MONTHLY AND YEAR-END ACCOUNTING	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
86	PAYROLL: PREPARATION, ANALYSIS AND MANAGEMENT	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
87	FINANCIAL PLANNING, BUDGETING AND CONTROL	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
88	BEST PRACTICE IN THE PREPARATION OF FINAL ACCOUNTS AND YEAR END REPORTS	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
89	TAX PLANNING, COMPLIANCE AND INCENTIVES	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
90	BUSINESS FINANCIAL AND ACCOUNTING SKILLS	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
91	BUDGETING, ACCOUNTING AND COST CONTROL	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
92	HOW TO MANAGE THE ACCOUNTS DEPARTMENT OF YOUR ORGANIZATION	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
93	SPREADSHEET SKILLS FOR PLANNING, FORECASTING AND BUDGETING	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
94	MANAGING CREDIT, ACCOUNTS RECEIVABLE AND DEBT RECOVERY	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
95	SAGE 50 ACCOUNTING SOFTWARE TRAINING	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
96	THE EFFECTIVE ACCOUNTANT: SKILLS IMPROVEMENT METHODS	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
97	UNDERSTANDING AND ANALYZING FINANCIAL STATEMENTS AND REPORTS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
98	IFRS MASTERCLASS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
99	MANAGING THE CASH CYCLE: ACCOUNTS RECEIVABLE AND PAYABLE BEST PRACTICES	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
100	ACCOUNTS RECEIVABLES AND CREDIT POLICIES MANAGEMENT	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
101	PREPARATION, PRESENTATION, INTERPRETATION AND ANALYSIS OF FINANCIAL STATEMENTS	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
102	PAYROLL PROCEDURES AND ADMINISTRATION	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
103	EXCELLENCE IN CORPORATE CASH MANAGEMENT	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
104	INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) FOR ACCOUNTANTS	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
105	ADVANCED XERO SOFTWARE BOOKKEEPING	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
106	ADVANCED PAYROLL MANAGEMENT AND ACCOUNTING	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
107	ACCOUNTS RECEIVABLES: PLANNING, ORGANIZING, ACCOUNTING AND ACHIEVING BEST PRACTICE	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
108	BEST PRACTICE IN CASH MANAGEMENT AND ACCOUNTING	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
109	ADVANCED TREASURY AND CASH MANAGEMENT STRATEGIES	13th - 16th June, 2023	12th - 15th Dec, 2023	₦200,000
110	INTERPRETATION AND ANALYSIS OF FINANCIAL STATEMENTS	13th - 16th June, 2023	12th - 15th Dec, 2023	₦200,000
111	MASTERING SAGE 50 ACCOUNTING	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
112	NIGERIAN TAXATION SYSTEMS	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
113	ACCOUNTS RECEIVABLE AND COLLECTION MANAGEMENT	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
114	ADVANCED SKILLS FOR CASH OFFICERS: BEST PRACTICES	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
115	IFRS COMPREHENSIVE WORKSHOP	20th - 23rd June, 2023	19th - 22nd Dec, 2023	₦200,000
116	EXCELLENCE IN SALARIES AND WAGES, PENSION FUNDS AND PERSONAL INCOME TAX ADMINISTRATION	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
117	HOW TO BETTER ORGANIZE, CONTROL AND MANAGE ACCOUNTS PAYABLE	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
118	ACCOUNTING SKILLS IMPROVEMENT COURSE FOR MIDDLE LEVEL MANAGERS AND SUPERVISORS	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
119	ADVANCED PAYROLL MANAGEMENT COURSE	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
120	MANAGING ACCOUNTS RECEIVABLES AND PAYABLES	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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2023 Training Calendar

Internal Audit & Fraud

Click on the course title to view the full course details

All courses available:

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
1	AUDITING THE MANUFACTURING PROCESS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
2	HOW TO ESTABLISH EFFECTIVE INTERNAL CONTROLS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
3	WRITING EFFECTIVE AUDIT REPORTS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
4	AUDITING THE ENTERPRISE RISK MANAGEMENT PROCESS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
5	ADVANCED INTERNAL CONTROL AND FRAUD PREVENTION	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
6	REPORT WRITING AND COMMUNICATION SKILLS FOR AUDITORS	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
7	MODERN INTERNATIONAL STANDARDS OF INTERNAL AUDIT FUNCTION	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
8	EMBEDDING CRITICAL THINKING INTO THE INTERNAL AUDIT PROCESS	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
9	DATA ANALYTICS, CONTINUOUS AUDITING AND AUDIT AUTOMATION	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
10	SUCCESSFUL STRATEGIES FOR AUDIT MANAGERS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
11	DEVELOPING EFFECTIVE AUDIT WORK PROGRAMS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
12	ADVANCED RISK - BASED AUDITING	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
13	IT AUDITING AND THE INTERNAL AUDITOR	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
14	INTERNAL AUDITING FOR FRAUD	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
15	AUDITING BUSINESS PROCESSES	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
16	EFFECTIVE TECHNIQUES IN AUDITING THE FINANCE, TREASURY AND ACCOUNTING FUNCTIONS	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
17	FRAUD TESTING: INTEGRATING FRAUD DETECTION INTO YOUR AUDIT PROGRAM	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
18	FRAUD AUDITING FOR INTERNAL AUDITORS	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
19	DEVELOPING EFFECTIVE CONTINUOUS AUDITS	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
20	IMPLEMENTING A FRAUD AWARENESS PROGRAM	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
21	PROJECT MANAGEMENT SKILLS FOR INTERNAL AUDITORS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
22	CONCEPT OF IT AUDITING	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
23	ESSENTIALS OF INTERNAL AUDIT TRAINING	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
24	DEVELOPING RESULTS-DRIVEN AUDIT WORK PROGRAMS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
25	INTERVIEWING SKILLS FOR INTERNAL AUDITORS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
26	EFFECTIVE REPORT WRITING FOR INTERNAL AUDITORS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
27	AUDITING PROJECTS, PROJECT MANAGEMENT AND PROJECT RISK COURSE	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
28	DEVELOPING, IMPROVING AND MONITORING CORPORATE AUDIT FUNCTION FOR RESULT	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
29	CREATIVE PROBLEM-SOLVING TECHNIQUES FOR INTERNAL AUDITORS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
30	AUDIT EVIDENCE AND WORK PAPERS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
31	FINANCIAL AUDITING FOR INTERNAL AUDITORS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
32	FRAUD DETECTION AND INVESTIGATION FOR INTERNAL AUDITORS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
33	HOW TO RUN AND DELIVER SUCCESSFUL AND TIMELY AUDITS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
34	HOW TO CONDUCT A SUCCESSFUL INTERNAL AUDIT	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
35	DEVELOPING, IMPROVING AND MONITORING THE INTERNAL AUDIT FUNCTION	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
36	COSO BASED INTERNAL AUDITING FOR RESULTS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
37	ENTERPRISE RISK MANAGEMENT STRATEGIES	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
38	MODERN INTERNAL AUDITING	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
39	MAKING YOUR AUDIT REPORTS PROFESSIONAL	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
40	ADVANCED STRATEGIC INTERNAL AUDITING	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
41	FORENSIC ACCOUNTING AND AUDITING COURSE	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
42	INTERNAL CONTROL DOCUMENTATION, EVALUATION AND REVIEW FOR INTERNAL AUDITORS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
43	INTERNAL AUDIT AND RISK ASSURANCE COURSE	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
44	FINANCIAL STATEMENT FRAUD ANALYSIS AND FORENSIC ACCOUNTING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
45	FINANCIAL FRAUD INVESTIGATORS COURSE	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
46	ADVANCED FRAUD AUDITING FOR INTERNAL AUDITORS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
47	VALUE FOR MONEY AUDIT: PROJECT AUDITS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
48	INTERNAL CONTROL AND FRAUD AWARENESS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
49	INTRODUCTION TO IT AUDITING AND IT FRAUD DETECTION	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
50	OPERATIONAL AUDITING: INFLUENCING POSITIVE CHANGE	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
51	INTERNAL CONTROL PRINCIPLES AND PRACTICE	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
52	INTERNAL AUDIT WORKING PAPERS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
53	AUDIT SENIOR MANAGERS COURSE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
54	AUDIT SKILLS WORKSHOP FOR INTERNAL AUDITORS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
55	FUNDAMENTALS OF INTERNAL AUDITING AND AUDIT REPORT	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
56	AUDITING IT OUTSOURCED ENVIRONMENTS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
57	RAISING THE BAR OF INTERNAL AUDIT	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
58	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULTS	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
59	INTERNAL AUDIT LEADERSHIP MASTERCLASS	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
60	COMPREHENSIVE COURSE ON INTERNAL CONTROL, COMPLIANCE AND RISK MANAGEMENT	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
61	MANAGING THE AUDIT DEPARTMENT OF YOUR ORGANIZATION	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
62	EFFECTIVE INTERNAL AUDITING STRATEGIES AND FRAUD RISK MITIGATION	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
63	ESSENTIALS OF INTERNAL AUDIT	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
64	FRAUD AUDITING FOR AUDITORS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
65	ADVANCED PROFESSIONAL AUDIT SKILLS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
66	FUNDAMENTALS OF CONDUCTING AN INTERNAL FORENSIC INVESTIGATION	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
67	EFFECTIVE AUDITING AND INSPECTION SKILLS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
68	INTERNAL AUDITING OF THE ACCOUNTING AND THE FINANCE FUNCTIONS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
69	AUDITING ORGANIZATIONAL PROCESSES AND PROCEDURES FOR RESULTS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
70	INTERNAL AUDIT REPORT WRITING COURSE	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
71	INTERNAL CONTROL AND FRAUD PREVENTION	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
72	EXCELLENCE IN INTERNAL AUDITING	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
73	RISK REDUCTION: INTERNAL CONTROLS, POLICIES AND PROCEDURES	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
74	RISK ASSESSMENTS AFTER COVID-19	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
75	FRAUD INVESTIGATION TOOLS AND TECHNIQUES	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
76	AUDITING TECHNIQUES FOR LEAD AUDITORS	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
77	INTERNAL AUDIT INVESTIGATION, PROCEDURES AND PROCESSES	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
78	INTERNAL AUDIT PLANNING AND MANAGEMENT	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
79	EXCELLENCE IN INTERNAL AUDIT REPORT WRITING	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
80	MANAGING FRAUD IN A DIGITIZED WORLD	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
81	RISK-BASED INTERNAL AUDITING TECHNIQUES	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
82	INTERNAL AUDITORS ROLE IN PREVENTING FRAUD	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
83	CONDUCTING AN INTERNAL FRAUD INVESTIGATION	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
84	INTERVIEWING TECHNIQUES FOR EFFECTIVE AUDITS	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
85	MODERNIZING AND UPGRADING THE INTERNAL AUDIT FUNCTION	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
86	AUDIT PLANNING AND MONITORING: BEST PRACTICE	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
87	FRAUD RISK MANAGEMENT TECHNIQUES FOR INTERNAL AUDITORS	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
88	DEVELOPING AUDIT PROCESSES AND PROCEDURES	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
89	AUDITING OF PROJECTS AND CONTRACTS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
90	FINANCIAL AUDITING USING IFRS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
91	ADVANCED AUDITING TECHNIQUES FOR INTERNAL AUDITORS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
92	FRAUD RISK AFTER COVID-19	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
93	INTERNAL CONTROLS POLICIES AND PROCEDURES	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
94	INTERNAL AUDIT REPORTS - COMMUNICATING ASSURANCE RESULTS	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
95	INTERNAL CONTROLS: GUIDELINES, CONCEPTS AND IMPLEMENTATION	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
96	FINANCIAL STATEMENT FRAUD DETECTION FOR INTERNAL AUDITORS	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
97	EFFECTIVE CONTINUOUS AUDITING AND MONITORING	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
98	APPROACHES TO FINANCIAL AUDITING	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
99	FRAUD DETECTION, PREVENTION AND CONTROL	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
100	FUNDAMENTALS OF INTERNAL AUDITING	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
101	FRAUD AND FORENSIC AUDITING	13th - 16th June, 2023	12th - 15th Dec, 2023	₦200,000
102	PERFORMING AN EFFECTIVE INTERNAL AUDIT QUALITY ASSESSMENT	13th - 16th June, 2023	12th - 15th Dec, 2023	₦200,000
103	THE EFFECTIVE AUDITOR: SKILLS IMPROVEMENT COURSE	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
104	REPORT WRITING FOR THE INTERNAL AUDITOR	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
105	BEST PRACTICE IN INTERNAL AUDITING	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
106	MASTERING INTERNAL CONTROLS AND FRAUD PREVENTION	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
107	INTERNAL AUDIT AND COMPLIANCE STANDARDS FOR AUDITORS	20th - 23rd June, 2023	19th - 22nd Dec, 2023	₦200,000
108	CORPORATE AUDITORS EFFICIENCY COURSE	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
109	INTERNAL AUDIT BEST PRACTICES AND PRINCIPLES	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
110	INTERNAL AUDIT TECHNIQUES, CHALLENGES AND SOLUTIONS	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
111	AUDITING FOR CONTRACTS AND PROCUREMENT	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
112	FRAUD RISK AND THE INTERNAL AUDITOR	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000

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- ✓ Classroom
- ✓ Online
- ✓ In-house

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1	STOCK TAKING, VALUATION AND STOCK RECORDING	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
2	WAREHOUSING AND INVENTORY MANAGEMENT COURSE	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
3	STORAGE AND HANDLING OF TOXIC CHEMICALS AND HAZARDOUS MATERIALS	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
4	WAREHOUSE OPERATIONS AND MANAGEMENT	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
5	PROCUREMENT MANAGEMENT BEST PRACTICE	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
6	THE COMPLETE COURSE ON PURCHASING MANAGEMENT	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
7	ADVANCED FORECASTING AND INVENTORY MANAGEMENT	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
8	STORES MANAGEMENT AND PURCHASING PROCEDURES	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
9	SUPPLY CHAIN RISK MANAGEMENT WORKSHOP	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
10	ADVANCED PROCUREMENT SKILLS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
11	STORES PROCEDURES, REGULATIONS AND PRACTICES	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
12	GLOBAL SUPPLY CHAIN MANAGEMENT: BEST PRACTICES IN IMPORT AND EXPORT OPERATIONS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
13	STOCK TAKING SKILLS AND STOCK VALUATION	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
14	IMPROVING YOUR BUYING SKILLS	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
15	MANAGEMENT SKILLS FOR WAREHOUSE SUPERVISORS	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
16	PROCUREMENT BEST PRACTICES WORKSHOP	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
17	PRINCIPLES OF MATERIAL HANDLING AND STORES MANAGEMENT	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
18	PHYSICAL INVENTORY AND CYCLE COUNTING WORKSHOP	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
19	ADVANCED PURCHASING, LOGISTICS AND STORES MANAGEMENT	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
20	STOCK QUANTIFICATION, VALUATION AND DOCUMENTATION	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
21	PREVENTION OF STOCK DETERIORATION AND OBSOLESCENCE IN THE STORES AND WAREHOUSE	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
22	ADVANCED WAREHOUSE MANAGEMENT	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
23	STRATEGIC PROCUREMENT SKILLS FOR COMPETITIVE ADVANTAGE	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
24	ADVANCED LOGISTICS AND TRANSPORTATION TECHNIQUES IN STOCK ADMINISTRATION	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
25	EFFECTIVE PURCHASING, TENDERING AND SUPPLIER MANAGEMENT	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
26	EFFECTIVE INVENTORY MANAGEMENT TECHNIQUES AND CONTROL	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
27	SECURITY AND SAFETY IN THE STORES DEPARTMENT	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
28	MANAGING PURCHASING AND STORES DEPARTMENT OF YOUR ORGANIZATION	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
29	SHIPPING AND PORT MANAGEMENT COURSE	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
30	MANAGING CHANNELS TO MARKETS THROUGH DISTRIBUTION CHANNELS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
31	MODERN PURCHASING AND CONTRACT MANAGEMENT	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
32	INTEGRATING PURCHASING, LOGISTICS AND INVENTORY WITH SUPPLIES	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
33	STOREKEEPING AND WAREHOUSE MANAGEMENT	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
34	PROJECT MANAGEMENT: ROLE OF THE PROCUREMENT OFFICERS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
35	E-PURCHASING MANAGEMENT AND ADMINISTRATION FOR RESULTS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
36	ADVANCED PURCHASING AND STORES MANAGEMENT	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
37	EXCELLENCE IN WAREHOUSE AND STORES MANAGEMENT	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
38	ADVANCED PURCHASING AND TENDERS MANAGEMENT	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
39	EFFECTIVE STORES ADMINISTRATION AND LOGISTICS MANAGEMENT	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
40	CURRENT ISSUES IN PROCUREMENT AND PURCHASING MANAGEMENT	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
41	WAREHOUSE AND DISTRIBUTION MANAGEMENT	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
42	STRATEGIC PURCHASING AND SUPPLY MANAGEMENT	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
43	MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
44	QUALITY SERVICE OF PROPERTY INVENTORY RECORD KEEPING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
45	NEW TRENDS IN STORES/STOCK MANAGEMENT FOR EFFECTIVENESS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
46	STRATEGIC SOURCING: THE EFFECTIVE APPROACH TO BUYING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
47	MASTERING SUPPLY CHAIN MANAGEMENT	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000
48	PURCHASING AND VENDOR MANAGEMENT SKILLS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
49	EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
50	THE EFFECTIVE BUYER	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
51	SUPPLIER PERFORMANCE: RATINGS, MEASUREMENT AND EVALUATION	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
52	TENDERING, PROCUREMENT AND NEGOTIATION SKILLS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
53	LOGISTICS AND DISTRIBUTION MANAGEMENT	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
54	MASTERING WAREHOUSE MECHANICS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
55	E-PROCUREMENT STRATEGIES COURSE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
56	STRATEGIC COST AND VALUE MANAGEMENT IN THE SUPPLY CHAIN	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
57	TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
58	WAREHOUSE MANAGEMENT BEST PRACTICES	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
59	THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
60	CONDUCTING EFFECTIVE STOCK AND INVENTORY CYCLE COUNTING	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
61	INVENTORY MANAGEMENT TECHNIQUES: PLANNING, REPLENISHMENT AND ACTIVITIES CONTROL	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
62	ACCOUNTING FOR INVENTORY MANAGEMENT COURSE	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
63	EFFECTIVE STOREKEEPING SKILLS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
64	ADVANCED CONTRACTS MANAGEMENT	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
65	COST EFFECTIVE PURCHASING AND PROCUREMENT SKILLS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
66	PURCHASING STRATEGIES, NEGOTIATING AND COST REDUCTION	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
67	MANAGING VENDOR QUALIFICATION, PERFORMANCE AND CONTRACT COMPLIANCE	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦200,000
68	STRATEGIC PURCHASING MANAGEMENT AND NEGOTIATION SKILLS COURSE	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
69	WORLD – CLASS WAREHOUSE AND INVENTORY CONTROL OPERATIONS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
70	E-PROCUREMENT: DEVELOPING, IMPLEMENTING AND MANAGING THE COMPLETE PROCESS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
71	MANAGING THE PROCUREMENT PROCESS	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
72	ENTERPRISE SUPPLY CHAIN MANAGEMENT WORKSHOP	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
73	ADVANCED TENDERING PROCEDURES AND BID EVALUATION	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
74	PROCUREMENT MANAGEMENT PROFESSIONAL	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
75	ESSENTIALS OF WAREHOUSE MANAGEMENT OPERATIONS	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
76	STOCK CONTROL AND INVENTORY MANAGEMENT	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
77	MASTERING MATERIALS MANAGEMENT COURSE	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
78	NEGOTIATING AND MANAGING CONTRACTS	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
79	EFFECTIVE PURCHASING MANAGEMENT	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
80	SUCCESSFULLY PLANNING AND CONTROLLING OF MATERIAL AND INVENTORY	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
81	DYNAMIC SIMULATION OF SUPPLY CHAIN AND LOGISTICS	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
82	ADVANCED PURCHASING MANAGEMENT	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
83	FINANCE FOR PROCUREMENT AND LOGISTICS PROFESSIONALS	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
84	BEST PRACTICE IN PROCUREMENT PROCESSES AND MANAGEMENT	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
85	WAREHOUSE AND INVENTORY BEST PRACTICE	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
86	SOLVING THE PROBLEMS OF THE NON-MOVING STOCK	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
87	INTERNATIONAL PROCUREMENT OPERATIONS TRAINING	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
88	ANALYTICAL METHODS FOR IMPROVED PURCHASING PERFORMANCE	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
89	LOGISTICS AND SUPPLY CHAIN MANAGEMENT TRAINING	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
90	EFFECTIVE PURCHASING AND CONTRACT NEGOTIATION STRATEGIES	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000

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91	UNDERSTANDING THE PROCUREMENT MANAGEMENT PRINCIPLES	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
92	SELECTING, BUYING, INSTALLING AND USING A MODERN WAREHOUSE MANAGEMENT SYSTEM	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦200,000
93	EXCELLENCE IN STORES MANAGEMENT	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
94	FUNDAMENTALS OF PURCHASING	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
95	BEST PRACTICES FOR OPTIMIZING WAREHOUSE SAFETY	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
96	DEVELOPING THE SKILLS OF A SUPPLY CHAIN LEADER	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
97	DEVELOPING PURCHASING POLICIES AND PROCESSES	6th - 9th June, 2023	5th - 8th Dec, 2023	₦200,000
98	ADVANCED STORES AND INVENTORY MANAGEMENT	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
99	STOCK TAKING AND STOCK RECONCILIATION	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
100	PURCHASING PRINCIPLES AND PRACTICES	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
101	PROCUREMENT AND SUPPLY CHAIN MANAGEMENT BEST PRACTICE	13th - 16th June, 2023	12th - 15th Dec, 2023	₦200,000
102	DETECTION AND PREVENTION OF CORRUPTION IN PROCUREMENT	13th - 16th June, 2023	12th - 15th Dec, 2023	₦200,000
103	COMPUTERIZED STORES MANAGEMENT SYSTEMS	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
104	FUNDAMENTALS OF PURCHASING FOR THE NEW BUYER	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
105	ADVANCED STORES AND INVENTORY CONTROL COURSE	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
106	ADVANCED PURCHASING AND COST SAVING TECHNIQUES	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
107	MODERN INVENTORY AND STORES MANAGEMENT	20th - 23rd June, 2023	19th - 22nd Dec, 2023	₦200,000
108	MANAGING AND IMPROVING WAREHOUSE OPERATIONS	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
109	STOCK FRAUD PREVENTION AND CONTROL	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
110	WAREHOUSE, STORES AND STOCK CONTROL MANAGEMENT	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
111	NEGOTIATION STRATEGIES FOR BETTER PURCHASING VALUE	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
112	PURCHASING AND STOCK FRAUD: DETECTION, AVOIDANCE AND CONTROL	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000

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E-mail: info@alphapartnerstrainings.com, alphapartner111@yahoo.com Website: www.alphapartnerstrainings.com



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1	EFFECTIVE OFFICE MANAGEMENT AND ADMINISTRATION SKILLS	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
2	COMPETENCY-BASED SALARY STRUCTURE DESIGN AND DEVELOPMENT	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
3	MANPOWER ORGANIZATION SUCCESSION PLANNING AND TREND ANALYSIS	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
4	TRAIN THE TRAINER – MANAGING VIRTUAL AND PHYSICAL CLASSES	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
5	COMMUNICATION AND INTERPERSONAL SKILLS WORKSHOP	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
6	THE EFFECTIVE HUMAN RESOURCES ADMINISTRATOR	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
7	EMPLOYMENT LAWS AND INDUSTRIAL RELATIONS PRACTICE IN NIGERIA	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
8	INFORMATION COMMUNICATION AND RECORDS MANAGEMENT COURSE	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
9	PUBLIC RELATIONS AND CORPORATE COMMUNICATIONS SKILLS FOR HR MANAGERS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
10	HEALTH AND SAFETY IN THE WORKPLACE	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
11	COMPETENCY BASED PERFORMANCE MANAGEMENT FOR ADMINISTRATORS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
12	EXCELLENCE IN PERFORMANCE AND REWARD MANAGEMENT WORKSHOP	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
13	EFFECTIVE SUCCESSION PLANNING AND DEVELOPMENT	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
14	WORKFLOW, PROCESS AND PRODUCTIVITY OPTIMIZATION	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
15	IMPROVING OPERATION PERFORMANCE AND PRODUCTIVITY	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
16	THE ESSENTIALS OF HUMAN RESOURCES LAWS	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
17	COMPETENCE DEVELOPMENT FOR OFFICE MANAGERS, ADMINISTRATORS AND SECRETARIES	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
18	HR MASTER CLASS ON THE FUTURE CHANGES IN HUMAN RESOURCES	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
19	MANAGEMENT SKILLS FOR ADMINISTRATIVE SUPPORT STAFF	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
20	EMPLOYEES COMPENSATION AND BENEFITS MANAGEMENT	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
21	ESSENTIAL COMPETENCIES FOR SUPERVISORS, OFFICE MANAGERS AND ADMINISTRATORS	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
22	IMPROVING PERFORMANCE USING BALANCED SCORECARD FOR ORGANIZATIONAL GROWTH	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
23	EFFECTIVE REPORT WRITING SKILLS FOR HR AND ADMIN MANAGERS	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000



- ✓ Classroom
- ✓ Online
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24	HUMAN RESOURCES MANAGEMENT MASTER CLASS	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
25	MANAGING EMPLOYEE PERFORMANCE, BEHAVIOUR AND ATTITUDES	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦200,000
26	MANAGING STRESS AND PRESSURE AT WORK	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦200,000
27	DISCIPLINE AND DISCIPLINARY PROCEDURES IN THE WORKPLACE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦200,000
28	PERFORMANCE MANAGEMENT SYSTEM ON BEST PRACTICE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦200,000
29	PROFESSIONAL IMAGE ENHANCEMENT FOR ADMINISTRATION MANAGERS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
30	PERFORMANCE MANAGEMENT: SETTING OBJECTIVES AND CONDUCTING APPRAISALS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
31	MONITORING AND EVALUATION HUMAN RESOURCES DEPARTMENT FOR GROWTH	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
32	DATA ANALYSIS TECHNIQUES, MODELING AND STRATEGIES FOR HR MANAGERS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
33	TRANSFORMATIONAL LEADERSHIP SKILLS FOR HUMAN RESOURCES AND ADMINISTRATIVE PERSONNEL	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
34	ESSENTIAL SKILLS FOR TRAINING AND DEVELOPMENT MANAGER	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
35	MANAGING DIFFICULT STAFF SITUATIONS IN ORGANIZATIONS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
36	HUMAN RESOURCES POLICIES AND PROCEDURES	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
37	MANAGING HUMAN RESOURCES IN THE DIGITAL WORLD	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
38	ESSENTIALS OF HUMAN RESOURCES MANAGEMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
39	INNOVATIONS IN WORKFORCE PLANNING AND ORGANIZATIONAL DEVELOPMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
40	HR ESSENTIALS FOR EFFECTIVE MANAGEMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
41	ELECTRONIC DOCUMENTATION, FILING AND ARCHIVING	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
42	COMPENSATION, BENEFIT ADMINISTRATION AND REWARD MANAGEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
43	OPTIMIZING TIME, WORKFLOW AND PRODUCTIVITY	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
44	ESSENTIAL MANAGEMENT SKILLS FOR ADMIN OFFICERS	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
45	AUTOMATING MODERN OFFICE PRACTICE	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000

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46	MANAGING HUMAN RESOURCES FOR SUSTAINABLE RESULTS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
47	PROFESSIONAL SKILLS FOR ADMINISTRATORS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
48	THE ART OF NEGOTIATING, INFLUENCING, COMMUNICATING AND CONFLICT RESOLUTION	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
49	HUMAN RESOURCES DEVELOPMENT AND PERSONNEL MANAGEMENT	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
50	FOUNDATION SKILLS FOR NEW HUMAN RESOURCE OFFICERS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦200,000
51	ADMINISTRATIVE AND SUPERVISORY ENHANCEMENT DEVELOPMENT WORKSHOP	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦200,000
52	PRE - RETIREMENT PLANNING: LIFE AFTER RETIREMENT	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦200,000
53	ADMINISTRATION AND OFFICE MANAGEMENT: BEST PRACTICES AND TECHNIQUES	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
54	ADVANCED HUMAN RESOURCE MANAGEMENT WORKSHOP	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
55	STRATEGIC HUMAN RESOURCES MANAGEMENT	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦200,000
56	ADVANCED ICT APPLICATION FOR OFFICE MANAGEMENT	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦200,000
57	MANPOWER PLANNING, RESOURCING AND RETENTION	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
58	HOW TO MANAGE THE HUMAN RESOURCE DEPARTMENT OF YOUR ORGANIZATION	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
59	HR ANALYTICS COURSE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
60	EMPLOYEE RELATIONS AND ENGAGEMENT: MOTIVATION, GRIEVANCES, CONFLICT AND DISCIPLINE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	19th - 22nd Dec, 2023	₦200,000
61	ADVANCED SELECTION, INTERVIEWING AND RECRUITMENT SKILLS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
62	HR SKILLS FOR NON-HR PROFESSIONALS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
63	INDUSTRIAL RELATIONS (IR), EMPLOYEE RELATIONS (ER) AND TRADE UNION HARMONY	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
64	RETIREMENT AND EMPLOYEE INVESTMENT PLANNING	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000

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1	ADVANCED OFFICE MANAGEMENT AND ELECTRONIC DOCUMENT MANAGEMENT SYSTEM COURSE	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
2	BUSINESS TRANSFORMATION THROUGH EFFECTIVE LEADERSHIP	17th - 20th Jan, 2023	11th - 14th July, 2023	₦200,000
3	CREATIVE PROBLEM-SOLVING AND DECISION-TAKING SKILLS	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
4	BUSINESS ENGLISH AND EFFECTIVE REPORT WRITING SKILLS	24th - 27th Jan, 2023	18th - 21st July, 2023	₦200,000
5	CORPORATE STRATEGY AND VALUE INNOVATION COURSE	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
6	DEVELOPING MANAGERIAL EXCELLENCE AT WORKPLACE	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦200,000
7	SOLVING PROBLEMS CREATIVELY AND MAKING DECISIONS EFFICIENTLY	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
8	MIDDLE MANAGEMENT DEVELOPMENT PROGRAM	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦200,000
9	BUILDING TEAM EXCELLENCE	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
10	LEADERSHIP, CRITICAL THINKING AND INNOVATION	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦200,000
11	WORK ETHICS, ATTITUDES AND PRODUCTIVITY ENHANCEMENT COURSE	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
12	OFFICE, FILING AND DOCUMENTATION SKILLS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦200,000
13	DEVELOPING YOUR BUSINESS ENGLISH WRITING AND COMMUNICATION SKILLS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
14	OFFICE SECURITY AND ASSET PROTECTION STRATEGIES	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦200,000
15	KEY PERFORMANCE INDICATORS AND OPTIMIZATION	28th Feb - 3rd Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
16	MANAGING REMOTE TEAMS EFFECTIVELY	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
17	REINVENTING LEADERSHIP IN A COVID-19 WORLD	7th - 10th Mar, 2023	5th - 8th Sept, 2023	₦200,000
18	SMART LEADERSHIP: ACHIEVING STRATEGY THROUGH LEADING THE FUNCTION	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦200,000
19	MANAGING EMPLOYEE PERFORMANCE, BEHAVIOUR AND ATTITUDES	14th - 17th Mar, 2023	12th - 15th Sept, 2023	₦200,000
20	LEADERSHIP AND EMOTIONAL INTELLIGENCE	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦200,000
21	ADVANCED BUSINESS MANAGEMENT AND TECHNOLOGY	21st - 24th Mar, 2023	19th - 22nd Sept, 2023	₦200,000
22	PERSONAL SKILLS FOR PROFESSIONAL EXCELLENCE	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦200,000



- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
23	MANAGING AND MOTIVATING TOWARDS EXCELLENCE: SKILLS, COMPETENCIES, TRAITS AND TECHNIQUES	28th - 31st Mar, 2023	3rd - 6th Oct, 2023	₦200,000
24	LEADERSHIP AND CRISIS MANAGEMENT SKILLS COURSE	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦200,000
25	ADVANCED MANAGEMENT PROGRAMME FOR MIDDLE LEVEL MANAGERS AND SUPERVISORS	3rd - 6th Apr, 2023	10th - 13th Oct, 2023	₦200,000
26	NEGOTIATION AND CONFLICT MANAGEMENT IN ORGANIZATIONS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦200,000
27	BUSINESS CONTINUITY AND STRATEGY MANAGEMENT	11th - 14th Apr, 2023	17th - 20th Oct, 2023	₦200,000
28	EFFECTIVE CHANGE MANAGEMENT AND RESULTS	17th - 20th Apr, 2023	17th - 20th Oct, 2023	₦200,000
29	NEXT GENERATION LEADERSHIP	17th - 20th Apr, 2023	24th - 27th Oct, 2023	₦200,000
30	EFFECTIVELY MANAGING AND LEADING PEOPLE	25th - 28th Apr, 2023	24th - 27th Oct, 2023	₦200,000
31	EFFECTIVE BUSINESS RISK MANAGEMENT STRATEGIES FOR CORPORATE ORGANIZATION	25th - 28th Apr, 2023	31st Oct - 3rd Nov, 2023	₦200,000
32	PRIORITY MANAGEMENT: OPTIMISING TIME, WORKFLOW AND PRODUCTIVITY	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
33	STRATEGIC PLANNING AND GOAL SETTING: SETTING BUSINESS GOALS, TARGETS AND DELIVERABLES	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
34	MANAGING AND ADMINISTERING SUPERVISORY FUNCTIONS	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
35	NEGOTIATION SKILLS: ACHIEVING SUCCESSFUL OUTCOMES	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
36	PERSONAL MASTERY AND SELF-LEADERSHIP	16th - 19th May, 2023	7th - 10th Nov, 2023	₦200,000
37	EFFECTIVE CONTRACT MANAGEMENT AND ADMINISTRATION	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
38	BEST PRACTICE IN PENSION ADMINISTRATION	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦200,000
39	MASTERING PEOPLE MANAGEMENT AND TEAM LEADERSHIP	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦200,000
40	NEGOTIATION AND DISPUTE MANAGEMENT STRATEGIES	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
41	MANAGING FRAUD AND CORRUPTION IN THE WORKPLACE	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
42	BUSINESS PROCESS RE-ENGINEERING AND IMPROVEMENT STRATEGIES	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
43	TIME MANAGEMENT, PLANNING, ORGANIZING AND GOAL SETTING	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
44	MASTERING THE ART OF PUBLIC AND PROFESSIONAL SPEAKING	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000



2023 Training Calendar Management & Leadership

Click on the course title to view the full course details

All courses available:

- ✓ Classroom
- ✓ Online
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45	EXECUTIVE LEADERSHIP DEVELOPMENT COURSE	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
46	EFFECTIVE TEAM LEADERS' GUIDE TO TEAMWORK AND TEAM BUILDING	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
47	FUNDAMENTALS OF STRATEGIC PLANNING	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
48	WORK ATTITUDE AND VALUE ENHANCEMENT COURSE	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
49	EVALUATION, MEASURING FOR IMPACT AND RESULT	20th – 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
50	PRACTICAL TOOLS FOR EFFECTIVE LEADERSHIP	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
51	STRATEGIC THINKING AND BUSINESS PLANNING	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
52	EFFECTIVE PENSION FUND GOVERNANCE AND REGULATIONS	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
53	MULTITASKING, PRIORITIES AND DEADLINES MANAGEMENT	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
54	IMPROVING BUSINESS LEADERSHIP THROUGH TECHNOLOGY	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

All classroom courses will hold at Alpha Partners Professional Training Conference Centre, 200, Murtala Mohammed Way (2nd & 3rd Floors) Yaba - Lagos.

Please let us know the courses you would like your employees to attend. For further information on these courses and for in-house training arrangements, please call Chris Onwuasigwe, 08033045484, 09060007799, 09060002299.

E-mail: info@alphapartnerstrainings.com, alphapartner111@yahoo.com Website: www.alphapartnerstrainings.com



S/N	TITLE	1ST BATCH	2ND BATCH	FEE
1	ELECTRICAL EQUIPMENT IN HAZARDOUS ENVIRONMENTS	17th - 20th Jan, 2023	11th - 14th July, 2023	N285,000
2	POWER SYSTEMS PROTECTION-CONTROL AND STABILITY	17th - 20th Jan, 2023	11th - 14th July, 2023	N285,000
3	DISTRIBUTION TRANSFORMERS-OPERATIONS AND MAINTENANCE	17th - 20th Jan, 2023	11th - 14th July, 2023	N285,000
4	HEAVY DUTY DIESEL ENGINE (HDD) OPERATION AND MAINTENANCE	17th - 20th Jan, 2023	11th - 14th July, 2023	N285,000
5	OPERATION, MONITORING AND CONTROL OF ELECTRIC MACHINES AND INDUSTRIAL PROCESSES	24th - 27th Jan, 2023	18th - 21st July, 2023	N285,000
6	PROCESS EQUIPMENT AND PIPING SYSTEMS	24th - 27th Jan, 2023	18th - 21st July, 2023	N285,000
7	GENERATORS: OPERATIONS, MAINTENANCE, CONTROL AND TROUBLESHOOTING	24th - 27th Jan, 2023	18th - 21st July, 2023	N285,000
8	MECHANICAL EQUIPMENT: COMPRESSORS, PUMPS, SEALS, MOTORS AND VARIABLE-SPEED DRIVES	24th - 27th Jan, 2023	18th - 21st July, 2023	N285,000
9	PUMPS AND PUMPING SYSTEMS OPTIMIZATION	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	N285,000
10	ROOT CAUSE FAILURE ANALYSIS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	N285,000
11	ELECTRICAL SAFETY FOR MAINTENANCE STAFF	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	N285,000
12	MAINTENANCE WORK QUALITY CONTROL ASSURANCE	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	N285,000
13	DESIGN, OPERATION AND MAINTENANCE OF POWER CIRCUITRY, ELECTRIC MOTORS AND OTHER ELECTRICALLY ROTATING EQUIPMENT	7th - 10th Feb, 2023	1st - 4th Aug, 2023	N285,000
14	TRANSFORMER OPERATIONAL PRINCIPLES, SELECTION AND TROUBLESHOOTING	7th - 10th Feb, 2023	1st - 4th Aug, 2023	N285,000
15	STRUCTURAL DESIGN, CONDITION ASSESSMENT AND RENOVATION OF BUILDINGS	7th - 10th Feb, 2023	1st - 4th Aug, 2023	N285,000
16	TROUBLESHOOTING MECHANICAL DRIVE SYSTEMS AND ROTATING EQUIPMENT	7th - 10th Feb, 2023	1st - 4th Aug, 2023	N285,000
17	BEST PRACTICE IN GENERATOR MAINTENANCE AND PROTECTION	14th - 17th Feb, 2023	8th - 11th Aug, 2023	N285,000
18	INSTRUMENTATION FOR NON-INSTRUMENTATION ENGINEERS COURSE	14th - 17th Feb, 2023	8th - 11th Aug, 2023	N285,000
19	ELECTRICAL EQUIPMENT AND CONTROL SYSTEMS: TESTING IMPLEMENTATION AND MAINTENANCE OF ELECTRICAL SYSTEMS	14th - 17th Feb, 2023	8th - 11th Aug, 2023	N285,000
20	WRITING AN EFFECTIVE MAINTENANCE PROCEDURE	14th - 17th Feb, 2023	8th - 11th Aug, 2023	N285,000
21	INSTRUMENTATION AND CALIBRATION COURSE	14th - 17th Feb, 2023	8th - 11th Aug, 2023	N285,000
22	ASSET INTEGRITY AND ASSET MAINTENANCE MANAGEMENT COURSE	21st - 24th Feb, 2023	15th - 18th Aug, 2023	N285,000
23	MAINTENANCE STRATEGY DEVELOPMENT AND COST-EFFECTIVE IMPLEMENTATION	21st - 24th Feb, 2023	15th - 18th Aug, 2023	N285,000
24	EARTHING OF UTILITY AND INDUSTRIAL DISTRIBUTION SYSTEM	21st - 24th Feb, 2023	15th - 18th Aug, 2023	N285,000
25	HYDRAULIC SYSTEMS MAINTENANCE AND TROUBLESHOOTING	21st - 24th Feb, 2023	15th - 18th Aug, 2023	N285,000
26	IMPROVING EFFECTIVENESS OF WORKS, SERVICES AND MAINTENANCE DEPARTMENTS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	N285,000
27	ADVANCED ELECTRICAL TROUBLESHOOTING, REPAIRS AND ISOLATIONS TECHNIQUES	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	N285,000
28	ADVANCED GENERATOR MAINTENANCE	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	N285,000
29	ADVANCED POWER DISTRIBUTION ENGINEERING FOR UTILITIES	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	N285,000
30	ELECTRIC POWER DISTRIBUTION SYSTEM FOR INDUSTRIAL PLANTS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	N285,000



S/N	TITLE	1ST BATCH	2ND BATCH	FEE
31	BUILDING AND FACILITIES MAINTENANCE MANAGEMENT	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	N285,000
32	OPERATION, MAINTENANCE AND TROUBLESHOOTING OF PUMPS, COMPRESSORS AND VALVES	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	N285,000
33	ADVANCED AIR CONDITIONING AND REFRIGERATING TECHNOLOGY	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	N285,000
34	HVAC DESIGN, OPERATION, AND MAINTENANCE	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	N285,000
35	ELECTRICAL INSTALLATIONS AND MAINTENANCE	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	N285,000
36	RELIABILITY AND OPERATIONAL PERFORMANCE OF ELECTRIC POWER SYSTEMS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	N285,000
37	BUILDING MANAGEMENT SYSTEM AND EFFECTIVE UTILITY MAINTENANCE PRACTICES	14th - 17th Mar, 2023	5th - 8th Sept, 2023	N285,000
38	DESIGN CRITERIA IN INSTRUMENTATION ENGINEERING COURSE	14th - 17th Mar, 2023	5th - 8th Sept, 2023	N285,000
39	PROJECT PERFORMANCE MEASUREMENT AND MANAGEMENT	14th - 17th Mar, 2023	5th - 8th Sept, 2023	N285,000
40	COST EFFECTIVE STRATEGIES FOR THE MAINTENANCE OF ELECTRICAL POWER SYSTEMS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	N285,000
41	START-UP, COMMISSIONING AND TESTING OF ELECTRICAL SYSTEMS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	N285,000
42	CONSTRUCTION QUALITY CONTROL ON SITE	21st - 24th Mar, 2023	12th - 15th Sept, 2023	N285,000
43	EFFECTIVE CONTRACTOR MANAGEMENT IN MAINTENANCE AND TECHNICAL PROJECTS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	N285,000
44	PUMPS AND PUMP SYSTEMS: SPECIFICATION, INSTALLATION AND OPERATION	21st - 24th Mar, 2023	12th - 15th Sept, 2023	N285,000
45	TRANSFORMERS OPERATION AND MAINTENANCE	21st - 24th Mar, 2023	12th - 15th Sept, 2023	N285,000
46	EXCELLENCE IN PROCESS AND MECHANICAL ENGINEERING ESSENTIALS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	N285,000
47	PROCESS PLANT TROUBLESHOOTING AND ENGINEERING PROBLEM SOLVING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	N285,000
48	ELECTRICAL DISTRIBUTION EQUIPMENT OPERATION AND MAINTENANCE	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	N258,000
49	MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	N285,000
50	PROCESS CONTROL: INSTRUMENTATION, TROUBLESHOOTING AND PROBLEM-SOLVING COURSE	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	N285,000
51	AIR CONDITIONING SYSTEM, DESIGN, SELECTION, OPERATION AND TROUBLESHOOTING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	N285,000
52	MODERN POWER SYSTEM PROTECTIVE RELAYING	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	N285,000
53	INSTALLATION, MAINTENANCE AND PROTECTION OF ELECTRICAL, ELECTRONIC AND ELECTRO MECHANICAL EQUIPMENTS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	N285,000
54	PROJECT SCHEDULING AND PLANNING SKILLS	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	N285,000
55	CORROSION AND CONCRETE PROTECTION	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	N285,000
56	MAINTENANCE MANAGEMENT BEST PRACTICES: SYSTEMS, TOOLS AND TECHNIQUES	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	N285,000
57	THE COMPLETE COURSE ON PROJECT MANAGEMENT	11th - 14th Apr, 2023	10th - 13th Oct, 2023	N285,000
58	EFFECT OF ADDITIVES ON CONCRETE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	N285,000
59	MAINTENANCE OF AIR CONDITIONERS AND REFRIGERATORS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	N285,000
60	PUMPS OPTIMIZATION: PERFORMANCE, RELIABILITY AND EFFICIENCY	11th - 14th Apr, 2023	10th - 13th Oct, 2023	N285,000

S/N	TITLE	1ST BATCH	2ND BATCH	FEE
61	MAINTENANCE MANAGEMENT AND TECHNOLOGY BEST PRACTICES	11th - 14th Apr, 2023	10th - 13th Oct, 2023	N285,000
62	PROBLEM SOLVING AND DECISION-MAKING SKILLS FOR ENGINEERS AND TECHNICAL PROFESSIONALS	17th - 20th Apr, 2023	17th - 20th Oct, 2023	N285,000
63	CONTRACTS AND TENDERS ADMINISTRATION	17th - 20th Apr, 2023	17th - 20th Oct, 2023	N285,000
64	ADVANCED TECHNIQUES IN OFFICE FURNITURE, FITTING AND EQUIPMENT MAINTENANCE AND MANAGEMENT	17th - 20th Apr, 2023	17th - 20th Oct, 2023	N285,000
65	GENERATORS INSTALLATION, SERVICES AND MAINTENANCE	17th - 20th Apr, 2023	17th - 20th Oct, 2023	N285,000
66	MAINTENANCE AND OPERATING OF ROTATING EQUIPMENT	17th - 20th Apr, 2023	17th - 20th Oct, 2023	N285,000
67	ELECTRICAL INSTALLATIONS IN HAZARDOUS AREAS: CLASSIFICATION, SAFE HANDLING, OPERATION AND MAINTENANCE	25th - 28th Apr, 2023	24th - 27th Oct, 2023	N285,000
68	MAINTENANCE ERRORS: UNDERSTANDING, IDENTIFYING AND MANAGING MAINTENANCE ERRORS	25th - 28th Apr, 2023	24th - 27th Oct, 2023	N285,000
69	ADVANCED PUMPS AND VALVE TECHNOLOGY: DESIGN, SELECTION, INSTALLATION, APPLICATION, SIZING, INSPECTION AND MAINTENANCE	25th - 28th Apr, 2023	24th - 27th Oct, 2023	N285,000
70	ELECTRICAL EQUIPMENT AND SAFETY: OPERATION, CONTROL, MAINTENANCE AND TROUBLESHOOTING	25th - 28th Apr, 2023	24th - 27th Oct, 2023	N285,000
71	MAINTENANCE PLANNING, SCHEDULING AND CONTROL	25th - 28th Apr, 2023	24th - 27th Oct, 2023	N285,000
72	ROTATING EQUIPMENT: START-UP, OPERATION, MAINTENANCE AND TROUBLESHOOTING	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	N285,000
73	MAINTENANCE AND OPERATION OF DIESEL FUEL INJECTION PUMPS IN EQUIPMENT	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	N285,000
74	PUMPS, COMPRESSORS AND TURBINES WORKSHOP	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	N285,000
75	MODERN ELECTRIC POWER SYSTEM: DESIGN, MODELLING, ANALYSIS AND PROBLEM SOLVING	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	N285,000
76	DIESEL GENERATOR OPERATION AND MAINTENANCE	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	N285,000
77	MODERN MAINTENANCE TECHNOLOGIES: BEST APPROACHES IN MAINTENANCE	9th - 12th May, 2023	7th - 10th Nov, 2023	N285,000
78	MAINTENANCE MANAGEMENT BEST PRACTICES: SYSTEMS, TOOLS AND TECHNIQUES	9th - 12th May, 2023	7th - 10th Nov, 2023	N285,000
79	FUNDAMENTALS OF PUMPS AND VALVES AND THEIR SELECTION FOR OPTIMAL SYSTEM PERFORMANCE	9th - 12th May, 2023	7th - 10th Nov, 2023	N285,000
80	ELECTRICAL FAULTS: CAUSES, ANALYSIS, DETECTION AND REMEDIES	9th - 12th May, 2023	7th - 10th Nov, 2023	N285,000
81	BEST PRACTICE IN FACILITIES MANAGEMENT	9th - 12th May, 2023	7th - 10th Nov, 2023	N285,000
82	OPERATION, MAINTENANCE AND FAILURE PREVENTION OF PLANT AND BUILDING PIPING SYSTEMS	16th - 19th May, 2023	14th - 17th Nov, 2023	N285,000
83	HEATING, VENTILATION AND AIR-CONDITIONING SYSTEMS (HVAC): MAINTENANCE AND TROUBLESHOOTING	16th - 19th May, 2023	14th - 17th Nov, 2023	N285,000
84	TROUBLESHOOTING AND MAINTENANCE OF ELECTRICAL EQUIPMENT	16th - 19th May, 2023	14th - 17th Nov, 2023	N285,000
85	BOILER CONTROL AND INSTRUMENTATION COURSE	16th - 19th May, 2023	14th - 17th Nov, 2023	N285,000
86	INVESTIGATION, ANALYSIS AND REMEDIATION OF BUILDING FAILURES	16th - 19th May, 2023	14th - 17th Nov, 2023	N285,000
87	PROCESS CONTROL VALVES AND ACTUATORS	23rd - 26th May, 2023	21st - 24th Nov, 2023	N285,000
88	TRANSFORMER TESTING AND MAINTENANCE WORKSHOP	23rd - 26th May, 2023	21st - 24th Nov, 2023	N285,000
89	BUILDING MAINTENANCE: STANDARDS AND BEST PRACTICES	23rd - 26th May, 2023	21st - 24th Nov, 2023	N285,000
90	AIR CONDITIONING SYSTEMS MAINTENANCE AND DIAGNOSTICS	23rd - 26th May, 2023	21st - 24th Nov, 2023	N285,000



S/N	TITLE	1ST BATCH	2ND BATCH	FEE
91	OPTIMIZING EQUIPMENT MAINTENANCE AND REPLACEMENT DECISIONS	23rd - 26th May, 2023	21st - 24th Nov, 2023	N285,000
92	IMPLEMENTING EFFECTIVE PREVENTING AND PREDICTIVE MAINTENANCE PROGRAMMES	30th May - 2nd June, 2023	21st - 24th Nov, 2023	N285,000
93	BEST PRACTICE IN ELECTRICAL SYSTEM GROUNDING AND EARTHING	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	N285,000
94	BEST PRACTICE IN MAINTENANCE MANAGEMENT	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	N285,000
95	CIRCUIT BREAKERS AND SWITCHGEARS INSPECTION	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	N285,000
96	ELECTRICAL ENGINEERING PRACTICES FOR FACILITIES ENGINEER	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	N285,000
97	EARTHING, BONDING, LIGHTNING AND SURGE PROTECTION OF ELECTRICAL SYSTEMS AND EQUIPMENT	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	N285,000
98	FACILITIES MANAGEMENT STRATEGY WORKSHOP	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	N285,000
99	DESIGN OF MODERN ELECTRICAL DISTRIBUTION SYSTEMS	6th - 9th June, 2023	5th - 8th Dec, 2023	N285,000
100	ADVANCED CONSTRUCTION PROJECT MANAGEMENT	6th - 9th June, 2023	5th - 8th Dec, 2023	N285,000
101	PUMPS, VALVES, ACTUATORS, MOTORS AND VARIABLE SPEED DRIVERS: SELECTION, APPLICATIONS, OPERATION, DIAGNOSTIC, TESTING, TROUBLESHOOTING AND MAINTENANCE	6th - 9th June, 2023	5th - 8th Dec, 2023	N285,000
102	RISK BASED MAINTENANCE WORKSHOP	13th - 16th June, 2023	5th - 8th Dec, 2023	N285,000
103	SAFETY PRACTICES FOR PUBLIC BUILDINGS	13th - 16th June, 2023	5th - 8th Dec, 2023	N285,000
104	AIR CONDITIONING EQUIPMENT, SYSTEM REPAIRS AND MAINTENANCE	13th - 16th June, 2023	5th - 8th Dec, 2023	N285,000
105	HYDRAULIC AND PNEUMATIC MAINTENANCE AND TROUBLESHOOTING	13th - 16th June, 2023	12th - 15th Dec, 2023	N285,000
106	VEHICLES MAINTENANCE MANAGEMENT AND INSPECTION	13th - 16th June, 2023	12th - 15th Dec, 2023	N285,000
107	FUNDAMENTALS OF ASSET AND FACILITIES MANAGEMENT	20th - 23rd June, 2023	12th - 15th Dec, 2023	N285,000
108	ADVANCED PUMP AND COMPRESSOR MAINTENANCE	20th - 23rd June, 2023	12th - 15th Dec, 2023	N285,000
109	BEST PRACTICE IN BUILDING OPERATIONS MAINTENANCE AND MANAGEMENT	20th - 23rd June, 2023	12th - 15th Dec, 2023	N285,000
110	CORROSION MANAGEMENT COURSE	20th - 23rd June, 2023	12th - 15th Dec, 2023	N285,000
111	MAINTENANCE CONTRACTING AND OUTSOURCING	20th - 23rd June, 2023	19th - 22nd Dec, 2023	N285,000
112	BEST PRACTICE IN HYDRAULICS, PUMPING AND VALVES SYSTEMS	4th - 7th July, 2023	19th - 22nd Dec, 2023	N285,000
113	TROUBLESHOOTING, MAINTENANCE AND PROTECTION OF AC ELECTRICAL MOTORS AND DRIVES	4th - 7th July, 2023	19th - 22nd Dec, 2023	N285,000
114	DESIGN, OPERATION AND MAINTENANCE OF BUILDING SYSTEMS	4th - 7th July, 2023	19th - 22nd Dec, 2023	N285,000
115	AIR CONDITIONING, INSTALLATION, COMMISSIONING AND MAINTENANCE	4th - 7th July, 2023	19th - 22nd Dec, 2023	N285,000
116	GENERATOR TESTING, INSPECTION AND MAINTENANCE	4th - 7th July, 2023	19th - 22nd Dec, 2023	N285,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
1	OIL AND GAS BUSINESS ENVIRONMENT	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦300,000
2	OIL AND GAS INSURANCE UNDERWRITING AND ADMINISTRATION	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦300,000
3	OIL AND GAS FINANCE MANAGEMENT	24th - 27th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦300,000
4	ADVANCED INTERNAL AUDITING AND QUALITY ASSURANCE IN OIL AND GAS SECTOR	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦300,000
5	OIL AND GAS PROJECT MANAGEMENT, ACCOUNTING AND FINANCIAL MANAGEMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦300,000
6	AN INTRODUCTION TO UPSTREAM PETROLEUM ECONOMICS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦300,000
7	IFRS JOINT VENTURE ACCOUNTING FOR THE OIL AND GAS SECTOR	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦300,000
8	MAINTENANCE PLANNING AND WORK CONTROL IN THE OIL AND GAS	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦300,000
9	ESSENTIAL SKILLS FOR OIL AND GAS MANAGERS AND SUPERVISORS	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦300,000
10	HSE IN EXPLORATION AND PRODUCTION	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦300,000
11	CONTRACTS AND TENDERS FUNDAMENTALS FOR OIL AND GAS INDUSTRY	14th - 17th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦300,000
12	EXEGESIS OF THE 2017 NIGERIAN PETROLEUM POLICY	14th - 17th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦300,000
13	MANAGING UPSTREAM OIL AND GAS ASSETS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦300,000
14	OIL AND GAS ACCOUNTING AND PERFORMANCE MEASUREMENT COURSE	21st - 24th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦300,000
15	INSTRUMENTATION, CONTROLS AND ELECTRICAL SYSTEMS FOR FACILITIES ENGINEERS IN OIL AND GAS SECTORS	21st - 24th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦300,000
16	INTRODUCTION TO PETROLEUM EXPLORATION	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦300,000
17	CONSTITUTIONAL PROVISIONS RELATING TO PETROLEUM (OIL AND GAS) IN NIGERIA	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦300,000
18	SKILLS IMPROVEMENT COURSE FOR INTERNAL AUDITORS IN OIL AND GAS	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦300,000
19	EFFECTIVE FIXED ASSETS ACCOUNTING IN THE OIL AND GAS SECTOR	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦300,000
20	INTERNAL AUDITING STRATEGIES IN THE OIL AND GAS SECTOR	7th - 10th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	₦300,000
21	UPSTREAM OIL AND GAS DEVELOPMENT LIFECYCLE COSTING	7th - 10th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	₦300,000
22	SALES, PURCHASING, MARKETING AND DISTRIBUTION OF OIL AND GAS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦300,000
23	ACCOUNTING AND TAXATION IN OIL AND GAS SECTOR	14th - 17th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦300,000
24	ENVIRONMENTAL AND COMMUNITY RELATIONS MANAGEMENT IN THE OIL AND GAS SECTOR	14th - 17th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦300,000
25	MANAGING BIDS AND TENDERS FROM SUPPLIERS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦300,000
26	PETROLEUM REVENUE GENERATION, TREASURY AND FUNDS MANAGEMENT IN THE OIL AND GAS SECTOR	21st - 24th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦300,000

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
27	MASTERING FINANCE FOR NON-FINANCIAL OIL AND GAS PERSONNEL	21st - 24th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦300,000
28	OIL AND GAS FIELD LIFE CYCLE, FIELD DEVELOPMENT AND PLANNING	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦300,000
29	BUDGETING, COST CONTROL AND FINANCIAL REPORTING IN OIL AND GAS SECTOR	28th - 31st Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦300,000
30	FUNDAMENTALS OF PUMP AND COMPRESSOR SYSTEM FOR OIL AND GAS OPERATION	28th - 31st Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦300,000
31	NEGOTIATION SKILLS FOR THE OIL AND GAS INDUSTRY	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦300,000
32	PROCUREMENT STRATEGIES FOR SUCCESS IN THE OIL AND GAS SECTOR	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦300,000
33	OIL AND GAS INDUSTRY FUNDAMENTALS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦300,000
34	OIL AND GAS EFFECTIVE MAINTENANCE MANAGEMENT	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦300,000
35	OIL AND GAS OPERATIONS AND CURRENT REFORMS IN NIGERIA	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦300,000
36	INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) FOR OIL AND GAS INDUSTRY	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦300,000
37	HUMAN RESOURCES MANAGEMENT FOR OIL AND GAS SECTOR	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦300,000
38	FUNDAMENTALS OF OIL AND GAS ACCOUNTING	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦300,000
39	STOREKEEPING AND WAREHOUSING SKILLS IN THE OIL AND GAS SECTOR	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦300,000
40	UNDERSTANDING ENERGY CONTRACTS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦300,000
41	OIL AND GAS PETROCHEMICAL ACCOUNTING AND PERFORMANCE MEASUREMENT	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦300,000
42	THE OIL AND GAS VALUE CHAIN	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦300,000
43	SECURITY AND SAFETY IN THE OIL AND GAS INDUSTRY	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦300,000
44	PETROLEUM COMPANY PERFORMANCE MANAGEMENT	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦300,000
45	MANAGING LOGISTICS (TRANSPORT, MATERIALS STORAGE AND MATERIALS HANDLING)	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦300,000
46	ESSENTIAL PROJECT MANAGEMENT SKILLS IN OIL AND GAS SECTOR	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦300,000
47	FUNDAMENTALS OF OIL AND GAS PRODUCTION	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦300,000
48	INTRODUCTION TO OIL TRADING AND PRICE RISK MANAGEMENT	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦300,000

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1	BUSINESS LAW ADMINISTRATION COURSE	10th - 13th Jan, 2023	11th - 14th July, 2023	₦285,000
2	NEGOTIATION AND CONFLICT MANAGEMENT IN ORGANIZATIONS	10th - 13th Jan, 2023	11th - 14th July, 2023	₦285,000
3	BEST PRACTICES IN ARBITRATION AND CONFLICTS RESOLUTION	10th - 13th Jan, 2023	11th - 14th July, 2023	₦285,000
4	EMPLOYMENT LAW AND PRACTICE IN NIGERIA	17th - 20th Jan, 2023	18th - 21st July, 2023	₦285,000
5	CORPORATE LEGAL OFFICERS COURSE	17th - 20th Jan, 2023	18th - 21st July, 2023	₦285,000
6	IN-DEPTH COURSE ON ARBITRATION AND MEDIATION	17th - 20th Jan, 2023	18th - 21st July, 2023	₦285,000
7	CONTRACTS MANAGEMENT WORKSHOP	24th - 27th Jan, 2023	25th - 28th July, 2023	₦285,000
8	NON-LEGAL SKILLS FOR IN-HOUSE LAWYERS	24th - 27th Jan, 2023	25th - 28th July, 2023	₦285,000
9	COMMERCIAL CONTRACTS DRAFTING	24th - 27th Jan, 2023	25th - 28th July, 2023	₦285,000
10	LEGAL SECRETARY DUTIES COURSE	31st Jan - 3rd Feb, 2023	1st - 4th Aug, 2023	₦285,000
11	EFFECTIVE DRAFTING OF ENFORCEABLE CONTRACTS CONDITIONS	31st Jan - 3rd Feb, 2023	1st - 4th Aug, 2023	₦285,000
12	EFFECTIVE LEADERSHIP TOOLS FOR LEGAL PRACTITIONERS	31st Jan - 3rd Feb, 2023	1st - 4th Aug, 2023	₦285,000
13	CONTRACT BREACH AND TERMINATION - KEY REMEDIES FOR LITIGATORS	7th - 10th Feb, 2023	8th - 11th Aug, 2023	₦285,000
14	CORPORATE SECRETARIAT PRACTICE: LEGAL AND COMPLIANCE ASPECTS	7th - 10th Feb, 2023	8th - 11th Aug, 2023	₦285,000
15	LAW AND CONTRACTS TERMS AND CONDITIONS	7th - 10th Feb, 2023	8th - 11th Aug, 2023	₦285,000
16	FUNDAMENTALS OF EMPLOYMENT CONTRACTS	14th - 17th Feb, 2023	15th - 18th Aug, 2023	₦285,000
17	BOARD OF DIRECTORS VERSATILITY TRAINING	14th - 17th Feb, 2023	15th - 18th Aug, 2023	₦285,000
18	NIGERIA TAXATION LAWS AND PRACTICE FOR LEGAL OFFICERS	14th - 17th Feb, 2023	15th - 18th Aug, 2023	₦285,000
19	CORPORATE LEGAL ADVISERS CONFERENCE	21st - 24th Feb, 2023	22nd - 25th Aug, 2023	₦285,000
20	FINANCE AND ACCOUNTING FOR LAWYERS	21st - 24th Feb, 2023	22nd - 25th Aug, 2023	₦285,000
21	INTRODUCTION TO DOMESTIC ARBITRATION COURSE	21st - 24th Feb, 2023	22nd - 25th Aug, 2023	₦285,000
22	LEGAL ISSUES ON FRAUD PREVENTION	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦285,000
23	EXCELLENCE IN CONTRACTS ADMINISTRATION	28th Feb - 3rd Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
24	ACCOUNTING FOR LEGAL PRACTITIONERS	28th Feb - 3rd Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
25	PROFESSIONAL SKILLS ACQUISITION AND DEVELOPMENT FOR GOVERNMENT LAWYERS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
26	MANAGING AND LEADING AN EFFECTIVE IN-HOUSE LEGAL DEPARTMENT	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
27	CONSTRUCTION AND INFRASTRUCTURE LAW	7th - 10th Mar, 2023	5th - 8th Sept, 2023	₦285,000
28	ALTERNATIVE DISPUTE RESOLUTION (ADR) MASTERCLASS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
29	LEGAL ASPECTS OF BUSINESS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
30	INFLUENCING, PERSUADING AND NEGOTIATING SKILLS FOR LAWYERS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
31	GRIEVANCE, DISCIPLINE AND DISMISSALS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
32	COMPUTER/ICT MANAGEMENT AND INFORMATION SECURITY FOR LEGAL OFFICERS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
33	ALTERNATIVE DISPUTE RESOLUTION (ADR) IN LABOUR AND INDUSTRIAL RELATIONS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
34	ADMINISTRATION AND OFFICE MANAGEMENT FOR LAWYERS: BEST PRACTICES AND TECHNIQUES	28th - 31st Mar, 2023	12th - 15th Sept, 2023	₦285,000
35	EFFECTIVE CONTRACT ADMINISTRATION CLAIMS MANAGEMENT AND NEGOTIATING WIN-WIN SETTLEMENTS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
36	CORPORATE LEGAL ADVISERS AND COMPANY SECRETARIES COURSE	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
37	BOARD MEMBERS AND CORPORATE DIRECTORS TRAINING	3rd - 6th Apr, 2023	19th - 22nd Sept, 2023	₦285,000
38	ADVANCED LEGAL ADMINISTRATORS COURSE	3rd - 6th Apr, 2023	19th - 22nd Sept, 2023	₦285,000
39	ALTERNATIVE DISPUTE RESOLUTION STRATEGIES	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
40	SERVICE LEVEL AGREEMENTS WORKSHOP	11th - 14th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
41	EMPLOYEE RELATIONS AND THE LAW	11th - 14th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
42	LAW-MAKING AND LEGISLATIVE DRAFTING	11th - 14th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
43	FUNDAMENTALS OF EMPLOYMENT LAWS	17th - 20th Apr, 2023	10th - 13th Oct, 2023	₦285,000
44	CONSTRUCTIONS CONTRACT LAW ESSENTIALS	17th - 20th Apr, 2023	10th - 13th Oct, 2023	₦285,000
45	BUSINESS AND CONTRACT LAW ADMINISTRATION	17th - 20th Apr, 2023	10th - 13th Oct, 2023	₦285,000
46	CONTRACT LAW UPDATES	17th - 20th Apr, 2023	10th - 13th Oct, 2023	₦285,000
47	DIRECTORS' DUTIES, CONFLICTS AND LIABILITIES	25th - 28th Apr, 2023	17th - 20th Oct, 2023	₦285,000
48	UNDERSTANDING THE LAW OF ECONOMIC AND FINANCIAL CRIME MANAGEMENT	25th - 28th Apr, 2023	17th - 20th Oct, 2023	₦285,000
49	LITIGATION DRAFTING: A COMPREHENSIVE GUIDE	25th - 28th Apr, 2023	17th - 20th Oct, 2023	₦285,000
50	MANAGING CONTRACTUAL LIABILITIES EFFECTIVELY	25th - 28th Apr, 2023	17th - 20th Oct, 2023	₦285,000
51	EXCELLENCE IN CORPORATE GOVERNANCE	2nd - 5th May, 2023	24th - 27th Oct, 2023	₦285,000
52	NEGOTIATING, DRAFTING AND UNDERSTANDING CONTRACTS	2nd - 5th May, 2023	24th - 27th Oct, 2023	₦285,000
53	COMPUTER/IT APPRECIATION FOR LEGAL OFFICERS	2nd - 5th May, 2023	24th - 27th Oct, 2023	₦285,000
54	COMPANY LAW AND PRACTICE	2nd - 5th May, 2023	24th - 27th Oct, 2023	₦285,000
55	CORPORATE GOVERNANCE: EFFECTIVENESS AND ACCOUNTABILITY IN THE BOARDROOM	9th - 12th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
56	UNDERSTANDING GOVERNMENT LEGAL SERVICES	9th - 12th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
57	ADVANCED NEGOTIATION AND ADVANCED DEAL MAKING	9th - 12th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
58	AN INTRODUCTION TO TAX FOR PROPERTY LAWYERS	9th - 12th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
59	INTELLECTUAL PROPERTY RIGHTS COURSE	16th - 19th May, 2023	7th - 10th Nov, 2023	₦285,000
60	EFFECTIVE LEGAL WRITING AND DRAFTING COURSE	16th - 19th May, 2023	7th - 10th Nov, 2023	₦285,000



- ✓ Classroom
- ✓ Online
- ✓ In-house

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61	COMMERCIAL AND BUSINESS CONTRACTS	16th - 19th May, 2023	7th - 10th Nov, 2023	₦285,000
62	NIGERIAN LABOUR LAWS AND PRACTICES	16th - 19th May, 2023	7th - 10th Nov, 2023	₦285,000
63	THE EFFECTIVE LEGAL SECRETARY COURSE	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦285,000
64	ANNUAL GENERAL MEETING AND BOARD MEETING MANAGEMENT	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦285,000
65	THE COMPLETE COURSE ON CONTRACTS AND PROJECT MANAGEMENT	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦285,000
66	OPTIMIZING THE BOARD OF DIRECTORS EFFECTIVENESS	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦285,000
67	PROJECT AND COMMERCIAL DISPUTE RESOLUTION THROUGH NEGOTIATIONS, RECONCILIATION AND ARBITRATION	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦285,000
68	COMPANY LAW - ESSENTIAL OVERVIEW	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦285,000
69	PROJECT MANAGEMENT TECHNIQUES FOR LEGAL PRACTITIONERS: ADDING VALUE TO LEGAL PROJECTS	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦285,000
70	MODERN CORPORATE GOVERNANCE: PRINCIPLES, POLICIES AND BEST PRACTICES	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦285,000
71	ARBITRATION ADVOCACY COURSE	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦285,000
72	CURRENT TRENDS IN LEGISLATIVE DRAFTING	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦285,000
73	MEDIATION FOR LITIGATORS COURSE	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦285,000
74	ESSENTIAL DRAFTING TECHNIQUES FOR CIVIL LITIGATORS	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦285,000
75	THE LAW GOVERNING CONTRACTS AND COMMERCIAL DISPUTES	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
76	BEST PRACTICE DRAFTING: STANDARD TERMS AND CONDITIONS	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
77	LEGAL OFFICE ADMINISTRATION: BEST PRACTICES	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
78	RESOLVING CONTRACTUAL CLAIMS AND DISPUTES	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
79	STATUTORY, LEGAL AND COMPLIANCE REQUIREMENTS	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
80	PUBLIC-PRIVATE PARTNERSHIPS (PPP) CONTRACT MANAGEMENT	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
81	BEST PRACTICES IN CONTRACT AND COMMERCIAL LAW ADMINISTRATION	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
82	READING, WRITING AND NEGOTIATING OF CONTRACTS	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
83	FUNDAMENTALS OF CORPORATE LEGAL SERVICES	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
84	INTERNATIONAL TRADE FINANCE AND INSTRUMENTS: OPERATIONAL: DOCUMENTATION AND LEGAL	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
85	ADVANCED ALTERNATIVE DISPUTE RESOLUTION AND MEDIATION	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
86	INTERNATIONAL ARBITRATION TRAINING	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000

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2023 Training Calendar

Sales, Marketing & CRM

Click on the course title to view the full course details

All courses available:

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
1	FUNDAMENTALS OF MARKETING COURSE	10th - 13th Jan, 2023	11th - 14th July, 2023	₦200,000
2	CUSTOMER SERVICE EXCELLENCE: HOW TO WIN AND KEEP CUSTOMERS	10th - 13th Jan, 2023	11th - 14th July, 2023	₦200,000
3	PROFITABLE SELLING IN A VOLATILE AND HOSTILE MARKET	17th - 20th Jan, 2023	18th - 21st July, 2023	₦200,000
4	FUNDAMENTALS OF MARKETING FOR NEW MARKETING AND NON-MARKETING PROFESSIONALS	17th - 20th Jan, 2023	18th - 21st July, 2023	₦200,000
5	EXCEPTIONAL CUSTOMER SERVICE	24th - 27th Jan, 2023	25th - 28th July, 2023	₦200,000
6	CUSTOMER PROFILING TECHNIQUES AND PROCEDURES	24th - 27th Jan, 2023	25th - 28th July, 2023	₦200,000
7	THE EFFECTIVE MARKETING MANAGER COURSE	31st Jan - 3rd Feb, 2023	1st - 4th Aug, 2023	₦200,000
8	STRATEGIES AND SECRETS OF SUCCESSFUL SALES MANAGERS	31st Jan - 3rd Feb, 2023	1st - 4th Aug, 2023	₦200,000
9	ESSENTIAL MARKETING PROCESS TRAINING	7th - 10th Feb, 2023	8th - 11th Aug, 2023	₦200,000
10	EFFECTIVE MARKETING COURSE FOR BEGINNERS	7th - 10th Feb, 2023	8th - 11th Aug, 2023	₦200,000
11	HANDLING CUSTOMER COMPLAINTS EFFECTIVELY	14th - 17th Feb, 2023	15th - 18th Aug, 2023	₦200,000
12	STRATEGIC INTERNAL BUSINESS PARTNER	14th - 17th Feb, 2023	15th - 18th Aug, 2023	₦200,000
13	EXCEPTIONAL CUSTOMER RELATIONSHIP MANAGEMENT – CRM COURSE	21st - 24th Feb, 2023	22nd - 25th Aug, 2023	₦200,000
14	SALES AND MARKETING MANAGEMENT	21st - 24th Feb, 2023	22nd - 25th Aug, 2023	₦200,000
15	SALES NEGOTIATION STRATEGIES TRAINING	28th Feb - 3rd Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
16	CUSTOMER EXPERIENCE PERFECTION FOR MODERN MANAGERS	28th Feb - 3rd Mar, 2023	29th Aug - 1st Sept, 2023	₦200,000
17	MARKETING AND PROMOTION MANAGEMENT COURSE	7th - 10th Mar, 2023	5th - 8th Sept, 2023	₦200,000
18	EMAIL MARKETING FUNDAMENTALS COURSE	7th - 10th Mar, 2023	5th - 8th Sept, 2023	₦200,000
19	FINANCIAL ASPECTS OF THE SALES AND MARKETING PROCESS	14th - 17th Mar, 2023	12th - 15th Sept, 2023	₦200,000
20	SERVICE QUALITY AND EXCELLENCE: BEYOND CUSTOMER SERVICE	14th - 17th Mar, 2023	12th - 15th Sept, 2023	₦200,000
21	CUSTOMER - FOCUSED SELLING STRATEGIES	21st - 24th Mar, 2023	19th - 22nd Sept, 2023	₦200,000
22	EFFECTIVE SALES MANAGEMENT AND ANALYSIS COURSE	21st - 24th Mar, 2023	19th - 22nd Sept, 2023	₦200,000
23	MANAGING CUSTOMERS FOR COMPETITIVE ADVANTAGES	28th - 31st Mar, 2023	3rd - 6th Oct, 2023	₦200,000
24	SALES AND MARKETING PROFESSIONAL	28th - 31st Mar, 2023	3rd - 6th Oct, 2023	₦200,000
25	IMPROVING YOUR MARKETING MIX SUCCESSFULLY	3rd - 6th Apr, 2023	10th - 13th Oct, 2023	₦200,000
26	DIGITAL MARKETING PLANS	3rd - 6th Apr, 2023	10th - 13th Oct, 2023	₦200,000
27	PROVIDING EXTRAORDINARY CUSTOMER SERVICE	11th - 14th Apr, 2023	17th - 20th Oct, 2023	₦200,000
28	MARKETING SALES AND IMPLEMENTATION	11th - 14th Apr, 2023	17th - 20th Oct, 2023	₦200,000
29	MARKET PLANNING, MARKET AUDIT AND BENCHMARKING COURSE	17th - 20th Apr, 2023	24th - 27th Oct, 2023	₦200,000



- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	FEE
30	SKILLS IMPROVEMENT COURSE FOR SALES AND MARKETING MANAGERS	17th – 20th Apr, 2023	24th- 27th Oct, 2023	₦200,000
31	DEVELOPING AND IMPLEMENTING STRATEGIC MARKETING PLANS	25th - 28th Apr, 2023	31st Oct - 3rd Nov, 2023	₦200,000
32	EXCELLENT CUSTOMER SERVICE	25th - 28th Apr, 2023	31st Oct - 3rd Nov, 2023	₦200,000
33	DEVELOPING STRATEGIC MARKET PLANS FOR YOUR ORGANIZATION	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦200,000
34	VALUE ADDED MARKETING - ADVANCED MARKETING STRATEGIES COURSE	2nd - 5th May, 2023	7th - 10th Nov, 2023	₦200,000
35	KEY ACCOUNT SELLING AND MANAGEMENT COURSE	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
36	MASTERING SALES AND MARKETING IN THE AGE OF NEW SOCIAL MEDIA	9th - 12th May, 2023	7th - 10th Nov, 2023	₦200,000
37	HIGH IMPACT SALES – THE COMPLETE SALES COURSE	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
38	SALES OUTLETS MANAGEMENT COURSE	16th - 19th May, 2023	14th - 17th Nov, 2023	₦200,000
39	FUNDAMENTAL SELLING SKILLS	23rd - 26th May, 2023	14th - 17th Nov, 2023	₦200,000
40	INTRODUCTION TO MARKETING COURSE	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦200,000
41	DIGITAL MARKETER COURSE	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
42	MARKETING STRATEGIES AND PLANNING	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦200,000
43	CUSTOMER SERVICE EXCELLENCE FOR MANAGERS	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
44	MARKET-DRIVING STRATEGIES	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
45	BEST PRACTICE IN CREDIT SALES ADMINISTRATION	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦200,000
46	ACHIEVING EXCELLENCE IN CUSTOMER SERVICE	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
47	SALES AND MARKETING MANAGERS BEST PRACTICES FOR RESULTS	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
48	MARKETING COMMUNICATION COURSE	13th - 16th June, 2023	5th - 8th Dec, 2023	₦200,000
49	CUSTOMER RELATIONSHIP AND MARKETING SKILLS MANAGEMENT	20th – 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
50	TERRITORY AND TIME MANAGEMENT FOR SALES PEOPLE	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
51	EFFECTIVE SALES AND MARKETING ADMINISTRATION TRAINING	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦200,000
52	MARKETING AND ADVERTISING COURSE	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
53	STRATEGIC BRAND MANAGEMENT COURSE	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000
54	OFFENSIVE AND DEFENSIVE MARKET SHARE TRAINING FOR SALES AND MARKETING MANAGERS	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦200,000

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- ✓ Classroom
- ✓ Online
- ✓ In-house

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1	STRATEGIC BUSINESS PLANNING	10th - 13th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦200,000
2	BUSINESS RISK: IDENTIFICATION, EVALUATION AND MANAGEMENT	17th - 20th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦200,000
3	SUCCESSFUL COST REDUCTION STRATEGIES IN ORGANIZATIONS	24th - 27th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦200,000
4	ENTREPRENEURSHIP PROCESS AND BEHAVIOR COURSE	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦200,000
5	FINANCIAL SKILLS FOR BUSINESS DEVELOPMENT	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
6	SOCIAL ENTREPRENEURSHIP COURSE	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
7	CREATIVITY AND INNOVATION IN ENTREPRENEURSHIP	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
8	BUSINESS PLANNING AND STRATEGIC DECISION-MAKING	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
9	FEASIBILITY STUDIES - PREPARATION, ANALYSIS AND EVALUATING ENTREPRENEURSHIP	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦200,000
10	UNDERSTANDING FINANCE FOR THE ENTREPRENEUR	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦200,000
11	WRITING PROPOSAL AND BUSINESS PLAN COURSE	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦200,000
12	BUSINESS MANAGEMENT AND ENTREPRENEURSHIP	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦200,000
13	BUSINESS ANALYSIS TRAINING COURSE	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	₦200,000
14	BODY LANGUAGE FOR ENTREPRENEURS	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	₦200,000
15	INVESTMENT APPRAISAL AND RISK ANALYSIS	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
16	BUSINESS PROCESS ANALYSIS AND MODELLING	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
17	BUSINESS DEVELOPMENT PLANNING AND ANALYSIS COURSE	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦200,000
18	LEADERSHIP, MANAGEMENT AND ENTREPRENEURSHIP IN THE 21ST CENTURY	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦200,000
19	BUSINESS FEASIBILITY AND VIABILITY APPRAISAL STRATEGIES	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦200,000
20	NEW APPROACHES TO ENTREPRENEURSHIP FINANCING: PROCESS AND PROCEDURES	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦200,000
21	INFLUENCE NEGOTIATION COURSE	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦200,000
22	PROMOTING ENTREPRENEURSHIP AND AGRIBUSINESS DEVELOPMENT COURSE	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦200,000



2023 Training Calendar Entrepreneurship & Business

Click on the course title to view the full course details

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
23	BUSINESS CONTINUITY AND COST CONTROL STRATEGIES	17th – 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
24	DIGITAL BUSINESS TRANSFORMATION COURSE	17th – 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
25	EFFECTIVE BUSINESS DEVELOPMENT TRAINING	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
26	STAKEHOLDER ENGAGEMENT COURSE	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
27	BUSINESS CONTINUITY MANAGEMENT WORKSHOP	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
28	AGILE LEADERSHIP COURSE	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
29	STARTUP GROWTH STRATEGIES TRAINING	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
30	BUSINESS IMPROVEMENT AND PROCESS MAPPING	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000

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- ✓ Classroom
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1	CATERING AND EVENT MANAGEMENT	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
2	MODERN METHODS IN TOURISM MANAGEMENT	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
3	FUNDAMENTALS OF HOTEL REVENUE MANAGEMENT IN HOSPITALITY INDUSTRY	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦200,000
4	REVENUE AUDIT AND CONTROLS IN HOTEL MANAGEMENT	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
5	HOSPITALITY AND TOURISM TECHNOLOGY AND INNOVATION	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
6	CUSTOMER EXPERIENCE MANAGEMENT IN HOSPITALITY PROFESSIONAL	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
7	INTERNAL CONTROL AND FRAUD MANAGEMENT IN HOTELS	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
8	HOTEL AND HOSPITALITY MANAGEMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
9	BEST PRACTICE IN HOTEL AND RESTAURANT MANAGEMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
10	MENU ANALYSIS WORKSHOP	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
11	EVENT AND CONFERENCE MANAGEMENT COURSE	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
12	EXCEPTIONAL CUSTOMER SERVICE FOR HOTEL INDUSTRY	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
13	HOTEL FRONT DESK OPERATIONS MANAGEMENT	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦200,000
14	HOUSEKEEPING AND ROOM MANAGEMENT SUPERVISION	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
15	EXCELLENCE IN CUSTOMER SERVICE IN HOTELS AND HOSPITALITY INDUSTRIES	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
16	COST AND CONTROL FOR FOOD AND BEVERAGES OPERATIONS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦200,000
17	INTRODUCTION TO HOTEL REVENUE MANAGEMENT	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
18	RESTAURANT REVENUE MANAGEMENT WORKSHOP	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
19	HOSPITALITY CUSTOMER SERVICE PROFESSIONAL	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
20	HOTEL AND CATERING MANAGEMENT COURSE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦200,000
21	FOOD HYGIENE AND BEVERAGE SERVICES	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦200,000
22	FINANCIAL STATEMENTS INTERPRETATION OF HOTELS AND HOSPITALITY	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦200,000
23	HOTEL AND HOSPITALITY PRACTICE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
24	HOSPITALITY INDUSTRY LAW	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
25	HOSPITALITY AND HOTEL MANAGEMENT COURSE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
26	TRAVEL AND TOURISM COURSE	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
27	HOTEL INVESTMENTS AND VALUATION COURSE	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

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28	HOSPITALITY EVENTS AND CONFERENCES MANAGEMENT	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
29	THE HOSPITALITY BUSINESS COURSE	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
30	HOSPITALITY AND EVENT MANAGEMENT COURSE	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
31	HOTEL HUMAN RESOURCES MANAGEMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦200,000
32	BOOKING PRACTICES IN HOTEL REVENUE MANAGEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
33	HOTEL WAREHOUSING AND STORES MANAGEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
34	HOTEL ACCOUNTING AND PRESENTATION OF FINANCIAL STATEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
35	MODERN METHODS OF HOTEL MAINTENANCE AND OPERATION	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦200,000
36	KITCHEN AND RESTAURANT MANAGEMENT IN THE 21ST CENTURY	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
37	THE EFFECTIVE HOTEL RECEPTIONIST COURSE	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
38	HOTEL MARKETING AND SALES	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
39	HOTEL ASSETS MANAGEMENT (HAM)	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
40	HOTEL QUALITY CONTROL (HQC)	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦200,000
41	HOTEL RESERVATIONS TECHNIQUES	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦200,000
42	HOTEL AND HOSPITALITY FRONT DESK OFFICER	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
43	OPERATIONS AND MANAGEMENT OF AMUSEMENT PARK AND LEISURE SERVICES	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦200,000
44	FOOD AND BEVERAGE MANAGEMENT COURSE	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦200,000
45	ANALYSIS OF HOTEL INCOME STATEMENTS	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
46	CONCEPTS OF BUDGETING AND FORECASTING IN HOTELS AND HOSPITALITY INDUSTRIES	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
47	INTRODUCTION TO FOOD AND BEVERAGE MANAGEMENT	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	19th - 22nd Dec, 2023	₦200,000
48	HOTEL AND HOSPITALITY MANAGEMENT AUDITING TRAINING	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
49	EXCELLENCE IN HOUSEKEEPING AND CLEANING	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
50	RESTAURANT OPERATIONS MANAGEMENT	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000

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1	PRODUCT LIABILITY IN MANUFACTURING	17th - 20th Jan, 2023	23rd - 26th May, 2023	10th - 13th Oct, 2023	N300,000
2	UNSATURATED POLYESTER RESIN	24th - 27th Jan, 2023	30th May - 2nd June, 2023	17th - 20th Oct, 2023	N300,000
3	PRODUCTION PLANNING, SCHEDULING AND CONTROL	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	24th- 27th Oct, 2023	N300,000
4	PERSONAL DEVELOPMENT PROGRAM FOR TECHNICIANS	7th - 10th Feb, 2023	13th - 16th June, 2023	31st Oct - 3rd Nov, 2023	N300,000
5	GOOD MANUFACTURING PRACTICES (GMP) AND HYGIENE	14th - 17th Feb, 2023	20th - 23rd June, 2023	7th - 10th Nov, 2023	N300,000
6	EFFECTIVE PRODUCTION PLANNING, SCHEDULING AND CONTROL	21st - 24th Feb, 2023	4th - 7th July, 2023	7th - 10th Nov, 2023	N300,000
7	STATISTICAL PROCESS CONTROL (SPC)	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	14th - 17th Nov, 2023	N300,000
8	OCCUPATIONAL FIRST AID AND CPR TRAINING	7th - 10th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N300,000
9	LEAN MANUFACTURING: WASTE REDUCTION AND PRODUCTIVITY IMPROVEMENTS	14th - 17th Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N300,000
10	STRATEGIC PRODUCTION MANAGEMENT AND PLANNING AT WORKPLACE	21st - 24th Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N300,000
11	PRODUCT LIABILITY IN MANUFACTURING	28th - 31st Mar, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N300,000
12	FORKLIFT TRUCK SAFETY HANDLING AND PROFICIENCY IN PRODUCTION	3rd - 6th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	N300,000
13	SCHEDULED WASTE MANAGEMENT COURSE	11th - 14th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	N300,000
14	OCCUPATIONAL FIRST AID AND CPR TRAINING	17th - 20th Apr, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	N300,000
15	PERFORMANCE MANAGEMENT AND MONITORING	25th - 28th Apr, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	N300,000
16	EFFECTIVE OPERATIONS AND PERFORMANCE MANAGEMENT	2nd - 5th May, 2023	12th - 15th Sept, 2023	12th - 15th Dec, 2023	N300,000
17	LABORATORY DOCUMENTATION, DATA MANAGEMENT AND REPORTING	9th - 12th May, 2023	19th - 22nd Sept, 2023	19th - 22nd Dec, 2023	N300,000
18	INTRODUCTION TO MANUFACTURING PROCESSES	16th - 19th May, 2023	3rd - 6th Oct, 2023	19th - 22nd Dec, 2023	N300,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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S/N	TITLE	1ST BATCH	2ND BATCH	FEE
1	EXCELLENCE IN DATA GOVERNANCE ADMINISTRATION	17th - 20th Jan, 2023	11th - 14th July, 2023	₦285,000
2	ADVANCED MANAGEMENT INFORMATION SYSTEMS EXCELLENCE	17th - 20th Jan, 2023	11th - 14th July, 2023	₦285,000
3	ADVANCED INFORMATION SYSTEMS MANAGEMENT COURSE	17th - 20th Jan, 2023	11th - 14th July, 2023	₦285,000
4	MANAGEMENT INFORMATION SYSTEMS COURSE	17th - 20th Jan, 2023	11th - 14th July, 2023	₦285,000
5	STRATEGIC MANAGEMENT OF INFORMATION SYSTEMS	24th - 27th Jan, 2023	18th - 21st July, 2023	₦285,000
6	A COMPLETE GUIDE TO IT QUALITY MANAGEMENT	24th - 27th Jan, 2023	18th - 21st July, 2023	₦285,000
7	IT STRATEGY AND ARCHITECTURE PRINCIPLES AND PRACTICES	24th - 27th Jan, 2023	18th - 21st July, 2023	₦285,000
8	THE COMPLETE COURSE ON DATA SCIENCE AND BIG DATA ANALYTICS	24th - 27th Jan, 2023	18th - 21st July, 2023	₦285,000
9	THE COMPLETE COURSE ON CLOUD MANAGEMENT AND IT SECURITY	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦285,000
10	DATA ANALYTICS FOR MANAGERIAL DECISION MAKING	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦285,000
11	SECURING & TROUBLESHOOTING SOFTWARE DEFINED NETWORKS	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦285,000
12	CREATING GRAPHICS FOR USER INTERFACES, PRINT AND WEB: CORELDRAW	31st Jan - 3rd Feb, 2023	25th - 28th July, 2023	₦285,000
13	CLOUD COMPUTING ADMINISTRATION: GOOGLE CLOUD PLATFORM	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦285,000
14	DATA ANALYSIS AND MODELLING ON THE AZURE PLATFORM	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦285,000
15	DATABASE DESIGN, TOOLS & TECHNIQUES WITH NOSQL	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦285,000
16	DATA ANALYSIS AND VISUALIZING USING MICROSOFT EXCEL	7th - 10th Feb, 2023	1st - 4th Aug, 2023	₦285,000
17	ADMINISTERING & TROUBLESHOOTING WINDOWS SERVER 2019	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦285,000
18	ADVANCED PC CONFIGURATION, TROUBLESHOOTING AND DATA RECOVERY	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦285,000
19	SECURE SOFTWARE DEVELOPMENT LIFECYCLES (SDLC) BEST PRACTICES	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦285,000
20	DIGITAL CONTENT MARKETING STRATEGIES & TOOLS	14th - 17th Feb, 2023	8th - 11th Aug, 2023	₦285,000
21	FUNDAMENTALS OF INFORMATION AND SECURITY CONTROLS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦285,000
22	DESIGNING WEBSITES USING WORDPRESS CMS	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦285,000
23	DISASTER RECOVERY PLANNING: ENSURING BUSINESS CONTINUITY	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦285,000
24	ADVANCED NETWORK CONFIGURATION AND TROUBLESHOOTING	21st - 24th Feb, 2023	15th - 18th Aug, 2023	₦285,000
25	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: LINUX	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦285,000
26	SECURING THE WINDOWS FILE SYSTEM	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦285,000
27	LINUX SYSTEM ADMINISTRATION	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦285,000
28	CYBER SECURITY ANALYST	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦285,000
29	INFORMATION TECHNOLOGY ESSENTIALS	28th Feb - 3rd Mar, 2023	22nd - 25th Aug, 2023	₦285,000

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30	DISASTER RECOVERY ADMINISTRATOR COURSE	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
31	COMPUTER FORENSIC TECHNIQUES AND TOOLS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
32	GDPR & NDPR GUIDE TO DATA PROTECTION FOR MODERN BUSINESS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
33	IT FUNDAMENTALS	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
34	APPLICATION DEVELOPMENT WITH PYTHON	7th - 10th Mar, 2023	29th Aug - 1st Sept, 2023	₦285,000
35	CLOUD COMPUTING ADMINISTRATION: AMAZON WEB SERVICES	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
36	DATABASE DESIGN, TOOLS & TECHNIQUES WITH ORACLE DB	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
37	DOCUMENT MANAGEMENT SYSTEMS	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
38	COMPUTER NETWORK ROUTING & SWITCHING	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
39	ADVANCED STRATEGIC INFORMATION TECHNOLOGY MANAGEMENT	14th - 17th Mar, 2023	5th - 8th Sept, 2023	₦285,000
40	INSTALLING, CONFIGURING & DEPLOYING LINUX SERVERS	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
41	DOCUMENT AUTHORIZING WITH MICROSOFT WORD	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
42	DATABASE DESIGN, TOOLS & TECHNIQUES WITH AZURE SQL	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
43	COMPUTER DISASTER MANAGEMENT AND CONTINGENCY PLANNING	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
44	SECURING & TROUBLESHOOTING CLOUD APPLICATIONS, SERVICES AND RESOURCES	21st - 24th Mar, 2023	12th - 15th Sept, 2023	₦285,000
45	INFORMATION STORAGE AND MANAGEMENT	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
46	COMPUTER NETWORK CONFIGURATION AND TROUBLESHOOTING	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
47	GETTING STARTED WITH PRODUCTIVITY TOOLS: MICROSOFT OFFICE SUITE IN A NUTSHELL	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
48	INSTALLING & CONFIGURING SOFTWARE DEFINED NETWORKS	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
49	DESIGNING DATABASE-DRIVEN APPLICATIONS WITH ORACLE APEX	28th - 31st Mar, 2023	19th - 22nd Sept, 2023	₦285,000
50	MANAGING SECURITY IN AN IT (ENABLED) ENVIRONMENT	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
51	CUSTOMER RELATIONSHIP MANAGEMENT USING GOOGLE BUSINESS SERVICES	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
52	CLOUD COMPUTING ADMINISTRATION: MICROSOFT AZURE	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
53	CREATING GRAPHICS FOR USER INTERFACES, PRINT AND WEB: PHOTOSHOP	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
54	APPLICATION DEVELOPMENT WITH JAVA	3rd - 6th Apr, 2023	3rd - 6th Oct, 2023	₦285,000
55	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: WINDOWS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦285,000
56	IMPLEMENTING CISCO NETWORK SECURITY	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦285,000
57	CUSTOMER RELATIONSHIP MANAGEMENT USING MICROSOFT DYNAMICS 365 CUSTOMER SERVICE	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦285,000
58	HYBRID CLOUD COMPUTING ADMINISTRATION	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦285,000
59	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MICROSOFT ACCESS	11th - 14th Apr, 2023	10th - 13th Oct, 2023	₦285,000



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S/N	TITLE	1ST BATCH	2ND BATCH	FEE
60	TELECOMMUNICATION NETWORKS MANAGEMENT: I	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦285,000
61	CREATING PRESENTATIONS WITH MICROSOFT POWERPOINT	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦285,000
62	DESIGNING AND DEPLOYING MESSAGING AND COMMUNICATION PLATFORMS	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦285,000
63	COMPUTER NETWORK ADMINISTRATION AND OPERATIONS	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦285,000
64	DATABASE DESIGN, TOOLS & TECHNIQUES WITH PL/SQL	17th – 20th Apr, 2023	17th - 20th Oct, 2023	₦285,000
65	IT GOVERNANCE: ALIGNING IT WITH BUSINESS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦285,000
66	BEST PRACTICES IN INFORMATION SYSTEMS AUDIT	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦285,000
67	WORKING WITH THE LINUX PLATFORM AND TOOLS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦285,000
68	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MYSQL	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦285,000
69	RISK & VULNERABILITY ASSESSMENT FOR IT SYSTEMS	25th - 28th Apr, 2023	24th- 27th Oct, 2023	₦285,000
70	COMPUTER SECURITY, VULNERABILITY ANALYSIS AND CONTROL	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
71	UNDERSTANDING THE BUSINESS SIDE OF CLOUD COMPUTING	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
72	DATA ANALYSIS TECHNIQUES, MODELING AND STRATEGIES	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
73	ADMINISTERING & TROUBLESHOOTING WINDOWS 10	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
74	IT SERVICE MANAGEMENT	2nd - 5th May, 2023	31st Oct - 3rd Nov, 2023	₦285,000
75	COMPUTER & NETWORK ADMINISTRATION: I	9th - 12th May, 2023	7th - 10th Nov, 2023	₦285,000
76	SECURING WEB APPLICATIONS, SERVICES AND SERVERS	9th - 12th May, 2023	7th - 10th Nov, 2023	₦285,000
77	ELECTRONIC DOCUMENT AND RECORDS MANAGEMENT	9th - 12th May, 2023	7th - 10th Nov, 2023	₦285,000
78	CREATING SPREADSHEETS WITH MICROSOFT EXCEL	9th - 12th May, 2023	7th - 10th Nov, 2023	₦285,000
79	DIGITAL COLLABORATION USING MICROSOFT SHAREPOINT	9th - 12th May, 2023	7th - 10th Nov, 2023	₦285,000
80	DATA CENTERS DESIGN, PLANNING AND IMPLEMENTATION	16th - 19th May, 2023	14th - 17th Nov, 2023	₦285,000
81	BEST PRACTICES IN IT MANAGEMENT & INFORMATION SECURITY	16th - 19th May, 2023	14th - 17th Nov, 2023	₦285,000
82	DATA ANALYSIS AND MODELING USING POWER BI	16th - 19th May, 2023	14th - 17th Nov, 2023	₦285,000
83	APPLICATION DEVELOPMENT WITH PHP	16th - 19th May, 2023	14th - 17th Nov, 2023	₦285,000
84	WIRELESS NETWORKS ADMINISTRATION	16th - 19th May, 2023	14th - 17th Nov, 2023	₦285,000
85	COMPUTER & NETWORK ADMINISTRATION: II	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦285,000
86	DESIGNING WEBSITES & WEB-BASED APPS USING HTML, CSS, JAVASCRIPT & MYSQL	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦285,000
87	MANAGING IT PROJECTS	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦285,000
88	DATA RECOVERY TOOLS & TECHNIQUES	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦285,000
89	CONFIGURING AND TROUBLESHOOTING A WINDOWS SERVER NETWORK INFRASTRUCTURE	23rd - 26th May, 2023	21st - 24th Nov, 2023	₦285,000

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S/N	TITLE	1ST BATCH	2ND BATCH	FEE
90	DATABASE DESIGN, TOOLS & TECHNIQUES WITH SQL SERVER	30th May - 2nd June, 2023	21st - 24th Nov, 2023	₦285,000
91	IT INFRASTRUCTURE MANAGEMENT	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦285,000
92	INFORMATION SECURITY FOR IT PROFESSIONALS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦285,000
93	NETWORKING WITH WINDOW SERVER AND CLIENTS	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦285,000
94	TELECOMMUNICATION NETWORKS MANAGEMENT: II	30th May - 2nd June, 2023	28th Nov - 1st Dec, 2023	₦285,000
95	COMPUTER, NETWORK AND CLOUD SECURITY ADMINISTRATION	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦285,000
96	NETWORK MANAGEMENT TOOLS, OPTIMIZATION AND TROUBLESHOOTING	6th - 9th June, 2023	28th Nov - 1st Dec, 2023	₦285,000
97	DIGITAL TRANSFORMATION FOR THE 21 ST CENTURY BUSINESS	6th - 9th June, 2023	5th - 8th Dec, 2023	₦285,000
98	ICT MANAGEMENT AND INFORMATION SECURITY	6th - 9th June, 2023	5th - 8th Dec, 2023	₦285,000
99	INSTALLING, CONFIGURING & DEPLOYING WINDOWS 10	6th - 9th June, 2023	5th - 8th Dec, 2023	₦285,000
100	CYBER SECURITY RISK ASSESSMENT & CONTROLS	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
101	INSTALLING, CONFIGURING & DEPLOYING WINDOWS SERVER 2019	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
102	APPLYING MACHINE LEARNING & ARTIFICIAL INTELLIGENCE TO BUSINESS DATA	13th - 16th June, 2023	5th - 8th Dec, 2023	₦285,000
103	APPLICATION DEVELOPMENT WITH NODE.JS	13th - 16th June, 2023	12th - 15th Dec, 2023	₦285,000
104	SECURING WIRELESS NETWORKS AND WANS	13th - 16th June, 2023	12th - 15th Dec, 2023	₦285,000
105	MANAGING ENTERPRISE STORAGE NETWORKS	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
106	DISASTER PREVENTION & RECOVERY MANAGEMENT: HANDLING IT RISKS	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
107	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MARIADB	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
108	BEST PRACTICE IN SERVER ADMINISTRATION AND MAINTENANCE	20th - 23rd June, 2023	12th - 15th Dec, 2023	₦285,000
109	CUSTOMER RELATIONSHIP MANAGEMENT USING THE AWS PLATFORM	20th - 23rd June, 2023	19th - 22nd Dec, 2023	₦285,000
110	DATA MANAGEMENT, MANIPULATION AND ANALYSIS USING EXCEL	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
111	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: CISCO	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
112	WEB BASED INFORMATION SYSTEM MANAGEMENT	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
113	BEST PRACTICES IN IT SYSTEMS MAINTENANCE MANAGEMENT	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000
114	DATABASE DESIGN, TOOLS & TECHNIQUES WITH POSTGRESQL	4th - 7th July, 2023	19th - 22nd Dec, 2023	₦285,000

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1	LEADERSHIP UNDER ATTACK - ESCALATING CRISIS AND REPUTATION CHALLENGES	10th - 13th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
2	STRATEGIC MARKETING, BRAND MANAGEMENT AND PUBLIC RELATIONS	10th - 13th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
3	PROTOCOL AND TRAVEL MANAGEMENT	17th - 20th Jan, 2023	6th - 9th June, 2023	19th - 22nd Sept, 2023	₦200,000
4	PR IN A CHANGING DIGITAL LANDSCAPE	17th - 20th Jan, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
5	MASTERING CORPORATE COMMUNICATIONS	24th - 27th Jan, 2023	13th - 16th June, 2023	3rd - 6th Oct, 2023	₦200,000
6	ADVANCED STRATEGIES FOR PUBLIC RELATIONS	24th - 27th Jan, 2023	13th - 16th June, 2023	3rd - 6th Oct, 2023	₦200,000
7	MEASURING AND EVALUATING PR	31st Jan - 3rd Feb, 2023	20th - 23rd June, 2023	10th - 13th Oct, 2023	₦200,000
8	MANAGING AND LEADING STRATEGIC COMMUNICATION PUBLIC RELATIONS	31st Jan - 3rd Feb, 2023	20th - 23rd June, 2023	10th - 13th Oct, 2023	₦200,000
9	ADVANCED PROTOCOL AND EVENTS MANAGEMENT	7th - 10th Feb, 2023	4th - 7th July, 2023	10th - 13th Oct, 2023	₦200,000
10	PUBLIC RELATIONS AND MEDIA SKILLS	7th - 10th Feb, 2023	4th - 7th July, 2023	17th - 20th Oct, 2023	₦200,000
11	STRATEGIC PUBLIC RELATIONS, PROTOCOL AND TRAVEL MANAGEMENT	14th - 17th Feb, 2023	11th - 14th July, 2023	17th - 20th Oct, 2023	₦200,000
12	PUBLIC RELATIONS CAMPAIGNS PLANNING AND EXECUTION	14th - 17th Feb, 2023	11th - 14th July, 2023	17th - 20th Oct, 2023	₦200,000
13	PUBLIC RELATIONS AND CORPORATE COMMUNICATIONS	21st - 24th Feb, 2023	11th - 14th July, 2023	24th - 27th Oct, 2023	₦200,000
14	THE POWER OF PR: A KEY TOOL TO THE SUCCESS OF AN ORGANIZATION	21st - 24th Feb, 2023	18th - 21st July, 2023	24th - 27th Oct, 2023	₦200,000
15	PLANNING AND MANAGING PR CAMPAIGNS	28th Feb - 3rd Mar, 2023	18th - 21st July, 2023	24th - 27th Oct, 2023	₦200,000
16	MANAGING COMMUNITY RELATIONS EFFECTIVELY	28th Feb - 3rd Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
17	WRITING FOR SOCIAL MEDIA COURSE	7th - 10th Mar, 2023	25th - 28th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
18	INCIDENT AND CRISIS RESPONSE COMMUNICATION SKILLS	7th - 10th Mar, 2023	25th - 28th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
19	PUBLIC RELATIONS PROFESSIONAL COURSE	14th - 17th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦200,000
20	WRITING SKILLS FOR PR	14th - 17th Mar, 2023	1st - 4th Aug, 2023	7th - 10th Nov, 2023	₦200,000
21	ADVANCED STRATEGIC PUBLIC RELATIONS MANAGEMENT	21st - 24th Mar, 2023	1st - 4th Aug, 2023	7th - 10th Nov, 2023	₦200,000
22	CORPORATE IDENTITY AND BRAND MANAGEMENT COURSE	21st - 24th Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦200,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
23	INTERNATIONAL PROTOCOL AND DIPLOMACY COURSE	28th - 31st Mar, 2023	8th - 11th Aug, 2023	14th - 17th Nov, 2023	₦200,000
24	CUSTOMER SERVICE AND PUBLIC RELATIONS	28th - 31st Mar, 2023	8th - 11th Aug, 2023	14th - 17th Nov, 2023	₦200,000
25	PUBLIC RELATIONS AND SUCCESSFUL CAMPAIGNS	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦200,000
26	ADVANCED CORPORATE SOCIAL RESPONSIBILITY	3rd - 6th Apr, 2023	15th - 18th Aug, 2023	21st - 24th Nov, 2023	₦200,000
27	PUBLIC RELATIONS FUNDAMENTALS	11th - 14th Apr, 2023	15th - 18th Aug, 2023	21st - 24th Nov, 2023	₦200,000
28	MEDIA RELATIONS AND PUBLIC AFFAIRS	11th - 14th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
29	PUBLIC RELATIONS PROTOCOL AND ETIQUETTE	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
30	INTRODUCTION TO PUBLIC RELATIONS	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
31	PR, ETIQUETTE, AND OFFICIAL AND SOCIAL PROTOCOL: BEST PRACTICE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
32	GOVERNMENT COMMUNICATION AND PUBLIC RELATIONS	25th - 28th Apr, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	₦200,000
33	ADVANCED SOCIAL MEDIA TRAINING	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	₦200,000
34	EFFECTIVE PUBLIC SPEAKING FOR MANAGERS AND EXECUTIVES	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	₦200,000
35	STRATEGIC MEDIA PLANNING	9th - 12th May, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	₦200,000
36	PROTOCOL AND EVENT MANAGEMENT	9th - 12th May, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	₦200,000
37	DEVELOPING AND IMPLEMENTING STRATEGIC MARKETING PLANS	16th - 19th May, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	₦200,000
38	EFFECTIVE PUBLIC RELATIONS	16th - 19th May, 2023	12th - 15th Sept, 2023	19th - 22nd Dec, 2023	₦200,000
39	BUSINESS STRATEGY FOR PR MANAGERS	23rd - 26th May, 2023	12th - 15th Sept, 2023	19th - 22nd Dec, 2023	₦200,000
40	PUBLIC RELATIONS TECHNIQUES AND COMMUNICATION SKILLS	23rd - 26th May, 2023	12th - 15th Sept, 2023	19th - 22nd Dec, 2023	₦200,000

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2023 Training Calendar

Secretaries & Personal Assistants

Click on the course title to view the full course details

All courses available:

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
1	ADVANCED SKILLS OF OFFICE MANAGEMENT AND E-SECRETARIAT	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N200,000
2	MASTERCLASS FOR SECRETARIES AND PERSONAL ASSISTANT	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N200,000
3	RECEPTION AND TELEPHONE ETIQUETTE	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N200,000
4	PROFESSIONAL OFFICE AND RECORDS MANAGEMENT COURSE	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N200,000
5	MANAGING YOUR BOSS IN THE WORKPLACE	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N200,000
6	FRONT DESK SECURITY COURSE FOR RECEPTIONISTS, PERSONAL/SPECIAL ASSISTANTS AND OTHER FRONT DESK PROFESSIONAL	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N200,000
7	OFFICE MANAGEMENT AND EFFECTIVE ADMINISTRATIVE SKILLS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N200,000
8	DEVELOPING SELF-ESTEEM, ASSERTIVENESS AND PERSONAL EFFECTIVENESS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N200,000
9	OFFICE ETIQUETTE, ETHICS AND PROFESSIONALISM	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N200,000
10	PERSONAL EFFECTIVENESS AND INFLUENCING SKILLS: COMMUNICATE, NEGOTIATE, INFLUENCE AND PERSUADE	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N200,000
11	DEVELOPING CORE SKILLS FOR ADMINISTRATORS AND SECRETARIES	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N200,000
12	THE EXECUTIVE SECRETARY AND OFFICE PROFESSIONALS MASTER DEVELOPMENT PROGRAM	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N200,000
13	EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N200,000
14	PROFESSIONAL SKILLS IMPROVEMENT COURSE FOR SECRETARIES, PA'S AND ADMIN OFFICERS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N200,000
15	FRONTLINE CUSTOMER SERVICE EXCELLENCE	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N200,000
16	OFFICE MANAGEMENT AND ADMINISTRATION COURSE	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N200,000
17	EXCELLENCE SKILLS FOR EXECUTIVE SECRETARIES AND PA'S	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N200,000
18	PROFESSIONAL BUSINESS AND CORPORATE ETIQUETTE COURSE	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N200,000
19	ADVANCED MANAGEMENT COURSE FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N200,000
20	FOUNDATION SKILLS FOR PERSONAL ASSISTANTS AND SECRETARIES	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N200,000
21	EFFECTIVE MINUTE TAKING COURSE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N200,000
22	FRONT OFFICE AND CUSTOMER RELATIONS COURSE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
23	ESSENTIAL SKILLS FOR PERSONAL ASSISTANTS AND SECRETARIES	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
24	ADVANCED EXECUTIVE ASSISTANT COURSE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
25	ADVANCED OFFICE MANAGEMENT AND ADMINISTRATIVE SKILLS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N200,000
26	BUSINESS WRITING FOR SECRETARIES AND ADMINISTRATIVE PROFESSIONALS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N200,000
27	EFFECTIVE RECEPTIONIST AND FRONT DESK MANAGER	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

Click on the course title to view the full course details

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
28	MULTITASKING, PRIORITIES AND DEADLINES MANAGEMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N200,000
29	SUCCESS SKILLS FOR PA'S AND EXECUTIVE SECRETARIES	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N200,000
30	PERSONAL ASSISTANTS AND SECRETARIES SKILLS - ESSENTIAL	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N200,000
31	PARTNERING WITH YOUR BOSS: STRATEGIC SKILLS FOR SECRETARIES AND PERSONAL ASSISTANTS	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N200,000
32	SUCCESSFUL SKILLS FOR SECRETARIES, ADMINISTRATORS AND PA'S	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N200,000
33	THE ADMINISTRATIVE SECRETARY SKILLS DEVELOPMENT COURSE	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N200,000
34	MANAGEMENT SKILLS FOR SECRETARIES AND ADMINISTRATIVE SUPPORT STAFF	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
35	EFFECTIVE SKILLS FOR RECEPTIONIST AND FRONT-DESK OFFICERS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
36	EFFECTIVE RECORD KEEPING, DOCUMENTATION AND INFORMATION MANAGEMENT COURSE	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
37	IMPERATIVE EXECUTIVE PERSONAL ASSISTANT SKILLS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
38	ADMINISTRATION AND OFFICE MANAGEMENT: BEST PRACTICE AND TECHNIQUES	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	N200,000
39	ORGANISING AND BEHAVIOURAL SKILLS FOR SECRETARIES, PA'S AND ADMINISTRATIVE PROFESSIONALS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	N200,000
40	THE EFFECTIVE SECRETARY TRAINING	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
41	ADMINISTRATION AND OFFICE MANAGEMENT PROFESSIONAL	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	N200,000
42	SKILLS FOR SENIOR SECRETARIES, PERSONAL ASSISTANTS AND ADMINISTRATIVE MANAGERS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	N200,000
43	MODERN TECHNIQUES IN OFFICE AND DOCUMENT MANAGEMENT	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
44	BEST PRACTICE AND CAPACITY BUILDING FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
45	PERSONAL SKILLS FOR ADMINISTRATORS AND SECRETARIES	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	19th - 22nd Dec, 2023	N200,000
46	PERSONAL DEVELOPMENT AND PRODUCTIVITY FOR SECRETARIES AND PA'S	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000
47	MANAGEMENT SKILLS FOR ADMINISTRATORS, SECRETARIES AND PA'S	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000
48	RECEPTIONIST SKILLS TRAINING COURSE	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000

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1	STRATEGIC TRANSPORT MANAGERS COURSE FOR EFFICIENCY	10th - 13th Jan, 2023	16th - 19th May, 2023	3rd - 6th Oct, 2023	N195,000
2	LOGISTICS AND TRANSPORT MANAGEMENT	10th - 13th Jan, 2023	16th - 19th May, 2023	3rd - 6th Oct, 2023	N195,000
3	ESSENTIALS OF FLEET AND TRANSPORT MANAGEMENT WORKSHOP	17th - 20th Jan, 2023	23rd - 26th May, 2023	3rd - 6th Oct, 2023	N195,000
4	ADVANCED DRIVING ASSESSMENT FOR PROFESSIONAL DRIVERS	17th - 20th Jan, 2023	23rd - 26th May, 2023	10th - 13th Oct, 2023	N195,000
5	VEHICLES MAINTENANCE AND ROUTES MANAGEMENT	24th - 27th Jan, 2023	30th May - 2nd June, 2023	10th - 13th Oct, 2023	N195,000
6	TRANSPORTATION, LOGISTICS AND THE LAW COURSE	24th - 27th Jan, 2023	30th May - 2nd June, 2023	10th - 13th Oct, 2023	N195,000
7	RISK ASSESSMENT FOR PROFESSIONAL DRIVERS	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	17th - 20th Oct, 2023	N195,000
8	SAFETY DRIVING TIPS IN THE ERA OF COVID-19 PANDEMIC	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	17th - 20th Oct, 2023	N195,000
9	EFFECTIVE TRANSPORT MANAGEMENT AND OPERATIONS	7th - 10th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N195,000
10	CORPORATE DRIVER'S IMPROVEMENT COURSE FOR EFFECTIVENESS	7th - 10th Feb, 2023	13th - 16th June, 2023	24th- 27th Oct, 2023	N195,000
11	IMPORT MANAGEMENT WORKSHOP	14th - 17th Feb, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	N195,000
12	SUCCESSFUL FLEET AND TRANSPORT MANAGEMENT	14th - 17th Feb, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	N195,000
13	GOODS IN TRANSIT SAFETY AND SECURITY: A GUIDE FOR TRANSPORT MANAGERS	21st - 24th Feb, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N195,000
14	ROAD SAFETY AND DRIVERS AWARENESS COURSE	21st - 24th Feb, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N195,000
15	TRANSPORTATION MANAGEMENT SYSTEM	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N195,000
16	INTRODUCTION TO AIR TRANSPORT MANAGEMENT AND OPERATIONS	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N195,000
17	EFFECTIVE DRIVER PROFICIENCY AND EVALUATION	7th - 10th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N195,000
18	TRANSPORT MANAGEMENT AND DRIVERS SAFETY COURSE	7th - 10th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N195,000
19	TRANSPORT AND LOGISTICS - ESSENTIALS	14th - 17th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N195,000
20	LOGISTICS AND DISTRIBUTION MANAGEMENT	14th - 17th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N195,000

- ✓ **Classroom**
- ✓ **Online**
- ✓ **In-house**

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
21	IMPLEMENTATION OF THE NEW TRANSPORT MANAGEMENT POLICY FOR SUSTAINABILITY	21st - 24th Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	N195,000
22	PREVENTIVE DRIVING AND SAFETY PRECAUTIONS	21st - 24th Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N195,000
23	BEST PRACTICE IN TRANSPORTATION PROCESS AND PROCEDURES	28th - 31st Mar, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	N195,000
24	ACCIDENTS AND CRASH INVESTIGATION FOR CORPORATE TRANSPORT MANAGERS	28th - 31st Mar, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	N195,000
25	TRANSPORT MANAGEMENT AND LOGISTICS ISSUES AND CHALLENGES	3rd - 6th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
26	ACCIDENT MANAGEMENT AND CONTROL: A GUIDE FOR PROFESSIONAL DRIVERS	3rd - 6th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
27	DEFENSIVE DRIVER SAFETY TECHNIQUES	11th - 14th Apr, 2023	22nd - 25th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
28	ADVANCED TRANSPORTATION AND LOGISTICS ADMINISTRATION	11th - 14th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	N195,000
29	ROAD TRANSPORT SAFETY AND DRIVERS SECURITY TIP	17th - 20th Apr, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	N195,000
30	MANAGING THE TRANSPORT DEPARTMENT OF YOUR ORGANIZATION	17th - 20th Apr, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	N195,000
31	VEHICLE MAINTENANCE STRATEGIES FOR TRANSPORT MANAGERS	25th - 28th Apr, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	N195,000
32	TECHNIQUES FOR TRANSPORT MANAGERS: BEST PRACTICE	25th - 28th Apr, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	N195,000
33	LOGISTICS MANAGEMENT WORKSHOP	2nd - 5th May, 2023	12th - 15th Sept, 2023	12th - 15th Dec, 2023	N195,000
34	MANAGING FREIGHT AND LOGISTICS MANAGEMENT	2nd - 5th May, 2023	12th - 15th Sept, 2023	19th - 22nd Dec, 2023	N195,000
35	TOOLS AND TECHNIQUES FOR CORPORATE TRANSPORT MANAGERS	9th - 12th May, 2023	19th - 22nd Sept, 2023	19th - 22nd Dec, 2023	N195,000
36	CORPORATE FLEET MANAGEMENT WORKSHOP	9th - 12th May, 2023	19th - 22nd Sept, 2023	19th - 22nd Dec, 2023	N195,000

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- ✓ Classroom
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- ✓ In-house

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1	UNDERSTANDING CYBERSECURITY IN SHIP OPERATIONS	17th - 20th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	N300,000
2	AIRPORT CORPORATE TRAVEL PROTOCOL MANAGEMENT	24th - 27th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	N300,000
3	AIRLINE BUSINESS FOUNDATIONS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	N300,000
4	AIRLINE CUSTOMER SERVICE: STRATEGY DESIGN AND IMPLEMENTATION	7th - 10th Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	N300,000
5	CREW RESOURCE MANAGEMENT (CRM) IMPLEMENTATION	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	N300,000
6	AVIATION FINANCE COURSE	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	N300,000
7	AIR FARES AND TICKETING ADMINISTRATION	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	N300,000
8	SHIPPING AND LOGISTICS SUPPLY CHAIN MANAGEMENT	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	N300,000
9	AIR CABIN CREW CONFLICT MANAGEMENT COURSE	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	N300,000
10	SECURITY AWARENESS FOR MARINE FACILITY PERSONNEL	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	N300,000
11	AIRCRAFT LEASING COURSE	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	N300,000
12	AIR TRANSPORT ECONOMICS	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	N300,000
13	MARINE EMERGENCY DUTIES FOR SENIOR OFFICERS	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	N300,000
14	SHIPPING, CLEARING AND FORWARDING ADMINISTRATION	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	N300,000
15	AIRPORT CUSTOMER SERVICE	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N300,000
16	AIRPORT MANAGEMENT COURSE	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N300,000
17	SHIPPING FINANCE DOCUMENTATION	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N300,000
18	AVIATION INSURANCE: LEASES, TAXATION, FINANCE AND ACCOUNTING	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N300,000
19	AIRLINE MARKETING MANAGEMENT COURSE	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N300,000
20	ADVANCED MARINE FIRST AID	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N300,000
21	PRIVATE STAFF AIRCRAFT SAFETY TRAINING	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N300,000
22	SMALL VESSEL OPERATOR PROFICIENCY (SVOP)	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N300,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
23	AIR SAFETY MANAGEMENT	17th – 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N300,000
24	ADVANCED AVIATION SECURITY MANAGEMENT	17th – 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N300,000
25	SHIP SALE AND PURCHASE	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N300,000
26	AIR CARGO MANAGEMENT COURSE	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N300,000
27	AIRLINE REVENUE MANAGEMENT	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N300,000
28	LEGAL ASPECT OF AVIATION SECURITY AND SAFETY	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N300,000
29	LEGAL MANAGEMENT AND THE SHIPPING BUSINESS	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N300,000
30	AIRLINE OPERATIONS MANAGEMENT COURSE	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N300,000

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1	GENERATIONAL DIVERSITY: BRIDGING THE GAP THROUGH EFFECTIVE COMMUNICATION	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N200,000
2	BEST PRACTICES IN COMMUNICATION AND RELATIONAL SKILLS	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N200,000
3	PERSUASION: INFLUENCING WITHOUT AUTHORITY	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N200,000
4	FACILITATION AND INFLUENCING SKILLS FOR IMPROVED RESULTS	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N200,000
5	CUSTOMER RELATIONSHIP MANAGEMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N200,000
6	SOCIAL MEDIA STRATEGY FOR COMMUNICATION AND PR	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N200,000
7	COMMUNICATION STRATEGY DESIGN AND DEVELOPMENT	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N200,000
8	LEADERSHIP DEVELOPMENT: EFFECTIVE COMMUNICATION	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N200,000
9	BUSINESS RELATIONSHIP MANAGEMENT FUNDAMENTALS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N200,000
10	PROJECT TEAM LEADERSHIP: BUILDING COMMITMENT THROUGH SUPERIOR COMMUNICATION	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N200,000
11	CRISIS COMMUNICATION PROGRAMME	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N200,000
12	MEETINGS MANAGEMENT WORKSHOP	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N200,000
13	EFFECTIVE PRESS RELEASE WRITING	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N200,000
14	EFFECTIVE COMMUNICATIONS MASTERCLASS	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N200,000
15	INTERCULTURAL COMMUNICATION COURSE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
16	STRATEGIC PUBLIC AFFAIRS AND GOVERNMENT RELATIONS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
17	STRATEGIES FOR DEVELOPING EFFECTIVE PRESENTATION SKILLS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N200,000
18	DEVELOPING EFFECTIVE BUSINESS CONVERSATION SKILLS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N200,000
19	INTERACTION SKILLS FOR IMPACT AND INFLUENCE	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N200,000
20	COMMUNICATING WITH CONFIDENCE	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N200,000
21	DEVELOPING POSITIVE RELATIONSHIPS AT WORK	28th - 31st Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N200,000
S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE

- ✓ Classroom
- ✓ Online
- ✓ In-house

22	ADVANCED COMMUNICATION STRATEGY	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N200,000
23	ORGANIZATIONAL COMMUNICATION STRATEGIES	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N200,000
24	ADVANCED PUBLIC SPEAKING AND PRESENTATION SKILLS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N200,000
25	STRENGTHENING TEAM COMMUNICATION AND WORKPLACE RELATIONSHIPS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
26	PRODUCTIVE COMMUNICATION AND INFLUENCING SKILLS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
27	WORKPLACE COMMUNICATIONS STRATEGIES COURSE	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
28	ADVANCED COMMUNICATION AND PRESENTATION SKILLS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
29	SPEECH WRITING WORKSHOP	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
30	STORYTELLING POWER: SECRETS FOR EXCEPTIONAL COMMUNICATION	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
31	ADVANCED COMMUNICATION FRAMEWORK IN THE ORGANIZATION	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
32	BUILDING BETTER WORK RELATIONSHIPS: NEW TECHNIQUES FOR RESULTS-ORIENTED COMMUNICATION	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
33	COMMUNICATION AND INTERPERSONAL SKILLS FOR TECHNICAL PROFESSIONALS	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
34	OVERCOMING FEAR OF PUBLIC SPEAKING	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000
35	EFFECTIVE COMMUNICATION AND INSPIRATIONAL PRESENTATIONS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000
36	DEVELOPING YOUR ANALYTICAL SKILLS: HOW TO RESEARCH AND PRESENT INFORMATION	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000

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1	TAXATION ISSUES IN REAL ESTATE MANAGEMENT	10th - 13th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	N200,000
2	REAL ESTATE DEBT STRUCTURES AND FINANCIAL MODELLING COURSE	17th - 20th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	N200,000
3	TAXES ON LAND, PROPERTY AND CONSTRUCTION	24th - 27th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	N200,000
4	PUBLIC SECTOR PROPERTY ASSET MANAGEMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	N200,000
5	CONSTRUCTION PROJECTS – POST CONTRACT MANAGEMENT	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	N200,000
6	ADVANCED REAL ESTATE MANAGEMENT COURSE	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	N200,000
7	REAL ESTATE FUNDING AND FINANCE	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	N200,000
8	REAL ESTATE PROJECT ACCOUNTING COURSE	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	N200,000
9	SUSTAINABILITY AND REAL ESTATE MANAGEMENT COURSE	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	N200,000
10	REAL ESTATE DEVELOPMENT, INVESTMENT AND MANAGEMENT COURSE	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	N200,000
11	RESIDENTIAL BUILDING SYSTEMS AND MAINTENANCE COURSE	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	N200,000
12	FACILITY OPERATIONS AND MAINTENANCE MANAGEMENT COURSE	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	N200,000
13	LEGAL DIMENSIONS IN REAL ESTATE INVESTMENT CONTRACTS	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	N200,000
14	REAL ESTATE MARKETING TRAINING COURSE	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	N200,000
15	REAL ESTATE FINANCIAL MODELLING	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
16	REAL ESTATE VALUATION AND MODELING	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
17	REAL ESTATE ANALYST COURSE	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N200,000
18	REAL ESTATE PRIVATE EQUITY MODELLING IN EXCEL	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
19	COMMERCIAL REAL ESTATE LENDING COURSE	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N200,000
20	FACILITY FINANCIAL MANAGEMENT COURSE	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N200,000
21	REAL ESTATE ENVIRONMENTAL HEALTH AND SAFETY COURSE	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N200,000
22	FACILITY CONSTRUCTION AND PROJECT MANAGEMENT COURSE	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N200,000
23	REAL ESTATE FINANCE AND INVESTMENT	17th - 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
24	REAL ESTATE CASHFLOW AND FINANCIAL MODELLING	17th - 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
25	REAL ESTATE DEVELOPMENT COURSE	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
26	INTRODUCTION TO REAL ESTATE FUND MANAGEMENT	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
27	RETAIL PROPERTY APPRAISALS COURSE	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
28	IFRS FOR THE REAL ESTATE SECTOR	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
29	REAL ESTATE VALUATION AND FINANCING COURSE	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000
30	FUNDAMENTALS OF INVESTMENT ANALYSIS COURSE	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000

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1	OPERATIONAL BANKING RISK MANAGEMENT FOR BANKERS	10th - 13th Jan, 2023	25th - 28th Apr, 2023	15th - 18th Aug, 2023	₦250,000
2	UNDERSTANDING BANK TRANSACTION ISSUES AND CHALLENGERS	10th - 13th Jan, 2023	25th - 28th Apr, 2023	15th - 18th Aug, 2023	₦250,000
3	ADVANCED CUSTOMER RELATIONSHIP MANAGEMENT AND CUSTOMER SERVICE EXCELLENCE IN BANKS	10th - 13th Jan, 2023	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	₦250,000
4	MICROFINANCE BANKING OPERATIONS	10th - 13th Jan, 2023	2nd - 5th May, 2023	22nd - 25th Aug, 2023	₦250,000
5	EFFECTIVE AUDITING AND INTERNAL CONTROL STRATEGIES IN BANKS	17th - 20th Jan, 2023	2nd - 5th May, 2023	22nd - 25th Aug, 2023	₦250,000
6	LOAN ADMINISTRATION AND TROUBLED CREDIT WORKOUTS	17th - 20th Jan, 2023	2nd - 5th May, 2023	22nd - 25th Aug, 2023	₦250,000
7	EFFECTIVE BUDGETING, PERFORMANCE MANAGEMENT AND COST CONTROL STRATEGIES IN BANKS	17th - 20th Jan, 2023	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	₦250,000
8	DIGITAL BANKING INNOVATION MASTERCLASS	17th - 20th Jan, 2023	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	₦250,000
9	OPERATIONAL BANKING, RISK MANAGEMENT AND GOVERNANCE	24th - 27th Jan, 2023	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	₦250,000
10	BANKING OPERATIONS MANAGEMENT	24th - 27th Jan, 2023	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	₦250,000
11	ACCOUNTS RECONCILIATION STRATEGIES AND MANAGEMENT OF SUSPENSE ACCOUNTS/ INTERBRANCH/UNIT DIFFERENCES IN BANKS	24th - 27th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
12	LENDING METHODS AND PROCEDURES	24th - 27th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦250,000
13	BANKING MANAGEMENT SKILLS	31st Jan - 3rd Feb, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦250,000
14	CASHIERING AND CASH MANAGEMENT TECHNIQUES IN BANKS AND OTHER FINANCIAL INSTITUTIONS	31st Jan - 3rd Feb, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦250,000
15	FINAL ACCOUNTS AND FINANCIAL REPORTING IN BANKS	31st Jan - 3rd Feb, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
16	FUNDAMENTALS OF MICROFINANCE BANKING COURSE	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦250,000
17	BASIC PRINCIPLES OF BANKING	7th - 10th Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦250,000
18	ELECTRONIC BANKING: PRACTICAL OPERATIONAL AND LEGAL ISSUES	7th - 10th Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦250,000
19	PRODUCT DEVELOPMENT IN BANKS	7th - 10th Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
20	INVESTMENT BANKING PROCESS AND PROCEDURE	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000
21	STRATEGIES FOR DEPOSIT DRIVE AND MARKETING OF FINANCIAL SERVICES/PRODUCTS FOR BANKS	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
22	EXCELLENCE IN FRAUD INVESTIGATION, DETECTION, DETERRENCE AND CONTROL IN BANKS	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000
23	UNDERSTANDING FOREIGN EXCHANGE, MONEY MARKETS AND DERIVATIVES IN THE BANKING SECTOR	14th - 17th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
24	ACCOUNTING, TAXATION AND FINANCIAL ANALYSIS FOR BANKS	14th - 17th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
25	MICROFINANCE CRM AND CUSTOMER SERVICE EXCELLENCE	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
26	ADVANCED TREASURY AND INVESTMENT MANAGEMENT	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
27	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULT IN BANKS	21st - 24th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
28	SUSTAINABLE BANKING BEST PRACTICES	21st - 24th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
29	FIDELITY GUARANTEE ADMINISTRATION	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
30	LAW RELATING TO RETAIL BANKING OPERATIONS	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
31	PRACTICAL DEBT RECOVERY COURSE	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000
32	CREDIT RISK MANAGEMENT IN MICROFINANCE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
33	INTRODUCTION TO BANKING TRAINING	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
34	LOAN FACILITY AGREEMENTS - A PRACTICAL APPROACH	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
35	LOAN MANAGEMENT, ACCOUNTING AND DEBT RECOVERY TECHNIQUE	7th - 10th Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦250,000
36	EXCELLENCE IN CORPORATE CREDIT ANALYSIS AND ADMINISTRATION	7th - 10th Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
37	OPERATIONAL BANKING MODELS AND LEGAL FRAMEWORK	14th - 17th Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
38	BEHAVIOURAL FINANCIAL MANAGEMENT FOR BANKERS	14th - 17th Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
39	BANKING OPERATIONS ESSENTIALS: BEST PRACTICES	14th - 17th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
40	SECURITISATION AND ASSET BACKED LENDING	14th - 17th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
41	REGULATORY FRAMEWORK AND STATUTORY FINANCIAL RETURNS FOR BANKS	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
42	ELECTRONIC BANKING WORKSHOP	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
43	STRATEGIC MANAGEMENT FOR BANKS PROFESSIONALS	21st - 24th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
44	ASSET & LIABILITY MANAGEMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦250,000
45	BANKING: LEADERSHIP, TRANSFORMATION & STRATEGIES FOR GROWTH	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦250,000
46	BANK MODELING AND VALUATION: BEST PRACTICE	28th - 31st Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
47	BANKING OPERATIONS ESSENTIALS: BEST PRACTICES	28th - 31st Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
48	MICROFINANCE BANK MANAGEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦250,000
49	LOAN ADMINISTRATION, ACCOUNTING AND DEBT RECOVERY	3rd - 6th Apr, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
50	IT AUDITING FOR BANKS	3rd - 6th Apr, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
51	MANAGING QUALITY IN RETAIL BANKING SERVICE	3rd - 6th Apr, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
52	EMERGING MARKET BANK ANALYSIS: ISSUES AND CHALLENGES	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
53	IDENTIFYING FAILING BANKS IN EMERGING MARKETS	11th - 14th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
54	BANKING, RISK MANAGEMENT AND GOVERNANCE	11th - 14th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
55	BANK RECONCILIATION AND PETTY CASH MANAGEMENT: RECONCILING THE BANK AND MANAGING CASH TO ENSURE LIQUIDITY AND PROFITABILITY	11th - 14th Apr, 2023	1st - 4th Aug, 2023	5th - 8th Dec, 2023	₦250,000
56	OPERATIONAL FINANCE: MANAGING FINANCE TO ACHIEVE SUCCESSFUL OPERATIONS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
57	LOAN STRUCTURING, LBOS & ACQUISITION FINANCE	17th - 20th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
58	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULT IN BANKING SECTOR	17th - 20th Apr, 2023	8th - 11th Aug, 2023	12th - 15th Dec, 2023	₦250,000
59	FINANCE FOR NON-FINANCIAL MANAGERS IN BANK	17th - 20th Apr, 2023	8th - 11th Aug, 2023	12th - 15th Dec, 2023	₦250,000
60	UNDERSTANDING AGENCY BANKING	17th - 20th Apr, 2023	15th - 18th Aug, 2023	19th - 22nd Dec, 2023	₦250,000
61	LOAN STRUCTURING, LBOS & ACQUISITION FINANCE: AN ESSENTIAL GUIDE TO SECURING FINANCE	25th - 28th Apr, 2023	15th - 18th Aug, 2023	19th - 22nd Dec, 2023	₦250,000

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1	RISK MANAGEMENT TECHNIQUES FOR INSURANCE PROFESSIONAL	10th - 13th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦200,000
2	FINANCE FOR INSURANCE PROFESSIONAL COURSE	10th - 13th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦200,000
3	CLAIMS MANAGEMENT IN HEALTH INSURANCE AND MANAGED CARE	10th - 13th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
4	EXCELLENCE IN LIFE AND PROPERTY INSURANCE ADMINISTRATION	10th - 13th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦200,000
5	CONSTRUCTION INSURANCE AND ADMINISTRATION	17th - 20th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦200,000
6	GROUP LIFE INSURANCE ADMINISTRATION	17th - 20th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦200,000
7	PENSION PLAN AND FUND ADMINISTRATOR	17th - 20th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦200,000
8	PENSION FUND STRATEGIES, GOVERNANCE, REGULATION AND INVESTMENT COURSE	17th - 20th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦200,000
9	PROPERTY OWNERS INSURANCE COURSE	24th - 27th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
10	INTERNATIONAL INSURANCE FOR RISK MANAGERS AND INSURANCE BUYERS	24th - 27th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
11	INSURANCE ACCOUNTING TECHNIQUES	24th - 27th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
12	INTRODUCTION TO INSURANCE BASICS	24th - 27th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦200,000
13	FOUNDATION COURSE IN INSURANCE	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
14	PROFESSIONAL INDEMNITY INSURANCE MANAGEMENT	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
15	e-NHIS AND ELECTRONIC MEDICAL RECORDS	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
16	COMMERCIAL INSURANCE COURSE	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦200,000
17	LIABILITY INSURANCE COURSE	7th - 10th Feb, 2023	13th - 16th June, 2023	3rd - 6th Oct, 2023	₦200,000
18	MEDICAL INSURANCE MANAGEMENT TRAINING	7th - 10th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦200,000
19	LIFE INSURANCE AND RETIREMENT SAVINGS	7th - 10th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦200,000
20	UNDERSTANDING GENERAL INSURANCE FINANCE	7th - 10th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦200,000
21	ADVANCED INSURANCE PRINCIPLES AND PRACTICE	14th - 17th Feb, 2023	20th - 23rd June, 2023	10th - 13th Oct, 2023	₦200,000
22	INSURANCE ACCOUNTING FOR UNDERWRITERS	14th - 17th Feb, 2023	20th - 23rd June, 2023	10th - 13th Oct, 2023	₦200,000
23	MARINE CARGO INSURANCE MANAGEMENT	14th - 17th Feb, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦200,000
24	ENGINEERING INSURANCE AND INSPECTION COURSE	14th - 17th Feb, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦200,000
25	UNDERWRITING PROJECT CARGO INSURANCE MASTERCLASS	21st - 24th Feb, 2023	4th - 7th July, 2023	17th - 20th Oct, 2023	₦200,000
26	UNDERSTANDING INSURANCE LAW: THE BOLTS AND NUTS	21st - 24th Feb, 2023	4th - 7th July, 2023	17th - 20th Oct, 2023	₦200,000
27	INSURANCE AND RISK MANAGEMENT COURSE	21st - 24th Feb, 2023	4th - 7th July, 2023	17th - 20th Oct, 2023	₦200,000
28	EMPLOYER'S LIABILITY INSURANCE	21st - 24th Feb, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	₦200,000



- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
29	NATIONAL HEALTHCARE INSURANCE SCHEME COURSE	28th Feb - 3rd Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦200,000
30	EFFECTIVE APPROACHES TO AVIATION INSURANCE COURSE	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	24th- 27th Oct, 2023	₦200,000
31	INSURANCE COMPANY ANALYSIS COURSE	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	24th- 27th Oct, 2023	₦200,000
32	INSURANCE PORTFOLIO MANAGEMENT WORKSHOP	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	24th- 27th Oct, 2023	₦200,000
33	FIDELITY GUARANTEE ADMINISTRATION	7th - 10th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
34	GOODS IN TRANSIT AND CASH IN TRANSIT INSURANCE	7th - 10th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
35	MOTOR FLEET INSURANCE ADMINISTRATION COURSE	7th - 10th Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
36	EXCELLENCE IN INSURANCE CLAIMS ADMINISTRATION	7th - 10th Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
37	CORPORATE INSURANCE VALUATION TECHNIQUES AND PROCEDURES	14th - 17th Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
38	INSURANCE PORTFOLIO MANAGEMENT	14th - 17th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦200,000
39	IFRS 17 INSURANCE CONTRACTS COURSE	14th - 17th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦200,000
40	BEST PRACTICES IN MEDICAL INSURANCE MANAGEMENT	14th - 17th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦200,000
41	PROFESSIONAL INSURANCE COURSE FOR SENIOR MANAGERS	21st - 24th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦200,000
42	INSURANCE RISK MANAGEMENT COURSE	21st - 24th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦200,000
43	IFRS 17 IMPLEMENTATION AND ACTUARIAL CHALLENGES MASTERCLASS	21st - 24th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦200,000
44	BEST PRACTICE IN ENERGY INSURANCE ADMINISTRATION	21st - 24th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦200,000
45	PENSION, FUND AND LIABILITY INSURANCE	28th - 31st Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦200,000
46	ACTUARIAL MODEL BUILDING FOR IFRS 17	28th - 31st Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦200,000
47	COMPLETE LIFE INSURANCE AND PENSION COURSE	28th - 31st Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦200,000
48	BEST PRACTICES IN INSURANCE ADMINISTRATIONS - CURRENT ISSUES & LATEST TREND	28th - 31st Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦200,000
49	ADVANCED REINSURANCE MASTERCLASS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦200,000
50	ROLE OF THE ACTUARY IN INSURANCE COMPANY (FOR NON-ACTUARIES)	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦200,000
51	MATLAB FUNDAMENTALS TRAINING WITH CREDIT RISK APPLICATIONS	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦200,000
52	COMMERCIAL PROPERTY INSURANCE	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦200,000
53	PROTECTION AND INDEMNITY INSURANCE	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
54	MOTOR INSURANCE ADMINISTRATION COURSE	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000



- ✓ Classroom
- ✓ Online
- ✓ In-house

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55	MANAGING FINANCIAL CRIME AND FRAUD IN THE INSURANCE SECTOR	11th - 14th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
56	INTRODUCTION TO INSURANCE PROVISIONS IN COMMERCIAL LEASES	11th - 14th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
57	CYBER RISK & INSURANCE COVER - THE ESSENTIALS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
58	INSURERS FOR LATE PAYMENT OF CLAIMS - A TIMELY UPDATE	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
59	EMPLOYERS LIABILITY & PUBLIC LIABILITY INSURANCE CLAIMS - CHALLENGES FOR POLICYHOLDERS & INSURERS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦200,000
60	INSURANCE & THE USE OF ARTIFICIAL INTELLIGENCE - THE KEY ISSUES	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦200,000
61	INSURANCE CLAIMS UNRAVELED - HOW TO AVOID THE PITFALLS	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦200,000
62	RECENT DEVELOPMENTS IN INSURANCE LAW - AN UPDATE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦200,000
63	UNDERSTANDING INSURANCE CONTRACTS – FROM INTRODUCTION TO INTERPRETATION, WARRANTIES & EXCLUSIONS	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
64	BEST PRACTICE IN CARGO INSURANCE ADMINISTRATION	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦200,000
65	EXCELLENCE IN LIFE INSURANCE AND RETIREMENT SAVINGS MANAGEMENT	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦200,000
66	MARITIME LAW, INSURANCE AND CLAIMS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦200,000
67	BEST PRACTICE IN REINSURANCE ADMINISTRATION	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦200,000
68	HARMONISATION AND REGULATORY: BEST PRACTICE FOR INSURANCE PRACTITIONER	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
69	BEST PRACTICE INSURANCE INTERMEDIARIES FOR PROFESSIONALS	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦200,000
70	RISK MANAGEMENT FRAMEWORK FOR INSURERS AND REINSURERS	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦200,000
71	BEST PRACTICE IN ANNUAL RETURNS AND ACCOUNT IN INSURANCE COMPANY	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦200,000
72	INSURANCE CLAIMS ADJUSTER COURSE	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦200,000

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E-mail: info@alphapartnerstrainings.com, alphapartner111@yahoo.com Website: www.alphapartnerstrainings.com

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1	OPERATIONAL SECURITY MANAGEMENT COURSE	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N195,000
2	ADVANCED CORPORATE SECURITY MANAGEMENT AND LOSS PREVENTION STRATEGIES	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N195,000
3	ORGANIZATIONAL SECURITY POLICY: DESIGN, DEVELOPMENT AND IMPLEMENTATION	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	N195,000
4	ADVANCED SECURITY RISK ASSESSMENT TECHNIQUES	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N195,000
5	SECURITY MANAGEMENT, PLANNING AND ASSET PROTECTION	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N195,000
6	SECURITY RISK ANALYSIS AND MANAGEMENT	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	N195,000
7	WORKPLACE INVESTIGATIONS AND INTERVIEWING	24th - 27th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N195,000
8	SECURITY COORDINATION AND DESIGN	24th - 27th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N195,000
9	EFFECTIVE MODERN SECURITY MANAGEMENT AND OPERATIONS	24th - 27th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	N195,000
10	CORPORATE ENTERPRISE RISK MANAGEMENT FOR SECURITY PERSONNELS	31st Jan - 3rd Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N195,000
11	CORPORATE SECURITY COURSE FOR SECURITY SUPERVISORS AND MANAGERS	31st Jan - 3rd Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N195,000
12	TEAM BUILDING STRATEGIES IN SECURITY PROFESSION	31st Jan - 3rd Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	N195,000
13	EFFECTIVE SURVEILLANCE, REPORT WRITING AND INFORMATION MANAGEMENT FOR SECURITY OFFICERS	7th - 10th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N195,000
14	MARINE SECURITY MANAGEMENT AND CONTROL CODE	7th - 10th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N195,000
15	EXCELLENCE IN CORPORATE SECURITY MANAGEMENT	7th - 10th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	N195,000
16	EFFECTIVE INTERNAL SECURITY MANAGEMENT TECHNIQUES AND PROCEDURES	14th - 17th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N195,000
17	PROFESSIONAL SECURITY DEVELOPMENT COURSE	14th - 17th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N195,000
18	MODERN INVESTIGATION, SECURITY AND CRISIS MANAGEMENT STRATEGIES	14th - 17th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	N195,000
19	CORPORATE INTELLIGENCE MANAGEMENT FOR SECURITY OPERATIVE	21st - 24th Feb, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N195,000
20	DEVELOPING AN EFFECTIVE CORPORATE SECURITY CULTURE AND PRACTICES	21st - 24th Feb, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N195,000
21	NEGOTIATORS OF KIDNAPPING OR HOSTAGE TAKING	21st - 24th Feb, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	N195,000
22	STRATEGIC SECURITY MANAGEMENT	28th Feb - 3rd Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N195,000
23	CORPORATE INVESTIGATION SKILLS TRAINING	28th Feb - 3rd Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N195,000
24	CORPORATE SECURITY INTELLIGENCE MANAGEMENT	28th Feb - 3rd Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	N195,000
25	SECURITY CRISIS MANAGEMENT AND SECURITY NEGOTIATION SKILLS	7th - 10th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N195,000
26	SECURITY STRATEGIES FOR SECURING VITAL INFRASTRUCTURE	7th - 10th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N200,000
27	BEST PRACTICES IN CYBER SURVEILLANCE SECURITY MANAGEMENT	7th - 10th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	N195,000
28	EFFECTIVE MODERN SECURITY MANAGEMENT AND OPERATIONS	14th - 17th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N195,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
29	THE SECURITY OFFICER DEVELOPMENT PROGRAMME: DEVELOPING PRACTICAL SKILLS AND TECHNIQUES	14th - 17th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N195,000
30	ASSET PROTECTION STRATEGIES FOR SECURITY OFFICERS	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	N195,000
31	SECURITY SKILLS IMPROVEMENT COURSE	21st - 24th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N195,000
32	OPERATIONAL RISK MANAGEMENT IN SECURITY OPERATIONS	21st - 24th Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N195,000
33	SECURITY MANAGEMENT, PLANNING & ASSET PROTECTION	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	N195,000
34	CREATING SUCCESSFUL SECURITY POLICIES, PLAN AND PROCEDURES	28th - 31st Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N195,000
35	THE EFFECTIVE SECURITY OFFICER	28th - 31st Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N195,000
36	FUNDAMENTAL SECURITY MANAGEMENT	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
37	SECURITY MANAGEMENT AND EMERGENCY PLANNING FOR SECURITY OFFICER	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
38	EXCELLENCE IN CRIME MANAGEMENT	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
39	DEVELOPING THE SKILLS OF LEADERSHIP AND SUPERVISION FOR SECURITY LEADERS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N195,000
40	STRATEGIES FOR PROTECTING CHIEF EXECUTIVES AND OTHER TOP LEADERS	11th - 14th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N195,000
41	SECURITY MANAGEMENT BEST PRACTICES FOR SUPERVISORY LEADERSHIP	11th - 14th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N195,000
42	CONDUCTING EFFECTIVE SECURITY SURVEYS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N195,000
43	INVESTIGATING FRAUD IN THE WORKPLACE	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	N195,000
44	E-SECURITY (ELECTRONIC SECURITY) MANAGEMENT COURSE	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N195,000
45	PROTECTING ORGANIZATION'S CRITICAL INFRASTRUCTURE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N195,000
46	SECURITY OFFICERS DEVELOPMENT PROGRAM	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N195,000
47	ADVANCED PROCESS RISK ASSESSMENT AND RISK MANAGEMENT FOR EFFECTIVE SECURITY	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N195,000
48	MARINE SECURITY MANAGEMENT AND CONTROL	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N195,000
49	SECURITY MANAGEMENT PROGRAMME	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N195,000
50	ADVANCED INVESTIGATION TECHNIQUES AND PROCEDURES	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N195,000

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1	ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS)	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
2	DEVELOPING AN EFFECTIVE SAFETY CULTURE	10th - 13th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
3	SAFETY TECHNOLOGY AND RISK MANAGEMENT	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
4	ADVANCED PROCESS RISK ASSESSMENT AND RISK MANAGEMENT	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
5	RISK, CRISIS AND DISASTER MANAGEMENT	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
6	ENVIRONMENTAL MANAGEMENT SYSTEMS MONITORING AND MODELLING	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
7	RISK ASSESSMENTS, METHOD STATEMENTS AND QUALITY PLANS	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
8	BEST PRACTICES IN SAFETY MANAGEMENT	24th - 27th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
9	ADVANCED HEALTH AND SAFETY MANAGEMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
10	WORKPLACE SECURITY AND SAFETY COURSE	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
11	FIRE AND ARSON MANAGEMENT AND CONTROL	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
12	EMERGENCY RESPONSE AND INCIDENT INVESTIGATION TRAINING	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
13	ADVANCED PROCESS HAZOP	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
14	SAFETY AUDIT AND SITE INSPECTION	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
15	SAFETY IN PROCESS AND DESIGN OPERATION	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
16	ADVANCED FIRST AID COURSE	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
17	ISO 9001 LEAD AUDITOR COURSE	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
18	PROCESS SAFETY MANAGEMENT COMPLIANCE	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
19	INJURY AND ILLNESS PREVENTION COURSE	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
20	CONTRACTOR SAFETY MANAGEMENT (CSM) COURSE	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000
21	DEVELOPING AN EFFECTIVE SAFETY CULTURE	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000
22	MANAGING HEALTH AND SAFETY IN THE WORK	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000
23	HSE LEADERSHIP FOR PROFESSIONALS	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000
24	SAFETY AUDIT AND SAFETY INSPECTION COURSE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦250,000
25	ISO 45001 - HEALTH AND SAFETY MANAGEMENT TRAINING	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦250,000
26	HEALTH AND SAFETY OFFICER COURSE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦250,000
27	INCIDENT INVESTIGATION AND ROOT CAUSE ANALYSIS	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦250,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
28	BEHAVIOR BASED SAFETY COURSE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
29	ISO 19001 - QUALITY MANAGEMENT SYSTEM (QMS)	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
30	HEAVY EQUIPMENT SAFETY (MAINTENANCE AND INSPECTION)	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
31	OSHA: OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION STANDARDS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
32	MANAGEMENT OF OCCUPATIONAL SAFETY & HEALTH SYSTEMS & PREPARATION OF EXECUTIVE PLANS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000
33	14001:2015 LEAD AUDITOR TRAINING	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000
34	SAFETY RISK MANAGEMENT COURSE	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000
35	ADVANCED HEALTH AND SAFETY MANAGEMENT	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000
36	ADVANCED PROCESS HAZOP IN SAFETY ADMINISTRATION	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
37	DEVELOPING AN EFFECTIVE SAFETY CULTURE	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
38	HAZARDOUS WASTE MANAGEMENT AND POLLUTION TRAINING	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
39	ISO 22000 LEAD AUDITOR	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
40	CLIMATE CHANGE & EMISSIONS TRADING SERVICES	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
41	BASIC HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) TRAINING	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
42	IMPLEMENTING THE LEAN THINKING IN HEALTH CARE	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
43	NEBOSH - OCCUPATIONAL HEALTH AND SAFETY COURSE	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
44	HUMAN ERROR ANALYSIS & PREVENTION	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
45	HSE STANDARD ISO 45001 SAFETY MANAGEMENT SYSTEM	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
46	ISO 22000 - FOOD SAFETY MANAGEMENT TRAINING	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
47	IOSH SAFETY MANAGEMENT AND ADMINS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
48	ESSENTIAL HEALTH & SAFETY LAW FOR DIRECTORS AND MANAGERS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
49	WORKPLACE HEALTH AND SAFETY COURSE	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
50	ISO 50001: ENERGY MANAGEMENT SYSTEMS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
51	RADIATION SAFETY - SAFELY WORKING WITH RADIOACTIVE MATERIALS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
52	RISK ASSESSMENTS, METHODS STATEMENTS AND QUALITY PLANS TRAINING	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦250,000
53	SAFETY IN PROCESS EQUIPMENT DESIGN AND OPERATION TRAINING	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦250,000
54	PROCESS SAFETY MANAGEMENT COURSE	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦250,000



S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
55	ISO 9001 LEAD AUDITOR COURSE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦250,000
56	MARINE SAFETY COURSE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦250,000
57	RADIATION SAFETY OFFICER COURSE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦250,000
58	ISO 14001 ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) COURSE	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	19th - 22nd Dec, 2023	₦250,000
59	SAFETY LEADERSHIP AND SAFETY CULTURE COURSE	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000
60	ISO 14001:2015 EMS TRANSITION TRAINING	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000
61	AVIATION SAFETY MANAGEMENT	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000
62	CONFINED SPACE AWARENESS AND COMPLIANCE: SAFE WORK PRACTICES FOR CONFINED SPACE ENTRY	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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1	HUMAN CAPITAL MANAGEMENT IN THE PUBLIC SECTOR	10th - 13th Jan, 2023	16th - 19th May, 2023	3rd - 6th Oct, 2023	₦200,000
2	LEGAL ISSUES IN LOCAL GOVERNMENT ADMINISTRATION	10th - 13th Jan, 2023	16th - 19th May, 2023	3rd - 6th Oct, 2023	₦200,000
3	CURRENT ISSUES IN PUBLIC SECTOR TREASURY MANAGEMENT IN NIGERIA	17th - 20th Jan, 2023	23rd - 26th May, 2023	3rd - 6th Oct, 2023	₦200,000
4	PUBLIC SECTOR BUDGETING: PREPARATION, IMPLEMENTATION AND CONTROLS	17th - 20th Jan, 2023	23rd - 26th May, 2023	10th - 13th Oct, 2023	₦200,000
5	INTRODUCTION TO PUBLIC PROCUREMENT AND SUPPLY CHAIN MANAGEMENT	24th - 27th Jan, 2023	30th May - 2nd June, 2023	10th - 13th Oct, 2023	₦200,000
6	IMPROVING PUBLIC SECTOR PERFORMANCE IN THE 21ST CENTURY	24th - 27th Jan, 2023	30th May - 2nd June, 2023	10th - 13th Oct, 2023	₦200,000
7	PUBLIC SECTOR AUDIT CONCEPTS AND TECHNIQUES	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	17th - 20th Oct, 2023	₦200,000
8	REFORMS AND INNOVATIONS IN THE PUBLIC WORKPLACE	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	17th - 20th Oct, 2023	₦200,000
9	PUBLIC POLICY DEVELOPMENT AND COMPLIANCE COURSE	7th - 10th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦200,000
10	E-GOVERNMENT AND E-GOVERNANCE: DIGITALIZING THE PUBLIC SERVICE COURSE	7th - 10th Feb, 2023	13th - 16th June, 2023	24th - 27th Oct, 2023	₦200,000
11	FRAUD DETECTION AND INVESTIGATION FOR GOVERNMENT AUDITORS	14th - 17th Feb, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦200,000
12	PUBLIC SECTOR MANAGEMENT, GOVERNANCE AND FISCAL SUSTAINABILITY TECHNIQUES	14th - 17th Feb, 2023	20th - 23rd June, 2023	24th - 27th Oct, 2023	₦200,000
13	INTENSIVE INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) TRAINING	21st - 24th Feb, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
14	PUBLIC SECTOR LEADERSHIP AND MANAGEMENT	21st - 24th Feb, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
15	INTERNAL CONTROLS GUIDELINES FOR PUBLIC SECTOR AUDITORS	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦200,000
16	PUBLIC ADMINISTRATION AND MANAGEMENT	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦200,000
17	INTERPRETATION AND APPLICATION OF IPSAS	7th - 10th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦200,000
18	PUBLIC SERVICE RULES: PROVISION, IMPLEMENTATION AND CHALLENGES	7th - 10th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦200,000
19	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FOR ACCOUNTANTS AND AUDITORS	14th - 17th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦200,000
20	FINANCIAL CRIME MANAGEMENT IN THE PUBLIC SECTOR	14th - 17th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦200,000



- ✓ Classroom
- ✓ Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
21	THE DISCIPLINARY PROCESS IN THE PUBLIC SECTOR	21st - 24th Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦200,000
22	CRITICAL THINKING AND PROBLEM SOLVING FOR PUBLIC SERVICE LEADERS	21st - 24th Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦200,000
23	FINANCIAL ANALYSIS, MODELLING AND FORECASTING IN THE PUBLIC SECTOR	28th - 31st Mar, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦200,000
24	ANTI-MONEY LAUNDERING (AML) COMPLIANCE MASTERCLASS	28th - 31st Mar, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦200,000
25	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FUNDAMENTALS - ACCRUAL BASIS	3rd - 6th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
26	ADVANCED STRATEGIC PUBLIC SECTOR MANAGEMENT	3rd - 6th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
27	DUE PROCESS AND POLICY GUIDELINES FOR PROCUREMENT AND AWARD OF CONTRACTS IN NIGERIA	11th - 14th Apr, 2023	22nd - 25th Aug, 2023	28th Nov - 1st Dec, 2023	₦200,000
28	WORK ETHICS, ATTITUDES AND PRODUCTIVITY ENHANCEMENT PROGRAM FOR PUBLIC SECTOR OFFICERS	11th - 14th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦200,000
29	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FOR MANAGERS, DIRECTORS AND STAKEHOLDERS	17th - 20th Apr, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	₦200,000
30	PUBLIC SECTOR FINANCIAL REGULATIONS PROVISIONS, IMPLEMENTATION AND CHALLENGES	17th - 20th Apr, 2023	29th Aug - 1st Sept, 2023	5th - 8th Dec, 2023	₦200,000
31	LABOUR LAWS AND INDUSTRIAL RELATIONS PRACTICE IN NIGERIA	25th - 28th Apr, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	₦200,000
32	CODE OF CONDUCT FOR PUBLIC OFFICERS: PROVISIONS, IMPLEMENTATION, EXECUTION AND CHALLENGES	25th - 28th Apr, 2023	5th - 8th Sept, 2023	12th - 15th Dec, 2023	₦200,000
33	THE PROCUREMENT ACT: PROVISIONS, IMPLEMENTATION AND CHALLENGES	2nd - 5th May, 2023	12th - 15th Sept, 2023	12th - 15th Dec, 2023	₦200,000
34	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) PRACTICE GUIDE FOR PUBLIC SECTOR ACCOUNTANTS AND AUDITORS	2nd - 5th May, 2023	12th - 15th Sept, 2023	19th - 22nd Dec, 2023	₦200,000
35	ADVANCED ACCRUAL-BASED IPSAS	9th - 12th May, 2023	19th - 22nd Sept, 2023	19th - 22nd Dec, 2023	₦200,000
36	ADVANCED FINANCIAL MANAGEMENT IN THE PUBLIC SECTOR	9th - 12th May, 2023	19th - 22nd Sept, 2023	19th - 22nd Dec, 2023	₦200,000

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- ✓ Classroom
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Click on the course title to view the full course details

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1	STRATEGIC EDUCATION PLANNING	10th - 13th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	N200,000
2	PUBLIC SERVICE RULES, FINANCIAL REGULATIONS, CODE OF CONDUCT FOR PUBLIC OFFICERS	17th - 20th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	N200,000
3	GUIDANCE AND COUNSELLING ADMINISTRATION IN SCHOOLS	24th - 27th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	N200,000
4	INTERNAL AUDITING IN HIGHER INSTITUTIONS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	N200,000
5	SAFETY AND RISK MANAGEMENT IN THE EDUCATION SECTOR	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	N200,000
6	EFFECTIVE PUBLIC RELATIONS MANAGEMENT IN THE EDUCATIONAL SECTOR	14th - 17th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	N200,000
7	BEST PRACTICE IN CURRICULUM MANAGEMENT	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	N200,000
8	EFFECTIVE EDUCATIONAL PLANNING AND SUSTAINABILITY	21st - 24th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	N200,000
9	CRISIS MANAGEMENT ISSUES AND CHALLENGES IN HIGHER INSTITUTIONS	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	N200,000
10	EFFECTIVE HOSTEL MANAGEMENT	28th Feb - 3rd Mar, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	N200,000
11	ASSET MAINTENANCE MANAGEMENT STRATEGIES IN TERTIARY INSTITUTIONS	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	N200,000
12	PROCUREMENT MANAGEMENT IN TERTIARY INSTITUTIONS	7th - 10th Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	N200,000
13	DISCIPLINARY ISSUES AND CHALLENGES IN TERTIARY INSTITUTIONS	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	N200,000
14	PUBLIC SPEAKING AND PRESENTATION SKILLS FOR TEACHERS AND LECTURERS	14th - 17th Mar, 2023	4th - 7th July, 2023	24th - 27th Oct, 2023	N200,000
15	LIBRARY MANAGEMENT COURSE FOR LIBRARIANS	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
16	CULTISM MANAGEMENT IN THE EDUCATIONAL SECTOR	21st - 24th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	N200,000
17	RECORDS MANAGEMENT ISSUES AND CHALLENGES IN SCHOOLS	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N200,000
18	OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT IN EDUCATION SECTOR	28th - 31st Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	N200,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

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19	LEADERSHIP COURSE FOR SCHOOL ADMINISTRATION	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N200,000
20	SECURITY MANAGEMENT IN SCHOOLS	3rd - 6th Apr, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	N200,000
21	TEACHING METHODOLOGY AND PRACTICE FOR EFFECTIVE LEARNING AND DEVELOPMENT	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N200,000
22	EXCELLENCE IN FINANCIAL AND MANAGEMENT ACCOUNTING IN EDUCATIONAL SECTOR	11th - 14th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	N200,000
23	ACCOUNTING PRINCIPLES AND PRACTICES IN THE EDUCATION SECTOR	17th - 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
24	COUNSELLING TRAINING FOR TEACHERS	17th - 20th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	N200,000
25	GENERAL MANAGEMENT PRINCIPLES FOR TERTIARY INSTITUTIONS	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
26	ACCREDITATION PLANNING AND MANAGEMENT	25th - 28th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	N200,000
27	EMERGENCY MANAGEMENT PLANS AND PROCEDURES FOR RESULTS IN HIGHER INSTITUTIONS	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
28	EDUCATION DATA MANAGEMENT COURSE	2nd - 5th May, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	N200,000
29	EDUCATION SECTOR PLANNING (ESP): MASTERING THE ART OF EDUCATIONAL PLANNING	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000
30	SEXUAL HARASSMENT MANAGEMENT IN THE EDUCATION SECTOR	9th - 12th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	N200,000

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1	HOSPITAL MANAGEMENT AND PUBLIC HEALTH	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
2	QUALITY IMPROVEMENT IN HEALTHCARE ORGANIZATIONS	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
3	BEST PRACTICE IN MEDICAL RECORDS MANAGEMENT	17th - 20th Jan, 2023	9th - 12th May, 2023	5th - 8th Sept, 2023	₦250,000
4	NATIONAL HEALTH INSURANCE SCHEME IMPLEMENTATION FOR EXCELLENCE	24th - 27th Jan, 2023	16th - 19th May, 2023	5th - 8th Sept, 2023	₦250,000
5	HEALTHCARE CUSTOMER SERVICES: DELIVERING CUSTOMER SERVICE FOR BETTER PATIENT SATISFACTION	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
6	TEAM BUILDING AND LEADERSHIP SKILLS FOR HEALTH PRACTITIONERS	24th - 27th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
7	THE HOSPITAL ACCOUNTANT: SKILLS FOR EXCELLENT PERFORMANCE	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦250,000
8	CRITICAL AND REFLECTIVE PRACTICE FOR MEDICAL SOCIAL WORKERS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦250,000
9	HUMAN SERVICES ADMINISTRATION FOR MEDICAL SOCIAL WORKS	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
10	PUBLIC RELATION SKILLS FOR MEDICAL AND SOCIAL WORKERS IN A HOLISTIC ENVIRONMENT	31st Jan - 3rd Feb, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
11	HOSPITAL REVENUE MANAGEMENT	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000
12	LEGAL ISSUES IN HOSPITAL ADMINISTRATION	7th - 10th Feb, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000
13	SPECIAL SKILLS FOR HEALTHCARE INTERNAL AUDITORS	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
14	PUBLIC RELATIONS IN THE HEALTHCARE INDUSTRY	7th - 10th Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
15	THE SUCCESSFUL HEALTHCARE SUPERVISOR	14th - 17th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
16	COMMUNICATION AND INTERPERSONAL SKILLS IN MEDICAL SOCIAL WORKS ADMINISTRATION	14th - 17th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
17	VALUES, ETHICS, AND DIVERSITY IN MEDICAL SOCIAL WORKS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
18	DISASTER AND CRISIS INTERVENTION IN SOCIAL WORKS	14th - 17th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
19	INFECTION PREVENTION AND CONTROL COURSE	21st - 24th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
20	EXCELLENCE IN HEALTHCARE MANAGEMENT	21st - 24th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
21	HUMAN RESOURCE MANAGEMENT FOR HEALTHCARE PROFESSIONALS	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000
22	DIGITAL HEALTHCARE MANAGEMENT - INNOVATION AND CHANGE	21st - 24th Feb, 2023	13th - 16th June, 2023	17th - 20th Oct, 2023	₦250,000

S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
23	UNDERSTANDING HEALTHCARE SECURITY AND SAFETY MANAGEMENT	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
24	HEALTHCARE SYSTEM AND INFORMATION TECHNOLOGY ADMINISTRATION	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
25	RESILIENCE AND EMOTIONAL INTELLIGENCE: COMBATING STRESS IN THE HEALTHCARE WORKPLACE	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦250,000
26	EMERGENCY FIRST AID AT WORK	28th Feb - 3rd Mar, 2023	20th - 23rd June, 2023	24th- 27th Oct, 2023	₦250,000
27	STRESS/COUNSELLING MANAGEMENT FOR MEDICAL SOCIAL WORKERS	7th - 10th Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
28	YOUTH SUICIDE: PREVENTION AND INTERVENTION GUIDES FOR MEDICAL SOCIAL WORKERS	7th - 10th Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
29	THE COMPLETE COURSE ON LEGAL ASPECTS OF HEALTH CARE	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
30	DOMESTIC VIOLENCE: PSYCHOLOGICAL IMPACT AND TREATMENT FOR VICTIMS	7th - 10th Mar, 2023	4th - 7th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
31	BUILDING YOUR ETHICAL SELF IN SOCIAL WORKS ADMINISTRATION	14th - 17th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
32	HOSPITAL MANAGEMENT AND HEALTH ECONOMICS	14th - 17th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
33	BEST PRACTICES IN HEALTHCARE PERFORMANCE IMPROVEMENT	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000
34	PROFESSIONAL INDEMNITY GUARANTEE FOR MEDICAL DOCTORS AND ALLIED PROFESSIONALS	14th - 17th Mar, 2023	11th - 14th July, 2023	7th - 10th Nov, 2023	₦250,000
35	ADVANCED SOCIAL SAFEGUARDS COURSE	21st - 24th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦250,000
36	LAW, RIGHTS AND JUSTICE IN SOCIAL WORKS	21st - 24th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦250,000
37	APPLYING MOTIVATIONAL INTERVIEWING WITH CLIENTS LESS READY TO CHANGE: TIPS AND STRATEGIES	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
38	HEALTH STATISTICS MANAGEMENT	21st - 24th Mar, 2023	18th - 21st July, 2023	14th - 17th Nov, 2023	₦250,000
39	COMPUTERIZED MEDICAL OFFICE MANAGEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦250,000
40	HOSPITAL MANAGEMENT AND HUMAN RESOURCES MANAGEMENT	28th - 31st Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦250,000
41	EXECUTIVE FUNCTION AND MENTAL HEALTH	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
42	EVERYTHING WE KNOW ABOUT SUICIDE	28th - 31st Mar, 2023	25th - 28th July, 2023	21st - 24th Nov, 2023	₦250,000
43	ADVANCED COGNITIVE BEHAVIORAL THERAPY (CBT) METHOD FOR DEPRESSION & ANXIETY	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦250,000
44	BEST APPROACHES IN MANAGING OLDER ADULTS	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦250,000

- ✓ Classroom
- ✓ Online
- ✓ In-house

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45	CALMING THE EMOTIONAL STORM: INTRODUCTION TO DIALECTICAL BEHAVIOR THERAPY	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
46	HEALTHCARE HAZARD CONTROL AND SAFETY MANAGEMENT	3rd - 6th Apr, 2023	1st - 4th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
47	PARENT COACHING: UNCOVERING INFLUENCES AND PROMOTING CHANGE	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
48	HEALTHCARE INFORMATION SYSTEMS MANAGEMENT	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
49	MEDICAL SOCIAL WORK READINESS FOR DIRECT PRACTICE AND EFFECTIVENESS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
50	ENVIRONMENTAL AND SOCIAL SAFEGUARD TRAINING	11th - 14th Apr, 2023	8th - 11th Aug, 2023	5th - 8th Dec, 2023	₦250,000
51	DOCUMENTATION AND RECORD-KEEPING: ESSENTIALS FOR SOCIAL WORKS ADMINISTRATORS	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦250,000
52	HEALTHCARE LIABILITY MANAGEMENT	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦250,000
53	HOSPITAL MANAGEMENT AND HEALTH INSURANCE	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦250,000
54	WORK-LIFE BALANCE AND STRESS MANAGEMENT	17th - 20th Apr, 2023	15th - 18th Aug, 2023	12th - 15th Dec, 2023	₦250,000
55	BASIC PUBLIC RELATIONS PRACTICE FOR MEDICAL DOCTORS AND ALLIED PROFESSIONAL	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦250,000
56	MAINTENANCE OF HOSPITAL EQUIPMENT	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦250,000
57	APPLICATION OF INFORMATION TECHNOLOGY IN HOSPITAL ADMINISTRATION	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	12th - 15th Dec, 2023	₦250,000
58	MEDICAL TOURISM: IMPLICATION FOR HEALTH CARE DELIVERY IN NIGERIA	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	19th - 22nd Dec, 2023	₦250,000
59	BASIC HUMAN RESOURCE MANAGEMENT FOR MEDICAL DOCTORS AND OTHER HEALTHCARE PRACTITIONERS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000
60	HOSPITAL SERVICES MANAGEMENT COURSE	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000
61	EXCELLENCE IN MEDICAL STOCK MANAGEMENT	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000
62	BASIC ACCOUNTING AND FINANCE FOR MEDICAL DOCTORS AND ALLIED HEALTHCARE PRACTITIONERS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	19th - 22nd Dec, 2023	₦250,000

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E-mail: info@alphapartnerstrainings.com, alphapartner111@yahoo.com Website: www.alphapartnerstrainings.com

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1	FLOOD DISASTER RISK MANAGEMENT IN A CHANGING CLIMATE COURSE	10th - 13th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
2	RURAL DEVELOPMENT TRAINING	10th - 13th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
3	AGRICULTURAL POLICY FRAMEWORK FOR DEVELOPMENT COURSE	10th - 13th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
4	AGRI-BUSINESS, ENTERPRISE DEVELOPMENT AND MARKET LINKAGE COURSE	17th - 20th Jan, 2023	16th - 19th May, 2023	12th - 15th Sept, 2023	₦250,000
5	LIVELIHOOD ASSESSMENT AND ANALYSIS	17th - 20th Jan, 2023	23rd - 26th May, 2023	12th - 15th Sept, 2023	₦250,000
6	AGRICULTURAL VALUE CHAIN DEVELOPMENT AND MARKET ADMINISTRATION	17th - 20th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
7	AGRICULTURAL ENVIRONMENTAL COMMUNICATION MANAGEMENT	24th - 27th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
8	INTEGRATED WATER RESOURCES MANAGEMENT	24th - 27th Jan, 2023	23rd - 26th May, 2023	19th - 22nd Sept, 2023	₦250,000
9	EXCELLENCE IN AGRICULTURE DEVELOPMENT AND MANAGEMENT	24th - 27th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000
10	AGRICULTURAL CREDIT MANAGEMENT AND RISK ANALYSIS COURSE	24th - 27th Jan, 2023	30th May - 2nd June, 2023	19th - 22nd Sept, 2023	₦250,000
11	AGRICULTURAL LEADERSHIP DEVELOPMENT	31st Jan - 3rd Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
12	M AND E DATA MANAGEMENT AND ANALYSIS FOR AGRICULTURE AND RURAL DEVELOPMENT PROGRAMS	31st Jan - 3rd Feb, 2023	30th May - 2nd June, 2023	3rd - 6th Oct, 2023	₦250,000
13	METHODOLOGY FOR AGRICULTURAL VALUE CHAIN DEVELOPMENT AND MARKET LINKAGES COURSE	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
14	ESTABLISHING AND STRENGTHENING FARMER ORGANIZATIONS	31st Jan - 3rd Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
15	DATA MANAGEMENT, ANALYSIS AND VISUALIZATION FOR AGRICULTURE, AND RURAL DEVELOPMENT COURSE	7th - 10th Feb, 2023	6th - 9th June, 2023	3rd - 6th Oct, 2023	₦250,000
16	UNDERSTANDING AGRICULTURAL FIRMS FOR RISK ANALYSIS AND POTENTIAL FOR FUNDING	7th - 10th Feb, 2023	6th - 9th June, 2023	10th - 13th Oct, 2023	₦250,000
17	FOOD SECURITY ANALYSIS COURSE	7th - 10th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
18	FOOD SECURITY POLICIES FORMULATION AND IMPLEMENTATION	7th - 10th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
19	INTEGRATED SOIL HEALTH AND FERTILITY MANAGEMENT FOR SUSTAINABLE FOOD AND NUTRITION SECURITY COURSE	14th - 17th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
20	MINIMIZATION OF POST-HARVEST LOSSES COURSE	14th - 17th Feb, 2023	13th - 16th June, 2023	10th - 13th Oct, 2023	₦250,000
21	ADVANCED DAIRY NUTRITION AND MANAGEMENT	14th - 17th Feb, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
22	POULTRY FARMING FOR FOOD SECURITY AND POVERTY ERADICATION	14th - 17th Feb, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
23	AGRICULTURAL MARKETING TECHNIQUES	21st - 24th Feb, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
24	FARM MANAGEMENT ESSENTIAL COURSE	21st - 24th Feb, 2023	20th - 23rd June, 2023	17th - 20th Oct, 2023	₦250,000
25	AGRICULTURAL METEOROLOGY MANAGEMENT	21st - 24th Feb, 2023	4th - 7th July, 2023	17th - 20th Oct, 2023	₦250,000



- ✓ Classroom
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26	AGRICULTURE REGENERATIVE SYSTEMS COURSE	21st - 24th Feb, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
27	INTELLIGENT AGRICULTURE AND FARMING METHODS	28th Feb - 3rd Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
28	AGRICULTURAL PESTICIDE AWARENESS COURSE	28th Feb - 3rd Mar, 2023	4th - 7th July, 2023	24th- 27th Oct, 2023	₦250,000
29	CROP MANAGEMENT TRAINING	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	24th- 27th Oct, 2023	₦250,000
30	AGRICULTURE, INNOVATION AND TECHNOLOGY FOR SUSTAINABLE DEVELOPMENT COURSE	28th Feb - 3rd Mar, 2023	11th - 14th July, 2023	24th- 27th Oct, 2023	₦250,000
31	AGRICULTURE, ECONOMICS AND NATURE	7th - 10th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
32	AGRICULTURAL FUNDS MANAGEMENT	7th - 10th Mar, 2023	11th - 14th July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
33	IRRIGATION AND OPERATIONAL MAINTENANCE TRAINING	7th - 10th Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
34	AGRICULTURAL MACHINERY AND EQUIPMENT MANAGEMENT	7th - 10th Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
35	PROMOTING ENTREPRENEURSHIP AND AGRIBUSINESS DEVELOPMENT	14th - 17th Mar, 2023	18th - 21st July, 2023	31st Oct - 3rd Nov, 2023	₦250,000
36	RESULT-BASED MONITORING AND EVALUATION OF AGRICULTURAL PROJECTS	14th - 17th Mar, 2023	18th - 21st July, 2023	7th - 10th Nov, 2023	₦250,000
37	AGRICULTURAL WASTE MANAGEMENT, POLLUTION CONTROL AND TECHNOLOGY	14th - 17th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦250,000
38	HORTICULTURE AND ORGANIC AGRICULTURE	14th - 17th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦250,000
39	AGRICULTURAL ENGINEERING, SEEDS AND PLANTS	21st - 24th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦250,000
40	AGRICULTURAL BIOTECHNOLOGY AND ORGANIC AGRICULTURE	21st - 24th Mar, 2023	25th - 28th July, 2023	7th - 10th Nov, 2023	₦250,000
41	ORGANIC AGRICULTURE, FERTILIZERS, SEEDS AND PLANTS	21st - 24th Mar, 2023	25th - 28th July, 2023	14th - 17th Nov, 2023	₦250,000
42	RICE MILLING QUALITY MANAGEMENT	21st - 24th Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦250,000
43	APPLIED AGRICULTURE AND AGRICULTURAL SYSTEM ENGINEERING	28th - 31st Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦250,000
44	AGRICULTURAL PRODUCTION SYSTEMS AND AGRICULTURAL MECHANIZATION	28th - 31st Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦250,000
45	AGRICULTURAL ROBOTICS, ADVANTAGES AND DISADVANTAGES	28th - 31st Mar, 2023	1st - 4th Aug, 2023	14th - 17th Nov, 2023	₦250,000
46	AGRICULTURE IRRIGATION TECHNOLOGIES	28th - 31st Mar, 2023	1st - 4th Aug, 2023	21st - 24th Nov, 2023	₦250,000
47	BIOTECHNOLOGY AND AGRICULTURE MAINTENANCE	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦250,000
48	AGRICULTURAL ENGINEERING MANAGEMENT COURSE	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦250,000
49	INTELLIGENT AGRICULTURAL SYSTEMS AND TECHNOLOGIES	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦250,000
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- ✓ Classroom
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50	MANAGEMENT OF COOPERATIVE SOCIETY FOR SUSTAINABLE DEVELOPMENT	3rd - 6th Apr, 2023	8th - 11th Aug, 2023	21st - 24th Nov, 2023	₦250,000
51	MANAGEMENT OF AGRICULTURAL COMMODITY VALUE CHAIN FOR AGRIBUSINESS	11th - 14th Apr, 2023	8th - 11th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
52	AGRICULTURAL POLICY ANALYSIS	11th - 14th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
53	LOAN RECOVERY MANAGEMENT FOR AGRICULTURAL AND RURAL CREDIT MANAGERS	11th - 14th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
54	MANAGEMENT OF EXTENSION AND ADVISORY SERVICES	11th - 14th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
55	AGRICULTURAL BUSINESS PLANNING AND IMPLEMENTATION MANAGEMENT	17th - 20th Apr, 2023	15th - 18th Aug, 2023	28th Nov - 1st Dec, 2023	₦250,000
56	EFFECTIVE MANAGEMENT OF RURAL INFRASTRUCTURE FOR COMMUNITY DEVELOPMENT	17th - 20th Apr, 2023	15th - 18th Aug, 2023	5th - 8th Dec, 2023	₦250,000
57	ORGANIZATION AND MANAGEMENT OF RURAL COOPERATIVES FOR POVERTY ALLEVIATION PROGRAMMES	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦250,000
58	SOIL MANAGEMENT TRAINING	17th - 20th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦250,000
59	AGRICULTURAL EXTENSION SERVICES	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦250,000
60	AGRICULTURAL FINANCE MANAGEMENT	25th - 28th Apr, 2023	22nd - 25th Aug, 2023	5th - 8th Dec, 2023	₦250,000
61	MARKETING OF AGRICULTURAL PRODUCTS COURSE	25th - 28th Apr, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦250,000
62	GIS AND SPATIAL ANALYSIS FOR AGRICULTURE AND FOOD SECURITY	25th - 28th Apr, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦250,000
63	BEST PRACTICES IN AGRICULTURAL INSURANCE	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦250,000
64	FARM BUSINESS PLANNING AND MANAGEMENT	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦250,000
65	EFFECTIVE LIVESTOCK EXTENSION METHODS	2nd - 5th May, 2023	29th Aug - 1st Sept, 2023	12th - 15th Dec, 2023	₦250,000
66	MANAGING AGRICULTURAL COMMODITY VALUE CHAIN FOR AGRICULTURAL BUSINESS COURSE	2nd - 5th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦250,000
67	ADVANCED MASTERING AGRICULTURE FINANCING AND VALUE CHAIN LENDING COURSE	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦250,000
68	AGRICULTURAL CREDIT ANALYSIS AND RISK MANAGEMENT	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦250,000
69	REMOTE SENSING AND GIS IN CLIMATE CHANGE, FOOD SECURITY AND AGRICULTURE	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦250,000
70	GENDER MAINSTREAMING IN AGRICULTURE AND RURAL DEVELOPMENT	9th - 12th May, 2023	5th - 8th Sept, 2023	19th - 22nd Dec, 2023	₦250,000

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