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BEST CATEGORIES -AWARDS





ICAN Best Performing Training Consultant Award 2017



ICAN Best Performing Training Consultant Award 2016



CITN Tax Profession Recognition Award 2002





ICAN Best Performing Training Consultant Award 2010



ICAN Best Performing Training Consultant Award 2014





ICAN Best Performing Training Consultant Award 2009



NITAD Human Resource Development Merit Award 2000



ICAN Best Training Consultant Award 2008



ICAN Best Performing Training Consultant Award 2011



















































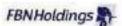






















Office of Overseus Affairs & Investment







































































































































































































































Ocean Marine Solutions















































































































































































































































Testimonials



"The course covers significantly all arears I expected to be taught and I feel so fulfilled with what I have been taught".

Akanmu Ogunwale Musiliu R.C.C. Nig Ltd. Staff.



"I enjoyed the training as it was very interactive and mind opening".

Funmilayo O. Oloniyo Kwara State Internal Revenue Service.



"The training has been very relevant and the mode of transmission was very satisfactory". "The facilitator is very captivating and delivers the topic very effectively".

> Ladepo Edward Pilgrims Africa Ltd.



"The training was well planned and presented. Objectives were met, and sufficient knowledge provided".

Jerry D. Ajavon Central Bank of Liberia



This is an experience I would love to go through again

Uzoh Chukwuma Chrome Group Ltd.



"Well packaged topical issues and field experiences as used during session were well articulated".

Harrison OvieEbuebu Continental Shipyard Ltd.



"I really commend the facilitators for the job well done. The training addresses the challenges I'm facing in my organization and I will make it to the next training".

Kpelai Mfehemba Grace GIZ Abuja



"The paper was delivered effectively by the facilitator with appropriate examples.

The training was very enlightening. Training objectives and outcomes can be applied to improve my work efficiency".

Musa Ibrahim Lamuna Eunisell



"The course was well prepared and structured to meet my job performance. I will recommend this training for my colleagues".

SIA Val Davies Sierra Leone Commercial Bank Ltd



"The training has been quite insightful and relevant to the role I am currently handling in my organization".

Ajele Oluwadurotimi Dare FSDH Merchant Bank



"With what I have seen the training imparted on me, I will recommend this kind of training to my company to send more staff here".

Ekeamaye Godday. A. Honda Manufacturing Nig.



"Alpha Partners is worth every penny spent on the training. I will recommend them".

Olusola Ayeola Smile Communication



"I would like to express my deep satisfaction from the take back from the course. The consultant from Alpha Partners Training & Consulting is a guru in financial modeling using Excel".

> Olayemi Daniel Sahara Group.



"It is an interactive class where I learnt more from both facilitators and other participants on work and live experiences".

> Ugliu Anthony Adole Ringardas Nigeria Ltd



"I am so much impressed on how the entire Alpha Partners Staff handle the trainees with respect and professionalism".

> Ahmad Ali Victims Support Fund



"Alpha Partners never cease to exceed my expectation. From organization, to Instructors, to the training materials. It is always World Class. Once you attended the first training course, you start looking for the second".

> Gbolagade Kemi Bell Nigeria Staff

Testimonials



Honestly, I really enjoyed the training and the facilitators are well trained.
Please keep it up.

Olabode Hammed Central Business District Abuja



The training was a tailor made for me and my profession and the delivery was superb.

Ifeoma Adanna



Content and delivery is satisfactory. All points were fully explained and motivating.

kunle Ogunshola



The environment was conducive for learning, the facilitator was well prepared and delivered.

Nnanna Okoye



The training is relevant to my present job functions and addressing real time issues

Benedicta Onyibe Charles



The topic in my own opinion was well delivered and the facilitator was very eloquent, he also drew from experience.

Isaac Stanley



The facilitators are top-notch, they really impacted me with knowledge

Ogbudefe Paul Super FM



The training was full of practical and illustration

Akinwole Akinwande



The training papers was very good and its delivery was excellent

Ota Uchechi



The delivery of the training papers has given me a broad knowledge of the topic and well delivered in a comprehensive language

John Onaja



The facilitator has in dept gasps of the subject matter and the delivery was fantastic

Oboho Bassey



The training papers was well delivered in clear language and interactive manner

Aniemeke Chinonyerem



The training was rich in knowledge, content delivery was broad and practical. I also enjoyed the interactive part of the class

Ibi Sesuch Solomon Integrated Diary



The training workshop was totally a compete package and awesome teaching

Raphael. A. Okeh



The training was so interesting and interactive, I will love to do more

Adekeye olulawe RCCG Camp Ground



A worthwhile experience and would definitely get to do some other courses with you

Nneoma Nto

Testimonials



The Training has been very intensive, interactive & of top quality It has broadened my knowledge & given me an edge to be able to cary on with my everyday activities to achieve set goals & targets.

Joseph Austin MANTRAC



"Personallyl believe this workshop is worth it.
I have gained a lot as they affect my job performance. Bravo to the coordinators / facilitators"

Dickson Obanye Heerema Nigeria Ltd.



"The program is generally impressive, educative and illustrative with current practices and experience"

Arobani Raphael Olu Federal health centre, Oni



It turns out to be that the training is going to be a very strong reference point for discharging my duties.

The trainer nailed it.

Etinosa Omorogbe

(EDSOGPADEC)



The workshop was very satisfactor.

Dr. Nelson O. Magbagbeola ECOWAS Parliament.



"The team of facilitators are well grounded in the field and I learnt a lot from them".

Olarewaju Philip O Arik Air Ltd



"I enjoyed my training, the facilitator and the faculty team did well and I commend that they should continue the good job".

Torough Evelyn Mlumum Benue Investment & Property Company Ltd



"The training programme is well coordinated with seasoned facilitators and tasty refreshments for the participants".

Blessing Michael Income Electrix Ltd



"The organizers and the research person are highly experienced. The workshop has impacted more knowledge on me"

Kuje Samuel National Judicial Council, Abuja.



"Satisfactory, the venue and the environment are very conductive for learning"

Ogunremi Gabriel GZI, Ogun State.



"The workshop is relevant to my area of specialization at work and I have been adequately updated"

Musibau Elewide Cambridge Education Nig..



The facilitators are very wonderful, I pray that God will continue to be with them.

Ozum Chukwuma Ebonyi State University



"Thank you so much for educating me in continuous auditing and monitoring.

I look forward on implementing the learning points".

Buwooza Grace Central Bank of Uganda



"I have gain a lot here and will recommend Alpha Partners to my friends and colleagues".

> Abidon Rita World Dove Media



"With Alpha Partners,
I experienced a quality
of team Learning that was
exceptional. Adequately and
properly planned and inspiringly
presented with a variety
of modern applications".

Charles Okon Dickson Topfaith Int'l School



"I really enjoyed the training and also the entertainments. Your entire sta ffare wonderful, I hope to see you soon and refer people to you as well. Thank you once again".

Aminat Abdullahi

Medical Art Center (IVF Specialist Hospital)

16-19 11-15 20-23 Finance & Internal Procurement Accounting Auditing & Stores 24-26 **27-29** 30-34 Engineering Human Resources Management, Leadership & Admin 35-36 37-39 40-41 Oil & Gas Sales & Legal Marketing 46 **42-43** 44-45 Manufacturing Hotel & Entrepreneurship Hospitality 53-54 **51-52 47-50** Information Public Relations Secretaries & P.A's Technology 55-56 57-59 60-61 Business Logistics & Transport Aviation & Maritime Communication 62-63 64-66 **67-69** Insurance Real Estate Banking 72-74 **75-76** Public Sector Security Safety **77-78 79-**81 82-84

Healthcare

85-86

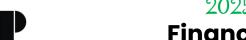
Education

Project Management

87-88

Agriculture

Heavy Load Duty Equipment



2025 Training Calendar Finance & Accounting

Click on the course title to view the full course details

- ✓ Classroom
- Online
- In-house

S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	FUNDAMENTALS OF ACCOUNTS	13th - 15th	24th - 26th	26th - 28th	8th - 10th	N 350,000
'	RECONCILIATION STRATEGIES	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	#350,000
2	IFRS PRESENTATION AND DISCLOSURE	13th - 15th	24th - 26th	26th - 28th	8th - 10th	N 370,000
	REQUIREMENTS	Jan, 2025 13th - 15th	Mar, 2025 24th - 26th	June, 2025 26th - 28th	Sept, 2025 8th - 10th	· ·
3	EXCEL FOR ACCOUNTING AND FINANCE PROFESSIONALS	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	₩370,000
		13th - 15th	24th - 26th	26th - 28th	8th - 10th	
4	IFRS-ADVANCED COURSE	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	N 370,000
5	FINAL ACCOUNTS AND FINANCIAL REPORTING	13th - 15th	24th - 26th	26th - 28th	8th - 10th	N350,000
	SYSTEMS	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14330,000
6	PRINCIPLES OF COST ACCOUNTING AND COST	13th - 15th	24th - 26th	26th - 28th	8th - 10th	N 350,000
	REDUCTION STRATEGIES PEACHTREE ACCOUNTING SOFTWARE	Jan, 2025 16th - 18th	Mar, 2025 27th - 29th	June, 2025 30th June –	Sept, 2025 11th - 13th	
7	APPLICATION COURSE	Jan, 2025	Mar, 2025	2nd July, 2025	Sept, 2025	N 370,000
	FORENSIC ACCOUNTING AND FRAUD CONTROL	16th - 18th	27th - 29th	30th June –	11th - 13th	
8	COURSE	Jan, 2025	Mar, 2025	2nd July, 2025	Sept, 2025	N 350,000
9	BUDGETING AND CORPORATE FINANCIAL	16th - 18th	27th - 29th	30th June –	11th - 13th	N 350,000
,	MANAGEMENT	Jan, 2025	Mar, 2025	2nd July, 2025	Sept, 2025	14 330,000
10	NEW APPROACHES TO CORPORATE AND	16th - 18th	27th - 29th	30th June –	11th - 13th	N 350,000
	INDIVIDUAL TAX COMPLIANCE	Jan, 2025 16th - 18th	Mar, 2025 2nd - 4th Apr,	2nd July, 2025 30th June –	Sept, 2025	· ·
11	CASH, TREASURY AND RISK MANAGEMENT	Jan, 2025	2025	2nd July, 2025	11th - 13th Sept, 2025	N 350,000
		16th - 18th	2nd - 4th Apr,	30th June –	11th - 13th	
12	STRATEGIC FINANCIAL AND ACCOUNTING SKILLS	Jan, 2025	2025	2nd July, 2025		N 350,000
13	EXCELLENCE IN NON-CURRENT (FIXED) ASSET	20th – 22nd	2nd - 4th Apr,	3rd – 5th July,	15th - 17th	N 350,000
15	MANAGEMENT AND ACCOUNTING	Jan, 2025	2025	2025	Sept, 2025	14 550,000
14	STRATEGIC PLANNING, MANAGEMENT CONTROL	20th – 22nd	•	3rd – 5th July,	15th - 17th	N 350,000
	AND EFFECTIVE BUDGETING	Jan, 2025	2025	2025	Sept, 2025	,
15	EFFECTIVE ADMINISTRATION OF SALARY AND PAYROLL	20th – 22nd Jan, 2025	7th - 9th Apr, 2025	3rd – 5th July, 2025	15th - 17th Sept, 2025	N 350,000
	FINANCIAL ANALYSIS AND REPORTING USING	20th – 22nd	7th - 9th Apr,	3rd – 5th July,	15th - 17th	
16	IFRS	Jan, 2025	2025	2025	Sept, 2025	N 370,000
17	ACCOUNTS PAYABLE: FROM ACCOUNTING TO	20th – 22nd	7th - 9th Apr,	3rd – 5th July,	15th - 17th	N 350,000
17	MANAGEMENT	Jan, 2025	2025	2025	Sept, 2025	110 350,000
18	BUDGETING, FORECASTING AND THE PLANNING	20th – 22nd	7th - 9th Арг,	3rd – 5th July,	15th - 17th	N 350.000
· -	PROCESS	Jan, 2025	2025	2025	Sept, 2025	,
19	BASIC ACCOUNTING, BOOKKEEPING AND MANAGING CASH	23rd - 25th Jan, 2025	10th - 12th Apr, 2025	7th - 9th July, 2025	18th - 20th Sept, 2025	N 350,000
	CASH MANAGEMENT: CONTROL,	23rd - 25th	10th - 12th	7th - 9th July,	18th - 20th	
20	RECONCILIATION AND RISK STRATEGIES	Jan, 2025	Арг, 2025	2025	Sept, 2025	N 350,000
21	ADVANCED BUDGETING, PERFORMANCE	23rd - 25th	10th - 12th	7th - 9th July,	18th - 20th	N350 000
21	MANAGEMENT AND COST CONTROL STRATEGIES	Jan, 2025	Арг, 2025	2025	Sept, 2025	№ 350,000
22	ADVANCED TREASURY MANAGEMENT	23rd - 25th	10th - 12th	7th - 9th July,	18th - 20th	₩350,000
	STRATEGIES	Jan, 2025	Арг, 2025	2025	Sept, 2025	
23	INVENTORY ACCOUNTING AND COSTING TECHNIQUES	23rd - 25th Jan, 2025	10th - 12th Apr, 2025	7th - 9th July, 2025	18th - 20th Sept, 2025	N 350,000
	BEST PRACTICE IN ACCOUNTS PAYABLE AND	23rd - 25th	10th - 12th	7th - 9th July,	18th - 20th	
24	ACCOUNTS RECEIVABLE	Jan, 2025	Арг, 2025	2025	Sept, 2025	N 350,000
25	QUICKBOOKS ACCOUNTS AND PAYROLL	27th - 29th	14th - 16th	10th - 12th	22nd – 24th	N1270 000
25	MANAGEMENT	Jan, 2025	Арг, 2025	July, 2025	Sept, 2025	₩370,000
26	PAYROLL MANAGEMENT AND EFFECTIVE	27th - 29th	14th - 16th	10th - 12th	22nd – 24th	₩350,000
	PAYROLL CONTROLS	Jan, 2025	Арг, 2025	July, 2025	Sept, 2025	1.223,000
27	FOREIGN EXCHANGE TRADING TECHNIQUES AND	27th - 29th	14th - 16th	10th - 12th	22nd – 24th	N 350,000
	UPDATES COURSE	Jan, 2025 27th - 29th	Apr, 2025 14th - 16th	July, 2025 10th - 12th	Sept, 2025 22nd – 24th	
28	CASH FLOW AND TREASURY MANAGEMENT	Jan, 2025	Арг, 2025	July, 2025	Sept, 2025	₩350,000
20	FEASIBILITY STUDIES - PREPARATION, ANALYSIS	27th - 29th	14th - 16th	10th - 12th	22nd – 24th	N350 000
29	AND EVALUATION COURSE	Jan, 2025	Арг, 2025	July, 2025	Sept, 2025	₩350,000
30	COST MANAGEMENT: STRATEGIES FOR	27th - 29th	14th - 16th	10th - 12th	22nd – 24th	₩350,000
	BUSINESS DECISIONS	Jan, 2025	Арг, 2025	July, 2025	Sept, 2025	.,,,,,,,,













2025 Training Calendar Finance & Accounting

Click on the course title to view the full course details

- ✓ Classroom
 - Online
- In-house

19 DEVELOPINIG, ANALYZINIG AND MANAGING 1st Feb, 2025 April, 2025 Supt., 202	S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	24	DEVELOPING, ANALYZING AND MANAGING	30th Jan –	22nd - 24th	14th - 16th	25th - 27th	11350 000
CONTROL	31		1st Feb, 2025	Арг, 2025	July, 2025	Sept, 2025	₩350,000
ADVANCED FINANCIAL MANAGEMENT 18T-FEB, 2025 APP, 2025 July, 2025 Sept, 2025 APP, 2025 APP, 2025 July, 2025 Sept, 2025 Sept, 2025 Sept, 2025 Sept, 2025 Sept, 2	22	BUDGET PREPARATION, ALLOCATION AND COST	30th Jan –	22nd - 24th	14th - 16th	25th - 27th	N350 000
33 PLANNING, IMPLEMENTATION, REPORTING AND SURDIAN ANALYSIS FOR CORPORATE ORGANIZATIONS STF Feb. 2025 Apr. 2025 July, 2025 Sept. 2025 Apr. 2025 Sept.	32	CONTROL	1st Feb, 2025	Арг, 2025	July, 2025	Sept, 2025	# 3 350,000
Sept. 2025 Sep		ADVANCED FINANCIAL MANAGEMENT	20th lan -	22nd - 2/Ith	1/i+b - 16+b	25th - 27th	
BEST PRACTICE IN FINANCIAL ACCOUNTING 30th Jan 22nd - 24th 14th - 16th 25th - 27th 350,000	33	PLANNING, IMPLEMENTATION, REPORTING AND					N 350,000
ACCOUNTING FOR DUSINESS SUPPORT FOR			130160, 2023	Αρι, 2023	July, 2023	3ept, 2023	
A REPORTING AND BUSINESS SUPPORT FOR 1st Feb, 2025 Apr, 2025 July, 2025 Sept, 2025 \$4350,000		,	30th Jan –	22nd - 24th	14th - 16th	25th - 27th	
Section Sect	34						₩350,000
STATES STATE STATES ST					,	· ·	
Finance and accounts for non-financial 30th Jan 22nd - 24th 14th - 16th 25th - 27th 3950,000	35						₩350,000
15 PROFESSIONALS TRAINING 1st Feb, 2025 Apr, 2025 July, 2025 Sept, 2025 Apr, 2025 July, 2025 2025 July, 2025 Apr, 2025 July, 2025 2025 Apr, 2025 July, 2025 Apr, 2025 Apr, 2025 July, 2025 Apr, 2025			+			· · · · · · · · · · · · · · · · · · ·	-
37 SUCKMEEPING AND BASIC ACCOUNTING FOR 3rd - 5th 28th - 30th 17th - 19th 20d - 4th Oct. 2025	36					1	N 350,000
37 NON-ACCOUNTINITS Feb. 2025 Apr. 2025 July, 2025 2025 Apr. 3000				•	•		
18 IFRS ACCOUNTING FOR INCOME TAXES- IAS 12 3rd - 5th 28th - 30th 17th - 19th 2025 202	37						N350,000
39 INFO ACCOUNTING PORT INVISION FREEDRICK Feb. 2025 Apr. 2025 July, 2025 2025 Apr. 3000 39 ACCOUNTS RECONCILIATION STRATEGIES AND MANAGEMENT OF SUSPENSE ACCOUNTS Feb. 2025 Apr. 2025 July, 2025 2025 2025 40 PUBLIC FINANCE MANAGEMENT COURSE Feb. 2025 Apr. 2025 July, 2025 2025 2025 2025 41 FINANCIAL MANAGEMENT FOR PROJECTS AND 3rd - 5th 28th - 30th 17th - 19th 5th - 8th - 6th - 8th 28th - 30th 17th - 19th 5th - 8th - 2025 202		NON-ACCOUNTAINTS				<u> </u>	
37	38	IFRS ACCOUNTING FOR INCOME TAXES- IAS 12					₩370,000
MANAGEMENT OF SUSPENSE ACCOUNTS		ACCOLINITS DECONICII IATIONI STRATEGIES AND	+				
PUBLIC FINANCE MANAGEMENT COURSE	39						₩350,000
POBLIC FINANCE MANAGEMENT COURSE Feb. 2025 Apr. 2025 July, 2025 2025 A350,000		MANAGEMENT OF SOSTENSE ACCOUNTS	+	•	•		
41 FINANCIAL MANAGEMENT FOR PROJECTS AND CONTRACTS TRAININING 3rd – 5th Peb, 2025 July, 2025 July, 2025 July, 2025 2025 Ap350,000 42 MANAGINIG CASH AND ACCOUNTS PAYABLE Feb, 2025 Feb, 2025 Feb, 2025 July, 2025 2025 May50,000 43 ADVANCED PAYROLL MANAGEMENT AND Feb, 2025 May, 2025 July, 2025 July, 2025 July, 2025 July, 2025 2025 May50,000 44 BUDGET PREPARATION SKILLS Feb, 2025 May, 2025 July, 2025 2025 6th – 8th Sth - 7th Sth - 7th 21st – 23rd Sth – 3th – 3	40	PUBLIC FINANCE MANAGEMENT COURSE					N 350,000
CONTRACTS TRAINING		FINANCIAL MANAGEMENT FOR PROJECTS AND	· · · · · · · · · · · · · · · · · · ·				
42 MANAGING CASH AND ACCOUNTS PAYABLE Feb, 2025 Apr, 2025 Apr, 2025 Apr, 2025 Co25 Apr, 2025 Apr, 2025 Apr, 2025 Co25 Apr, 2025 Apr, 2025 Co25 Apr, 2025 Co25 Apr, 2025 Co25 Apr, 2025 Apr, 2025 Apr, 2025 Co25 Apr, 2025 Apr, 2025 Co25 Apr, 2025 Ap	41						N 350,000
ADVANCED PAYROLL MANAGEMENT AND ADVANCED PAYROLL MANAGEMENT AND Sth - 8th Sth - 7th 21st - 23rd 2025				•		+	
43 ADVANCED PAYROLL MANAGEMENT AND ADMINISTRATION WORKSHOP 6th − 8th b, Feb, 2025 July, 2025 6th − 8th Oct, 2025 A9350,000 44 BUDGET PREPARATION SKILLS 6th − 8th Feb, 2025 Sth − 7th Str, 2025 2025 A9360,000 45 MANAGING AND ORGANIZING ACCOUNTS RECEIVABLE 6th − 8th Feb, 2025 May, 2025 July, 2025 Oct, 2025 A9360,000 46 MAROGING AND ORGANIZING COMPLETE RECEIVABLE 6th − 8th Feb, 2025 May, 2025 July, 2025 Oct, 2025 A9370,000 46 MAROGING AND ORGANIZING COMPLETE RECEIVABLE 6th − 8th Feb, 2025 May, 2025 July, 2025 Oct, 2025 A9370,000 47 MASTERING TAX ADMINISTRATION COURSE 6th − 8th Feb, 2025 May, 2025 July, 2025 Oct, 2025 A950,000 48 BEST PRACTICE IN PAYROLL ACCOUNTING AND RECONCILIATION 6th − 8th Feb, 2025 May, 2025 July, 2025 Oct, 2025 A950,000 49 THE COMPLETE COURSE ON PAYROLL Feb, 2025 10th − 12th May, 2025 May, 2025 July, 2025 Oct, 2025 A950,000 50 MANAGING RECEIVABLES - CREDIT MONITORING AND MAY, 2025 10th −	42	MANAGING CASH AND ACCOUNTS PAYABLE				1	₩350,000
ADMINISTRATION WORKSHOP		ADVANCED PAYROLL MANAGEMENT AND	+				
44 BUDGET PREPARATION SKILLS 6th − 8th Feb, 2025 May, 2025 July, 2025 2025 May, 2025 July, 2025 0ct, 202	43						N 350,000
## AUDUSET PREPARATION SKILLS Feb, 2025 May, 2025 July, 2025 2025 3930,000		BUDGET BREBARATION GUILLG	+	•	· ·	6th – 8th Oct,	11250 000
RECEIVABLE	44	BUDGET PREPARATION SKILLS		May, 2025			₩350,000
RECEIVABLE Feb, 2025 May, 2025 July, 2025 Oct, 2025 May, 2025	ΛE	MANAGING AND ORGANIZING ACCOUNTS	6th – 8th	5th - 7th	21st – 23rd	9th - 11th	N350 000
46 TRAINING Feb, 2025 May, 2025 July, 2025 Oct, 2025 ₦37,000 47 MASTERING TAX ADMINISTRATION COURSE 6th - 8th Feb, 2025 5th - 7th May, 2025 21st - 23rd July, 2025 9th - 11th Oct, 2025 №350,000 48 BEST PRACTICE IN PAYROLL ACCOUNTING AND RECONCILIATION 6th - 8th Feb, 2025 5th - 7th May, 2025 21st - 23rd July, 2025 9th - 11th Oct, 2025 №350,000 49 THE COMPLETE COURSE ON PAYROLL MANAGEMENT 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 №350,000 50 MANAGING RECEIVABLES - CREDIT MONITORING AND CONTROL AND CONTROL THE EFFECTIVE FINANCIAL CONTROLLER - MANAGING FINANCIAL FUNCTIONS AND IMPROVEMENT OPPORTUNITIES 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 №350,000 52 ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 №350,000 53 TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct, 2025 №370,000	45	RECEIVABLE	Feb, 2025	May, 2025	July, 2025	Oct, 2025	110 550,000
THAINING	/16	XERO PROJECTS AND JOB COSTING COMPLETE	6th – 8th	5th - 7th	21st – 23rd	9th - 11th	M370 000
#350,000 #350,0	46	TRAINING	Feb, 2025		July, 2025	Oct, 2025	14 570,000
RECONCILIATION Feb, 2025 May, 2025 July, 2025 Oct, 2025 May, 2025	47	MASTERING TAX ADMINISTRATION COURSE					11 350 000
RECONCILIATION	٦,			•	•		14550,000
#350,000 ##370,000 ##370,000	48						N350.000
MANAGEMENT				•		 	.,,,,,,,
MANAGEMENT Feb, 2025 May, 2025 July, 2025 Oct, 2025	49						N350,000
AND CONTROL Feb, 2025 May, 2025 July, 2025 Oct, 2025 M350,000			· · · · · · · · · · · · · · · · · · ·		•		ŕ
51 THE EFFECTIVE FINANCIAL CONTROLLER - MANAGING FINANCIAL FUNCTIONS AND IMPROVEMENT OPPORTUNITIES 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 ♣350,000 52 ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS 10th - 12th Feb, 2025 8th - 10th July, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 ♣350,000 53 TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ♣370,000 54 APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ♣370,000 55 MASTERING QUICKBOOKS ACCOUNTING 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ♣370,000 56 ADVANCED APPLICATION OF IFRS ELEMENTS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ♣370,000 57 FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th May, 2025 20th - 22nd Oct, 2025 ♣350,000 58 ACCOUNTING, DECISION MAKING, AND	50					1	₩350,000
51 MANAGING FINANCIAL FUNCTIONS AND IMPROVEMENT OPPORTUNITIES 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 ♣350,000 52 ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 ★350,000 53 TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ★370,000 54 APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ★370,000 55 MASTERING QUICKBOOKS ACCOUNTING 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ★370,000 56 ADVANCED APPLICATION OF IFRS ELEMENTS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ★370,000 57 FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 20th - 22nd Oct, 2025 58 ACCOUNTING, DECISION MAKING, AND 13th - 15th Illian Technology			Feb, 2025	May, 2025	July, 2025	UCT, 2025	
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52 ADVANCED ACCOUNTING AND FINANCE FOR MANAGERS 10th - 12th Feb, 2025 8th - 10th Aug, 2025 24th - 26th July, 2025 13th - 15th Oct, 2025 ₩350,000 53 TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) 10th - 12th Feb, 2025 8th - 10th Aug, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ₩370,000 54 APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY 10th - 12th Feb, 2025 8th - 10th Aug, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ₩370,000 55 MASTERING QUICKBOOKS ACCOUNTING 13th - 15th Feb, 2025 12th - 14th Aug, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ₩370,000 56 ADVANCED APPLICATION OF IFRS ELEMENTS 13th - 15th Feb, 2025 12th - 14th Aug, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ₩370,000 57 FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS 13th - 15th Feb, 2025 12th - 14th Analysis 28th - 30th Aug, 2025 20th - 22nd Aug, 2025 ₩350,000 58 ACCOUNTING, DECISION MAKING, AND 13th - 15th 12th - 14th Aug, 2025 20th - 22nd Aug, 2025 20th - 22nd Aug, 2025 20th - 22nd Aug, 2025	3 1		Feb, 2025	May, 2025	July, 2025	Oct, 2025	14 550,000
52 MANAGERS Feb, 2025 May, 2025 July, 2025 Oct, 2025 ₩350,000 53 TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 54 APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 55 MASTERING QUICKBOOKS ACCOUNTING 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 №370,000 56 ADVANCED APPLICATION OF IFRS ELEMENTS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 №370,000 57 FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS 13th - 15th Feb, 2025 12th - 14th May, 2025 20th - 22nd Oct, 2025 №350,000 58 ACCOUNTING, DECISION MAKING, AND 13th - 15th Decision Making, 2025 13th - 14th Decision Making, 2025 20th - 22nd Mason 1450,000			10th - 12th	8th - 10th	2/ith - 26th	12th - 15th	
53 TAX IMPLICATIONS OF INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ₩370,000 54 APPLYING IFRS TECHNIQUES FOR ORGANIZATIONAL GROWTH AND SUSTAINABILITY 10th - 12th Feb, 2025 8th - 10th May, 2025 24th - 26th July, 2025 16th - 18th Oct 2025 ₩370,000 55 MASTERING QUICKBOOKS ACCOUNTING 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ₩370,000 56 ADVANCED APPLICATION OF IFRS ELEMENTS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th July, 2025 16th - 18th Oct 2025 ₩370,000 57 FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS 13th - 15th Feb, 2025 12th - 14th May, 2025 20th - 22nd July, 2025 ₩350,000 58 ACCOUNTING, DECISION MAKING, AND 13th - 15th T2th - 14th D2th -	52						N 350,000
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54 ORGANIZATIONAL GROWTH AND SUSTAINABILITY 55 MASTERING QUICKBOOKS ACCOUNTING 56 ADVANCED APPLICATION OF IFRS ELEMENTS 57 FINANCIAL ACCOUNTING, REPORTING AND ANALYSIS 58 ACCOUNTING, DECISION MAKING, AND 10th - 12th 8th - 10th 24th - 26th 16th - 18th 0ct 2025 13th - 15th 12th - 14th 28th - 30th 16th - 18th 0ct 2025 13th - 15th 12th - 14th 28th - 30th 16th - 18th 0ct 2025 13th - 15th 12th - 14th 28th - 30th 16th - 18th 0ct 2025 13th - 15th 12th - 14th 28th - 30th 0ct 2025 13th - 15th 12th - 14th 28th - 30th 20th - 22nd №350,000 13th - 15th 12th - 14th 28th - 30th 20th - 22nd №350,000				,			
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55 MASTERING QUICKBOOKS ACCOUNTING 13th - 15th Feb, 2025 May, 20			Feb, 2025	May, 2025	July, 2025	Oct 2025	, -
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56 ADVANCED APPLICATION OF IFRS ELEMENTS 13th - 15th Feb, 2025 12th - 14th May, 2025 28th - 30th May, 2025 16th - 18th Oct 2025 Nath - 18th Oct 2025 Nath - 18th May, 2025 12th - 14th May, 2025 28th - 30th May, 2025 20th - 22nd May, 2025 Nath - 22nd May, 2025 Nath - 30th May, 2025 20th - 22nd May, 2025 Nath - 30th May, 2025<	55	MIND LEKING GOICKBOOKS ACCOUNTING				1	143 /U,UUU
Feb, 2025 May, 2025 July, 2025 Oct 2025 Financial accounting, Reporting and Analysis Feb, 2025 May, 2025 July, 2025 Oct, 2025 Accounting, Decision Making, and 13th - 15th 12th - 14th 28th - 30th 20th - 22nd 4350,000	F.C	ADMANCED ADDITIONAL OF TERS OF TAXENTS	13th - 15th	12th - 14th	· ·	+	M370 000
ANALYSIS Feb, 2025 May, 2025 July, 2025 Oct, 2025 (4350,000) ACCOUNTING, DECISION MAKING, AND 13th - 15th 12th - 14th 28th - 30th 20th - 22nd (4350,000)	סכ	ADVANCED AFFLICATION OF IFKS ELEMENTS	Feb, 2025	May, 2025	July, 2025	Oct 2025	173/0,000
ANALYSIS Feb, 2025 May, 2025 July, 2025 Oct, 2025 Sept. 2019, 2025 ACCOUNTING, DECISION MAKING, AND 13th - 15th 12th - 14th 28th - 30th 20th - 22nd 14350, 000	E 7	FINANCIAL ACCOUNTING, REPORTING AND	13th - 15th	12th - 14th	28th - 30th	20th – 22nd	N350 000
	/د		Feb, 2025	May, 2025	July, 2025	Oct, 2025	10 030,000
Feb, 2025 May, 2025 July, 2025 Oct, 2025	58						N 350 000
		FINANCIAL COMMUNICATION	Feb, 2025	May, 2025	July, 2025	Oct, 2025	.,555,550











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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
59	ADVANCED FINANCIAL ACCOUNTING WORKSHOP	13th - 15th	12th - 14th	28th - 30th	20th – 22nd	N 350,000
		Feb, 2025	May, 2025 12th - 14th	July, 2025	Oct, 2025	,
60	ADVANCED GRANTS ETHICS MONITORING AND ADMINISTRATION	13th - 15th Feb, 2025	May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N350,000
	NEXT GENERATION EXCEL-ADVANCED BUSINESS	17th - 19th	15th - 17th	31st July – 2nd		
61	AND FINANCIAL REPORTING TRAINING	Feb, 2025	May, 2025	Aug, 2025	Oct, 2025	₩370,000
6 3	DEBTOR AND WORKING CAPITAL MANAGEMENT	17th - 19th	15th - 17th	31st July – 2nd		N350 000
62	COURSE	Feb, 2025	May, 2025	Aug, 2025	Oct, 2025	N 350,000
63	IFRS APPLICATIONS FOR CORPORATE	17th - 19th	15th - 17th	31st July – 2nd		N370,000
03	ORGANIZATIONS	Feb, 2025	May, 2025	Aug, 2025	Oct, 2025	14370,000
64	INTENSIVE PEACHTREE ACCOUNTING COURSE	17th - 19th	15th - 17th	31st July – 2nd		₩370,000
		Feb, 2025 17th - 19th	May, 2025 15th - 17th	Aug, 2025 31st July – 2nd	Oct, 2025	
65	EFFECTIVE TAX AUDIT COURSE	Feb, 2025	May, 2025	Aug, 2025	27th - 29th Oct, 2025	₩350,000
		17th - 19th	15th - 17th	31st July – 2nd		
66	FUNDAMENTALS OF FINANCE AND ACCOUNTING	Feb, 2025	May, 2025	Aug, 2025	Oct, 2025	N 350,000
	DESCRICULATION OF FINANCIAL TRANSACTIONS	20th – 22nd	19th – 21st	4th - 6th Aug,	27th - 29th	N350 000
67	RECONCILIATION OF FINANCIAL TRANSACTIONS	Feb, 2025	May, 2025	2025	Oct, 2025	N 350,000
68	ADVANCED FINANCIAL STATEMENT ANALYSIS	20th – 22nd	19th – 21st	4th - 6th Aug,	27th - 29th	₩350,000
00	ADVANCED FINANCIAL STATEMENT ANALYSIS	Feb, 2025	May, 2025	2025	Oct, 2025	14 550,000
69	SAGE 50 PAYROLL TRAINING	20th – 22nd	19th – 21st	4th - 6th Aug,	30th Oct - 1st	₩370,000
		Feb, 2025	May, 2025	2025	Nov, 2025	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
70	EFFECTIVE FINANCE AND ACCOUNTING	20th – 22nd	19th – 21st	4th - 6th Aug,	30th Oct - 1st	N350 000
70	OPERATIONS - BEST PRACTICES FOR	Feb, 2025	May, 2025	2025	Nov, 2025	₩350,000
	ACCOUNTANTS	20th – 22nd	19th – 21st	4th - 6th Aug,	30th Oct - 1st	
71	ACCOUNTS RECONCILIATION: BEST PRACTICES	Feb, 2025	May, 2025	2025	Nov, 2025	₩350,000
	INTERNATIONAL FINANCIAL REPORTING	20th – 22nd	19th – 21st	4th - 6th Aug,	30th Oct - 1st	
72	STANDARDS: BEST PRACTICE	Feb, 2025	May, 2025	2025	Nov, 2025	₩370,000
	ACCOUNTING AND MANAGEMENT OF ACCOUNTS			7+b 0+b 0		
73	PAYABLE AND ACCOUNTS RECEIVABLE FOR	24th - 26th Feb, 2025	22nd – 24th May, 2025	7th - 9th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
	HIGHER EFFICIENCY		May, 2025		2025	
74	EXCEL FOR ACCOUNTANTS COURSE	24th - 26th	22nd – 24th	7th - 9th Aug,	3rd - 5th Nov,	₩370,000
		Feb, 2025	May, 2025	2025	2025	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
75	PREPARING FINANCIAL STATEMENTS AND THE	24th - 26th	22nd – 24th	7th - 9th Aug,	3rd - 5th Nov,	№ 350,000
	ANNUAL REPORT	Feb, 2025 24th - 26th	May, 2025 22nd – 24th	2025 7th - 9th Aug,	2025	
76	MONTHLY AND YEAR-END ACCOUNTS RECONCILIATION	Feb, 2025	May, 2025	2025	2025	N 350,000
	EXCELLENCE IN BANKING PRACTICE FOR	24th - 26th	22nd – 24th	7th - 9th Aug,	6th - 8th Nov,	
77	ACCOUNTANTS	Feb, 2025	May, 2025	2025	2025	N 350,000
70	FINANCIAL ANALYSIS AND FINANCIAL	24th - 26th	22nd – 24th	7th - 9th Aug,	6th - 8th Nov,	N350 000
78	REPORTING SKILLS	Feb, 2025	May, 2025	2025	2025	₩350,000
		27th Feb –	26th – 28th	11th - 13th	6th - 8th Nov,	
79	IFRS WORKSHOP WITH CURRENT UPDATES	1st Mar,	May, 2025	Aug, 2025	2025	₩370,000
		2025	751247, 2020	7.05, 2020		
	MANAGING AND ORGANIZING ACCOUNTS	27th Feb –	26th – 28th	11th - 13th	6th - 8th Nov,	
80	PAYABLE	1st Mar,	May, 2025	Aug, 2025	2025	N 350,000
		2025 27th Feb –	·	_		
81	EXCELLENCE IN FINANCIAL REPORTING AND	1st Mar,	26th – 28th	11th - 13th	10th - 12th	₩350,000
٥.	ACCOUNTING	2025	May, 2025	Aug, 2025	Nov, 2025	14330,000
	VERO COETINIARE ACCOUNTING AND	27th Feb –	26th 2011	1145 124	1015 1311	
82	XERO SOFTWARE ACCOUNTING AND	1st Mar,	26th – 28th	11th - 13th	10th - 12th	N 370,000
	BOOKKEEPING COURSE	2025	May, 2025	Aug, 2025	Nov, 2025	
		27th Feb –	26th – 28th	11th - 13th	10th - 12th	
83	TAX FRAUD INVESTIGATION COURSE	1st Mar,	May, 2025	Aug, 2025	Nov, 2025	₩350,000
		2025	,,	j,	-,	
0/1	BEST DDACTICES IN TREASURY MANNACEMENT	27th Feb –	26th – 28th	11th - 13th	10th - 12th	M3E0 000
84	BEST PRACTICES IN TREASURY MANAGEMENT	1st Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	₩350,000
		2023				









2025 Training Calendar Finance & Accounting

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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
85	FINAL ACCOUNTS: FAST CLOSING MONTHLY AND	3rd - 5th	29th – 31st	14th - 16th	13th - 15th	N350 000
05	YEAR-END ACCOUNTING	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
86	PAYROLL: PREPARATION, ANALYSIS AND	3rd - 5th	29th – 31st	14th - 16th	13th - 15th	N 350,000
00	MANAGEMENT	Маг, 2025	May, 2025	Aug, 2025	Nov, 2025	14 550,000
87	FINANCIAL PLANNING, BUDGETING AND	3rd - 5th	29th – 31st	14th - 16th	13th - 15th	₩350,000
٠,	CONTROL	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	14330,000
88	BEST PRACTICE IN THE PREPARATION OF FINAL	3rd - 5th	29th – 31st	14th - 16th	13th - 15th	N 350,000
	ACCOUNTS AND YEAR END REPORTS	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	,
89	TAX PLANNING, COMPLIANCE AND INCENTIVES	3rd - 5th	29th – 31st	14th - 16th	17th – 19th	N350,000
		Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	-
90	BUSINESS FINANCIAL AND ACCOUNTING SKILLS	3rd - 5th	29th – 31st	14th - 16th	17th – 19th	₩350,000
		Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	
91	BUDGETING, ACCOUNTING AND COST CONTROL	6th – 8th	2nd - 4th	18th - 20th	17th – 19th	N 350,000
	LIONALTO MANNACE THE ACCOUNTS DEPARTMENT	Mar, 2025 6th – 8th	June, 2025 2nd - 4th	Aug, 2025 18th - 20th	Nov, 2025 17th – 19th	
92	HOW TO MANAGE THE ACCOUNTS DEPARTMENT OF YOUR ORGANIZATION	Mar, 2025		Aug, 2025	Nov, 2025	N 350,000
	SPREADSHEET SKILLS FOR PLANNING,	6th – 8th	June, 2025 2nd - 4th	18th - 20th	20th - 22nd	
93	FORECASTING AND BUDGETING	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	N 350,000
		6th – 8th	2nd - 4th	18th - 20th	20th - 22nd	
94	MANAGING CREDIT, ACCOUNTS RECEIVABLE AND DEBT RECOVERY	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	₩350,000
	AND DEBT RECOVERT	6th – 8th	2nd - 4th	18th - 20th	20th - 22nd	
95	SAGE 50 ACCOUNTING SOFTWARE TRAINING	Маг, 2025	June, 2025	Aug, 2025	Nov, 2025	₩370,000
	THE EFFECTIVE ACCOUNTANT: SKILLS	6th – 8th	2nd - 4th	18th - 20th	24th – 26th	
96	IMPROVEMENT METHODS	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	N 350,000
	UNDERSTANDING AND ANALYZING FINANCIAL	10th – 12th	9th - 11th	21st – 23rd	24th – 26th	
97	STATEMENTS AND REPORTS	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	N350,000
		10th – 12th	9th - 11th	21st – 23rd	24th – 26th	
98	IFRS MASTERCLASS	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	₩370,000
	MANAGING THE CASH CYCLE: ACCOUNTS	10th – 12th	9th - 11th	21st – 23rd	27th – 29th	
99	RECEIVABLE AND PAYABLE BEST PRACTICES	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	₩350,000
100	ACCOUNTS RECEIVABLES AND CREDIT POLICIES	10th - 12th	9th - 11th	21st – 23rd	27th - 29th	11250 000
100	MANAGEMENT	Маг, 2025	June, 2025	Aug, 2025	Nov, 2025	N 350,000
	PREPARATION, PRESENTATION,	10+b 12+b	9th - 11th	21c+ 22cd	27th - 29th	
101	INTERPRETATION AND ANALYSIS OF FINANCIAL	10th – 12th Mar, 2025		21st – 23rd		N 350,000
	STATEMENTS	Mai, 2025	June, 2025	Aug, 2025	Nov, 2025	
102	PAYROLL PROCEDURES AND ADMINISTRATION	10th – 12th	9th - 11th	21st – 23rd	27th – 29th	₩350,000
102	PATROLL PROCEDURES AND ADMINISTRATION	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	14 530,000
103	EXCELLENCE IN CORPORATE CASH	13th – 15th	16th – 18th	25th – 27th	1st – 3rd Dec,	N 350,000
103	MANAGEMENT	Mar, 2025	June, 2025	Aug, 2025	2025	14550,000
104	INTERNATIONAL FINANCIAL REPORTING	13th – 15th	16th – 18th	25th – 27th	1st – 3rd Dec,	N 370,000
	STANDARDS (IFRS) FOR ACCOUNTANTS	Маг, 2025	June, 2025	Aug, 2025	2025	14370,000
105	ADVANCED XERO SOFTWARE BOOKKEEPING	13th – 15th	16th – 18th	25th – 27th	1st – 3rd Dec,	₩370,000
		Mar, 2025	June, 2025	Aug, 2025	2025	
106	ADVANCED PAYROLL MANAGEMENT AND	13th – 15th	16th – 18th	25th – 27th	4th – 6th Dec,	N 350,000
	ACCOUNTING	Маг, 2025	June, 2025	Aug, 2025	2025	-
107	ACCOUNTS RECEIVABLES: PLANNING,	13th – 15th	16th – 18th	25th – 27th	4th – 6th Dec,	N350 000
107	ORGANIZING, ACCOUNTING AND ACHIEVING	Mar, 2025	June, 2025	Aug, 2025	2025	₩350,000
	BEST PRACTICE IN CASH MANAGEMENT AND	12+b 15+b	1C+b 10+b	25+b 27+b	/th Cth Doc	
108	BEST PRACTICE IN CASH MANAGEMENT AND ACCOUNTING	13th – 15th Mar, 2025	16th – 18th	25th – 27th Aug, 2025	4th – 6th Dec, 2025	N 350,000
	ACCOUNTING ADVANCED TREASURY AND CASH	17th - 19th	June, 2025 19th – 21st	28th – 30th		
109	MANAGEMENT STRATEGIES	Mar, 2025	June, 2025	28th - 30th Aug, 2025	8th – 10th Dec, 2025	N 350,000
	INTERPRETATION AND ANALYSIS OF FINANCIAL	17th - 19th	19th – 21st	28th – 30th	8th – 10th	
110	STATEMENTS	Маг, 2025	June, 2025	Aug, 2025	Dec, 2025	N 350,000
		17th - 19th	19th – 21st	28th – 30th	8th – 10th	
111	MASTERING SAGE 50 ACCOUNTING	Маг, 2025	June, 2025	Aug, 2025	Dec, 2025	N 370,000
		17th - 19th	19th – 21st	28th – 30th	11th – 13th	
112	NIGERIAN TAXATION SYSTEMS	Маг, 2025	June, 2025	Aug, 2025	Dec, 2025	N 350,000
	ACCOUNTS RECEIVABLE AND COLLECTION	17th - 19th	19th – 21st	28th – 30th	11th – 13th	
113	MANAGEMENT	Маг, 2025	June, 2025	Aug, 2025	Dec, 2025	N 350,000
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Finance & Accounting

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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
114	ADVANCED SKILLS FOR CASH OFFICERS: BEST PRACTICES	17th - 19th Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	11th – 13th Dec, 2025	N 350,000
115	IFRS COMPREHENSIVE WORKSHOP	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	N 370,000
116	EXCELLENCE IN SALARIES AND WAGES, PENSION FUNDS AND PERSONAL INCOME TAX ADMINISTRATION	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	N 350,000
117	HOW TO BETTER ORGANIZE, CONTROL AND MANAGE ACCOUNTS PAYABLE	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	N350,000
118	ACCOUNTING SKILLS IMPROVEMENT COURSE FOR MIDDLE LEVEL MANAGERS AND SUPERVISORS	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	18th – 20th Dec, 2025	N 350,000
119	ADVANCED PAYROLL MANAGEMENT COURSE	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	18th – 20th Dec, 2025	N 350,000
120	MANAGING ACCOUNTS RECEIVABLES AND PAYABLES	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	18th – 20th Dec, 2025	N 350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

Note: The fee will attract additional 7.5% VAT.

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2025 Training Calendar Internal Audit & Fraud

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MODERN INTERNATIONAL STANDARDS OF 16th - 18th 24th - 26th 23rd - 25th 18th - 19th 24th 26th 23rd - 25th 18th - 18th 24th - 26th 23rd - 25th 18th - 20th 23rd - 20th 23rd - 25th 23rd -	- In House						
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19 DEVELOPING EFFECTIVE CONTINUOUS 23rd - 25th 2nd - 4th Apr. 30th June - 25th - 27th 2nd - 25th 2nd - 4th Apr.	17	DETECTION INTO YOUR AUDIT PROGRAM	Jan, 2025		June, 2025	Sept, 2025	14 350,000
19 DEVELOPING EFFECTIVE CONTINUOUS 23rd - 25th 20d - 4th Apr, 30th June - 25th - 27th 27th 20d	10	FRAUD AUDITING FOR INTERNAL AUDITORS	20th – 22nd	2nd - 4th Apr,	26th - 28th	25th - 27th	N350 000
AUDITS	18	FRAUD AUDITING FOR INTERNAL AUDITORS	Jan, 2025	2025	June, 2025	Sept, 2025	#350,000
AUDITS	10	DEVELOPING EFFECTIVE CONTINUOUS	23rd - 25th	2nd - 4th Apr,	30th June –	25th - 27th	ALZEO 000
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21 PROGRAM Jan, 2025 2025 2nd July, 2025 Sept, 2025 21 PROJECT MANAGEMENT SKILLS FOR INTERNAL AUDITORS 23rd - 25th Jan, 2025 7th - 9th Apr, 2025 30th June - 25th - 27th Sept, 2025 25th - 27th Sept, 2025 22 CONCEPT OF IT AUDITING 23rd - 25th Jan, 2025 7th - 9th Apr, 2025 30th June - 20th July, 2025 25th - 27th Sept, 2025 23 ESSENTIALS OF INTERNAL AUDIT TRAINING 23rd - 25th Jan, 2025 7th - 9th Apr, 2025 30th June - 20th July, 2025 25th - 27th Sept, 2025 24 DEVELOPING RESULTS-DRIVEN AUDIT WORK PAPERS 23rd - 25th Jan, 2025 7th - 9th Apr, 2025 30th June - 20th June - 20th July, 2025 20th - 2th July, 2025 2010 - 4th Oct, 2025 2025 2025 2010 - 4th Oct, 2025 2025<	20	IMPLEMENTING A FRAUD AWARENESS	23rd - 25th	2nd - 4th Apr,		25th - 27th	A1350 000
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13	21		23rd - 25th	•	30th June –	25th - 27th	11 350 000
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27 MANAGEMENT AND PROJECT RISK COURSE Jan, 2025 Apr, 2025 2025 2025 #350,000 28 DEVELOPING, IMPROVING AND MONITORING CORPORATE AUDIT FUNCTION FOR RESULT 27th - 29th July, 2025 10th - 12th Apr, 2025 3rd - 5th July, 2025 2025 2025 4350,000 29 CREATIVE PROBLEM-SOLVING TECHNIQUES FOR INTERNAL AUDITORS 27th - 29th July, 2025 10th - 12th Apr, 2025 3rd - 5th July, 2025 6th - 8th Oct, 2025 4350,000 30 AUDIT EVIDENCE AND WORK PAPERS 27th - 29th July, 27th - 29th July, 350,000 7th - 9th July, 350,000 6th - 8th Oct, 34350,000							
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Internal Audit & Fraud

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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
31	FINANCIAL AUDITING FOR INTERNAL AUDITORS	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 350,000
32	FRAUD DETECTION AND INVESTIGATION FOR	30th Jan – 1st	14th - 16th	7th - 9th July,	6th – 8th Oct,	N 350,000
33	INTERNAL AUDITORS HOW TO RUN AND DELIVER SUCCESSFUL AND	Feb, 2025 30th Jan – 1st	Apr, 2025 14th - 16th	2025 7th - 9th July,	2025 9th - 11th Oct,	N 350,000
	TIMELY AUDITS HOW TO CONDUCT A SUCCESSFUL INTERNAL	Feb, 2025 30th Jan – 1st	Арг, 2025 14th - 16th	2025 7th - 9th July,	2025 9th - 11th Oct,	<u> </u>
34	AUDIT	Feb, 2025	Арг, 2025	2025	2025	₩350,000
35	DEVELOPING, IMPROVING AND MONITORING THE INTERNAL AUDIT FUNCTION	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	₩350,000
36	COSO BASED INTERNAL AUDITING FOR RESULTS	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	N 350,000
37	ENTERPRISE RISK MANAGEMENT STRATEGIES	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩350,000
38	MODERN INTERNAL AUDITING	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩350,000
39	MAKING YOUR AUDIT REPORTS	3rd – 5th Feb,	22nd - 24th	10th - 12th	13th - 15th	N 350,000
40	PROFESSIONAL ADVANCED STRATEGIC INTERNAL AUDITING	2025 3rd – 5th Feb,	Apr, 2025 22nd - 24th	July, 2025 10th - 12th	0ct, 2025 13th - 15th	N 350,000
	FORENSIC ACCOUNTING AND AUDITING	2025 3rd – 5th Feb,	Apr, 2025 22nd - 24th	July, 2025 10th - 12th	0ct, 2025 16th – 18th	· ,
41	COURSE INTERNAL CONTROL DOCUMENTATION,	2025	Арг, 2025	July, 2025	Oct 2025	N 350,000
42	EVALUATION AND REVIEW FOR INTERNAL AUDITORS	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩350,000
43	INTERNAL AUDIT AND RISK ASSURANCE COURSE	6th – 8th Feb, 2025	28th - 30th Арг, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	N 350,000
44	FINANCIAL STATEMENT FRAUD ANALYSIS AND FORENSIC ACCOUNTING	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩350,000
45	FINANCIAL FRAUD INVESTIGATORS COURSE	6th – 8th Feb, 2025	28th - 30th Арг, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
46	ADVANCED FRAUD AUDITING FOR INTERNAL AUDITORS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	N 350,000
47	VALUE FOR MONEY AUDIT: PROJECT AUDITS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	N 350,000
48	INTERNAL CONTROL AND FRAUD AWARENESS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	17th - 19th July, 2025	20th – 22nd Oct, 2025	₩350,000
49	INTRODUCTION TO IT AUDITING AND IT FRAUD DETECTION	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	₩350,000
50	OPERATIONAL AUDITING: INFLUENCING POSITIVE CHANGE	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	₩350,000
51	INTERNAL CONTROL PRINCIPLES AND PRACTICE	10th - 12th	5th - 7th May, 2025	17th - 19th	16th - 18th Oct, 2025	₩350,000
52	INTERNAL AUDIT WORKING PAPERS	Feb, 2025 10th - 12th	5th - 7th May, 2025	July, 2025 17th - 19th July, 2025	16th - 18th Oct, 2025	₩350,000
53	AUDIT SENIOR MANAGERS COURSE	Feb, 2025 10th - 12th	5th - 7th May,	17th - 19th	23rd - 25th	N 350,000
54	AUDIT SKILLS WORKSHOP FOR INTERNAL	Feb, 2025 10th - 12th	2025 5th - 7th May,	July, 2025 21st – 23rd	Oct, 2025 23rd - 25th	N 350,000
55	AUDITORS FUNDAMENTALS OF INTERNAL AUDITING	Feb, 2025 13th - 15th	2025 8th - 10th	July, 2025 21st – 23rd	Oct, 2025 23rd - 25th	₩350,000
56	AND AUDIT REPORT AUDITING IT OUTSOURCED ENVIRONMENTS	Feb, 2025 13th - 15th	May, 2025 8th - 10th	July, 2025 21st – 23rd	0ct, 2025 23rd - 25th	₩350,000
		Feb, 2025 13th - 15th	May, 2025 8th - 10th	July, 2025 21st – 23rd	0ct, 2025 27th - 29th	-
57	RAISING THE BAR OF INTERNAL AUDIT INTERNAL AUDIT REPORT WRITING FOR	Feb, 2025 13th - 15th	May, 2025 8th - 10th	July, 2025 21st – 23rd	Oct, 2025 27th - 29th	₩350,000
58	IMPACT AND RESULTS	Feb, 2025	May, 2025	July, 2025	Oct, 2025	N 350,000
59	INTERNAL AUDIT LEADERSHIP MASTERCLASS	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	27th - 29th Oct, 2025	₩350,000
60	MANAGING THE AUDIT DEPARTMENT OF YOUR ORGANIZATION	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	27th - 29th Oct, 2025	N 350,000
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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
	COMPREHENSIVE COURSE ON INTERNAL					
61	CONTROL, COMPLIANCE AND RISK	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	N 350,000
	MANAGEMENT	Feb, 2025	May, 2025	July, 2025	Nov, 2025	·
	EFFECTIVE INTERNAL AUDITING STRATEGIES	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	N250 000
62	AND FRAUD RISK MITIGATION	Feb, 2025	May, 2025	July, 2025	Nov, 2025	N 350,000
6 2	ECCENTIAL COLUMNIEDMAL ALIDIT	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	N350 000
63	ESSENTIALS OF INTERNAL AUDIT	Feb, 2025	May, 2025	July, 2025	Nov, 2025	N 350,000
64	FRAUD AUDITING FOR AUDITORS	17th - 19th	12th - 14th	28th - 30th	30th Oct - 1st	N 350,000
04	PRACE ACCITING FOR ACCITIONS	Feb, 2025	May, 2025	July, 2025	Nov, 2025	14 330,000
65	ADVANCED PROFESSIONAL AUDIT SKILLS	17th - 19th	12th - 14th	28th - 30th	3rd - 5th Nov,	N 350,000
03	ADVANCED I NOI ESSIONAE AODIT SINEES	Feb, 2025	May, 2025	July, 2025	2025	14 330,000
66	FUNDAMENTALS OF CONDUCTING AN	17th - 19th	12th - 14th	28th - 30th	3rd - 5th Nov,	N 350,000
	INTERNAL FORENSIC INVESTIGATION	Feb, 2025	May, 2025	July, 2025	2025	11330,000
67	EFFECTIVE AUDITING AND INSPECTION	20th – 22nd	15th - 17th	28th - 30th	3rd - 5th Nov,	₩350,000
	SKILLS	Feb, 2025	May, 2025	July, 2025	2025	,
68	INTERNAL AUDITING OF THE ACCOUNTING	20th – 22nd	15th - 17th	31st July – 2nd	3rd - 5th Nov,	₩350,000
	AND THE FINANCE FUNCTIONS	Feb, 2025	May, 2025	Aug, 2025	2025	-
69	AUDITING ORGANIZATIONAL PROCESSES AND	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th Nov,	N 350,000
	PROCEDURES FOR RESULTS	Feb, 2025	May, 2025	Aug, 2025	2025	
70	INTERNAL AUDIT REPORT WRITING COURSE	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th Nov,	N 350,000
	INTERNAL CONTROL AND ERALID	Feb, 2025	May, 2025	Aug, 2025 31st July – 2nd	2025	
71	INTERNAL CONTROL AND FRAUD PREVENTION	20th – 22nd Feb, 2025	15th - 17th May, 2025	Aug, 2025	6th - 8th Nov, 2025	₩350,000
	PREVENTION	20th – 22nd	15th - 17th	4th - 6th Aug,	6th - 8th Nov,	
72	EXCELLENCE IN INTERNAL AUDITING	Feb, 2025	May, 2025	2025	2025	N 350,000
	RISK REDUCTION: INTERNAL CONTROLS,	24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	
73	POLICIES AND PROCEDURES	Feb, 2025	May, 2025	2025	Nov, 2025	N 350,000
		24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	
74	RISK ASSESSMENTS AFTER COVID-19	Feb, 2025	May, 2025	2025	Nov, 2025	₩350,000
	FRAUD INVESTIGATION TOOLS AND	24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	
75	TECHNIQUES	Feb, 2025	May, 2025	2025	Nov, 2025	₩350,000
	,	24th - 26th	19th – 21st	7th - 9th Aug,	10th - 12th	
76	AUDITING TECHNIQUES FOR LEAD AUDITORS	Feb, 2025	May, 2025	2025	Nov, 2025	₩350,000
	INTERNAL AUDIT INVESTIGATION,	24th - 26th	19th – 21st	7th - 9th Aug,	13th - 15th	11250 000
77	PROCEDURES AND PROCESSES	Feb, 2025	May, 2025	2025	Nov, 2025	N 350,000
78	INTERNAL AUDIT PLANNING AND	24th - 26th	19th – 21st	7th - 9th Aug,	13th - 15th	N350 000
78	MANAGEMENT	Feb, 2025	May, 2025	2025	Nov, 2025	№ 350,000
79	EXCELLENCE IN INTERNAL AUDIT REPORT	27th Feb – 1st	22nd – 24th	7th - 9th Aug,	13th - 15th	₩350,000
/5	WRITING	Маг, 2025	May, 2025	2025	Nov, 2025	14 550,000
80	MANAGING FRAUD IN A DIGITIZED WORLD	27th Feb – 1st	22nd – 24th	11th - 13th	13th - 15th	N 350,000
00	MANAGING I RAOD IN A DIGITIZED WORLD	Маг, 2025	May, 2025	Aug, 2025	Nov, 2025	14 550,000
81	RISK-BASED INTERNAL AUDITING	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	N 350,000
٠.	TECHNIQUES	Маг, 2025	May, 2025	Aug, 2025	Nov, 2025	10330,000
82	INTERNAL AUDITORS ROLE IN PREVENTING	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	₩350,000
	FRAUD	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	,
83	CONDUCTING AN INTERNAL FRAUD	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	N 350,000
	INVESTIGATION	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	-
84	INTERVIEWING TECHNIQUES FOR EFFECTIVE	27th Feb – 1st	22nd – 24th	14th - 16th	17th – 19th	N 350,000
	AUDITS	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	
85	MODERNIZING AND UPGRADING THE INTERNAL AUDIT FUNCTION	3rd - 5th Mar, 2025	26th – 28th	14th - 16th	20th - 22nd	₩350,000
	AUDIT PLANNING AND MONITORING: BEST	2025 3rd - 5th Mar,	May, 2025 26th – 28th	Aug, 2025 14th - 16th	Nov, 2025 20th - 22nd	
86	PRACTICE	2025	May, 2025	Aug, 2025	Nov, 2025	₩350,000
	FRAUD RISK MANAGEMENT TECHNIQUES FOR	3rd - 5th Mar,	26th – 28th	14th - 16th	20th - 22nd	
87	INTERNAL AUDITORS	2025	May, 2025	Aug, 2025	Nov, 2025	₩350,000
	DEVELOPING AUDIT PROCESSES AND	3rd - 5th Mar,	26th – 28th	18th - 20th	24th – 26th	
88	PROCEDURES	2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
	- NOCESONES	3rd - 5th Mar,	26th – 28th	18th - 20th	24th – 26th	
89	AUDITING OF PROJECTS AND CONTRACTS	2025	May, 2025	Aug, 2025	Nov, 2025	₩350,000
		3rd - 5th Mar,	26th – 28th	18th - 20th	24th – 26th	
90	FINANCIAL AUDITING USING IFRS	2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
91	ADVANCED AUDITING TECHNIQUES FOR INTERNAL AUDITORS	6th – 8th Mar, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	₩350,000
92	FRAUD RISK AFTER COVID-19	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	₩350,000
93	INTERNAL CONTROLS POLICIES AND PROCEDURES	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	₩350,000
94	INTERNAL AUDIT REPORTS - COMMUNICATING ASSURANCE RESULTS	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	₩350,000
95	INTERNAL CONTROLS: GUIDELINES, CONCEPTS AND IMPLEMENTATION	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	1st – 3rd Dec, 2025	₩350,000
96	FINANCIAL STATEMENT FRAUD DETECTION FOR INTERNAL AUDITORS	6th – 8th Mar, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	1st – 3rd Dec, 2025	₩350,000
97	EFFECTIVE CONTINUOUS AUDITING AND MONITORING	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	1st – 3rd Dec, 2025	₩350,000
98	APPROACHES TO FINANCIAL AUDITING	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	4th – 6th Dec, 2025	₩350,000
99	FRAUD DETECTION, PREVENTION AND CONTROL	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	4th – 6th Dec, 2025	₩350,000
100	FUNDAMENTALS OF INTERNAL AUDITING	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	4th – 6th Dec, 2025	₩350,000
101	FRAUD AND FORENSIC AUDITING	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	₩350,000
102	PERFORMING AN EFFECTIVE INTERNAL AUDIT QUALITY ASSESSMENT	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	₩350,000
103	THE EFFECTIVE AUDITOR: SKILLS IMPROVEMENT COURSE	13th – 15th Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	N 350,000
104	REPORT WRITING FOR THE INTERNAL AUDITOR	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	N 350,000
105	BEST PRACTICE IN INTERNAL AUDITING	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	N 350,000
106	MASTERING INTERNAL CONTROLS AND FRAUD PREVENTION	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	N 350,000
107	INTERNAL AUDIT AND COMPLIANCE STANDARDS FOR AUDITORS	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	₩350,000
108	CORPORATE AUDITORS EFFICIENCY COURSE	13th – 15th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	15th – 17th Dec, 2025	N 350,000
109	INTERNAL AUDIT BEST PRACTICES AND PRINCIPLES	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	15th – 17th Dec, 2025	N 350,000
110	INTERNAL AUDIT TECHNIQUES, CHALLENGES AND SOLUTIONS	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	N 350,000
111	AUDITING FOR CONTRACTS AND PROCUREMENT	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	N 350,000
112	FRAUD RISK AND THE INTERNAL AUDITOR	17th - 19th Mar, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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Note: The fee will attract additional 7.5% VAT.

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					* III-IIUU:	3 E
S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
	STOCK TAKING, VALUATION AND STOCK	13th - 15th	20th – 22nd	19th – 21st	11th - 13th	
1	RECORDING	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	N 350,000
_	WAREHOUSING AND INVENTORY	13th - 15th	20th – 22nd	19th – 21st	11th - 13th	N350.000
2	MANAGEMENT COURSE	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	₩350,000
_	STORAGE AND HANDLING OF TOXIC	13th - 15th	20th – 22nd	19th – 21st	11th - 13th	N350 000
3	CHEMICALS AND HAZARDOUS MATERIALS	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	№ 350,000
4	WAREHOUSE OPERATIONS AND	13th - 15th	20th – 22nd	19th – 21st	15th - 17th	N350 000
4	MANAGEMENT	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	₩350,000
5	PROCUREMENT MANAGEMENT BEST	13th - 15th	20th – 22nd	19th – 21st	15th - 17th	N 350,000
ر	PRACTICE	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	10 330,000
6	THE COMPLETE COURSE ON PURCHASING	13th - 15th	20th – 22nd	19th – 21st	15th - 17th	N 350,000
	MANAGEMENT	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14330,000
7	ADVANCED FORECASTING AND INVENTORY	16th - 18th	24th - 26th	23rd - 25th	15th - 17th	N 350,000
	MANAGEMENT	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14330,000
8	STORES MANAGEMENT AND PURCHASING	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	N 350,000
	PROCEDURES	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14 330,000
9	SUPPLY CHAIN RISK MANAGEMENT	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	N 350,000
	WORKSHOP	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14 330,000
10	ADVANCED PROCUREMENT SKILLS	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	N 350.000
10	ADVANCED PROCOREMENT SINIEES	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	14 330,000
11	STORES PROCEDURES, REGULATIONS AND	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	N 350,000
'''	PRACTICES	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	14 530,000
	GLOBAL SUPPLY CHAIN MANAGEMENT:	16th - 18th	24th - 26th	23rd - 25th	22nd – 24th	
12	BEST PRACTICES IN IMPORT AND EXPORT	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	N 350,000
	OPERATIONS	Jan, 2023	Mai, 2023	Julie, 2023	3ept, 2023	
13	STOCK TAKING SKILLS AND STOCK	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	N 350,000
13	VALUATION	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	H330,000
14	IMPROVING YOUR BUYING SKILLS	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	N 350,000
14	IMPROVING FOOR BOTHING SKILLS	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	10 330,000
15	MANAGEMENT SKILLS FOR WAREHOUSE	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	₩350,000
13	SUPERVISORS	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	H-330,000
16	PROCUREMENT BEST PRACTICES	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	№ 350,000
16	WORKSHOP	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	14 550,000
17	PRINCIPLES OF MATERIAL HANDLING AND	20th – 22nd	2nd - 4th Apr,	26th - 28th	22nd – 24th	N 350,000
17	STORES MANAGEMENT	Jan, 2025	2025	June, 2025	Sept, 2025	H330,000
18	PHYSICAL INVENTORY AND CYCLE	20th – 22nd	2nd - 4th Apr,	26th - 28th	25th - 27th	N 350,000
10	COUNTING WORKSHOP	Jan, 2025	2025	June, 2025	Sept, 2025	-4 330,000
19	ADVANCED PURCHASING, LOGISTICS AND	23rd - 25th	2nd - 4th Apr,	30th June –	25th - 27th	N 350,000
יו	STORES MANAGEMENT	Jan, 2025	2025	2nd July, 2025	Sept, 2025	10 330,000
20	STOCK QUANTIFICATION, VALUATION AND	23rd - 25th	2nd - 4th Apr,	30th June –	25th - 27th	N 350,000
20	DOCUMENTATION	Jan, 2025	2025	2nd July, 2025	Sept, 2025	10 330,000
	PREVENTION OF STOCK DETERIORATION	23rd - 25th	7th - 9th Apr,	30th June –	25th - 27th	
21	AND OBSOLESCENCE IN THE STORES AND	Jan, 2025	2025	2nd July, 2025	Sept, 2025	N 350,000
	WAREHOUSE	Jan, 2023	2023	211d July, 2023	3ept, 2023	
22	ADVANCED WAREHOUSE MANAGEMENT	23rd - 25th	7th - 9th Apr,	30th June –	25th - 27th	₩350,000
دد	ABOANGED WAREITOOSE MANAGEMENT	Jan, 2025	2025	2nd July, 2025	Sept, 2025	- 14 550,000
23	STRATEGIC PROCUREMENT SKILLS FOR	23rd - 25th	7th - 9th Apr,	30th June –	25th - 27th	№ 350,000
رے	COMPETITIVE ADVANTAGE	Jan, 2025	2025	2nd July, 2025	Sept, 2025	14550,000
	ADVANCED LOGISTICS AND	23rd - 25th	7th - 9th Apr,	30th June –	2nd – 4th Oct,	
24	TRANSPORTATION TECHNIQUES IN STOCK	Jan, 2025	2025	2nd July, 2025	2025	₩350,000
	ADMINISTRATION	Juli, 2023		·	2023	
25	EFFECTIVE PURCHASING, TENDERING AND	27th - 29th	10th - 12th	3rd – 5th July,	2nd – 4th Oct,	₩350,000
دے	SUPPLIER MANAGEMENT	Jan, 2025	Арг, 2025	2025	2025	14 530,000
26	EFFECTIVE INVENTORY MANAGEMENT	27th - 29th	10th - 12th	3rd – 5th July,	2nd – 4th Oct,	₩350,000
20	TECHNIQUES AND CONTROL	Jan, 2025	Арг, 2025	2025	2025	- 14 550,000
27	SECURITY AND SAFETY IN THE STORES	27th - 29th	10th - 12th	3rd – 5th July,	2nd – 4th Oct,	M3E0 000
21	DEPARTMENT	Jan, 2025	Арг, 2025	2025	2025	№ 350,000
20	MANAGING PURCHASING AND STORES	27th - 29th	10th - 12th	3rd – 5th July,	2nd – 4th Oct,	M3E0 000
28	DEPARTMENT OF YOUR ORGANIZATION	Jan, 2025	Арг, 2025	2025	2025	№ 350,000
20	CHIDDING AND DODT MANAGEMENT COURCE	27th - 29th	10th - 12th	3rd – 5th July,	6th – 8th Oct,	₩350,000
23	SHIPPING AND PORT MANAGEMENT COURSE	Jan, 2025	Арг, 2025	2025	2025	1 10 330,000
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MANAGEMENT STORES STORE						, III-110us	
38 THROUGH DISTRIBUTION CHANNELS Jan. 2025 Apr. 2025 2025 2025 3950,000 30 MODERN PURCHASING AND CONTRACT 20th Jan - 1st 14th - 16th 7th - 9th July, 6th - 8th - 0ct, 2025 2025	S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
THROUGH DISTRIBUTION CHANNELS Jan. 2025 Apr. 2025 2025 2025 2025	20	MANAGING CHANNELS TO MARKETS	27th - 29th	10th - 12th	7th - 9th July,	6th – 8th Oct,	N350 000
13 MANAGEMENT Feb. 2025 Apr. 2025 2025	30	THROUGH DISTRIBUTION CHANNELS	Jan, 2025	Арг, 2025			14 330,000
MINIMARCHINED Peb. 2025 2025	31				•		21 350 000
194 INVENTORY WITH SUPPLIES	J.		·				14330,000
STORMEREPING AND WARREHOUSE	32						₩350.000
September Feb. 2025 Apr. 2025 2025 2025 3930,000			-				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Feb. 2025 Apr.	33				•		N 350.000
ADMINISTRATION FOR RESULTS Feb. 2025 Apr. 2025 2025 2025 393,0000							.,,,,,,
ADMINISTRATION FOR RESULTS Feb. 2025 App. 2025	34				•		N 350.000
Second S							,
Feb. 2025	35				•	·	₩350,000
ADMANGEMENT							•
Application Feb. 2025 Appl. 2025 App	36						₩350,000
APPLICATION 2025 APPLICATION APPLICA			-				•
Base	37						₩350,000
DOGISTICS MANNAGEMENT 2025 Apr, 2025 July, 2025 2025 A950,000					, .		•
SURRENT ISSUES IN PROCUREMENT AND 3rd - 5th Feb, 2025 Apr, 2025 July, 2025 2025	38						₩350,000
DURCHASING MANAGEMENT 2025 Apr, 2025 July, 2025 2025 M350,000							-
MURITHOUSE AND DISTRIBUTION 3rd - 5th Feb, 22nd - 24th 10th - 12th 15th Oct, 2025	39		·			·	₩350,000
MANAGEMENT 2025							-
STRATEGIC PURCHASING AND SUPPLY 3rd - 5th Feb, 22nd - 24th 14th - 15th 16th - 18th Oct 2025 Apr, 2025 July, 2025 2025	40						₩350,000
MANAGEMENT 2025 Apr. 2025 July, 2025 2025 M350,000					•		-
MANAGININ TENDERS, SPECIFICATIONS AND CONTRACTS 2025	41						N 350,000
CONTRACTS 2025 Apr. 2025 July. 2025 2025 Aps. 0000				<u> </u>	•		-
QUALITY SERVICE OF PROPERTY INVENTORY 2025 20	42						₩350,000
RECORD KEEPING 2025 Apr. 2025 July, 2025 2025 A350,000					•		
MEW TRENDS IN STORES/STOCK 6th - 8th Feb, 28th - 30th 14th - 16th 20th - 20zh 20z	43						₩350,000
444 MANAGEMENT FOR EFFECTIVENESS 2025 Apr. 2025 July. 2025 2025 #950,000 45 STRATEGIC SOURCING: THE EFFECTIVE APPROACH TO BUYING 6th - 8th Feb. 2025 28th - 30th Apr. 2025 July. 2025 0ct. 2025 4350,000 46 MASTERING SUPPLY CHAIN MANAGEMENT STRATEGIES OURSE 6th - 8th Feb. 2025 28th - 30th Apr. 2025 14th - 16th July. 2025 20ct. 2025 4350,000 47 PURCHASING AND VENDOR MANAGEMENT STRUCK SKILLS 6th - 8th Feb. 2025 28th - 30th Apr. 2025 14th - 16th July. 2025 0ct. 2025 4350,000 48 EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT 6th - 8th Feb. 2025 28th - 30th July. 2025 17th - 19th July. 2025 0ct. 2025 4350,000 49 THE EFFECTIVE BUYER 10th - 12th Feb. 2025 5th - 7th May. July. 2025 17th - 19th July. 2025 16th - 18th Oct. 2025 4350,000 50 SUPPLIER PERFORMANCE: RATINGS, MACSUREMENT AND EVALUATION 10th - 12th Feb. 2025 5th - 7th May. July. 2025 17th - 19th July. 2025 2025 4350,000 51 LOGISTICS AND DISTRIBUTION MANAGEMENT Feb. 2025 Feb. 2025 2025 July. 2025 2025					, .		
45 STRATEGIC SOURCING: THE EFFECTIVE APPROACH TO BUYING 6th − 8th Feb, 2025 28th − 30th Apr. 2025 14th − 16th Oct, 2025 2050 Oct, 2025 №350,000 46 MASTERING SUPPLY CHAIN MANAGEMENT SHILLS 6th − 8th Feb, 2025 28th − 30th Apr. 2025 14th − 16th July, 2025 0ct, 2025 №350,000 47 PURCHASING AND VENDOR MANAGEMENT SHILLS 6th − 8th Feb, 2025 28th − 30th Apr. 2025 14th − 16th July, 2025 0ct, 2025 №350,000 48 EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT 6th − 8th Feb, 2025 28th − 30th Apr. 2025 11th − 19th July, 2025 0ct, 2025 №350,000 49 THE EFFECTIVE BUYER 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th July, 2025 16th − 18th foct, 2025 2025 №350,000 50 SUPPLIER PERFORMANCE: RATINGS, MEASUREMENT AND EVALUATION 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th Jeth 16th − 18th Oct, 2025 №350,000 51 TENDERING, PROCUREMENT AND HORNOUS MECHANICS 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th Jeth 16th − 18th Oct, 2025 №350,000 52 MASTERING WAREHOUSE MECHANICS 10th − 12th Feb, 2025 5th − 7th May, 202	44						N 350,000
45 APPROACH TO BUYING 2025 Apr, 2025 July, 2025 Oct, 2025 #350,000 46 MASTERING SUPPLY CHAIN MANAGEMENT 6th - 8th Feb, 2025 28th - 30th Apr, 2025 July, 2025 Oct, 2025 %350,000 47 PURCHASING AND VENDOR MANAGEMENT SKILLS 6th - 8th Feb, 2025 28th - 30th Apr, 2025 July, 2025 Oct, 2025 0ct, 2025 4950,000 48 EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT 2025 6th - 8th Feb, 2025 28th - 30th Apr, 2025 July, 2025 Oct, 2025 0ct, 2025 49350,000 49 THE EFFECTIVE BUYER 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th 20th - 12th 2025 16th - 18th Oct, 2025 49350,000 50 SUPPLIER PERFORMANCE: RATINGS, MEGAURITON 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th 2025 16th - 18th Oct, 2025 4350,000 51 TENDERING, PROCUREMENT AND Feb, 2025 5th - 7th May, 2025 17th - 19th 2025 16th - 18th Oct, 2025 4350,000 52 LOGISTICS AND DISTRIBUTION MANAGEMENT Feb, 2025 5th - 7th May, 2025 17th - 19th 2025 16th - 18th Oct, 2025 4350,000							
46 MASTERING SUPPLY CHAIN MANAGEMENT 2025 6th − 8th Feb, 2025 28th − 30th Apr, 2025 14th − 16th July, 2025 20th − 22nd Oct, 2025 №350,000 47 PURCHASING AND VENDOR MANAGEMENT SKILLS 6th − 8th Feb, 2025 28th − 30th Apr, 2025 14th − 16th July, 2025 20th − 22nd Oct, 2025 №350,000 48 EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT 6th − 8th Feb, 2025 28th − 30th Apr, 2025 17th − 19th July, 2025 20th − 22nd Oct, 2025 №350,000 49 THE EFFECTIVE BUYER 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th July, 2025 16th − 18th Oct, 2025 №350,000 50 SUPPLIER PERFORMANCE: RATINGS, MASSUREMENT AND EVALUATION 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th July, 2025 16th − 18th Oct, 2025 №350,000 51 TENDERING, PROCUREMENT AND EVALUATION 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th July, 2025 16th − 18th Oct, 2025 №350,000 52 LOGISTICS AND DISTRIBUTION MANAGEMENT 10th − 12th Feb, 2025 5th − 7th May, 2025 17th − 19th Jeth − 19th Jeth − 19th Peb, 2025 2025 2025 2025 №350,000 54 E-PROCUREME	45		-				₩350,000
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47 PURCHASING AND VENDOR MANAGEMENT SKILLS 6th - 8th Feb, 2025 28th - 30th Apr, 2025 14th - 16th July, 2025 20th - 22nd Oct, 2025 4350,000 48 EXCELLENCE IN WAREHOUSE AND INVENTORY MANAGEMENT 6th - 8th Feb, 2025 28th - 30th Apr, 2025 17th - 19th July, 2025 20th - 22nd Oct, 2025 4350,000 49 THE EFFECTIVE BUYER 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th July, 2025 16th - 18th Oct, 2025 4350,000 50 SUPPLIER PERFORMANCE: RATINGS, MEASUREMENT AND EASUREMENT AND EVALUATION 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th July, 2025 16th - 18th Oct, 2025 4350,000 51 TENDERING, PROCUREMENT AND NEGOTIATION SKILLS 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th July, 2025 16th - 18th Oct, 2025 4350,000 52 LOGISTICS AND DISTRIBUTION MANAGEMENT 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th July, 2025 2025 4350,000 53 MASTERING WAREHOUSE MECHANICS 10th - 12th Feb, 2025 5th - 7th May, 2025 2025 2025 2025 4350,000 54 E-PROCUREMENT STRATEGIES COURSE 10th - 12th Feb, 2025	46	MASTERING SUPPLY CHAIN MANAGEMENT	•				000,02E#
SKILLS		DUDCHASING AND VENDOD MANAGEMENT					
#350,000 #350,0	47		•				N 350,000
The Effective Buyer 10th - 12th 5th - 7th May, 17th - 19th 16th - 18th Oct, 2025					•		
THE EFFECTIVE BUYER	48						000,028 / 4
The EFFECTIVE BUYER Feb, 2025 2025 July, 2025 20		THE CENT OF THE TOTAL PROPERTY OF THE TOTAL			•		
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MEASUREMENT AND EVALUATION Feb, 2025 2025 July, 2025 2025 3000		SUPPLIER PERFORMANCE: RATINGS					
51 TENDERING, PROCUREMENT AND NEGOTIATION SKILLS 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th 2025 16th - 18th Oct, 2025 ₩350,000 52 LOGISTICS AND DISTRIBUTION MANAGEMENT 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th 2025 16th - 18th Oct, 2025 ₩350,000 53 MASTERING WAREHOUSE MECHANICS 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th 2025 23rd - 25th Oct, 2025 ₩350,000 54 E-PROCUREMENT STRATEGIES COURSE Feb, 2025 10th - 12th Feb, 2025 5th - 7th May, 21st - 23rd 2025 23rd - 25th Oct, 2025 ₩350,000 55 STRATEGIC COST AND VALUE MANAGEMENT IN THE SUPPLY CHAIN 13th - 15th Feb, 2025 8th - 10th May, 21st - 23rd 2025 23rd - 25th Oct, 2025 №350,000 56 TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS 13th - 15th Feb, 2025 8th - 10th May, 21st - 23rd 2025 23rd - 25th Oct, 2025 ₩350,000 57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 8th - 10th May, 21st - 23rd 2025 27th - 29th Oct, 2025 ₩350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21s	50	-		, .			N350,000
NEGOTIATION SKILLS Feb, 2025 2025 July, 2025 2025 3000							
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52 MANAGEMENT Feb, 2025 2025 July, 2025 2025 #350,000 53 MASTERING WAREHOUSE MECHANICS 10th - 12th Feb, 2025 5th - 7th May, 2025 17th - 19th July, 2025 23rd - 25th Oct, 2025 1350,000 54 E-PROCUREMENT STRATEGIES COURSE 10th - 12th Feb, 2025 5th - 7th May, 21st - 23rd July, 2025 23rd - 25th Oct, 2025 23rd - 25th Oct, 2025 14350,000 55 STRATEGIC COST AND VALUE MANAGEMENT IN THE SUPPLY CHAIN 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 23rd - 25th Oct, 2025 14350,000 56 TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 23rd - 25th Oct, 2025 14350,000 57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 14350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 14350,000					•		
53 MASTERING WAREHOUSE MECHANICS 10th - 12th Feb, 2025 20	52						₩350,000
Feb, 2025					•		
54 E-PROCUREMENT STRATEGIES COURSE 10th - 12th Feb, 2025 2025 2025 2025 2025 5th - 7th May, 2025 2025 2025 23rd - 25th Oct, 2025 2025 ₩350,000 55 STRATEGIC COST AND VALUE MANAGEMENT IN THE SUPPLY CHAIN 13th - 15th Feb, 2025 2025 2025 8th - 10th May, 2025 2025 2025 23rd - 25th Oct, 2025 2025 ₩350,000 56 TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS 13th - 15th Feb, 2025 2025 8th - 10th May, 2025 2025 23rd - 25th Oct, 2025 2025 ₩350,000 57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 2025 8th - 10th May, 2025 2025 21st - 23rd 27th - 29th Oct, 2025 ₩350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 2025 8th - 10th May, 2025 2025 21st - 23rd 27th - 29th Oct, 2025 2025 ₩350,000 59 CONDUCTING EFFECTIVE STOCK AND 13th - 15th 8th - 10th May, 24th - 26th 27th - 29th Oct, 2025 2025 ₩350,000	53	MASTERING WAREHOUSE MECHANICS					№ 350,000
STRATEGIC COST AND VALUE MANAGEMENT 13th - 15th Feb, 2025 2025 3uly, 2025 23rd - 25th Oct, 2025 3uly, 2025 2025					•		
55 STRATEGIC COST AND VALUE MANAGEMENT IN THE SUPPLY CHAIN 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 23rd - 25th Oct, 2025 4350,000 56 TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd 2025 23rd - 25th Oct, 2025 4350,000 57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd 2025 27th - 29th Oct, 2025 4350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd 2025 27th - 29th Oct, 2025 4350,000 59 CONDUCTING EFFECTIVE STOCK AND 13th - 15th 8th - 10th May, 24th - 26th 27th - 29th Oct, 2025 4350,000	54	E-PROCUREMENT STRATEGIES COURSE					N 350,000
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56 TOTAL QUALITY MANAGEMENT (TQM) BEST PRACTICES FOR STORES OFFICERS 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 23rd - 25th Oct, 2025 4350,000 57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 4350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 4350,000 59 CONDUCTING EFFECTIVE STOCK AND 13th - 15th 8th - 10th May, 24th - 26th 27th - 29th Oct, 2025 4350,000	55						₩350,000
56 PRACTICES FOR STORES OFFICERS Feb, 2025 2025 July, 2025 2025 #350,000 57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 #350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 #350,000 59 CONDUCTING EFFECTIVE STOCK AND 13th - 15th Sth - 10th May, 24th - 26th 27th - 29th Oct, 2025 #350,000				8th - 10th Mav.	· · · · · · · · · · · · · · · · · · ·	23rd - 25th Oct.	N350 005
57 WAREHOUSE MANAGEMENT BEST PRACTICES 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 →350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 →350,000 59 CONDUCTING EFFECTIVE STOCK AND 13th - 15th Sth - 10th May, 24th - 26th 27th - 29th Oct, 2025 →350,000	56	l					#350,000
57 PRACTICES Feb, 2025 2025 July, 2025 2025 #350,000 58 THE COMPLETE COURSE ON PURCHASING AND INVENTORY MANAGEMENT 13th - 15th Feb, 2025 8th - 10th May, 2025 21st - 23rd July, 2025 27th - 29th Oct, 2025 #350,000 59 CONDUCTING EFFECTIVE STOCK AND 13th - 15th Sth - 10th May, 24th - 26th 27th - 29th Oct,					•		N250 005
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AND INVENTORY MANAGEMENT Feb, 2025 2025 July, 2025 2025 #350,000 CONDUCTING EFFECTIVE STOCK AND 13th - 15th 8th - 10th May, 24th - 26th 27th - 29th Oct,	5 0				•		N250 000
CONDUCTING EFFECTIVE STOCK AND 13th - 15th 8th - 10th May, 24th - 26th 27th - 29th Oct,	58			,			₩350,000
59	F.0			8th - 10th May,		27th - 29th Oct,	N350 000
	שכ	INVENTORY CYCLE COUNTING	Feb, 2025		July, 2025	2025	11 35U,UUU









Stores & Procurement

Click on the course title to view the full course details

- ✓ Classroom
- Online
- In-house

S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
	INVENTORY MANAGEMENT TECHNIQUES:	13th - 15th	8th - 10th May,	24th - 26th	27th - 29th Oct,	
60	PLANNING, REPLENISHMENT AND	Feb, 2025	2025	July, 2025	2025	N 350,000
	ACTIVITIES CONTROL	FED, 2023	2023	July, 2023	2023	
61	ACCOUNTING FOR INVENTORY	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	N 350,000
01	MANAGEMENT COURSE	Feb, 2025	May, 2025	July, 2025	Nov, 2025	-
62	EFFECTIVE STOREKEEPING SKILLS	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	₩350,000
02	ETTECTIVE STOKEREET ING SKILES	Feb, 2025	May, 2025	July, 2025	Nov, 2025	-
63	ADVANCED CONTRACTS MANAGEMENT	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	N 350,000
05	ADVANCED CONTRACTS MANAGEMENT	Feb, 2025	May, 2025	July, 2025	Nov, 2025	14550,000
64	COST EFFECTIVE PURCHASING AND	17th - 19th	12th - 14th	28th - 30th	30th Oct - 1st	N350,000
07	PROCUREMENT SKILLS	Feb, 2025	May, 2025	July, 2025	Nov, 2025	-
65	PURCHASING STRATEGIES, NEGOTIATING	17th - 19th	12th - 14th	28th - 30th	3rd - 5th Nov,	N 350,000
65	AND COST REDUCTION	Feb, 2025	May, 2025	July, 2025	2025	11 330,000
	MANAGING VENDOR QUALIFICATION,	17th - 19th	12th - 14th	28th - 30th	3rd - 5th Nov,	
66	PERFORMANCE AND CONTRACT	Feb, 2025			2025	₩350,000
	COMPLIANCE	Feb, 2025	May, 2025	July, 2025	2025	
<i>c</i> ¬	STRATEGIC PURCHASING MANAGEMENT	20th – 22nd	15th - 17th	28th - 30th	3rd - 5th Nov,	N350,000
67	AND NEGOTIATION SKILLS COURSE	Feb, 2025	May, 2025	July, 2025	2025	₩350,000
	WORLD – CLASS WAREHOUSE AND	20th – 22nd	15th - 17th	31st July – 2nd	3rd - 5th Nov,	
68	INVENTORY CONTROL OPERATIONS	Feb, 2025	May, 2025	Aug, 2025	2025	N 350,000
	E-PROCUREMENT: DEVELOPING,					
69	IMPLEMENTING AND MANAGING THE	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th Nov,	N 350,000
٠,	COMPLETE PROCESS	Feb, 2025	May, 2025	Aug, 2025	2025	11330,000
	CONTRIBUTE TROCESS	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th Nov,	
70	MANAGING THE PROCUREMENT PROCESS	Feb, 2025	May, 2025	Aug, 2025	2025	₩350,000
	ENTERPRISE SUPPLY CHAIN MANAGEMENT	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th Nov,	
71	WORKSHOP	Feb, 2025			2025	N350,000
		· · · · · · · · · · · · · · · · · · ·	May, 2025	Aug, 2025		
72	ADVANCED TENDERING PROCEDURES AND	20th – 22nd	15th - 17th	4th - 6th Aug,	6th - 8th Nov,	₩350,000
	BID EVALUATION	Feb, 2025	May, 2025	2025	2025	
73	PROCUREMENT MANAGEMENT	24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	N350,000
	PROFESSIONAL	Feb, 2025	May, 2025	2025	Nov, 2025	
74	ESSENTIALS OF WAREHOUSE	24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	N350,000
	MANAGEMENT OPERATIONS	Feb, 2025	May, 2025	2025	Nov, 2025	
75	STOCK CONTROL AND INVENTORY	24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	₩350,000
	MANAGEMENT	Feb, 2025	May, 2025	2025	Nov, 2025	
76	MASTERING MATERIALS MANAGEMENT	24th - 26th	19th – 21st	7th - 9th Aug,	10th - 12th	₩350,000
	COURSE	Feb, 2025	May, 2025	2025	Nov, 2025	.,,,,,,,
77	NEGOTIATING AND MANAGING CONTRACTS	24th - 26th	19th – 21st	7th - 9th Aug,	13th - 15th	N 350,000
,,	TO E GO TIV TITLE OF THE POPULATION OF THE POPUL	Feb, 2025	May, 2025	2025	Nov, 2025	14330,000
72	EFFECTIVE PURCHASING MANAGEMENT	24th - 26th	19th – 21st	7th - 9th Aug,	13th - 15th	₩350,000
70	ETTECTIVE FORCITASING MANAGEMENT	Feb, 2025	May, 2025	2025	Nov, 2025	14 550,000
	SUCCESSFULLY PLANNING AND	27th Feb – 1st	22nd – 24th	7th - 0th Aug	13th - 15th	
79	CONTROLLING OF MATERIAL AND		May, 2025	7th - 9th Aug,		N350,000
	INVENTORY	Маг, 2025	May, 2025	2025	Nov, 2025	
00	DYNAMIC SIMULATION OF SUPPLY CHAIN	27th Feb – 1st	22nd – 24th	11th - 13th	13th - 15th	N350 000
80	AND LOGISTICS	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
01	ADVANCED BURGUACING MAANACEMENT	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	N350 000
81	ADVANCED PURCHASING MANAGEMENT	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
	FINANCE FOR PROCUREMENT AND	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	N250 225
82	LOGISTICS PROFESSIONALS	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N350,000
	BEST PRACTICE IN PROCUREMENT	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	
83	PROCESSES AND MANAGEMENT	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
	WAREHOUSE AND INVENTORY BEST	27th Feb – 1st	22nd – 24th	14th - 16th	17th – 19th	
84	PRACTICE	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
	SOLVING THE PROBLEMS OF THE NON-	3rd - 5th Mar,	26th – 28th	14th - 16th	20th - 22nd	
85	MOVING STOCK	2025				₩350,000
			May, 2025	Aug, 2025	Nov, 2025	
86	INTERNATIONAL PROCUREMENT	3rd - 5th Mar,	26th – 28th	14th - 16th	20th - 22nd	N 350,000
	OPERATIONS TRAINING	2025	May, 2025	Aug, 2025	Nov, 2025	
87	ANALYTICAL METHODS FOR IMPROVED	3rd - 5th Mar,	26th – 28th	14th - 16th	20th - 22nd	N350,000
	PURCHASING PERFORMANCE	2025	May, 2025	Aug, 2025	Nov, 2025	· · · · · · · · · · · · · · · · · · ·









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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
88	LOGISTICS AND SUPPLY CHAIN MANAGEMENT TRAINING	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	N 350,000
89	EFFECTIVE PURCHASING AND CONTRACT NEGOTIATION STRATEGIES	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	N 350,000
90	UNDERSTANDING THE PROCUREMENT MANAGEMENT PRINCIPLES	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	N 350,000
91	SELECTING, BUYING, INSTALLING AND USING A MODERN WAREHOUSE MANAGEMENT SYSTEM	6th – 8th Mar, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	N 350,000
92	EXCELLENCE IN STORES MANAGEMENT	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	₩350,000
93	FUNDAMENTALS OF PURCHASING	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	N 350,000
94	BEST PRACTICES FOR OPTIMIZING WAREHOUSE SAFETY	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	N 350,000
95	DEVELOPING THE SKILLS OF A SUPPLY CHAIN LEADER	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	1st – 3rd Dec, 2025	N 350,000
96	DEVELOPING PURCHASING POLICIES AND PROCESSES	6th – 8th Mar, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	1st – 3rd Dec, 2025	₩350,000
97	ADVANCED STORES AND INVENTORY MANAGEMENT	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	1st – 3rd Dec, 2025	₩350,000
98	STOCK TAKING AND STOCK RECONCILIATION	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	4th – 6th Dec, 2025	₩350,000
99	PURCHASING PRINCIPLES AND PRACTICES	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	4th – 6th Dec, 2025	N 350,000
100	PROCUREMENT AND SUPPLY CHAIN MANAGEMENT BEST PRACTICE	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	4th – 6th Dec, 2025	₩350,000
101	DETECTION AND PREVENTION OF CORRUPTION IN PROCUREMENT	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	₩350,000
102	COMPUTERIZED STORES MANAGEMENT SYSTEMS	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	₩350,000
103	FUNDAMENTALS OF PURCHASING FOR THE NEW BUYER	13th – 15th Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	₩350,000
104	ADVANCED STORES AND INVENTORY CONTROL COURSE	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	₩350,000
105	ADVANCED PURCHASING AND COST SAVING TECHNIQUES	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	₩350,000
106	MODERN INVENTORY AND STORES MANAGEMENT	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	N 350,000
107	MANAGING AND IMPROVING WAREHOUSE OPERATIONS	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	₩350,000
108	STOCK FRAUD PREVENTION AND CONTROL	13th – 15th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	15th – 17th Dec, 2025	₩350,000
109	WAREHOUSE, STORES AND STOCK CONTROL MANAGEMENT	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	15th – 17th Dec, 2025	N 350,000
110	NEGOTIATION STRATEGIES FOR BETTER PURCHASING VALUE	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	₩350,000
111	PURCHASING AND STOCK FRAUD: DETECTION, AVOIDANCE AND CONTROL	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	₩350,000

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E-mail: info@alphapartnerstrainings.com, alphapartner111@yahoo.com Website: www.alphapartnerstrainings.com





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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	EFFECTIVE OFFICE MANAGEMENT AND ADMINISTRATION SKILLS	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	COMPETENCY-BASED SALARY STRUCTURE DESIGN AND DEVELOPMENT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
3	MANPOWER ORGANIZATION SUCCESSION PLANNING AND TREND ANALYSIS	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 350,000
4	TRAIN THE TRAINER – MANAGING VIRTUAL AND PHYSICAL CLASSES	16th - 18th Jan, 2025	2nd - 4th Арг, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	N 350,000
5	COMMUNICATION AND INTERPERSONAL SKILLS WORKSHOP	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	N 350,000
6	THE EFFECTIVE HUMAN RESOURCES ADMINISTRATOR	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	N 350,000
7	EMPLOYMENT LAWS AND INDUSTRIAL RELATIONS PRACTICE IN NIGERIA	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	N 350,000
8	INFORMATION COMMUNICATION AND RECORDS MANAGEMENT COURSE	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
9	PUBLIC RELATIONS AND CORPORATE COMMUNICATIONS SKILLS FOR HR MANAGERS	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
10	HEALTH AND SAFETY IN THE WORKPLACE	23rd - 25th Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	N 350,000
11	COMPETENCY BASED PERFORMANCE MANAGEMENT FOR ADMINISTRATORS	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
12	EXCELLENCE IN PERFORMANCE AND REWARD MANAGEMENT WORKSHOP	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
13	EFFECTIVE SUCCESSION PLANNING AND DEVELOPMENT	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	N 350,000
14	WORKFLOW, PROCESS AND PRODUCTIVITY OPTIMIZATION	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
15	IMPROVING OPERATION PERFORMANCE AND PRODUCTIVITY	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
16	THE ESSENTIALS OF HUMAN RESOURCES LAWS	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	₩350,000
17	COMPETENCE DEVELOPMENT FOR OFFICE MANAGERS, ADMINISTRATORS AND SECRETARIES	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
18	HR MASTER CLASS ON THE FUTURE CHANGES IN HUMAN RESOURCES	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
19	MANAGEMENT SKILLS FOR ADMINISTRATIVE SUPPORT STAFF	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	N 350,000
20	EMPLOYEES COMPENSATION AND BENEFITS MANAGEMENT	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
21	ESSENTIAL COMPETENCIES FOR SUPERVISORS, OFFICE MANAGERS AND ADMINISTRATORS	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
22	IMPROVING PERFORMANCE USING BALANCED SCORECARD FOR ORGANIZATIONAL GROWTH	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000
23	EFFECTIVE REPORT WRITING SKILLS FOR HR AND ADMIN MANAGERS	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000









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24	HUMAN RESOURCES MANAGEMENT MASTER CLASS	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 350,000
25	MANAGING EMPLOYEE PERFORMANCE, BEHAVIOUR AND ATTITUDES	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
26	MANAGING STRESS AND PRESSURE AT WORK	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
27	DISCIPLINE AND DISCIPLINARY PROCEDURES IN THE WORKPLACE	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
28	PERFORMANCE MANAGEMENT SYSTEM ON BEST PRACTICE	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
29	PROFESSIONAL IMAGE ENHANCEMENT FOR ADMINISTRATION MANAGERS	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
30	PERFORMANCE MANAGEMENT: SETTING OBJECTIVES AND CONDUCTING APPRAISALS	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
31	MONITORING AND EVALUATION HUMAN RESOURCES DEPARTMENT FOR GROWTH	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩350,000
32	DATA ANALYSIS TECHNIQUES, MODELING AND STRATEGIES FOR HR MANAGERS	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
33	TRANSFORMATIONAL LEADERSHIP SKILLS FOR HUMAN RESOURCES AND ADMINISTRATIVE PERSONNEL	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	N 350,000
34	ESSENTIAL SKILLS FOR TRAINING AND DEVELOPMENT MANAGER	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
35	MANAGING DIFFICULT STAFF SITUATIONS IN ORGANIZATIONS	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	N 350,000
36	HUMAN RESOURCES POLICIES AND PROCEDURES	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	N 350,000
37	MANAGING HUMAN RESOURCES IN THE DIGITAL WORLD	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	N 350,000
38	ESSENTIALS OF HUMAN RESOURCES MANAGEMENT	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	N 350,000
39	INNOVATIONS IN WORKFORCE PLANNING AND ORGANIZATIONAL DEVELOPMENT	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	N 350,000
40	HR ESSENTIALS FOR EFFECTIVE MANAGEMENT	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	₩350,000
41	ELECTRONIC DOCUMENTATION, FILING AND ARCHIVING	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	N 350,000
42	COMPENSATION, BENEFIT ADMINISTRATION AND REWARD MANAGEMENT	27th Feb – 1st Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	N 350,000
43	OPTIMIZING TIME, WORKFLOW AND PRODUCTIVITY	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
44	ESSENTIAL MANAGEMENT SKILLS FOR ADMIN OFFICERS	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	N 350,000
45	AUTOMATING MODERN OFFICE PRACTICE	3rd - 5th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000
46	MANAGING HUMAN RESOURCES FOR SUSTAINABLE RESULTS	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩350,000









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47	PROFESSIONAL SKILLS FOR ADMINISTRATORS	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	N 350,000
48	THE ART OF NEGOTIATING, INFLUENCING, COMMUNICATING AND CONFLICT RESOLUTION	6th – 8th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	₩350,000
49	HUMAN RESOURCES DEVELOPMENT AND PERSONNEL MANAGEMENT	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	N 350,000
50	FOUNDATION SKILLS FOR NEW HUMAN RESOURCE OFFICERS	10th – 12th Маг, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	N 350,000
51	ADMINISTRATIVE AND SUPERVISORY ENHANCEMENT DEVELOPMENT WORKSHOP	10th – 12th Маг, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	N 350,000
52	PRE - RETIREMENT PLANNING: LIFE AFTER RETIREMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	N 350,000
53	ADMINISTRATION AND OFFICE MANAGEMENT: BEST PRACTICES AND TECHNIQUES	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
54	ADVANCED HUMAN RESOURCE MANAGEMENT WORKSHOP	13th – 15th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
55	STRATEGIC HUMAN RESOURCES MANAGEMENT	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩350,000
56	ADVANCED ICT APPLICATION FOR OFFICE MANAGEMENT	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	4th – 6th Dec, 2025	₩350,000
57	MANPOWER PLANNING, RESOURCING AND RETENTION	17th - 19th Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩350,000
58	HOW TO MANAGE THE HUMAN RESOURCE DEPARTMENT OF YOUR ORGANIZATION	20th – 22nd Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩350,000
59	HR ANALYTICS COURSE	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	11th – 13th Dec, 2025	₩350,000
60	EMPLOYEE RELATIONS AND ENGAGEMENT: MOTIVATION, GRIEVANCES, CONFLICT AND DISCIPLINE	20th – 22nd Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	11th – 13th Dec, 2025	₩350,000
61	ADVANCED SELECTION, INTERVIEWING AND RECRUITMENT SKILLS	24th - 26th Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	N 350,000
62	HR SKILLS FOR NON-HR PROFESSIONALS	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	15th – 17th Dec, 2025	N 350,000
63	INDUSTRIAL RELATIONS (IR), EMPLOYEE RELATIONS (ER) AND TRADE UNION HARMONY	24th - 26th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000
64	RETIREMENT AND EMPLOYEE INVESTMENT PLANNING	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

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1	BUILDING TEAM EXCELLENCE	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	LEADERSHIP, CRITICAL THINKING AND INNOVATION	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
3	WORK ETHICS, ATTITUDES AND PRODUCTIVITY ENHANCEMENT COURSE	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	WORK ATTITUDE AND VALUE ENHANCEMENT COURSE	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	N 350,000
5	EVALUATION, MEASURING FOR IMPACT AND RESULT	16th - 18th Jan, 2025	7th - 9th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	N 350,000
6	PRACTICAL TOOLS FOR EFFECTIVE LEADERSHIP	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	STRATEGIC THINKING AND BUSINESS PLANNING	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	N 350,000
8	DEVELOPING MANAGERIAL EXCELLENCE AT WORKPLACE	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
9	SOLVING PROBLEMS CREATIVELY AND MAKING DECISIONS EFFICIENTLY	20th – 22nd Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
10	MIDDLE MANAGEMENT DEVELOPMENT PROGRAM	23rd - 25th Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	N 350,000
11	CREATIVE PROBLEM-SOLVING AND DECISION-TAKING SKILLS	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
12	KEY PERFORMANCE INDICATORS AND OPTIMIZATION	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
13	MANAGING REMOTE TEAMS EFFECTIVELY	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	N 350,000
14	REINVENTING LEADERSHIP FOR BETTER PERFORMANCE	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
15	NEGOTIATION AND CONFLICT MANAGEMENT IN ORGANIZATIONS	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	BUSINESS CONTINUITY AND STRATEGY MANAGEMENT	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N 350,000
17	BUSINESS ENGLISH AND EFFECTIVE REPORT WRITING SKILLS	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
18	CORPORATE STRATEGY AND VALUE INNOVATION COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
19	ADVANCED OFFICE MANAGEMENT AND ELECTRONIC DOCUMENT MANAGEMENT SYSTEM COURSE	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
20	BUSINESS TRANSFORMATION THOUGH EFFECTIVE LEADERSHIP	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
21	PRIORITY MANAGEMENT: OPTIMISING TIME, WORKFLOW AND PRODUCTIVITY	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
22	OFFICE SECURITY AND ASSET PROTECTION STRATEGIES	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000











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23	STRATEGIC PLANNING AND GOAL SETTING: SETTING BUSINESS GOALS, TARGETS AND DELIVERABLES	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
24	MANAGING AND ADMINISTERING SUPERVISORY FUNCTIONS	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
25	NEGOTIATION SKILLS: ACHIEVING SUCCESSFUL OUTCOMES	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
26	PERSONAL MASTERY AND SELF- LEADERSHIP	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
27	EFFECTIVE CONTRACT MANAGEMENT AND ADMINISTRATION	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
28	BEST PRACTICE IN PENSION ADMINISTRATION	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
29	MASTERING PEOPLE MANAGEMENT AND TEAM LEADERSHIP	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
30	NEGOTIATION AND DISPUTE MANAGEMENT STRATEGIES	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	N 350,000
31	MANAGING FRAUD AND CORRUPTION IN THE WORKPLACE	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩350,000
32	OFFICE, FILING AND DOCUMENTATION SKILLS	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
33	DEVELOPING YOUR BUSINESS ENGLISH WRITING AND COMMUNICATION SKILLS	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
34	EFFECTIVE CHANGE MANAGEMENT AND RESULTS	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	13th - 15th Nov, 2025	N 350,000
35	NEXT GENERATION LEADERSHIP	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	N 350,000
36	EFFECTIVELY MANAGING AND LEADING PEOPLE	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	17th – 19th Nov, 2025	₩350,000
37	EFFECTIVE BUSINESS RISK MANAGEMENT STRATEGIES FOR CORPORATE ORGANIZATION	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	17th – 19th Nov, 2025	₩350,000
38	EXECUTIVE LEADERSHIP DEVELOPMENT COURSE	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
39	EFFECTIVE TEAM LEADERS' GUIDE TO TEAMWORK AND TEAM BUILDING	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
40	FUNDAMENTALS OF STRATEGIC PLANNING	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	24th – 26th Nov, 2025	N 350,000
41	MANAGING AND MOTIVATING TOWARDS EXCELLENCE: SKILLS, COMPETENCIES, TRAITS AND TECHNIQUES	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	24th – 26th Nov, 2025	₩350,000
42	LEADERSHIP AND CRISIS MANAGEMENT SKILLS COURSE	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	27th – 29th Nov, 2025	₩350,000
43	ADVANCED MANAGEMENT PROGRAMME FOR MIDDLE LEVEL MANAGERS AND SUPERVISORS	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	27th – 29th Nov, 2025	N 350,000











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44	EFFECTIVE PENSION FUND GOVERNANCE AND REGULATIONS	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
45	MULTITASKING, PRIORITIES AND DEADLINES MANAGEMENT	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
46	IMPROVING BUSINESS LEADERSHIP THROUGH TECHNOLOGY	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩350,000
47	ADVANCED BUSINESS MANAGEMENT AND TECHNOLOGY	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩350,000
48	PERSONAL SKILLS FOR PROFESSIONAL EXCELLENCE	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
49	ADVANCED BUSINESS MANAGEMENT AND TECHNOLOGY	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
50	BUSINESS PROCESS RE-ENGINEERING AND IMPROVEMENT STRATEGIES	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
51	TIME MANAGEMENT, PLANNING, ORGANIZING AND GOAL SETTING	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
52	MASTERING THE ART OF PUBLIC AND PROFESSIONAL SPEAKING	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
53	SMART LEADERSHIP: ACHIEVING STRATEGY THROUGH LEADING THE FUNCTION	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
54	MANAGING EMPLOYEE PERFORMANCE, BEHAVIOUR AND ATTITUDES	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000
55	LEADERSHIP AND EMOTIONAL INTELLIGENCE	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

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1	ELECTRICAL EQUIPMENT IN HAZARDOUS ENVIRONMENTS	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	N 350,000
2	POWER SYSTEMS PROTECTION-CONTROL AND STABILITY	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	N 400,000
3	DISTRIBUTION TRANSFORMERS- OPERATIONS AND MAINTENANCE	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	N 400,000
4	HEAVY DUTY DIESEL ENGINE (HDD) OPERATION AND MAINTENANCE	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	N 400,000
5	OPERATION, MONITORING AND CONTROL OF ELECTRIC MACHINES AND INDUSTRIAL PROCESSES	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	N 400,000
6	PROCESS EQUIPMENT AND PIPPING SYSTEMS	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	N 400,000
7	GENERATORS: OPERATIONS, MAINTENANCE, CONTROL AND TROUBLESHOOTING	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	N 350,000
8	MECHANICAL EQUIPMENT: COMPRESSORS, PUMPS, SEALS, MOTORS AND VARIABLE- SPEED DRIVES	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	N 400,000
9	PUMPS AND PUMPING SYSTEMS OPTIMIZATION	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	N 400,000
10	ROOT CAUSE FAILURE ANALYSIS	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	N 350,000
11	ELECTRICAL SAFETY FOR MAINTENANCE STAFF	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	N 350,000
12	MAINTENANCE WORK QUALITY CONTROL ASSURANCE	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	22nd – 24th Sept, 2025	N 350,000
13	DESIGN, OPERATION AND MAINTENANCE OF POWER CIRCUITRY, ELECTRIC MOTORS AND OTHER ELECTRICALLY ROTATING EQUIPMENT	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩400,000
14	TRANSFORMER OPERATIONAL PRINCIPLES, SELECTION AND TROUBLESHOOTING	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	N 400,000
15	STRUCTURAL DESIGN, CONDITION ASSESSMENT AND RENOVATION OF BUILDINGS	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	N 350,000
16	TROUBLESHOOTING MECHANICAL DRIVE SYSTEMS AND ROTATING EQUIPMENT	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	N 400,000
17	BEST PRACTICE IN GENERATOR MAINTENANCE AND PROTECTION	20th – 22nd Jan, 2025	2nd - 4th Apr, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩350,000
18	INSTRUMENTATION FOR NON-INSTRUMENTATION ENGINEERS COURSE	20th – 22nd Jan, 2025	2nd - 4th Apr, 2025	26th - 28th June, 2025	25th - 27th Sept, 2025	N 450,000
19	ELECTRICAL EQUIPMENT AND CONTROL SYSTEMS: TESTING IMPLEMENTATION AND MAINTENANCE OF ELECTRICAL SYSTEMS	23rd - 25th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
20	WRITING AN EFFECTIVE MAINTENANCE PROCEDURE	23rd - 25th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	N 350,000
21	INSTRUMENTATION AND CALIBRATION COURSE	23rd - 25th Jan, 2025	7th - 9th Арг, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	N 450,000
22	ASSET INTEGRITY AND ASSET MAINTENANCE MANAGEMENT COURSE	23rd - 25th Jan, 2025	7th - 9th Арг, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
23	MAINTENANCE STRATEGY DEVELOPMENT AND COST-EFFECTIVE IMPLEMENTATION	23rd - 25th Jan, 2025	7th - 9th Арг, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	¥ 350,000
24	EARTHLING OF UTILITY AND INDUSTRIAL DISTRIBUTION SYSTEM	23rd - 25th Jan, 2025	7th - 9th Арг, 2025	30th June – 2nd July, 2025	2nd – 4th Oct, 2025	N 400,000
25	HYDRAULIC SYSTEMS MAINTENANCE AND TROUBLESHOOTING	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	₩400,000
26	IMPROVING EFFECTIVENESS OF WORKS, SERVICES AND MAINTENANCE DEPARTMENTS	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	₩350,000











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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
27	ADVANCED ELECTRICAL TROUBLESHOOTING, REPAIRS AND ISOLATIONS TECHNIQUES	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	N 400,000
28	ADVANCED GENERATOR MAINTENANCE	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	N350,000
29	ADVANCED POWER DISTRIBUTION ENGINEERING FOR UTILITIES	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	6th – 8th Oct, 2025	N 400,000
30	ELECTRIC POWER DISTRIBUTION SYSTEM FOR INDUSTRIAL PLANTS	27th - 29th Jan, 2025	10th - 12th Арг, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 400,000
31	BUILDING AND FACILITIES MAINTENANCE MANAGEMENT	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	№ 350,000
32	OPERATION, MAINTENANCE AND TROUBLESHOOTING OF PUMPS, COMPRESSORS AND VALVES	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 400,000
33	ADVANCED AIR CONDITIONING AND REFRIGERATING TECHNOLOGY	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 350,000
34	HVAC DESIGN, OPERATION, AND MAINTENANCE	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 350,000
35	ELECTRICAL INSTALLATIONS AND MAINTENANCE	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 400,000
36	RELIABILITY AND OPERATIONAL PERFORMANCE OF ELECTRIC POWER SYSTEMS	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	₩400,000
37	BUILDING MANAGEMENT SYSTEM AND EFFECTIVE UTILITY MAINTENANCE PRACTICES	3rd – 5th Feb, 2025	22nd - 24th Арг, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 350,000
38	DESIGN CRITERIA IN INSTRUMENTATION ENGINEERING COURSE	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 450,000
39	COST EFFECTIVE STRATEGIES FOR THE MAINTENANCE OF ELECTRICAL POWER SYSTEMS	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 350,000
40	START-UP, COMMISSIONING AND TESTING OF ELECTRICAL SYSTEMS	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 400,000
41	CONSTRUCTION QUALITY CONTROL ON SITE	3rd – 5th Feb, 2025	22nd - 24th Арг, 2025	10th - 12th July, 2025	16th – 18th Oct 2025	N 400,000
42	EFFECTIVE CONTRACTOR MANAGEMENT IN MAINTENANCE AND TECHNICAL PROJECTS	3rd – 5th Feb, 2025	22nd - 24th Арг, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	N 350,000
43	PUMPS AND PUMP SYSTEMS: SPECIFICATION, INSTALLATION AND OPERATION	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	N 400,000
44	TRANSFORMERS OPERATION AND MAINTENANCE	6th – 8th Feb, 2025	28th - 30th Арг, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩400,000
45	EXCELLENCE IN PROCESS AND MECHANICAL ENGINEERING ESSENTIALS	6th – 8th Feb, 2025	28th - 30th Арг, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
46	PROCESS PLANT TROUBLESHOOTING AND ENGINEERING PROBLEM SOLVING	6th – 8th Feb, 2025	28th - 30th Арг, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩400,000
47	ELECTRICAL DISTRIBUTION EQUIPMENT OPERATION AND MAINTENANCE	6th – 8th Feb, 2025	28th - 30th Арг, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩400,000
48	MANAGING TENDERS, SPECIFICATIONS AND CONTRACTS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	17th - 19th July, 2025	20th – 22nd Oct, 2025	N 350,000
49	PROCESS CONTROL: INSTRUMENTATION, TROUBLESHOOTING AND PROBLEM- SOLVING COURSE	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	₩450,000
50	AIR CONDITIONING SYSTEM, DESIGN, SELECTION, OPERATION AND TROUBLESHOOTING	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	N 350,000
51	MODERN POWER SYSTEM PROTECTIVE RELAYING	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	N 400,000
52	INSTALLATION, MAINTENANCE AND PROTECTION OF ELECTRICAL, ELECTRONIC AND ELECTRO MECHANICAL EQUIPMENTS	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	N 400,000











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53	CORROSION AND CONCRETE PROTECTION	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	23rd - 25th Oct, 2025	N 400,000
54	MAINTENANCE MANAGEMENT BEST PRACTICES: SYSTEMS, TOOLS AND TECHNIQUES	10th - 12th Feb, 2025	5th - 7th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	N 350,000
55	EFFECT OF ADDITIVES ON CONCRETE	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	₩350,000
56	MAINTENANCE OF AIR CONDITIONERS AND REFRIGERATORS	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	₩350,000
57	PUMPS OPTIMIZATION: PERFORMANCE, RELIABILITY AND EFFICIENCY	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	27th - 29th Oct, 2025	₩400,000
58	MAINTENANCE MANAGEMENT AND TECHNOLOGY BEST PRACTICES	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	27th - 29th Oct, 2025	₩350,000
59	PROBLEM SOLVING AND DECISION-MAKING SKILLS FOR ENGINEERS AND TECHNICAL PROFESSIONALS	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	27th - 29th Oct, 2025	N 350,000
60	CONTRACTS AND TENDERS ADMINISTRATION	17th - 19th Feb, 2025	12th - 14th May, 2025	24th - 26th July, 2025	30th Oct - 1st Nov, 2025	N 350,000
61	ADVANCED TECHNIQUES IN OFFICE FURNITURE, FITTING AND EQUIPMENT MAINTENANCE AND MANAGEMENT	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	27th - 29th Oct, 2025	N 350,000
62	GENERATORS INSTALLATION, SERVICES AND MAINTENANCE	17th - 19th Feb, 2025	12th - 14th May, 2025	24th - 26th July, 2025	30th Oct - 1st Nov, 2025	₩350,000
63	MAINTENANCE AND OPERATING OF ROTATING EQUIPMENT	17th - 19th Feb, 2025	12th - 14th May, 2025	24th - 26th July, 2025	30th Oct - 1st Nov, 2025	N 400,000
64	ELECTRICAL INSTALLATIONS IN HAZARDOUS AREAS: CLASSIFICATION, SAFE HANDLING, OPERATION AND MAINTENANCE	17th - 19th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	30th Oct - 1st Nov, 2025	N 400,000
65	MAINTENANCE ERRORS: UNDERSTANDING, IDENTIFYING AND MANAGING MAINTENANCE ERRORS	17th - 19th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	3rd - 5th Nov, 2025	₩350,000
66	ADVANCED PUMPS AND VALVE TECHNOLOGY: DESIGN, SELECTION, INSTALLATION, APPLICATION, SIZING, INSPECTION AND MAINTENANCE	17th - 19th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	3rd - 5th Nov, 2025	₩400,000
67	ELECTRICAL EQUIPMENT AND SAFETY: OPERATION, CONTROL, MAINTENANCE AND TROUBLESHOOTING	20th – 22nd Feb, 2025	15th - 17th May, 2025	28th - 30th July, 2025	3rd - 5th Nov, 2025	N 350,000
68	MAINTENANCE PLANNING, SCHEDULING AND CONTROL	20th – 22nd Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	3rd - 5th Nov, 2025	₩400,000
69	ROTATING EQUIPMENT: START-UP, OPERATION, MAINTENANCE AND TROUBLESHOOTING	20th – 22nd Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	6th - 8th Nov, 2025	N 400,000
70	MAINTENANCE AND OPERATION OF DIESEL FUEL INJECTION PUMPS IN EQUIPMENT	20th – 22nd Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	6th - 8th Nov, 2025	N 400,000
71	PUMPS, COMPRESSORS AND TURBINES WORKSHOP	20th – 22nd Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	6th - 8th Nov, 2025	N 400,000
72	MODERN ELECTRIC POWER SYSTEM: DESIGN, MODELLING, ANALYSIS AND PROBLEM SOLVING	20th – 22nd Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	6th - 8th Nov, 2025	N 350,000
73	DIESEL GENERATOR OPERATION AND MAINTENANCE	24th - 26th Feb, 2025	19th – 21st May, 2025	4th - 6th Aug, 2025	10th - 12th Nov, 2025	N 350,000
74	MODERN MAINTENANCE TECHNOLOGIES: BEST APPROACHES IN MAINTENANCE	24th - 26th Feb, 2025	19th – 21st May, 2025	4th - 6th Aug, 2025	10th - 12th Nov, 2025	N 350,000
75	MAINTENANCE MANAGEMENT BEST PRACTICES: SYSTEMS, TOOLS AND TECHNIQUES	24th - 26th Feb, 2025	19th – 21st May, 2025	4th - 6th Aug, 2025	10th - 12th Nov, 2025	N 350,000
76	FUNDAMENTALS OF PUMPS AND VALVES AND THEIR SELECTION FOR OPTIMAL SYSTEM PERFORMANCE	24th - 26th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	10th - 12th Nov, 2025	N 400,000











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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
77	ELECTRICAL FAULTS: CAUSES, ANALYSIS, DETECTION AND REMEDIES	24th - 26th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	13th - 15th Nov, 2025	₩350,000
78	BEST PRACTICE IN FACILITIES MANAGEMENT	24th - 26th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	13th - 15th Nov, 2025	₩350,000
79	OPERATION, MAINTENANCE AND FAILURE PREVENTION OF PLANT AND BUILDING PIPING SYSTEMS	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	7th - 9th Aug, 2025	13th - 15th Nov, 2025	N 350,000
80	HEATING, VENTILATION AND AIR- CONDITIONING SYSTEMS (HVAC): MAINTENANCE AND TROUBLESHOOTING	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	13th - 15th Nov, 2025	N 350,000
81	TROUBLESHOOTING AND MAINTENANCE OF ELECTRICAL EQUIPMENT	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	17th – 19th Nov, 2025	₩350,000
82	BOILER CONTROL AND INSTRUMENTATION COURSE	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	17th – 19th Nov, 2025	N 450,000
83	INVESTIGATION, ANALYSIS AND REMEDIATION OF BUILDING FAILURES	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	17th – 19th Nov, 2025	N 350,000
84	PROCESS CONTROL VALVES AND ACTUATORS	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	17th – 19th Nov, 2025	₩400,000
85	TRANSFORMER TESTING AND MAINTENANCE WORKSHOP	3rd - 5th Mar, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	20th - 22nd Nov, 2025	N 400,000
86	BUILDING MAINTENANCE: STANDARDS AND BEST PRACTICES	3rd - 5th Mar, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
87	AIR CONDITIONING SYSTEMS MAINTENANCE AND DIAGNOSTICS	3rd - 5th Mar, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
88	OPTIMIZING EQUIPMENT MAINTENANCE AND REPLACEMENT DECISIONS	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
89	IMPLEMENTING EFFECTIVE PREVENTING AND PREDICTIVE MAINTENANCE PROGRAMMES	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	N 350,000
90	BEST PRACTICE IN ELECTRICAL SYSTEM GROUNDING AND EARTHING	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	₩400,000
91	BEST PRACTICE IN MAINTENANCE MANAGEMENT	6th – 8th Mar, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	24th – 26th Nov, 2025	N 350,000
92	CIRCUIT BREAKERS AND SWITCHGEARS INSPECTION	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	24th – 26th Nov, 2025	N 400,000
93	ELECTRICAL ENGINEERING PRACTICES FOR FACILITIES ENGINEER	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	N 350,000
94	EARTHING, BONDING, LIGHTNING AND SURGE PROTECTION OF ELECTRICAL SYSTEMS AND EQUIPMENT	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	N 400,000
95	FACILITIES MANAGEMENT STRATEGY WORKSHOP	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	27th – 29th Nov, 2025	₩350,000
96	DEVELOPMENT OF TECHNOLOGICAL STANDARDS FOR RAIL AND MARINE TRANSPORT INFRASTRUCTURE	6th – 8th Mar, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	27th – 29th Nov, 2025	N 400,000
97	DESIGN OF MODERN ELECTRICAL DISTRIBUTION SYSTEMS	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	1st – 3rd Dec, 2025	N 400,000
98	PUMPS, VALVES, ACTUATORS, MOTORS AND VARIABLE SPEED DRIVERS: SELECTION, APPLICATIONS, OPERATION, DIAGNOSTIC, TESTING, TROUBLESHOOTING AND MAINTENANCE	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th - 27th Aug, 2025	1st – 3rd Dec, 2025	N 400,000
99	RISK BASED MAINTENANCE WORKSHOP	10th – 12th Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	1st – 3rd Dec, 2025	N 350,000
100	SAFETY PRACTICES FOR PUBLIC BUILDINGS	10th – 12th Маг, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	4th – 6th Dec, 2025	N 350,000
101	AIR CONDITIONING EQUIPMENT, SYSTEM REPAIRS AND MAINTENANCE	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	4th – 6th Dec, 2025	N 350,000
102	HYDRAULIC AND PNEUMATIC MAINTENANCE AND TROUBLESHOOTING	10th – 12th Маг, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	4th – 6th Dec, 2025	₩400,000











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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
103	VEHICLES MAINTENANCE MANAGEMENT AND INSPECTION	13th – 15th Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	8th – 10th Dec, 2025	₩350,000
104	FUNDAMENTALS OF ASSET AND FACILITIES MANAGEMENT	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	8th – 10th Dec, 2025	N 350,000
105	ADVANCED PUMP AND COMPRESSOR MAINTENANCE	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	N 400,000
106	BEST PRACTICE IN BUILDING OPERATIONS MAINTENANCE AND MANAGEMENT	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	11th – 13th Dec, 2025	N 350,000
107	CORROSION MANAGEMENT COURSE	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	N 400,000
108	MAINTENANCE CONTRACTING AND OUTSOURCING	13th – 15th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	15th – 17th Dec, 2025	N 350,000
109	BEST PRACTICE IN HYDRAULICS, PUMPING AND VALVES SYSTEMS	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	15th – 17th Dec, 2025	N 400,000
110	TROUBLESHOOTING, MAINTENANCE AND PROTECTION OF AC ELECTRICAL MOTORS AND DRIVES	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	N 400,000
111	DESIGN, OPERATION AND MAINTENANCE OF BUILDING SYSTEMS	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	₩350,000
112	AIR CONDITIONING, INSTALLATION, COMMISSIONING AND MAINTENANCE	17th - 19th Mar, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	18th – 20th Dec, 2025	₩350,000
113	GENERATOR TESTING, INSPECTION AND MAINTENANCE	17th - 19th Mar, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners. Note: The fee will attract additional 7.5% VAT.

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2025 Training Calendar Oil & Gas

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	OIL AND GAS BUSINESS ENVIRONMENT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	N 375,000
2	OIL AND GAS INSURANCE UNDERWRITING AND ADMINISTRATION	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩375,000
3	OIL AND GAS FINANCE MANAGEMENT	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩375,000
4	ADVANCED INTERNAL AUDITING AND QUALITY ASSURANCE IN OIL AND GAS SECTOR	16th - 18th Jan, 2025	2nd - 4th Арг, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩375,000
5	AN INTRODUCTION TO UPSTREAM PETROLEUM ECONOMICS	16th - 18th Jan, 2025	7th - 9th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩375,000
6	IFRS JOINT VENTURE ACCOUNTING FOR THE OIL AND GAS SECTOR	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩375,000
7	MAINTENANCE PLANNING AND WORK CONTROL IN THE OIL AND GAS	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	N 375,000
8	ESSENTIAL SKILLS FOR OIL AND GAS MANAGERS AND SUPERVISORS	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩375,000
9	HSE IN EXPLORATION AND PRODUCTION	20th – 22nd Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩375,000
10	CONTRACTS AND TENDERS FUNDAMENTALS FOR OIL AND GAS INDUSTRY	23rd - 25th Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	N 375,000
11	EXEGESIS OF THE 2017 NIGERIAN PETROLEUM POLICY	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩375,000
12	MANAGING UPSTREAM OIL AND GAS ASSETS	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩375,000
13	OIL AND GAS ACCOUNTING AND PERFORMANCE MEASUREMENT COURSE	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	N 375,000
14	INSTRUMENTATION, CONTROLS AND ELECTRICAL SYSTEMS FOR FACILITIES ENGINEERS IN OIL AND GAS SECTORS	27th - 29th Jan, 2025	28th - 30th Арг, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩375,000
15	INTRODUCTION TO PETROLEUM EXPLORATION	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩375,000
16	CONSTITUTIONAL PROVISIONS RELATING TO PETROLEUM (OIL AND GAS) IN NIGERIA	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N 375,000
17	SKILLS IMPROVEMENT COURSE FOR INTERNAL AUDITORS IN OIL AND GAS	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩375,000
18	EFFECTIVE FIXED ASSETS ACCOUNTING IN THE OIL AND GAS SECTOR	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩375,000
19	INTERNAL AUDITING STRATEGIES IN THE OIL AND GAS SECTOR	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	N 375,000
20	UPSTREAM OIL AND GAS DEVELOPMENT LIFECYCLE COSTING	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩375,000
21	SALES, PURCHASING, MARKETING AND DISTRIBUTION OF OIL AND GAS	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩375,000
22	ACCOUNTING AND TAXATION IN OIL AND GAS SECTOR	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩375,000
23	ENVIRONMENTAL AND COMMUNITY RELATIONS MANAGEMENT IN THE OIL AND GAS SECTOR	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩375,000
24	MANAGING BIDS AND TENDERS FROM SUPPLIERS	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	N 375,000
25	PETROLEUM REVENUE GENERATION, TREASURY AND FUNDS MANAGEMENT IN THE OIL AND GAS SECTOR	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩375,000











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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
26	MASTERING FINANCE FOR NON-FINANCIAL OIL AND GAS PERSONNEL	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 375,000
27	OIL AND GAS FIELD LIFE CYCLE, FIELD DEVELOPMENT AND PLANNING	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩375,000
28	BUDGETING, COST CONTROL AND FINANCIAL REPORTING IN OIL AND GAS SECTOR	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩375,000
29	FUNDAMENTALS OF PUMP AND COMPRESSOR SYSTEM FOR OIL AND GAS OPERATION	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩375,000
30	NEGOTIATION SKILLS FOR THE OIL AND GAS INDUSTRY	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₩375,000
31	PROCUREMENT STRATEGIES FOR SUCCESS IN THE OIL AND GAS SECTOR	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩375,000
32	OIL AND GAS INDUSTRY FUNDAMENTALS	24th - 26th Feb, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩375,000
33	OIL AND GAS EFFECTIVE MAINTENANCE MANAGEMENT	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	N 375,000
34	OIL AND GAS OPERATIONS AND CURRENT REFORMS IN NIGERIA	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	₩375,000
35	INTERNATIONAL FINANCIAL REPORTING STANDARDS (IFRS) FOR OIL AND GAS INDUSTRY	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	₩375,000
36	HUMAN RESOURCES MANAGEMENT FOR OIL AND GAS SECTOR	3rd - 5th Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩375,000
37	FUNDAMENTALS OF OIL AND GAS ACCOUNTING	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩375,000
38	STOREKEEPING AND WAREHOUSING SKILLS IN THE OIL AND GAS SECTOR	6th – 8th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩375,000
39	UNDERSTANDING ENERGY CONTRACTS	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	₩375,000
40	OIL AND GAS PETROCHEMICAL ACCOUNTING AND PERFORMANCE MEASUREMENT	10th – 12th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	₩375,000
41	THE OIL AND GAS VALUE CHAIN	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩375,000
42	SECURITY AND SAFETY IN THE OIL AND GAS INDUSTRY	13th – 15th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩375,000
43	PETROLEUM COMPANY PERFORMANCE MANAGEMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩375,000
44	MANAGING LOGISTICS (TRANSPORT, MATERIALS STORAGE AND MATERIALS HANDLING)	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩375,000
45	FUNDAMENTALS OF OIL AND GAS PRODUCTION	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩375,000
46	INTRODUCTION TO OIL TRADING AND PRICE RISK MANAGEMENT	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩375,000

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	BUSINESS LAW ADMINISTRATION COURSE	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	₩350,000
2	NEGOTIATION AND CONFLICT MANAGEMENT IN ORGANIZATIONS	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	₩350,000
3	BEST PRACTICES IN ARBITRATION AND CONFLICTS RESOLUTION	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	N 350,000
4	EMPLOYMENT LAW AND PRACTICE IN NIGERIA	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	N 350,000
5	CORPORATE LEGAL OFFICERS COURSE	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	₩350,000
6	IN-DEPTH COURSE ON ARBITRATION AND MEDIATION	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	₩350,000
7	CONTRACTS MANAGEMENT WORKSHOP	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	₩350,000
8	NON-LEGAL SKILLS FOR IN-HOUSE LAWYERS	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	₩350,000
9	COMMERCIAL CONTRACTS DRAFTING	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	₩350,000
10	LEGAL SECRETARY DUTIES COURSE	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	₩350,000
11	EFFECTIVE DRAFTING OF ENFORCEABLE CONTRACTS CONDITIONS	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	₩350,000
12	EFFECTIVE LEADERSHIP TOOLS FOR LEGAL PRACTITIONERS	16th - 18th Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	22nd – 24th Sept, 2025	₩350,000
13	CONTRACT BREACH AND TERMINATION - KEY REMEDIES FOR LITIGATORS	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩350,000
14	CORPORATE SECRETARIAT PRACTICE: LEGAL AND COMPLIANCE ASPECTS	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩350,000
15	LAW AND CONTRACTS TERMS AND CONDITIONS	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	N 350,000
16	FUNDAMENTALS OF EMPLOYMENT CONTRACTS	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩350,000
17	BOARD OF DIRECTORS VERSATILITY TRAINING	20th – 22nd Jan, 2025	2nd - 4th Apr, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩350,000
18	NIGERIA TAXATION LAWS AND PRACTICE FOR LEGAL OFFICERS	20th – 22nd Jan, 2025	2nd - 4th Apr, 2025	26th - 28th June, 2025	25th - 27th Sept, 2025	₩350,000
19	CORPORATE LEGAL ADVISERS CONFERENCE	23rd - 25th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	N 350,000
20	FINANCE AND ACCOUNTING FOR LAWYERS	23rd - 25th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
21	INTRODUCTION TO DOMESTIC ARBITRATION COURSE	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
22	LEGAL ISSUES ON FRAUD PREVENTION	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
23	EXCELLENCE IN CONTRACTS ADMINISTRATION	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	N 350,000
24	ACCOUNTING FOR LEGAL PRACTITIONERS	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	30th June – 2nd July, 2025	2nd – 4th Oct, 2025	N 350,000
25	PROFESSIONAL SKILLS ACQUISITION AND DEVELOPMENT FOR GOVERNMENT LAWYERS	27th - 29th Jan, 2025	10th - 12th Apr, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	₩350,000
26	MANAGING AND LEADING AN EFFECTIVE IN- HOUSE LEGAL DEPARTMENT	27th - 29th Jan, 2025	10th - 12th Apr, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	₩350,000
27	CONSTRUCTION AND INFRASTRUCTURE LAW	27th - 29th Jan, 2025	10th - 12th Apr, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	N 350,000
28	ALTERNATIVE DISPUTE RESOLUTION (ADR) MASTERCLASS	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	₩350,000
29	LEGAL ASPECTS OF BUSINESS	27th - 29th Jan, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	6th – 8th Oct, 2025	₩350,000
30	INFLUENCING, PERSUADING AND NEGOTIATING SKILLS FOR LAWYERS	27th - 29th Jan, 2025	10th - 12th Арг, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	₩350,000











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31	GRIEVANCE, DISCIPLINE AND DISMISSALS	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	₩350,000
32	COMPUTER/ICT MANAGEMENT AND INFORMATION SECURITY FOR LEGAL OFFICERS	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 350,000
33	ALTERNATIVE DISPUTE RESOLUTION (ADR) IN LABOUR AND INDUSTRIAL RELATIONS	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 350,000
34	ADMINISTRATION AND OFFICE MANAGEMENT FOR LAWYERS: BEST PRACTICES AND TECHNIQUES	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 350,000
35	EFFECTIVE CONTRACT ADMINISTRATION CLAIMS MANAGEMENT AND NEGOTIATING WIN-WIN SETTLEMENTS	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	₩350,000
36	CORPORATE LEGAL ADVISERS AND COMPANY SECRETARIES COURSE	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	₩350,000
37	BOARD MEMBERS AND CORPORATE DIRECTORS TRAINING	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩350,000
38	ADVANCED LEGAL ADMINISTRATORS COURSE	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 350,000
39	ALTERNATIVE DISPUTE RESOLUTION STRATEGIES	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 350,000
40	SERVICE LEVEL AGREEMENTS WORKSHOP	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	16th – 18th Oct 2025	#350,000
41	EMPLOYEE RELATIONS AND THE LAW	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	16th – 18th Oct 2025	#350,000
42	LAW-MAKING AND LEGISLATIVE DRAFTING	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	N 350,000
43	FUNDAMENTALS OF EMPLOYMENT LAWS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
44	CONSTRUCTIONS CONTRACT LAW ESSENTIALS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
45	BUSINESS AND CONTRACT LAW ADMINISTRATION	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
46	CONTRACT LAW UPDATES	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	23rd - 25th Oct, 2025	N 350,000
47	DIRECTORS' DUTIES, CONFLICTS AND LIABILITIES	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	23rd - 25th Oct, 2025	N 350,000
48	UNDERSTANDING THE LAW OF ECONOMIC AND FINANCIAL CRIME MANAGEMENT	6th – 8th Feb, 2025	28th - 30th Apr, 2025	17th - 19th July, 2025	23rd - 25th Oct, 2025	₩350,000
49	LITIGATION DRAFTING: A COMPREHENSIVE GUIDE	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	27th - 29th Oct, 2025	N 350,000
50	MANAGING CONTRACTUAL LIABILITIES EFFECTIVELY	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	27th - 29th Oct, 2025	N 350,000
51	EXCELLENCE IN CORPORATE GOVERNANCE	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	27th - 29th Oct, 2025	₩350,000
52	NEGOTIATING, DRAFTING AND UNDERSTANDING CONTRACTS	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	30th Oct - 1st Nov, 2025	₩350,000
53	COMPUTER/IT APPRECIATION FOR LEGAL OFFICERS	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	30th Oct - 1st Nov, 2025	N 350,000
54	COMPANY LAW AND PRACTICE	10th - 12th Feb, 2025	5th - 7th May, 2025	21st – 23rd July, 2025	30th Oct - 1st Nov, 2025	N 350,000
55	CORPORATE GOVERNANCE: EFFECTIVENESS AND ACCOUNTABILITY IN THE BOARDROOM	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	3rd - 5th Nov, 2025	₩350,000
56	UNDERSTANDING GOVERNMENT LEGAL SERVICES	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	3rd - 5th Nov, 2025	₩350,000
57	ADVANCED NEGOTIATION AND ADVANCED DEAL MAKING	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	3rd - 5th Nov, 2025	N 350,000
58	AN INTRODUCTION TO TAX FOR PROPERTY LAWYERS	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	6th - 8th Nov, 2025	N 350,000
59	INTELLECTUAL PROPERTY RIGHTS COURSE	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	6th - 8th Nov, 2025	₩350,000









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60	EFFECTIVE LEGAL WRITING AND DRAFTING COURSE	13th - 15th Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	10th - 12th Nov, 2025	₩350,000
61	COMMERCIAL AND BUSINESS CONTRACTS	17th - 19th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	10th - 12th Nov, 2025	₩350,000
62	NIGERIAN LABOUR LAWS AND PRACTICES	17th - 19th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	13th - 15th Nov, 2025	N 350,000
63	THE EFFECTIVE LEGAL SECRETARY COURSE	17th - 19th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	13th - 15th Nov, 2025	N 350,000
64	ANNUAL GENERAL MEETING AND BOARD MEETING MANAGEMENT	17th - 19th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	17th – 19th Nov, 2025	₩350,000
65	OPTIMIZING THE BOARD OF DIRECTORS EFFECTIVENESS	17th - 19th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	17th – 19th Nov, 2025	₩350,000
66	COMPANY LAW - ESSENTIAL OVERVIEW	17th - 19th Feb, 2025	12th - 14th May, 2025	7th - 9th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
67	MODERN CORPORATE GOVERNANCE: PRINCIPLES, POLICIES AND BEST PRACTICES	20th – 22nd Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
68	ARBITRATION ADVOCACY COURSE	20th – 22nd Feb, 2025	15th - 17th May, 2025	11th - 13th Aug, 2025	24th – 26th Nov, 2025	₩350,000
69	CURRENT TRENDS IN LEGISLATIVE DRAFTING	24th - 26th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	24th – 26th Nov, 2025	₩350,000
70	MEDIATION FOR LITIGATORS COURSE		19th – 21st May, 2025		27th – 29th Nov, 2025	N 350,000
71	ESSENTIAL DRAFTING TECHNIQUES FOR CIVIL LITIGATORS	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	27th – 29th Nov, 2025	₩350,000
72	THE LAW GOVERNING CONTRACTS AND COMMERCIAL DISPUTES	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	18th - 20th Aug, 2025	1st – 3rd Dec, 2025	₩350,000
73	BEST PRACTICE DRAFTING: STANDARD TERMS AND CONDITIONS	3rd - 5th Mar, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	1st – 3rd Dec, 2025	₩350,000
74	LEGAL OFFICE ADMINISTRATION: BEST PRACTICES	3rd - 5th Mar, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	4th – 6th Dec, 2025	N 350,000
75	RESOLVING CONTRACTUAL CLAIMS AND DISPUTES	6th – 8th Mar, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	4th – 6th Dec, 2025	₩350,000
76	STATUTORY, LEGAL AND COMPLIANCE REQUIREMENTS	6th – 8th Mar, 2025	29th – 31st May, 2025	_	8th – 10th Dec, 2025	₩350,000
77	PUBLIC-PRIVATE PARTNERSHIPS (PPP) CONTRACT MANAGEMENT	10th – 12th Mar, 2025	2nd - 4th June, 2025		8th – 10th Dec, 2025	₩350,000
78	BEST PRACTICES IN CONTRACT AND COMMERCIAL LAW ADMINISTRATION	10th – 12th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	11th – 13th Dec, 2025	₩350,000
79	READING, WRITING AND NEGOTIATING OF CONTRACTS	13th – 15th Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	11th – 13th Dec, 2025	₩350,000
80	FUNDAMENTALS OF CORPORATE LEGAL SERVICES	13th – 15th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	₩350,000
81	INTERNATIONAL TRADE FINANCE AND INSTRUMENTS: OPERATIONAL: DOCUMENTATION AND LEGAL	17th - 19th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	15th – 17th Dec, 2025	₩350,000
82	ADVANCED ALTERNATIVE DISPUTE RESOLUTION AND MEDIATION	17th - 19th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	18th – 20th Dec, 2025	₩350,000
83	INTERNATIONAL ARBITRATION TRAINING	17th - 19th Mar, 2025		8th - 10th Sept, 2025		₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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		13th - 15th	27th - 29th	10th - 12th	2nd – 4th Oct.	
1	FUNDAMENTALS OF MARKETING COURSE	Jan, 2025	Mar, 2025	July, 2025	2025	N 350,000
	CUSTOMER SERVICE EXCELLENCE: HOW TO	13th - 15th	27th - 29th	10th - 12th	2nd – 4th Oct,	
2	WIN AND KEEP CUSTOMERS	Jan, 2025	Mar, 2025	July, 2025	2025	N 350,000
_	PROFITABLE SELLING IN A VOLATILE AND	13th - 15th	2nd - 4th Apr,	14th - 16th	2nd – 4th Oct,	N350 000
3	HOSTILE MARKET	Jan, 2025	2025	July, 2025	2025	N 350,000
	FUNDAMENTALS OF MARKETING FOR NEW		- 1	- 4.1		
4	MARKETING AND NON-MARKETING	16th - 18th	2nd - 4th Apr,	14th - 16th	6th – 8th Oct,	N 350,000
	PROFESSIONALS	Jan, 2025	2025	July, 2025	2025	
_		16th - 18th	7th - 9th Apr,	17th - 19th	6th – 8th Oct.	
5	EXCEPTIONAL CUSTOMER SERVICE	Jan, 2025	2025	July, 2025	2025	N 350,000
_	CUSTOMER PROFILING TECHNIQUES AND	16th - 18th	7th - 9th Арг,	17th - 19th	6th – 8th Oct,	N250 000
6	PROCEDURES	Jan, 2025	2025	July, 2025	2025	N 350,000
7	THE EFFECTIVE MARKETING MANAGER	20th – 22nd	10th - 12th	17th - 19th	9th - 11th Oct,	₩350,000
/	COURSE	Jan, 2025	Арг, 2025	July, 2025	2025	14330,000
8	STRATEGIES AND SECRETS OF SUCCESSFUL	20th – 22nd	10th - 12th	21st – 23rd	9th - 11th Oct,	N 350,000
	SALES MANAGERS	Jan, 2025	Арг, 2025	July, 2025	2025	1,030,000
9	ESSENTIAL MARKETING PROCESS TRAINING	20th – 22nd	14th - 16th	21st – 23rd	9th - 11th Oct,	N 350,000
	EFFECTIVE MARRIETING COLUBER FOR	Jan, 2025	Арг, 2025	July, 2025	2025	•
10	EFFECTIVE MARKETING COURSE FOR	23rd - 25th	14th - 16th	21st – 23rd	13th - 15th Oct,	N 350,000
	BEGINNERS HANDLING CUSTOMER COMPLAINTS	Jan, 2025	Apr, 2025 22nd - 24th	July, 2025 24th - 26th	2025 13th - 15th Oct.	
11	EFFECTIVELY	23rd - 25th Jan, 2025	Арг, 2025	July, 2025	2025	N 350,000
	LITECHVELT	23rd - 25th	22nd - 24th	24th - 26th	13th - 15th Oct,	
12	STRATEGIC INTERNAL BUSINESS PARTNER	Jan, 2025	Арг, 2025	July, 2025	2025	N 350,000
	EXCEPTIONAL CUSTOMER RELATIONSHIP	27th - 29th	28th - 30th	24th - 26th	16th – 18th Oct	
13	MANAGEMENT – CRM COURSE	Jan, 2025	Арг, 2025	July, 2025	2025	N 350,000
		27th - 29th	28th - 30th	28th - 30th	16th – 18th Oct	
14	SALES AND MARKETING MANAGEMENT	Jan, 2025	Арг, 2025	July, 2025	2025	N 350,000
15	CALEC NECOTIATION CTRATECIES TRAINING	27th - 29th	5th - 7th May,	28th - 30th	16th – 18th Oct	N 350,000
15	SALES NEGOTIATION STRATEGIES TRAINING	Jan, 2025	2025	July, 2025	2025	11 330,000
16	CUSTOMER EXPERIENCE PERFECTION FOR	30th Jan – 1st	5th - 7th May,	28th - 30th	20th – 22nd	000,03E#
10	MODERN MANAGERS	Feb, 2025	2025	July, 2025	Oct, 2025	10 330,000
17	MARKETING AND PROMOTION MANAGEMENT	30th Jan – 1st	8th - 10th	31st July – 2nd	20th – 22nd	N350.000
.,	COURSE	Feb, 2025	May, 2025	Aug, 2025	Oct, 2025	1,000,000
18	EMAIL MARKETING FUNDAMENTALS COURSE	30th Jan – 1st	8th - 10th	31st July – 2nd	20th – 22nd	N 350,000
	FINANCIAL ACRECTS OF THE CALES AND	Feb, 2025	May, 2025	Aug, 2025	Oct, 2025	-
19	FINANCIAL ASPECTS OF THE SALES AND	3rd – 5th Feb,	12th - 14th		23rd - 25th Oct,	N 350,000
	MARKETING PROCESS	2025	May, 2025	Aug, 2025 4th - 6th Aug,	2025	
20	SERVICE QUALITY AND EXCELLENCE: BEYOND CUSTOMER SERVICE	3rd – 5th Feb, 2025	12th - 14th May, 2025	2025	23rd - 25th Oct, 2025	N 350,000
	COSTONIER SERVICE	3rd – 5th Feb,	15th - 17th	4th - 6th Aug,	23rd - 25th Oct,	
21	CUSTOMER - FOCUSED SELLING STRATEGIES	2025	May, 2025	2025	2025	N 350,000
	EFFECTIVE SALES MANAGEMENT AND	6th – 8th Feb,	15th - 17th	4th - 6th Aug,	27th - 29th Oct,	
22	ANALYSIS COURSE	2025	May, 2025	2025	2025	N 350,000
	MANAGING CUSTOMERS FOR COMPETITIVE	6th – 8th Feb,	15th - 17th	7th - 9th Aug,	27th - 29th Oct,	
23	ADVANTAGES	2025	May, 2025	2025	2025	₩350,000
		6th – 8th Feb,	19th – 21st	7th - 9th Aug,	27th - 29th Oct,	
24	SALES AND MARKETING PROFESSIONAL	2025	May, 2025	2025	2025	N 350,000
	IMPROVING YOUR MARKETING MIX	10th - 12th	19th – 21st	7th - 9th Aug,	30th Oct - 1st	
25	SUCCESSFULLY	Feb, 2025	May, 2025	2025	Nov, 2025	N 350,000
36		10th - 12th	19th – 21st	11th - 13th	30th Oct - 1st	NIZEO COO
26	DIGITAL MARKETING PLANS	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
27	PROVIDING EXTRAORDINARY CUSTOMER	10th - 12th	22nd – 24th	11th - 13th	3rd - 5th Nov,	N 350,000
21	SERVICE	Feb, 2025	May, 2025	Aug, 2025	2025	10 33U,UUU
28	MARKETING SALES AND IMPLEMENTATION	13th - 15th	22nd – 24th	11th - 13th	3rd - 5th Nov,	N 350,000
20	100 MARCHING SALES AND INTELLINENTATION	Feb, 2025	May, 2025	Aug, 2025	2025	-4 230,000
30	MARKET PLANNING, MARKET AUDIT AND	13th - 15th	22nd – 24th	14th - 16th	6th - 8th Nov,	NIDEC COC
29	BENCHMARKING COURSE	Feb, 2025	May, 2025	Aug, 2025	2025	₩350,000
		1				











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30	SKILLS IMPROVEMENT COURSE FOR SALES	13th - 15th	26th – 28th	14th - 16th	6th - 8th Nov,	₩350,000
50	AND MARKETING MANAGERS	Feb, 2025	May, 2025	Aug, 2025	2025	14 550,000
31	DEVELOPING AND IMPLEMENTING STRATEGIC	17th - 19th	26th – 28th	14th - 16th	10th - 12th	N 350,000
וכ	MARKETING PLANS	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	14330,000
32	EVEL LENT CUSTOMER SERVICE	17th - 19th	26th – 28th	18th - 20th	10th - 12th	N 350,000
52	EXCELLENT CUSTOMER SERVICE	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	11 330,000
22	DEVELOPING STRATEGIC MARKET PLANS FOR	17th - 19th	29th - 31st	18th - 20th	13th - 15th	N350 000
33	YOUR ORGANIZATION	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
34	VALUE ADDED MARKETING - ADVANCED	20th – 22nd	29th - 31st	18th - 20th	13th - 15th	N350 000
54	MARKETING STRATEGIES COURSE	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
35	KEY ACCOUNT SELLING AND MANAGEMENT	20th – 22nd	29th – 31st	21st – 23rd	17th – 19th	M3E0 000
22	COURSE	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
36	MASTERING SALES AND MARKETING IN THE	20th – 22nd	2nd - 4th	21st – 23rd	17th – 19th	N350 000
56	AGE OF NEW SOCIAL MEDIA	Feb, 2025	June, 2025	Aug, 2025	Nov, 2025	N 350,000
37	HIGH IMPACT SALES – THE COMPLETE SALES	24th - 26th	2nd - 4th	21st – 23rd	20th - 22nd	N350 000
5/	COURSE	Feb, 2025	June, 2025	Aug, 2025	Nov, 2025	N 350,000
38	SALES OUTLETS MANAGEMENT COURSE	24th - 26th	2nd - 4th	25th – 27th	20th - 22nd	N350 000
50	SALES OUTLETS MANAGEMENT COURSE	Feb, 2025	June, 2025	Aug, 2025	Nov, 2025	N 350,000
39	FUNDAMENTAL SELLING SKILLS	27th Feb – 1st	9th - 11th	25th – 27th	24th – 26th	₩350,000
33	FORDAMENTAL SELLING SKILLS	Mar, 2025	June, 2025	Aug, 2025	Nov, 2025	11 550,000
40	INTRODUCTION TO MARKETING COURSE	27th Feb – 1st	9th - 11th	28th – 30th	24th – 26th	₩350,000
40	INTRODUCTION TO MARKETING COURSE	Маг, 2025	June, 2025	Aug, 2025	Nov, 2025	11 550,000
41	DIGITAL MARKETER COURSE	3rd - 5th Mar,	16th – 18th	28th – 30th	27th – 29th	N 350,000
41	DIGITAL MARKETER COURSE	2025	June, 2025	Aug, 2025	Nov, 2025	11 550,000
42	MARKETING STRATEGIES AND PLANNING	3rd - 5th Mar,	16th – 18th	1st – 3rd Sept,	27th – 29th	₩350,000
42	MARKETHING STRATEGIES AND PLANNING	2025	June, 2025	2025	Nov, 2025	14330,000
43	CUSTOMER SERVICE EXCELLENCE FOR	6th – 8th Mar,	19th – 21st	1st – 3rd Sept,	1st – 3rd Dec,	N 350,000
73	MANAGERS	2025	June, 2025	2025	2025	14 330,000
44	MARKET-DRIVING STRATEGIES	6th – 8th Mar,	19th – 21st	8th - 10th Sept,	1st – 3rd Dec,	N 350,000
77	MARKET DRIVING STRATEGIES	2025	June, 2025	2025	2025	14 330,000
45	BEST PRACTICE IN CREDIT SALES	10th – 12th	23rd - 25th	8th - 10th Sept,	4th – 6th Dec,	N 350,000
7.5	ADMINISTRATION	Mar, 2025	June, 2025	2025	2025	10330,000
46	ACHIEVING EXCELLENCE IN CUSTOMER	10th – 12th	23rd - 25th	11th - 13th	4th – 6th Dec,	N 350,000
	SERVICE	Mar, 2025	June, 2025	Sept, 2025	2025	14330,000
47	SALES AND MARKETING MANAGERS BEST	13th – 15th	26th - 28th	11th - 13th	8th – 10th Dec,	N 350,000
.,	PRACTICES FOR RESULTS	Маг, 2025	June, 2025	Sept, 2025	2025	14330,000
48	MARKETING COMMUNICATION COURSE	13th – 15th	26th - 28th	15th - 17th	8th – 10th Dec,	N 350,000
	TOWNING CONTROL TO THE COURSE	Mar, 2025	June, 2025	Sept, 2025	2025	14330,000
49	CUSTOMER RELATIONSHIP AND MARKETING	17th - 19th	30th June –	15th - 17th	11th – 13th	N 350,000
	SKILLS MANAGEMENT	Mar, 2025	2nd July, 2025	Sept, 2025	Dec, 2025	10330,000
50	TERRITORY AND TIME MANAGEMENT FOR	17th - 19th	30th June –	18th - 20th	11th – 13th	N 350,000
	SALES PEOPLE	Маг, 2025	2nd July, 2025	Sept, 2025	Dec, 2025	14330,000
51	EFFECTIVE SALES AND MARKETING	20th – 22nd	3rd – 5th July,	18th - 20th	15th – 17th	N 350,000
<u> </u>	ADMINISTRATION TRAINING	Mar, 2025	2025	Sept, 2025	Dec, 2025	.,555,555
52	MARKETING AND ADVERTISING COURSE	20th – 22nd	3rd – 5th July,	22nd – 24th	15th – 17th	N 350,000
ļ		Mar, 2025	2025	Sept, 2025	Dec, 2025	1123,000
53	STRATEGIC BRAND MANAGEMENT COURSE	24th - 26th	7th - 9th July,	22nd – 24th	18th – 20th	N 350,000
		Mar, 2025	2025	Sept, 2025	Dec, 2025	. 1223,000
1_	OFFENSIVE AND DEFENSIVE MARKET SHARE	24th - 26th	7th - 9th July,	25th - 27th	18th – 20th	
54	TRAINING FOR SALES AND MARKETING	Mar, 2025	2025	Sept, 2025	Dec, 2025	N 350,000
	MANAGERS		= 3 = 3	, 	= = =, ====	

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	STRATEGIC BUSINESS PLANNING	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	N 350,000
2	BUSINESS RISK: IDENTIFICATION, EVALUATION AND MANAGEMENT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	N 350,000
3	SUCCESSFUL COST REDUCTION STRATEGIES IN ORGANIZATIONS	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 350,000
4	ENTREPRENEURSHIP PROCESS AND BEHAVIOR COURSE	16th - 18th Jan, 2025	7th - 9th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 350,000
5	FINANCIAL SKILLS FOR BUSINESS DEVELOPMENT	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	N 350,000
6	SOCIAL ENTREPRENEURSHIP COURSE	20th – 22nd Jan, 2025	14th - 16th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	CREATIVITY AND INNOVATION IN ENTREPRENEURSHIP	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
8	BUSINESS PLANNING AND STRATEGIC DECISION-MAKING	23rd - 25th Jan, 2025	28th - 30th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
9	FEASIBILITY STUDIES - PREPARATION, ANALYSIS AND EVALUATING ENTREPRENEURSHIP	27th - 29th Jan, 2025	5th - 7th May, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
10	UNDERSTANDING FINANCE FOR THE ENTREPRENEUR	27th - 29th Jan, 2025	5th - 7th May, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
11	WRITING PROPOSAL AND BUSINESS PLAN COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
12	BUSINESS MANAGEMENT AND ENTREPRENEURSHIP	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
13	BUSINESS ANALYSIS TRAINING COURSE	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
14	BODY LANGUAGE FOR ENTREPRENEURS	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	N 350,000
15	INVESTMENT APPRAISAL AND RISK ANALYSIS	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	N 350,000
16	BUSINESS PROCESS ANALYSIS AND MODELLING	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
17	BUSINESS DEVELOPMENT PLANNING AND ANALYSIS COURSE	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
18	LEADERSHIP, MANAGEMENT AND ENTREPRENEURSHIP IN THE 21ST CENTURY	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	6th - 8th Nov, 2025	₩350,000
19	BUSINESS FEASIBILITY AND VIABILITY APPRAISAL STRATEGIES	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	10th - 12th Nov, 2025	N 350,000
20	NEW APPROACHES TO ENTREPRENEURSHIP FINANCING: PROCESS AND PROCEDURES	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	13th - 15th Nov, 2025	N 350,000
21	INFLUENCE NEGOTIATION COURSE	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	17th – 19th Nov, 2025	N 350,000
22	PROMOTING ENTREPRENEURSHIP AND AGRIBUSINESS DEVELOPMENT COURSE	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	20th - 22nd Nov, 2025	₩350,000









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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
23	BUSINESS CONTINUITY AND COST CONTROL STRATEGIES	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	24th – 26th Nov, 2025	₩350,000
24	DIGITAL BUSINESS TRANSFORMATION COURSE	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	27th – 29th Nov, 2025	N 350,000
25	EFFECTIVE BUSINESS DEVELOPMENT TRAINING	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	1st – 3rd Dec, 2025	N 350,000
26	STAKEHOLDER ENGAGEMENT COURSE	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	4th – 6th Dec, 2025	N 350,000
27	BUSINESS CONTINUITY MANAGEMENT WORKSHOP	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	8th – 10th Dec, 2025	N 350,000
28	AGILE LEADERSHIP COURSE	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	11th – 13th Dec, 2025	N 350,000
29	STARTUP GROWTH STRATEGIES TRAINING	20th – 22nd Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	15th – 17th Dec, 2025	N 350,000
30	BUSINESS IMPROVEMENT AND PROCESS MAPPING	24th - 26th Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	18th – 20th Dec, 2025	N 350,000

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	CATERING AND EVENT MANAGEMENT	13th - 15th	27th - 29th	10th - 12th	2nd – 4th Oct,	N 350,000
	MODERN METHODS IN TOURISM	Jan, 2025 13th - 15th	Mar, 2025 27th - 29th	July, 2025 10th - 12th	2025 2nd – 4th Oct,	11250 000
2	MANAGEMENT	Jan, 2025	Mar, 2025	July, 2025	2025	₩350,000
3	FUNDAMENTALS OF HOTEL REVENUE MANAGEMENT IN HOSPITALITY INDUSTRY	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	REVENUE AUDIT AND CONTROLS IN HOTEL MANAGEMENT	16th - 18th Jan, 2025	2nd - 4th Арг, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩350,000
5	HOSPITALITY AND TOURISM TECHNOLOGY AND INNOVATION	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	CUSTOMER EXPERIENCE MANAGEMENT IN HOSPITALITY PROFESSIONAL	16th - 18th Jan, 2025	7th - 9th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	N 350,000
7	INTERNAL CONTROL AND FRAUD MANAGEMENT IN HOTELS	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	N 350,000
8	HOTEL AND HOSPITALITY MANAGEMENT	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
9	BEST PRACTICE IN HOTEL AND RESTAURANT MANAGEMENT	20th – 22nd Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
10	MENU ANALYSIS WORKSHOP	23rd - 25th Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	N 350,000
11	EVENT AND CONFERENCE MANAGEMENT COURSE	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
12	EXCEPTIONAL CUSTOMER SERVICE FOR HOTEL INDUSTRY	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
13	HOTEL FRONT DESK OPERATIONS MANAGEMENT	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	₩350,000
14	HOUSEKEEPING AND ROOM MANAGEMENT SUPERVISION	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
15	EXCELLENCE IN CUSTOMER SERVICE IN HOTELS AND HOSPITALITY INDUSTRIES	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	COST AND CONTROL FOR FOOD AND BEVERAGES OPERATIONS	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N 350,000
17	INTRODUCTION TO HOTEL REVENUE MANAGEMENT	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
18	RESTAURANT REVENUE MANAGEMENT WORKSHOP	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
19	HOSPITALITY CUSTOMER SERVICE PROFESSIONAL	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	N 350,000
20	HOTEL AND CATERING MANAGEMENT COURSE	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	N 350,000
21	FOOD HYGIENE AND BEVERAGE SERVICES	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	N 350,000
22	FINANCIAL STATEMENTS INTERPRETATION OF HOTELS AND HOSPITALITY	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	N 350,000
23	HOTEL AND HOSPITALITY PRACTICE	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 350,000
24	HOSPITALITY INDUSTRY LAW	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
25	HOSPITALITY AND HOTEL MANAGEMENT COURSE	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
26	TRAVEL AND TOURISM COURSE	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
27	HOTEL INVESTMENTS AND VALUATION COURSE	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
28	HOSPITALITY EVENTS AND CONFERENCES MANAGEMENT	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3гd - 5th Nov, 2025	₩350,000











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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
29	THE HOSPITALITY BUSINESS COURSE	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
30	HOSPITALITY AND EVENT MANAGEMENT COURSE	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
31	HOTEL HUMAN RESOURCES MANAGEMENT	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	N 350,000
32	BOOKING PRACTICES IN HOTEL REVENUE MANAGEMENT	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
33	HOTEL WAREHOUSING AND STORES MANAGEMENT	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
34	HOTEL ACCOUNTING AND PRESENTATION OF FINANCIAL STATEMENT	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
35	MODERN METHODS OF HOTEL MAINTENANCE AND OPERATION	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
36	KITCHEN AND RESTAURANT MANAGEMENT IN THE 21ST CENTURY	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
37	THE EFFECTIVE HOTEL RECEPTIONIST COURSE	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩350,000
38	HOTEL MARKETING AND SALES	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	N 350,000
39	HOTEL ASSETS MANAGEMENT (HAM)	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩350,000
40	HOTEL QUALITY CONTROL (HQC)	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	₩350,000
41	HOTEL RESERVATIONS TECHNIQUES	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	N 350,000
42	HOTEL AND HOSPITALITY FRONT DESK OFFICER	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
43	OPERATIONS AND MANAGEMENT OF AMUSEMENT PARK AND LEISURE SERVICES	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩350,000
44	FOOD AND BEVERAGE MANAGEMENT COURSE	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	27th - 29th Nov, 2025	N 350,000
45	ANALYSIS OF HOTEL INCOME STATEMENTS	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
46	CONCEPTS OF BUDGETING AND FORECASTING IN HOTELS AND HOSPITALITY INDUSTRIES	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩350,000
47	INTRODUCTION TO FOOD AND BEVERAGE MANAGEMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	N 350,000
48	HOTEL AND HOSPITALITY MANAGEMENT AUDITING TRAINING	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	N 350,000
49	EXCELLENCE IN HOUSEKEEPING AND CLEANING	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
50	RESTAURANT OPERATIONS MANAGEMENT	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	5TH BATCH	FEE
1	PRODUCT LIABILITY IN MANUFACTURING	13th - 15th Jan, 2025	17th - 19th Mar, 2025	2nd - 4th June, 2025	11th - 13th Aug, 2025	20th – 22nd Oct, 2025	₩375,000
2	UNSATURATED POLYESTER RESIN	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	9th - 11th June, 2025	14th - 16th Aug, 2025	23rd - 25th Oct, 2025	N 375,000
3	PRODUCTION PLANNING, SCHEDULING AND CONTROL	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	16th – 18th June, 2025	18th - 20th Aug, 2025	27th - 29th Oct, 2025	N 375,000
4	PERSONAL DEVELOPMENT PROGRAM FOR TECHNICIANS	23rd - 25th Jan, 2025	27th - 29th Mar, 2025	19th – 21st June, 2025	21st – 23rd Aug, 2025	30th Oct - 1st Nov, 2025	N 375,000
5	GOOD MANUFACTURING PRACTICES (GMP) AND HYGIENE	27th - 29th Jan, 2025	2nd - 4th Apr, 2025	23rd - 25th June, 2025	25th – 27th Aug, 2025	3rd - 5th Nov, 2025	N 375,000
6	EFFECTIVE PRODUCTION PLANNING, SCHEDULING AND CONTROL	30th Jan – 1st Feb, 2025	7th - 9th Apr, 2025	26th - 28th June, 2025	28th – 30th Aug, 2025	6th - 8th Nov, 2025	N 375,000
7	STATISTICAL PROCESS CONTROL (SPC)	3rd – 5th Feb, 2025	10th - 12th Арг, 2025	30th June – 2nd July, 2025	1st – 3rd Sept, 2025	10th - 12th Nov, 2025	N 375,000
8	OCCUPATIONAL FIRST AID AND CPR TRAINING	6th – 8th Feb, 2025	14th - 16th Apr, 2025	3rd – 5th July, 2025	8th - 10th Sept, 2025	13th - 15th Nov, 2025	N 375,000
9	LEAN MANUFACTURING: WASTE REDUCTION AND PRODUCTIVITY IMPROVEMENTS	10th - 12th Feb, 2025	22nd - 24th Apr, 2025	7th - 9th July, 2025	11th - 13th Sept, 2025	17th – 19th Nov, 2025	N 375,000
10	STRATEGIC PRODUCTION MANAGEMENT AND PLANNING AT WORKPLACE	13th - 15th Feb, 2025	28th - 30th Apr, 2025	10th - 12th July, 2025	15th - 17th Sept, 2025	20th - 22nd Nov, 2025	₩375,000
11	PRODUCT LIABILITY IN MANUFACTURING	17th - 19th Feb, 2025	5th - 7th May, 2025	14th - 16th July, 2025	18th - 20th Sept, 2025	24th – 26th Nov, 2025	₩375,000
12	FORKLIFT TRUCK SAFETY HANDLING AND PROFICIENCY IN PRODUCTION	20th – 22nd Feb, 2025	8th - 10th May, 2025	17th - 19th July, 2025	22nd – 24th Sept, 2025	27th – 29th Nov, 2025	N 375,000
13	SCHEDULED WASTE MANAGEMENT COURSE	24th - 26th Feb, 2025	12th - 14th May, 2025	21st – 23rd July, 2025	25th - 27th Sept, 2025	1st – 3rd Dec, 2025	N 375,000
14	OCCUPATIONAL FIRST AID AND CPR TRAINING	27th Feb – 1st Mar, 2025	15th - 17th May, 2025	24th - 26th July, 2025	2nd – 4th Oct, 2025	4th – 6th Dec, 2025	₩375,000
15	PERFORMANCE MANAGEMENT AND MONITORING	3rd - 5th Mar, 2025	19th – 21st May, 2025	28th - 30th July, 2025	6th – 8th Oct, 2025	8th – 10th Dec, 2025	N 375,000
16	EFFECTIVE OPERATIONS AND PERFORMANCE MANAGEMENT	6th – 8th Mar, 2025	22nd – 24th May, 2025	31st July – 2nd Aug, 2025	9th - 11th Oct, 2025	11th – 13th Dec, 2025	₩375,000
17	LABORATORY DOCUMENTATION, DATA MANAGEMENT AND REPORTING	10th – 12th Mar, 2025	26th – 28th May, 2025	4th - 6th Aug, 2025	13th - 15th Oct, 2025	15th – 17th Dec, 2025	N 375,000
18	INTRODUCTION TO MANUFACTURING PROCESSES	13th – 15th Mar, 2025	29th – 31st May, 2025	7th - 9th Aug, 2025	16th – 18th Oct 2025	18th – 20th Dec, 2025	₩375,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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3/10	EXCELLENCE IN DATA GOVERNANCE	13th - 15th	20th – 22nd	19th – 21st	11th - 13th	
1	ADMINISTRATION	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	N 350,000
2	ADVANCED MANAGEMENT INFORMATION	13th - 15th	20th – 22nd	19th – 21st	11th - 13th	N 350,000
	SYSTEMS EXCELLENCE	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14330,000
3	ADVANCED INFORMATION SYSTEMS MANAGEMENT COURSE	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	₩350,000
		13th - 15th	20th – 22nd	19th – 21st	15th - 17th	
4	MANAGEMENT INFORMATION SYSTEMS COURSE	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	N 350,000
5	STRATEGIC MANAGEMENT OF INFORMATION	13th - 15th	20th – 22nd	19th – 21st	15th - 17th	₩350,000
	SYSTEMS	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	10 550,000
6	A COMPLETE GUIDE TO IT QUALITY MANAGEMENT	13th - 15th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	N 350,000
_	IT STRATEGY AND ARCHITECTURE PRINCIPLES AND	16th - 18th	24th - 26th	23rd - 25th	15th - 17th	
7	PRACTICES	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	₩350,000
8	THE COMPLETE COURSE ON DATA SCIENCE AND	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	N 400,000
	BIG DATA ANALYTICS	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14-100,000
9	THE COMPLETE COURSE ON CLOUD MANAGEMENT	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	₩350,000
	AND IT SECURITY DATA ANALYTICS FOR MANAGERIAL DECISION	Jan, 2025 16th - 18th	Mar, 2025 24th - 26th	June, 2025 23rd - 25th	Sept, 2025 18th - 20th	
10	MAKING	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	₩350,000
	SECURING & TROUBLESHOOTING SOFTWARE	16th - 18th	24th - 26th	23rd - 25th	18th - 20th	
11	DEFINED NETWORKS	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	N 400,000
12	CREATING GRAPHICS FOR USER INTERFACES, PRINT	16th - 18th	24th - 26th	23rd - 25th	22nd – 24th	₩350,000
12	AND WEB: CORELDRAW	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	14330,000
13	CLOUD COMPUTING ADMINISTRATION: GOOGLE CLOUD PLATFORM	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	N 400,000
	DATA ANALYSIS AND MODELLING ON THE AZURE	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	
14	PLATFORM	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	№ 400,000
1.5	DATABASE DESIGN, TOOLS & TECHNIQUES WITH	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	N. (100 000
15	NOSQL	Jan, 2025	Маг, 2025	June, 2025	Sept, 2025	N 400,000
16	DATA ANALYSIS AND VISUALIZING USING	20th – 22nd	27th - 29th	26th - 28th	22nd – 24th	N 400,000
	MICROSOFT EXCEL	Jan, 2025	Mar, 2025	June, 2025	Sept, 2025	
17	ADMINISTERING & TROUBLESHOOTING WINDOWS SERVER 2019	20th – 22nd Jan, 2025	2nd - 4th Арг, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	₩350,000
	ADVANCED PC CONFIGURATION,	20th – 22nd	2nd - 4th Apr,	26th - 28th	25th - 27th	
18	TROUBLESHOOTING AND DATA RECOVERY	Jan, 2025	2025	June, 2025	Sept, 2025	₩350,000
19	SECURE SOFTWARE DEVELOPMENT LIFECYCLES	23rd - 25th	2nd - 4th Apr,	30th June –	25th - 27th	N350 000
19	(SDLC) BEST PRACTICES	Jan, 2025	2025	2nd July, 2025	Sept, 2025	N 350,000
20	DIGITAL CONTENT MARKETING STRATEGIES &	23rd - 25th	2nd - 4th Apr,	30th June –	25th - 27th	₩350,000
	TOOLS	Jan, 2025	2025	2nd July, 2025	Sept, 2025	,
21	FUNDAMENTALS OF INFORMATION AND SECURITY CONTROLS	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
		23rd - 25th	7th - 9th Apr,	30th June –	25th - 27th	
22	DESIGNING WEBSITES USING WORDPRESS CMS	Jan, 2025	2025	2nd July, 2025	Sept, 2025	N 400,000
23	DISASTER RECOVERY PLANNING: ENSURING	23rd - 25th	7th - 9th Apr,	30th June –	25th - 27th	N 350,000
	BUSINESS CONTINUITY	Jan, 2025	2025	2nd July, 2025	Sept, 2025	14230,000
24	ADVANCED NETWORK CONFIGURATION AND	23rd - 25th	7th - 9th Apr,	30th June –	2nd – 4th	₩350,000
	TROUBLESHOOTING INSTALLING, CONFIGURING & TROUBLESHOOTING	Jan, 2025 27th - 29th	2025 10th - 12th	2nd July, 2025 3rd – 5th July,	Oct, 2025 2nd – 4th	
25	NETWORKS: LINUX	Jan, 2025	Apr, 2025	2025	Oct, 2025	N 400,000
26		27th - 29th	10th - 12th	3rd – 5th July,	2nd – 4th	N 350,000
26	SECURING THE WINDOWS FILE SYSTEM	Jan, 2025	Арг, 2025	2025	Oct, 2025	1 10 030,000
27	LINUX SYSTEM ADMINISTRATION	27th - 29th	10th - 12th	3rd – 5th July,	2nd – 4th	N 400,000
		Jan, 2025 27th - 29th	Арг, 2025	2025 3rd – 5th July,	Oct, 2025	
28	CYBER SECURITY ANALYST	Jan, 2025	10th - 12th Apr, 2025	2025	2nd – 4th Oct, 2025	N 400,000
30	INICODANATION TECHNICLOCY ECCENTRALS	27th - 29th	10th - 12th	3rd – 5th July,	6th – 8th Oct,	N350 000
29	INFORMATION TECHNOLOGY ESSENTIALS	Jan, 2025	Арг, 2025	2025	2025	N 350,000
30	DISASTER RECOVERY ADMINISTRATOR COURSE	27th - 29th	10th - 12th	7th - 9th July,	6th – 8th Oct,	₩350,000
		Jan, 2025	Арг, 2025	2025	2025	22,500









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31	COMPUTER FORENSIC TECHNIQUES AND TOOLS	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 350,000
32	GDPR & NDPR GUIDE TO DATA PROTECTION FOR MODERN BUSINESS	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 350,000
33	IT FUNDAMENTALS	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 350,000
34	APPLICATION DEVELOPMENT WITH PYTHON	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	N 400,000
35	CLOUD COMPUTING ADMINISTRATION: AMAZON WEB SERVICES	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	9th - 11th Oct, 2025	₩400,000
36	DATABASE DESIGN, TOOLS & TECHNIQUES WITH ORACLE DB	30th Jan – 1st Feb, 2025	14th - 16th Apr, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	₩400,000
37	DOCUMENT MANAGEMENT SYSTEMS	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩350,000
38	COMPUTER NETWORK ROUTING & SWITCHING	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	N 350,000
39	ADVANCED STRATEGIC INFORMATION TECHNOLOGY MANAGEMENT	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩350,000
40	INSTALLING, CONFIGURING & DEPLOYING LINUX SERVERS	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩400,000
41	DOCUMENT AUTHORING WITH MICROSOFT WORD	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	10th - 12th July, 2025	16th – 18th Oct 2025	₩350,000
42	DATABASE DESIGN, TOOLS & TECHNIQUES WITH AZURE SQL	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩400,000
43	COMPUTER DISASTER MANAGEMENT AND CONTINGENCY PLANNING	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩350,000
44	SECURING & TROUBLESHOOTING CLOUD APPLICATIONS, SERVICES AND RESOURCES	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩350,000
45	INFORMATION STORAGE AND MANAGEMENT	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
46	COMPUTER NETWORK CONFIGURATION AND TROUBLESHOOTING	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	N 350,000
47	GETTING STARTED WITH PRODUCTIVITY TOOLS: MICROSOFT OFFICE SUITE IN A NUTSHELL	6th – 8th Feb, 2025	28th - 30th Apr, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩350,000
48	INSTALLING & CONFIGURING SOFTWARE DEFINED NETWORKS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	17th - 19th July, 2025	20th – 22nd Oct, 2025	₩400,000
49	DESIGNING DATABASE-DRIVEN APPLICATIONS WITH ORACLE APEX	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	N 400,000
50	MANAGING SECURITY IN AN IT (ENABLED) ENVIRONMENT	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	₩350,000
51	CUSTOMER RELATIONSHIP MANAGEMENT USING GOOGLE BUSINESS SERVICES	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	₩350,000
52	CLOUD COMPUTING ADMINISTRATION: MICROSOFT AZURE	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	16th - 18th Oct, 2025	N 400,000
53	CREATING GRAPHICS FOR USER INTERFACES, PRINT AND WEB: PHOTOSHOP	10th - 12th Feb, 2025	5th - 7th May, 2025	17th - 19th July, 2025	23rd - 25th Oct, 2025	N 350,000
54	APPLICATION DEVELOPMENT WITH JAVA	10th - 12th Feb, 2025	5th - 7th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	N 400,000
55	INSTALLING, CONFIGURING & TROUBLESHOOTING NETWORKS: WINDOWS	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	N 400,000
56	IMPLEMENTING CISCO NETWORK SECURITY	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	N 400,000
57	CUSTOMER RELATIONSHIP MANAGEMENT USING MICROSOFT DYNAMICS 365 CUSTOMER SERVICE	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	27th - 29th Oct, 2025	N 400,000
58	HYBRID CLOUD COMPUTING ADMINISTRATION	13th - 15th Feb, 2025	8th - 10th May, 2025	21st – 23rd July, 2025	27th - 29th Oct, 2025	N 400,000
59	DATABASE DESIGN, TOOLS & TECHNIQUES WITH MICROSOFT ACCESS	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	27th - 29th Oct, 2025	N 350,000
60	TELECOMMUNICATION NETWORKS MANAGEMENT: I	17th - 19th Feb, 2025	12th - 14th May, 2025	24th - 26th July, 2025	30th Oct - 1st Nov, 2025	N 350,000
	IVIAIVAGEIVII.I	100,2023	1010y, 2023	July, 2023	1000, 2023	









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	CREATING PRESENTATIONS WITH MICROSOFT	13th - 15th	8th - 10th	24th - 26th	27th - 29th	
61	POWERPOINT	Feb, 2025	May, 2025	July, 2025	Oct, 2025	N 350,000
62	DESIGNING AND DEPLOYING MESSAGING AND	17th - 19th	12th - 14th	24th - 26th	30th Oct - 1st	N 350,000
	COMMUNICATION PLATFORMS	Feb, 2025	May, 2025	July, 2025	Nov, 2025	11330,000
63	COMPUTER NETWORK ADMINISTRATION AND OPERATIONS	17th - 19th Feb, 2025	12th - 14th May, 2025	24th - 26th July, 2025	30th Oct - 1st Nov, 2025	N 350,000
	DATABASE DESIGN, TOOLS & TECHNIQUES WITH	17th - 19th	12th - 14th	28th - 30th	30th Oct - 1st	
64	PL/SQL	Feb, 2025	May, 2025	July, 2025	Nov, 2025	N 400,000
65	IT GOVERNANCE: ALIGNING IT WITH BUSINESS	17th - 19th	12th - 14th	28th - 30th	3rd - 5th Nov,	₩350,000
	TH GOVERNORM CELEBRATION OF THE BOSINESS	Feb, 2025	May, 2025	July, 2025	2025	14330,000
66	BEST PRACTICES IN INFORMATION SYSTEMS AUDIT	17th - 19th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	3rd - 5th Nov, 2025	₩350,000
		20th – 22nd	15th - 17th	28th - 30th	3rd - 5th Nov,	
67	WORKING WITH THE LINUX PLATFORM AND TOOLS	Feb, 2025	May, 2025	July, 2025	2025	₩400,000
68	DATABASE DESIGN, TOOLS & TECHNIQUES WITH	20th – 22nd	15th - 17th	31st July – 2nd	3rd - 5th Nov,	N 400,000
66	MYSQL	Feb, 2025	May, 2025	Aug, 2025	2025	111 400,000
69	RISK & VULNERABILITY ASSESSMENT FOR IT	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th	N 350,000
	SYSTEMS COMPUTED SECURITY VIII MEDABLI ITY AMALYSIS	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	ŕ
70	COMPUTER SECURITY, VULNERABILITY ANALYSIS AND CONTROL	20th – 22nd Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	6th - 8th Nov, 2025	N 350,000
	UNDERSTANDING THE BUSINESS SIDE OF CLOUD	20th – 22nd	15th - 17th	31st July – 2nd	6th - 8th	
71	COMPUTING	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	₩350,000
72	DATA ANALYSIS TECHNIQUES, MODELING AND	20th – 22nd	15th - 17th	4th - 6th Aug,	6th - 8th	N 400,000
/2	STRATEGIES	Feb, 2025	May, 2025	2025	Nov, 2025	10 400,000
73	ADMINISTERING & TROUBLESHOOTING WINDOWS	24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	₩350,000
	10	Feb, 2025	May, 2025	2025	Nov, 2025	ŕ
74	IT SERVICE MANAGEMENT	24th - 26th Feb, 2025	19th – 21st May, 2025	4th - 6th Aug, 2025	10th - 12th Nov, 2025	N 350,000
		24th - 26th	19th – 21st	4th - 6th Aug,	10th - 12th	
75	COMPUTER & NETWORK ADMINISTRATION: I	Feb, 2025	May, 2025	2025	Nov, 2025	₩350,000
76	SECURING WEB APPLICATIONS, SERVICES AND	24th - 26th	19th – 21st	7th - 9th Aug,	10th - 12th	₩350,000
/-	SERVERS	Feb, 2025	May, 2025	2025	Nov, 2025	14330,000
77	ELECTRONIC DOCUMENT AND RECORDS	24th - 26th	19th – 21st	7th - 9th Aug,	13th - 15th	₩350,000
	MANAGEMENT CREATING SPREADSHEETS WITH MICROSOFT	Feb, 2025 24th - 26th	May, 2025 19th – 21st	2025 7th - 9th Aug,	Nov, 2025 13th - 15th	
78	EXCEL	Feb, 2025	May, 2025	2025	Nov, 2025	N 350,000
70	DIGITAL COLLABORATION USING MICROSOFT	27th Feb –	22nd – 24th	7th - 9th Aug,	13th - 15th	N/400 000
79	SHAREPOINT	1st Mar, 2025	May, 2025	2025	Nov, 2025	N 400,000
80	DATA CENTERS DESIGN, PLANNING AND	27th Feb –	22nd – 24th	11th - 13th	13th - 15th	₩350,000
	IMPLEMENTATION	1st Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	.,,,,,,,
81	BEST PRACTICES IN IT MANAGEMENT & INFORMATION SECURITY	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	17th – 19th Nov, 2025	₩350,000
	INFORMATION SECORITY	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	
82	DATA ANALYSIS AND MODELING USING POWER BI	Mar, 2025	May, 2025	Aug, 2025	Nov, 2025	N 400,000
83	APPLICATION DEVELOPMENT WITH PHP	27th Feb – 1st	22nd – 24th	11th - 13th	17th – 19th	N 400,000
05	AT LICATION DEVELOPMENT WITH PHP	Маг, 2025	May, 2025	Aug, 2025	Nov, 2025	10 700,000
84	WIRELESS NETWORKS ADMINISTRATION	27th Feb – 1st	22nd – 24th	14th - 16th	17th – 19th	N 350,000
		Mar, 2025 3rd - 5th Mar,	May, 2025 26th – 28th	Aug, 2025 14th - 16th	Nov, 2025 20th - 22nd	*
85	COMPUTER & NETWORK ADMINISTRATION: II	2025	May, 2025	Aug, 2025	Nov, 2025	N 350,000
6-	DESIGNING WEBSITES & WEB-BASED APPS USING	3rd - 5th Mar,	26th – 28th	14th - 16th	20th - 22nd	N1460 555
86	HTML, CSS, JAVASCRIPT & MYSQL	2025	May, 2025	Aug, 2025	Nov, 2025	N 400,000
87	DATA RECOVERY TOOLS & TECHNIQUES	3rd - 5th Mar,	26th – 28th	14th - 16th	20th - 22nd	N 350,000
	,	2025	May, 2025	Aug, 2025	Nov, 2025	
88	CONFIGURING AND TROUBLESHOOTING A	3rd - 5th Mar, 2025	26th – 28th	18th - 20th	20th - 22nd	N 350,000
	DATABASE DESIGN, TOOLS & TECHNIQUES WITH	2025 3rd - 5th Mar,	May, 2025 26th – 28th	Aug, 2025 18th - 20th	Nov, 2025 24th – 26th	
89	SQL SERVER	2025	May, 2025	Aug, 2025	Nov, 2025	N 400,000
90		3rd - 5th Mar,	26th – 28th	18th - 20th	24th – 26th	#4100 000
90	IT INFRASTRUCTURE MANAGEMENT	2025	May, 2025	Aug, 2025	Nov, 2025	₩400,000











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91 INFORMATION SECURITY FOR IT PROFESSIONALS 6th - 8th Mar, 29th - 31st 2025 2025 May, 2025 92 NETWORKING WITH WINDOW SERVER AND CLIENTS 6th - 8th Mar, 29th - 31st 2025 2025 May, 2025 93 TELECOMMUNICATION NETWORKS MANAGEMENT: II 6th - 8th Mar, 29th - 31st 2025 2025 May, 2025 94 COMPUTER, NETWORK AND CLOUD SECURITY 6th - 8th Mar, 29th - 31st 2025 2025 2025	Aug, 2025 21st – 23rd Aug, 2025 21st – 23rd Aug, 2025 21st – 23rd	24th – 26th Nov, 2025 24th – 26th Nov, 2025 27th – 29th Nov, 2025	N400,000 N400,000
2025 May, 2025	21st - 23rd Aug, 2025 21st - 23rd Aug, 2025 21st - 23rd	24th - 26th Nov, 2025 27th - 29th Nov, 2025	N 400,000
92 CLIENTS 2025 May, 2025 93 TELECOMMUNICATION NETWORKS 6th – 8th Mar, 29th – 31st 2025 May, 2025 MANAGEMENT: II 2025 May, 2025 COMPUTED NETWORK AND CLOUD SECURITY 6th – 8th Mar, 29th – 31st 2025	Aug, 2025 21st – 23rd Aug, 2025 tt 21st – 23rd	Nov, 2025 27th – 29th Nov, 2025	·
93 TELECOMMUNICATION NETWORKS 6th – 8th Mar, 29th – 31st MANAGEMENT: II 2025 May, 2025	21st – 23rd Aug, 2025 t 21st – 23rd	27th – 29th Nov, 2025	·
93 MANAGEMENT: II 2025 May, 2025 COMPUTED NETWORK AND CLOUD SECURITY 6th - 8th Mar. 29th - 31ct	Aug, 2025 t 21st – 23rd	Nov, 2025	N 350.000
MANAGEMENT: II 2025 May, 2025 COMPLITED NETWORK AND CLOUD SECURITY 6th - 8th Mar. 29th - 31ct	t 21st – 23rd		
COMPLITED METIMORY AND CLOUD SECURITY 54b - 94b Mar 204b - 21c4		2211 2011	.000,000
1 94 1	5 Aug, 2025	27th – 29th	N 350,000
ADMINISTRATION 2025 May, 2025		Nov, 2025	H330,000
NETWORK MANAGEMENT TOOLS, OPTIMIZATION 6th – 8th Mar, 29th – 31st	t 21st – 23rd	27th – 29th	N 350,000
AND TROUBLESHOOTING 2025 May, 2025	5 Aug, 2025	Nov, 2025	14550,000
96 DIGITAL TRANSFORMATION FOR THE 21 ST CENTURY 6th – 8th Mar, 29th – 31st	t 25th – 27th	1st – 3rd Dec,	₩350,000
90 BUSINESS 2025 May, 2025	5 Aug, 2025	2025	14 330,000
97 ICT MANAGEMENT AND INFORMATION SECURITY 10th – 12th 2nd - 4th	25th – 27th	1st – 3rd Dec,	₩350,000
Mar, 2025 June, 2025	5 Aug, 2025	2025	14 550,000
INSTALLING, CONFIGURING & DEPLOYING 10th – 12th 2nd - 4th	25th - 27th	1st – 3rd Dec,	
98 WINDOWS 10 Mar, 2025 June, 2025	5 Aug, 2025	2025	N 400,000
10th - 12th 2nd - //th		4th – 6th Dec,	
99 CYBER SECURITY RISK ASSESSMENT & CONTROLS Mar, 2025 June, 2025		2025	N 350,000
INSTALLING CONFIGURING & DEPLOYING 10th = 12th 2nd = //th		4th – 6th Dec,	
100 WINDOWS SERVER 2019 Mar, 2025 June, 2025		2025	N 400,000
APPLYING MACHINE LEARNING & APPLEICIAL 10th - 12th 2nd - 4th		4th – 6th Dec,	
101 INTELLIGENCE TO BUSINESS DATA Mar, 2025 June, 2025		2025	N 400,000
103 APPLICATION PENEL OPPLICATION PENEL PROPERTY AND PENEL PENEL PROPERTY AND PENEL PROPERTY PENEL PROPERTY AND PENEL PROPERTY		8th – 10th	
102 APPLICATION DEVELOPMENT WITH NODE.JS Mar, 2025 June, 2025		Dec, 2025	N 400,000
103 CECURING MUREI ESC METIMORI/S AND MANS 13th - 15th 9th - 11th		8th – 10th	
103 SECURING WIRELESS NETWORKS AND WANS Mar, 2025 June, 2025		Dec, 2025	N 350,000
13th – 15th 9th - 11th		8th – 10th	
104 MANAGING ENTERPRISE STORAGE NETWORKS Mar, 2025 June, 2025	' '	Dec, 2025	N 350,000
105 DISASTER PREVENTION & RECOVERY 13th – 15th 9th - 11th	' '	11th – 13th	N 350,000
MANAGEMENT: HANDLING IT RISKS Mar, 2025 June, 2025		Dec, 2025	
106 DATABASE DESIGN, TOOLS & TECHNIQUES WITH 13th - 15th 9th - 11th	•	11th – 13th	N 400,000
MARIADB Mar, 2025 June, 2025	5 2025	Dec, 2025	
BEST PRACTICE IN SERVER ADMINISTRATION AND 13th - 15th 9th - 11th	1 st – 3rd Sept,	11th – 13th	11250 000
Mar, 2025 June, 2025	5 2025	Dec, 20252	N 350,000
	0.1 40.1 6	CLOUD COM	
108 CUSTOMER RELATIONSHIP MANAGEMENT USING 13th – 15th 9th - 11th		15th – 17th	N 350,000
THE AWS PLATFORM Mar, 2025 June, 2025		Dec, 2025	·
DATA MANAGEMENT, MANIPULATION AND 17th - 19th 16th - 18th	1 ,		N 400,000
ANALYSIS USING EXCEL Mar, 2025 June, 2025		Dec, 2025	,
110 INSTALLING, CONFIGURING & TROUBLESHOOTING 17th - 19th 16th - 18th	· ·	15th – 17th	N 400,000
NETWORKS: CISCO Mar, 2025 June, 2025		Dec, 2025	.0 .00,000
111 WEB BASED INFORMATION SYSTEM 17th - 19th 16th - 18th	· ·	18th – 20th	N 400,000
MANAGEMENT Mar, 2025 June, 2025		Dec, 2025	.3 .55,555
112 BEST PRACTICES IN IT SYSTEMS MAINTENANCE 17th - 19th 16th - 18th	h 11th - 13th	18th – 20th	N 350,000
MANAGEMENT Mar, 2025 June, 2025	5 Sept, 2025	Dec, 2025	-4 550,000
113 DATABASE DESIGN, TOOLS & TECHNIQUES WITH 17th - 19th 16th - 18th	h 11th - 13th	18th – 20th	N 400,000
POSTGRESQL Mar, 2025 June, 2025	5 Sept, 2025	Dec, 2025	10 00,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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E-mail: info@alphapartnerstrainings.com, alphapartner111@yahoo.com Website: www.alphapartnerstrainings.com









2025 Training Calendar **Public Relations**

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	LEADERSHIP UNDER ATTACK - ESCALATING CRISIS AND REPUTATION CHALLENGES	13th - 15th Jan, 2025	13th – 15th Mar, 2025	16th – 18th June, 2025	25th – 27th Aug, 2025	N 350,000
2	STRATEGIC MARKETING, BRAND MANAGEMENT AND PUBLIC RELATIONS	13th - 15th Jan, 2025	17th - 19th Mar, 2025	16th – 18th June, 2025	25th – 27th Aug, 2025	N 350,000
3	PROTOCOL AND TRAVEL MANAGEMENT	16th - 18th Jan, 2025	17th - 19th Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	N 350,000
4	PR IN A CHANGING DIGITAL LANDSCAPE	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	N 350,000
5	MASTERING CORPORATE COMMUNICATIONS	20th – 22nd Jan, 2025	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	N 350,000
6	ADVANCED STRATEGIES FOR PUBLIC RELATIONS	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	N 350,000
7	MEASURING AND EVALUATING PR	23rd - 25th Jan, 2025	24th - 26th Mar, 2025	26th - 28th June, 2025	8th - 10th Sept, 2025	N 350,000
8	MANAGING AND LEADING STRATEGIC COMMUNICATION PUBLIC RELATIONS	23rd - 25th Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	8th - 10th Sept, 2025	N 350,000
9	ADVANCED PROTOCOL AND EVENTS MANAGEMENT	27th - 29th Jan, 2025	27th - 29th Mar, 2025	30th June – 2nd July, 2025	11th - 13th Sept, 2025	N 350,000
10	PUBLIC RELATIONS AND MEDIA SKILLS	27th - 29th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	11th - 13th Sept, 2025	N 350,000
11	STRATEGIC PUBLIC RELATIONS, PROTOCOL AND TRAVEL MANAGEMENT	30th Jan – 1st Feb, 2025	2nd - 4th Apr, 2025	3rd – 5th July, 2025	15th - 17th Sept, 2025	N 350,000
12	PUBLIC RELATIONS CAMPAIGNS PLANNING AND EXECUTION	30th Jan – 1st Feb, 2025	7th - 9th Apr, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	N 350,000
13	PUBLIC RELATIONS AND CORPORATE COMMUNICATIONS	30th Jan – 1st Feb, 2025	10th - 12th Apr, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	N 350,000
14	THE POWER OF PR: A KEY TOOL TO THE SUCCESS OF AN ORGANIZATION	3rd – 5th Feb, 2025	10th - 12th Apr, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	₩350,000
15	PLANNING AND MANAGING PR CAMPAIGNS	3rd – 5th Feb, 2025	14th - 16th Apr, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
16	MANAGING COMMUNITY RELATIONS EFFECTIVELY	3rd – 5th Feb, 2025	14th - 16th Apr, 2025	10th - 12th July, 2025	6th – 8th Oct, 2025	₩350,000
17	WRITING FOR SOCIAL MEDIA COURSE	6th – 8th Feb, 2025	22nd - 24th Apr, 2025	14th - 16th July, 2025	9th - 11th Oct, 2025	₩350,000
18	INCIDENT AND CRISIS RESPONSE COMMUNICATION SKILLS	6th – 8th Feb, 2025	22nd - 24th Apr, 2025	14th - 16th July, 2025	13th - 15th Oct, 2025	N 350,000
19	PUBLIC RELATIONS PROFESSIONAL COURSE	6th – 8th Feb, 2025	28th - 30th Apr, 2025	17th - 19th July, 2025	16th – 18th Oct 2025	₩350,000
20	WRITING SKILLS FOR PR	10th - 12th Feb, 2025	28th - 30th Apr, 2025	17th - 19th July, 2025	20th – 22nd Oct, 2025	N 350,000
21	ADVANCED STRATEGIC PUBLIC RELATIONS MANAGEMENT	10th - 12th Feb, 2025	5th - 7th May, 2025	21st – 23rd July, 2025	23rd - 25th Oct, 2025	₩350,000
22	CORPORATE IDENTITY AND BRAND MANAGEMENT COURSE	10th - 12th Feb, 2025	5th - 7th May, 2025	21st – 23rd July, 2025	27th - 29th Oct, 2025	N 350,000











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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
23	INTERNATIONAL PROTOCOL AND DIPLOMACY COURSE	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	30th Oct - 1st Nov, 2025	N 350,000
24	CUSTOMER SERVICE AND PUBLIC RELATIONS	13th - 15th Feb, 2025	8th - 10th May, 2025	24th - 26th July, 2025	3rd - 5th Nov, 2025	N 350,000
25	PUBLIC RELATIONS AND SUCCESSFUL CAMPAIGNS	13th - 15th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	6th - 8th Nov, 2025	N 350,000
26	ADVANCED CORPORATE SOCIAL RESPONSIBILITY	17th - 19th Feb, 2025	12th - 14th May, 2025	28th - 30th July, 2025	10th - 12th Nov, 2025	N 350,000
27	PUBLIC RELATIONS FUNDAMENTALS	17th - 19th Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	13th - 15th Nov, 2025	N 350,000
28	MEDIA RELATIONS AND PUBLIC AFFAIRS	20th – 22nd Feb, 2025	15th - 17th May, 2025	31st July – 2nd Aug, 2025	17th – 19th Nov, 2025	N 350,000
29	PUBLIC RELATIONS PROTOCOL AND ETIQUETTE	20th – 22nd Feb, 2025	19th – 21st May, 2025	4th - 6th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
30	INTRODUCTION TO PUBLIC RELATIONS	24th - 26th Feb, 2025	19th – 21st May, 2025	4th - 6th Aug, 2025	24th – 26th Nov, 2025	N 350,000
31	PR, ETIQUETTE, AND OFFICIAL AND SOCIAL PROTOCOL: BEST PRACTICE	24th - 26th Feb, 2025	22nd – 24th May, 2025	7th - 9th Aug, 2025	27th – 29th Nov, 2025	N 350,000
32	GOVERNMENT COMMUNICATION AND PUBLIC RELATIONS	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	7th - 9th Aug, 2025	1st – 3rd Dec, 2025	N 350,000
33	ADVANCED SOCIAL MEDIA TRAINING	27th Feb – 1st Mar, 2025	26th – 28th May, 2025	11th - 13th Aug, 2025	4th – 6th Dec, 2025	N 350,000
34	EFFECTIVE PUBLIC SPEAKING FOR MANAGERS AND EXECUTIVES	3rd - 5th Mar, 2025	26th – 28th May, 2025	11th - 13th Aug, 2025	4th – 6th Dec, 2025	N 350,000
35	STRATEGIC MEDIA PLANNING	3rd - 5th Mar, 2025	29th – 31st May, 2025	14th - 16th Aug, 2025	8th – 10th Dec, 2025	N 350,000
36	PROTOCOL AND EVENT MANAGEMENT	6th – 8th Mar, 2025	29th – 31st May, 2025	14th - 16th Aug, 2025	8th – 10th Dec, 2025	N 350,000
37	DEVELOPING AND IMPLEMENTING STRATEGIC MARKETING PLANS	6th – 8th Mar, 2025	2nd - 4th June, 2025	18th - 20th Aug, 2025	11th – 13th Dec, 2025	N 350,000
38	EFFECTIVE PUBLIC RELATIONS	10th – 12th Mar, 2025	2nd - 4th June, 2025	18th - 20th Aug, 2025	11th – 13th Dec, 2025	N 350,000
39	BUSINESS STRATEGY FOR PR MANAGERS	10th – 12th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	15th – 17th Dec, 2025	N 350,000
40	PUBLIC RELATIONS TECHNIQUES AND COMMUNICATION SKILLS	13th – 15th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	18th – 20th Dec, 2025	₩350,000

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	ADVANCED SKILLS OF OFFICE MANAGEMENT AND E-SECRETARIAT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	MASTERCLASS FOR SECRETARIES AND PERSONAL ASSISTANT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
3	RECEPTION AND TELEPHONE ETIQUETTE	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	PROFESSIONAL OFFICE AND RECORDS MANAGEMENT COURSE	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩350,000
5	MANAGING YOUR BOSS IN THE WORKPLACE	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	FRONT DESK SECURITY COURSE FOR RECEPTIONISTS, PERSONAL/SPECIAL ASSISTANTS AND OTHER FRONT DESK PROFESSIONAL	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	OFFICE MANAGEMENT AND EFFECTIVE ADMINISTRATIVE SKILLS	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	₩350,000
8	DEVELOPING SELF-ESTEEM, ASSERTIVENESS AND PERSONAL EFFECTIVENESS	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
9	OFFICE ETIQUETTE, ETHICS AND PROFESSIONALISM	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
10	PERSONAL EFFECTIVENESS AND INFLUENCING SKILLS: COMMUNICATE, NEGOTIATE, INFLUENCE AND PERSUADE	23rd - 25th Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	N 350,000
11	DEVELOPING CORE SKILLS FOR ADMINISTRATORS AND SECRETARIES	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
12	THE EXECUTIVE SECRETARY AND OFFICE PROFESSIONALS MASTER DEVELOPMENT PROGRAM	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
13	EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS	27th - 29th Jan, 2025	28th - 30th Арг, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	₩350,000
14	PROFESSIONAL SKILLS IMPROVEMENT COURSE FOR SECRETARIES, PA'S AND ADMIN OFFICERS	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
15	FRONTLINE CUSTOMER SERVICE EXCELLENCE	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	OFFICE MANAGEMENT AND ADMINISTRATION COURSE	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	₩350,000
17	EXCELLENCE SKILLS FOR EXECUTIVE SECRETARIES AND PA'S	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
18	PROFESSIONAL BUSINESS AND CORPORATE ETIQUETTE COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
19	ADVANCED MANAGEMENT COURSE FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
20	FOUNDATION SKILLS FOR PERSONAL ASSISTANTS AND SECRETARIES	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	N 350,000
21	EFFECTIVE MINUTE TAKING COURSE	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
22	FRONT OFFICE AND CUSTOMER RELATIONS COURSE	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000
23	ESSENTIAL SKILLS FOR PERSONAL ASSISTANTS AND SECRETARIES	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 350,000
24	ADVANCED EXECUTIVE ASSISTANT COURSE	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
25	ADVANCED OFFICE MANAGEMENT AND ADMINISTRATIVE SKILLS	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
26	BUSINESS WRITING FOR SECRETARIES AND ADMINISTRATIVE PROFESSIONALS	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	₩350,000













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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
27	EFFECTIVE RECEPTIONIST AND FRONT DESK MANAGER	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
28	MULTITASKING, PRIORITIES AND DEADLINES MANAGEMENT	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩350,000
29	SUCCESS SKILLS FOR PA'S AND EXECUTIVE SECRETARIES	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
30	PERSONAL ASSISTANTS AND SECRETARIES SKILLS - ESSENTIAL	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₩350,000
31	PARTNERING WITH YOUR BOSS: STRATEGIC SKILLS FOR SECRETARIES AND PERSONAL ASSISTANTS	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	N 350,000
32	SUCCESSFUL SKILLS FOR SECRETARIES, ADMINISTRATORS AND PA'S	24th - 26th Feb, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩350,000
33	THE ADMINISTRATIVE SECRETARY SKILLS DEVELOPMENT COURSE	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩350,000
34	MANAGEMENT SKILLS FOR SECRETARIES AND ADMINISTRATIVE SUPPORT STAFF	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	₩350,000
35	EFFECTIVE SKILLS FOR RECEPTIONIST AND FRONT-DESK OFFICERS	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	₩350,000
36	EFFECTIVE RECORD KEEPING, DOCUMENTATION AND INFORMATION MANAGEMENT COURSE	3rd - 5th Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
37	IMPERATIVE EXECUTIVE PERSONAL ASSISTANT SKILLS	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000
38	ADMINISTRATION AND OFFICE MANAGEMENT: BEST PRACTICE AND TECHNIQUES	6th – 8th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	N 350,000
39	ORGANISING AND BEHAVIOURAL SKILLS FOR SECRETARIES, PA'S AND ADMINISTRATIVE PROFESSIONALS	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	N 350,000
40	THE EFFECTIVE SECRETARY TRAINING	10th – 12th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	₩350,000
41	ADMINISTRATION AND OFFICE MANAGEMENT PROFESSIONAL	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
42	SKILLS FOR SENIOR SECRETARIES, PERSONAL ASSISTANTS AND ADMINISTRATIVE MANAGERS	13th – 15th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩350,000
43	MODERN TECHNIQUES IN OFFICE AND DOCUMENT MANAGEMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
44	BEST PRACTICE AND CAPACITY BUILDING FOR SECRETARIES, PERSONAL ASSISTANTS AND ADMIN OFFICERS	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
45	PERSONAL SKILLS FOR ADMINISTRATORS AND SECRETARIES	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
46	PERSONAL DEVELOPMENT AND PRODUCTIVITY FOR SECRETARIES AND PA'S	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
47	MANAGEMENT SKILLS FOR ADMINISTRATORS, SECRETARIES AND PA'S	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000
48	RECEPTIONIST SKILLS TRAINING COURSE	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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Note: The fee will attract additional 7.5% VAT

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2025 Training Calendar Transport & Logistics

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- ✓ Classroom
- Online
- In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	STRATEGIC TRANSPORT MANAGERS COURSE FOR EFFICIENCY	13th - 15th Jan, 2025	17th - 19th Mar, 2025	16th – 18th June, 2025	25th – 27th Aug, 2025	N 350,000
2	LOGISTICS AND TRANSPORT MANAGEMENT	13th - 15th Jan, 2025	17th - 19th Mar, 2025	16th – 18th June, 2025	25th – 27th Aug, 2025	₩300,000
3	ESSENTIALS OF FLEET AND TRANSPORT MANAGEMENT WORKSHOP	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	N 300,000
4	ADVANCED DRIVING ASSESSMENT FOR PROFESSIONAL DRIVERS	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	₩300,000
5	VEHICLES MAINTENANCE AND ROUTES MANAGEMENT	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	N 300,000
6	TRANSPORTATION, LOGISTICS AND THE LAW COURSE	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	₩300,000
7	RISK ASSESSMENT FOR PROFESSIONAL DRIVERS	23rd - 25th Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	8th - 10th Sept, 2025	₩300,000
8	SAFETY DRIVING TIPS IN THE ERA OF COVID-19 PANDEMIC	23rd - 25th Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	₩300,000
9	EFFECTIVE TRANSPORT MANAGEMENT AND OPERATIONS	27th - 29th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	₩300,000
10	CORPORATE DRIVER'S IMPROVEMENT COURSE FOR EFFECTIVENESS	27th - 29th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	₩300,000
11	IMPORT MANAGEMENT WORKSHOP	30th Jan – 1st Feb, 2025	7th - 9th Арг, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	000,00E#
12	SUCCESSFUL FLEET AND TRANSPORT MANAGEMENT	30th Jan – 1st Feb, 2025	10th - 12th Apr, 2025	3rd – 5th July, 2025	25th - 27th Sept, 2025	₩300,000
13	GOODS IN TRANSIT SAFETY AND SECURITY: A GUIDE FOR TRANSPORT MANAGERS	3rd – 5th Feb, 2025	14th - 16th Арг, 2025	7th - 9th July, 2025	2nd – 4th Oct, 2025	₩350,000
14	ROAD SAFETY AND DRIVERS AWARENESS COURSE	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	₩300,000
15	TRANSPORTATION MANAGEMENT SYSTEM	6th – 8th Feb, 2025	28th - 30th Apr, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	₩300,000
16	INTRODUCTION TO AIR TRANSPORT MANAGEMENT AND OPERATIONS	6th – 8th Feb, 2025	5th - 7th May, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩300,000
17	EFFECTIVE DRIVER PROFICIENCY AND EVALUATION	10th - 12th Feb, 2025	5th - 7th May, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩300,000
18	TRANSPORT MANAGEMENT AND DRIVERS SAFETY COURSE	10th - 12th Feb, 2025	8th - 10th May, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	₩300,000
19	TRANSPORT AND LOGISTICS - ESSENTIALS	13th - 15th Feb, 2025	8th - 10th May, 2025	17th - 19th July, 2025	23rd - 25th Oct, 2025	000,000
20	LOGISTICS AND DISTRIBUTION MANAGEMENT	13th - 15th Feb, 2025	12th - 14th May, 2025	17th - 19th July, 2025	27th - 29th Oct, 2025	₩300,000
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All courses available:

- ✓ Classroom
- ✓ Online
- √ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
21	IMPLEMENTATION OF THE NEW TRANSPORT MANAGEMENT POLICY FOR SUSTAINABILITY	17th - 19th Feb, 2025	12th - 14th May, 2025	21st – 23rd July, 2025	30th Oct - 1st Nov, 2025	000,00E
22	PREVENTIVE DRIVING AND SAFETY PRECAUTIONS	17th - 19th Feb, 2025	15th - 17th May, 2025	21st – 23rd July, 2025	3rd - 5th Nov, 2025	000,000
23	BEST PRACTICE IN TRANSPORTATION PROCESS AND PROCEDURES	20th – 22nd Feb, 2025	15th - 17th May, 2025	24th - 26th July, 2025	6th - 8th Nov, 2025	000,000
24	ACCIDENTS AND CRASH INVESTIGATION FOR CORPORATE TRANSPORT MANAGERS	20th – 22nd Feb, 2025	19th – 21st May, 2025	24th - 26th July, 2025	10th - 12th Nov, 2025	₩350,000
25	TRANSPORT MANAGEMENT AND LOGISTICS ISSUES AND CHALLENGES	24th - 26th Feb, 2025	19th – 21st May, 2025	28th - 30th July, 2025	13th - 15th Nov, 2025	000,00E
26	ACCIDENT MANAGEMENT AND CONTROL: A GUIDE FOR PROFESSIONAL DRIVERS	24th - 26th Feb, 2025	22nd – 24th May, 2025	28th - 30th July, 2025	17th – 19th Nov, 2025	₩300,000
27	DEFENSIVE DRIVER SAFETY TECHNIQUES	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	31st July – 2nd Aug, 2025	20th - 22nd Nov, 2025	000,000
28	ADVANCED TRANSPORTATION AND LOGISTICS ADMINISTRATION	27th Feb – 1st Mar, 2025	26th – 28th May, 2025	31st July – 2nd Aug, 2025	24th – 26th Nov, 2025	₩300,000
29	ROAD TRANSPORT SAFETY AND DRIVERS SECURITY TIP	3rd - 5th Mar, 2025	26th – 28th May, 2025	4th - 6th Aug, 2025	27th – 29th Nov, 2025	000,000
30	MANAGING THE TRANSPORT DEPARTMENT OF YOUR ORGANIZATION	3rd - 5th Mar, 2025	29th – 31st May, 2025	4th - 6th Aug, 2025	1st – 3rd Dec, 2025	₩300,000
31	VEHICLE MAINTENANCE STRATEGIES FOR TRANSPORT MANAGERS	6th – 8th Mar, 2025	29th – 31st May, 2025	7th - 9th Aug, 2025	4th – 6th Dec, 2025	₩350,000
32	TECHNIQUES FOR TRANSPORT MANAGERS: BEST PRACTICE	6th – 8th Mar, 2025	2nd - 4th June, 2025	11th - 13th Aug, 2025	8th – 10th Dec, 2025	N 350,000
33	LOGISTICS MANAGEMENT WORKSHOP	10th – 12th Mar, 2025	2nd - 4th June, 2025	14th - 16th Aug, 2025	11th – 13th Dec, 2025	000,00E#
34	MANAGING FREIGHT AND LOGISTICS MANAGEMENT	10th – 12th Mar, 2025	9th - 11th June, 2025	18th - 20th Aug, 2025	15th – 17th Dec, 2025	000,000
35	TOOLS AND TECHNIQUES FOR CORPORATE TRANSPORT MANAGERS	13th – 15th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	18th – 20th Dec, 2025	₩350,000
36	CORPORATE FLEET MANAGEMENT WORKSHOP	13th – 15th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	18th – 20th Dec, 2025	₩300,000

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2025 Training Calendar **Aviation and Maritime**

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	AIRLINE REVENUE MANAGEMENT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	N 375,000
2	AIR CARGO MANAGEMENT COURSE	13th - 15th Jan, 2025		10th - 12th July, 2025	2nd – 4th Oct, 2025	N 375,000
3	BEST PRACTICE IN AIRLINE REVENUE MANAGEMENT	13th - 15th Jan, 2025	2nd - 4th Арг, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 375,000
4	SHIPPING, CLEARING AND FORWARDING ADMINISTRATION	16th - 18th Jan, 2025	7th - 9th Арг, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	N 375,000
5	PASSENGERS AND AIRPORT CARGO HANDLING TECHNIQUES	16th - 18th Jan, 2025	7th - 9th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	N 375,000
6	PRIVATE STAFF AIRCRAFT SAFETY TRAINING	16th - 18th Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₦375,000
7	AIRLINE MARKETING MANAGEMENT COURSE	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	₩375,000
8	INTELLIGENCE AND SECURITY MANAGEMENT FOR AVIATION STAFF	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩375,000
9	SHIPPING FINANCE DOCUMENTATION	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩375,000
10	UNDERSTANDING AVIATION TEAM WORK FOR GREAT CUSTOMER SERVICE	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	N 375,000
11	AIRPORT CORPORATE TRAVEL PROTOCOL MANAGEMENT	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 375,000
12	AVIATION FINANCE AND ASSET MANAGEMENT	23rd - 25th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩375,000
13	BEST PRACTICE IN AVIATION BUSINESS MANAGEMENT	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	₩375,000
14	LEGAL ASPECT OF AVIATION SECURITY AND SAFETY	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 375,000
15	AIR TRANSPORT ECONOMICS	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩375,000
16	AIRCRAFT LEASING COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N 375,000
17	AIR CABIN CREW CONFLICT MANAGEMENT COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩375,000
18	BEST PRACTICE IN AVIATION HR MANAGEMENT	30th Jan – 1st Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩375,000
19	UNDERSTANDING PROCUREMENT IN AVIATION INDUSTRIES	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩375,000
20	AVIATION INSURANCE: LEASES, TAXATION, FINANCE AND ACCOUNTING	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩375,000
21	AIRPORT MANAGEMENT COURSE	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	N 375,000
22	FLIGHT DISPATCHER AND MAIL HANDLING COURSE	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	N 375,000
23	AIRLINE FINANCE AND ACCOUNTING MANAGEMENT	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 375,000
24	ADVANCED AIRLINE PROTOCOL AND INTERPERSONAL MANAGEMENT	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 375,000
25	EXCELLENCE IN AIRLINE CUSTOMER CARE ADMINISTRATION	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	N 375,000
26	SECURITY OPERATIONS, PROCESSES AND STRATEGIES IN AVIATION SECTOR	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 375,000
27	UNDERSTANDING AVIATION: CUSTOMER SERVICE IN AIRLINE INDUSTRY	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 375,000









2025 Training Calendar **Aviation and Maritime**

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
28	BEST PRACTICE IN AIRLINE SALES AND OPERATIONS	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 375,000
29	BEST PRACTICE IN AIRLINE PASSENGER ADMINISTRATION	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 375,000
30	STORES AND INVENTORY ADMINISTRATION IN AVIATION SECTOR	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 375,000
31	MANAGING AUDIT FUNCTIONS IN THE AVIATION SECTOR	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩375,000
32	AIR TRANSPORT ECONOMICS	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩375,000
33	AIR FARES AND TICKETING ADMINISTRATION	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	N 375,000
34	SECURITY AWARENESS FOR MARINE FACILITY PERSONNEL	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₦375,000
35	AVIATION FINANCE COURSE	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	N 375,000
36	AVIATION FRONT DESK/OFFICE MANAGEMENT	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩375,000
37	UNDERSTANDING CYBERSECURITY IN SHIP OPERATIONS	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩375,000
38	AVIATION: CUSTOMER CRISIS AND HANDLING	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩375,000
39	FUNDAMENTALS OF AVIATION LAW	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 375,000
40	BEST PRACTICES IN AIRCRAFT LEASING ADMINISTRATION	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 375,000
41	AIRLINE CUSTOMER SERVICE: STRATEGY DESIGN AND IMPLEMENTATION	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	N 375,000
42	AIRLINE BUSINESS FOUNDATIONS	27th Feb – 1st Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	N 375,000
43	AIRFARE TICKETING AND RESERVATION MANAGEMENT	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	24th – 26th Nov, 2025	₩375,000
44	ADVANCED AVIATION SECURITY MANAGEMENT	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩375,000
45	AIR SAFETY MANAGEMENT	3rd - 5th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	27th – 29th Nov, 2025	₩375,000
46	MARINE EMERGENCY DUTIES FOR SENIOR OFFICERS	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	27th – 29th Nov, 2025	N 375,000
47	ADVANCED MARINE FIRST AID	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	N 375,000
48	AVIATION FRONT DESK AND CUSTOMER SERVICE	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	₩375,000
49	BEST PRACTICE IN AVIATION AUDIT PROCESS AND PROCEDURES	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩375,000
50	AVIATION SUPPLY AND LOGISTICS MANAGEMENT	13th – 15th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩375,000
51	LEGAL MANAGEMENT AND THE SHIPPING BUSINESS	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	N 375,000
52	FUNDAMENTALS OF AVIATION BUSINESS MANAGEMENT	17th - 19th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	N 375,000
53	BEST PRACTICES IN AVIATION HUMAN RESOURCES MANAGEMENT	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	N 375,000
54	INTRODUCTION TO CARGO HANDLING COURSE	20th – 22nd Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩375,000











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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
55	SHIPPING AND LOGISTICS SUPPLY CHAIN MANAGEMENT	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩375,000
56	AIRPORT CUSTOMER SERVICE	24th - 26th Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	N 375,000
57	SHIP SALE AND PURCHASE	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩375,000
58	AVIATION LEASING AND FINANCE	27th - 29th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	N 375,000

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2025 Training Calendar Business Communication

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	GENERATIONAL DIVERSITY: BRIDGING THE GAP THROUGH EFFECTIVE COMMUNICATION	13th - 15th Jan, 2025	13th – 15th Mar, 2025	16th – 18th June, 2025	25th – 27th Aug, 2025	N 350,000
2	BEST PRACTICES IN COMMUNICATION AND RELATIONAL SKILLS	13th - 15th Jan, 2025	17th - 19th Mar, 2025	16th – 18th June, 2025	25th – 27th Aug, 2025	₩350,000
3	PERSUASION: INFLUENCING WITHOUT AUTHORITY	16th - 18th Jan, 2025	17th - 19th Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	₩350,000
4	FACILITATION AND INFLUENCING SKILLS FOR IMPROVED RESULTS	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	19th – 21st June, 2025	28th – 30th Aug, 2025	₩350,000
5	CUSTOMER RELATIONSHIP MANAGEMENT	20th – 22nd Jan, 2025	20th – 22nd Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	₩350,000
6	SOCIAL MEDIA STRATEGY FOR COMMUNICATION AND PR	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	23rd - 25th June, 2025	1st – 3rd Sept, 2025	₩350,000
7	COMMUNICATION STRATEGY DESIGN AND DEVELOPMENT	23rd - 25th Jan, 2025	24th - 26th Mar, 2025	26th - 28th June, 2025	8th - 10th Sept, 2025	N 350,000
8	LEADERSHIP DEVELOPMENT: EFFECTIVE COMMUNICATION	23rd - 25th Jan, 2025	27th - 29th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	₩350,000
9	BUSINESS RELATIONSHIP MANAGEMENT FUNDAMENTALS	27th - 29th Jan, 2025	27th - 29th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	₩350,000
10	CRISIS COMMUNICATION PROGRAMME	27th - 29th Jan, 2025	2nd - 4th Apr, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	₩350,000
11	MEETINGS MANAGEMENT WORKSHOP	30th Jan – 1st Feb, 2025	7th - 9th Apr, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	₩350,000
12	EFFECTIVE PRESS RELEASE WRITING	30th Jan – 1st Feb, 2025	10th - 12th Арг, 2025	3rd – 5th July, 2025	25th - 27th Sept, 2025	N 350,000
13	EFFECTIVE COMMUNICATIONS MASTERCLASS	3rd – 5th Feb, 2025	14th - 16th Apr, 2025	7th - 9th July, 2025	2nd – 4th Oct, 2025	N 350,000
14	INTERCULTURAL COMMUNICATION COURSE	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	₩350,000
15	STRATEGIC PUBLIC AFFAIRS AND GOVERNMENT RELATIONS	6th – 8th Feb, 2025	28th - 30th Apr, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	₩350,000
16	STRATEGIES FOR DEVELOPING EFFECTIVE PRESENTATION SKILLS	6th – 8th Feb, 2025	5th - 7th May, 2025	10th - 12th July, 2025	13th - 15th Oct, 2025	₩350,000
17	DEVELOPING EFFECTIVE BUSINESS CONVERSATION SKILLS	10th - 12th Feb, 2025	5th - 7th May, 2025	14th - 16th July, 2025	16th – 18th Oct 2025	₩350,000
18	INTERACTION SKILLS FOR IMPACT AND INFLUENCE	10th - 12th Feb, 2025	8th - 10th May, 2025	14th - 16th July, 2025	20th – 22nd Oct, 2025	N 350,000
19	COMMUNICATING WITH CONFIDENCE	13th - 15th Feb, 2025	8th - 10th May, 2025	17th - 19th July, 2025	23rd - 25th Oct, 2025	₩350,000
20	DEVELOPING POSITIVE RELATIONSHIPS AT WORK	13th - 15th Feb, 2025	12th - 14th May, 2025	17th - 19th July, 2025	27th - 29th Oct, 2025	₩350,000
21	ADVANCED COMMUNICATION STRATEGY	17th - 19th Feb, 2025	12th - 14th May, 2025	21st – 23rd July, 2025	30th Oct - 1st Nov, 2025	₩350,000
22	ORGANIZATIONAL COMMUNICATION STRATEGIES	17th - 19th Feb, 2025	15th - 17th May, 2025	21st – 23rd July, 2025	3rd - 5th Nov, 2025	₩350,000











Business Communication

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All courses available:

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
23	ADVANCED PUBLIC SPEAKING AND PRESENTATION SKILLS	20th – 22nd Feb, 2025	15th - 17th May, 2025	24th - 26th July, 2025	6th - 8th Nov, 2025	₩350,000
24	STRENGTHENING TEAM COMMUNICATION AND WORKPLACE RELATIONSHIPS	20th – 22nd Feb, 2025	19th – 21st May, 2025	24th - 26th July, 2025	10th - 12th Nov, 2025	₩350,000
25	PRODUCTIVE COMMUNICATION AND INFLUENCING SKILLS	24th - 26th Feb, 2025	19th – 21st May, 2025	28th - 30th July, 2025	13th - 15th Nov, 2025	N 350,000
26	WORKPLACE COMMUNICATIONS STRATEGIES COURSE	24th - 26th Feb, 2025	22nd – 24th May, 2025	28th - 30th July, 2025	17th – 19th Nov, 2025	₩350,000
27	ADVANCED COMMUNICATION AND PRESENTATION SKILLS	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	31st July – 2nd Aug, 2025	20th - 22nd Nov, 2025	N 350,000
28	SPEECH WRITING WORKSHOP	27th Feb – 1st Mar, 2025	26th – 28th May, 2025	31st July – 2nd Aug, 2025	24th – 26th Nov, 2025	N 350,000
29	STORYTELLING POWER: SECRETS FOR EXCEPTIONAL COMMUNICATION	3rd - 5th Mar, 2025	26th – 28th May, 2025	4th - 6th Aug, 2025	27th – 29th Nov, 2025	N 350,000
30	ADVANCED COMMUNICATION FRAMEWORK IN THE ORGANIZATION	3rd - 5th Mar, 2025	29th – 31st May, 2025	4th - 6th Aug, 2025	1st – 3rd Dec, 2025	N 350,000
31	BUILDING BETTER WORK RELATIONSHIPS: NEW TECHNIQUES FOR RESULTS- ORIENTED COMMUNICATION	6th – 8th Mar, 2025	29th – 31st May, 2025	7th - 9th Aug, 2025	4th – 6th Dec, 2025	N 350,000
32	COMMUNICATION AND INTERPERSONAL SKILLS FOR TECHNICAL PROFESSIONALS	6th – 8th Mar, 2025	2nd - 4th June, 2025	11th - 13th Aug, 2025	8th – 10th Dec, 2025	N 350,000
33	OVERCOMING FEAR OF PUBLIC SPEAKING	10th – 12th Mar, 2025	2nd - 4th June, 2025	14th - 16th Aug, 2025	11th – 13th Dec, 2025	₩350,000
34	EFFECTIVE COMMUNICATION AND INSPIRATIONAL PRESENTATIONS	10th – 12th Mar, 2025	9th - 11th June, 2025	18th - 20th Aug, 2025	15th – 17th Dec, 2025	₩350,000
35	DEVELOPING YOUR ANALYTICAL SKILLS: HOW TO RESEARCH AND PRESENT INFORMATION	13th – 15th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

Note: The fee will attract additional 7.5% VAT.

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Real Estate

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- ✓ Classroom
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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
3/10	COOKSE THEE		ZIVO DATICIT		- TIT B/ (Tell	
1	TAXATION ISSUES IN REAL ESTATE MANAGEMENT	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	₩350,000
2	REAL ESTATE DEBT STRUCTURES AND FINANCIAL MODELLING COURSE	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	N 350,000
3	TAXES ON LAND, PROPERTY AND CONSTRUCTION	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	PUBLIC SECTOR PROPERTY ASSET MANAGEMENT	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
5	ADVANCED REAL ESTATE MANAGEMENT COURSE	20th – 22nd Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	REAL ESTATE FUNDING AND FINANCE	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	SUSTAINABILITY AND REAL ESTATE MANAGEMENT COURSE	23rd - 25th Jan, 2025	10th - 12th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
8	REAL ESTATE DEVELOPMENT, INVESTMENT AND MANAGEMENT COURSE	23rd - 25th Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	₩350,000
9	RESIDENTIAL BUILDING SYSTEMS AND MAINTENANCE COURSE	27th - 29th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	N 350,000
10	FACILITY OPERATIONS AND MAINTENANCE MANAGEMENT COURSE	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	20th – 22nd Oct, 2025	N 350,000
11	LEGAL DIMENSIONS IN REAL ESTATE INVESTMENT CONTRACTS	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	23rd - 25th Oct, 2025	N 350,000
12	REAL ESTATE MARKETING TRAINING COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	27th - 29th Oct, 2025	₩350,000
13	REAL ESTATE FINANCIAL MODELLING	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
14	REAL ESTATE VALUATION AND MODELING	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
15	REAL ESTATE ANALYST COURSE	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	6th - 8th Nov, 2025	₩350,000
16	REAL ESTATE PRIVATE EQUITY MODELLING IN EXCEL	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	10th - 12th Nov, 2025	₩350,000
17	COMMERCIAL REAL ESTATE LENDING COURSE	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	13th - 15th Nov, 2025	₩350,000
18	FACILITY FINANCIAL MANAGEMENT COURSE	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	17th – 19th Nov, 2025	₩350,000











Real Estate

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
19	REAL ESTATE ENVIRONMENTAL HEALTH AND SAFETY COURSE	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	20th - 22nd Nov, 2025	₩350,000
20	REAL ESTATE FINANCE AND INVESTMENT	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	24th – 26th Nov, 2025	N 350,000
21	REAL ESTATE CASHFLOW AND FINANCIAL MODELLING	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	27th - 29th Nov, 2025	N 350,000
22	REAL ESTATE DEVELOPMENT COURSE	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	1st – 3rd Dec, 2025	N 350,000
23	INTRODUCTION TO REAL ESTATE FUND MANAGEMENT	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	4th – 6th Dec, 2025	N 350,000
24	RETAIL PROPERTY APPRAISALS COURSE	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	8th – 10th Dec, 2025	N 350,000
25	IFRS FOR THE REAL ESTATE SECTOR	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	11th – 13th Dec, 2025	N 350,000
26	REAL ESTATE VALUATION AND FINANCING COURSE	20th – 22nd Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	15th – 17th Dec, 2025	₩350,000
27	FUNDAMENTALS OF INVESTMENT ANALYSIS COURSE	24th - 26th Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	18th – 20th Dec, 2025	N 350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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2025 Training Calendar **Banking**

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- ✓ Classroom
 - Online
- ✓ In-house

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	UNDERSTANDING BANK TRANSACTION ISSUE S AND CHALLENGERS	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	ADVANCED CUSTOMER RELATIONSHIP MANAGEMENT AND CUSTOMER SERVICE EXCELLENCE IN BANKS	13th - 15th Jan, 2025	27th - 29th Mar, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 350,000
3	MICROFINANCE BANKING OPERATIONS	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 350,000
4	EFFECTIVE AUDITING AND INTERNAL CONTROL STRATEGIES IN BANKS	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩350,000
5	LOAN ADMINISTRATION AND TROUBLED CREDIT WORKOUTS	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	BANK MODELING AND VALUATION: BEST PRACTICE	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	INTRODUCTION TO OPERATIONS IN CAPITAL MARKET	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	N 350,000
8	PRACTICAL DEBT RECOVERY COURSE	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
9	IT AUDITING FOR BANKS	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
10	INTRODUCTION TO BANKING TRAINING	23rd - 25th Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	₩350,000
11	EXCELLENCES IN CORPORATE CREDIT ANALYS IS AND ADMINISTRATION	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
12	LOAN FACILITY AGREEMENTS - A PRACTICAL APPROACH	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
13	OPERATIONAL BANKING RISK MANAGEMENT FOR BANKERS	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	N 350,000
14	STRATEGIES FOR DEPOSIT DRIVE AND MARKETING OF FINANCIAL SERVICES/PRODUCTS FOR BANKS	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
15	ACCOUNTING, TAXATION AND FINANCIAL ANALYSIS FOR BANKS	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	EXCELLENCE IN FRAUD INVESTIGATION, DETECTION, DETERRENCE AND CONTROL IN BANKS	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N 350,000
17	ELECTRONIC BANKING: PRACTICAL OPERATIONAL AND LEGAL ISSUES	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
18	UNDERSTANDING FOREIGN EXCHANGE, MON EY MARKETS AND DERIVATIVES IN THE BANKING SECTOR	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	\ 350,000
19	FUNDAMENTALS OF MICROFINANCE BANKING COURSE	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
20	INVESTMENT BANKING PROCESS AND PROCEDURE	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
21	PRODUCT DEVELOPMENT IN BANKS	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000









2025 Training Calendar **Banking**

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- ✓ Classroom
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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
22	BASIC PRINCIPLES OF BANKING	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000
23	LAW RELATING TO RETAIL BANKING OPERATIONS	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 350,000
24	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULT IN BANKS	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 350,000
25	FIDELITY GUARANTEE ADMINISTRATION	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
26	MICROFINANCE CRM AND CUSTOMER SERVICE EXCELLENCE	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
27	CREDIT RISK MANAGEMENT IN MICROFINANCE	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
28	ADVANCED TREASURY AND INVESTMENT MANAGEMENT	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
29	SUSTAINABLE BANKING BEST PRACTICES	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
30	OPERATIONAL BANKING MODELS AND LEGAL FRAMEWORK	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
31	BEHAVIOURAL FINANCIAL MANAGEMENT FO R BANKERS	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	N 350,000
32	BANKING OPERATIONS ESSENTIALS: BEST PRACTICES	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
33	LOAN MANAGEMENT, ACCOUNTING AND DEBT RECOVERY TECHNIQUE	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	N 350,000
34	ASSET & LIABILITY MANAGEMENT	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
35	BANKING: LEADERSHIP, TRANSFORMATION & STRATEGIES FOR GROWTH	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	N 350,000
36	EMERGING MARKET BANK ANALYSIS: ISSUES AND CHALLENGES	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
37	IDENTIFYING FAILING BANKS IN EMERGING MARKETS	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	N 350,000
38	BANKING, RISK MANAGEMENT AND GOVERNANCE	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	N 350,000
39	BANK RECONCILIATION AND PETTY CASH MANAGEMENT: RECONCILING THE BANK AND MANAGING CASH TO ENSURE LIQUIDITY AND PROFITABILITY	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩350,000
40	OPERATIONAL FINANCE: MANAGING FINANCE TO ACHIEVE SUCCESSFUL OPERATIONS	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 350,000
41	FINAL ACCOUNTS AND FINANCIAL REPORTING IN BANKS	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	N 350,000
42	FINANCE FOR NON-FINANCIAL MANAGERS IN BANK	27th Feb – 1st Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	₩350,000
43	LENDING METHODS AND PROCEDURES	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩350,000











Banking

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
44	BANKING MANAGEMENT SKILLS	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000
45	CASHIERING AND CASH MANAGEMENT TECHNIQUES IN BANKS AND OTHER FINANCIAL INSTITUTIONS	3rd - 5th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000
46	EFFECTIVE BUDGETING, PERFORMANCE MANAGEMENT AND COST CONTROL STRATEGIES IN BANKS	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	N 350,000
47	DIGITAL BANKING INNOVATION MASTERCLAS S	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	₩350,000
48	OPERATIONAL BANKING, RISK MANAGEMENT AND GOVERNANCE	6th – 8th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	N 350,000
49	BANKING OPERATIONS MANAGEMENT	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	₩350,000
50	ACCOUNTS RECONCILIATION STRATEGIES AND MANAGEMENT OF SUSPENSE ACCOUNTS/ INTERBRANCH/UNIT DIFFERENCES IN BANKS	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
51	LOAN ADMINISTRATION, ACCOUNTING AND DEBT RECOVERY	10th – 12th Маг, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
52	SECURITISATION AND ASSET BACKED LENDING	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	N 350,000
53	REGULATORY FRAMEWORK AND STATUTORY FINANCIAL RETURNS FOR BANKS	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	N 350,000
54	ELECTRONIC BANKING WORKSHOP	13th – 15th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	N 350,000
55	STRATEGIC MANAGEMENT FOR BANKS PROFESSIONALS	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
56	MICROFINANCE BANK MANAGEMENT	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
57	MANAGING QUALITY IN RETAIL BANKING SERVICE	17th - 19th Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
58	INTERNAL AUDIT REPORT WRITING FOR IMPACT AND RESULT IN BANKING SECTOR	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
59	LOAN STRUCTURING, LBOS & ACQUISITION FINANCE: AN ESSENTIAL GUIDE TO SECURING FINANCE	20th – 22nd Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	N 350,000
60	UNDERSTANDING AGENCY BANKING	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000
61	BANKING OPERATIONS ESSENTIALS: BEST PRACTICES	24th - 26th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	RISK MANAGEMENT TECHNIQUES FOR	13th - 15th	13th – 15th	30th June –	22nd – 24th	₩350,000
	INSURANCE PROFESSIONAL	Jan, 2025	Mar, 2025	2nd July, 2025	Sept, 2025	
2	FINANCE FOR INSURANCE PROFESSIONAL	13th - 15th	17th - 19th	30th June –	22nd – 24th	₩350,000
	COURSE	Jan, 2025	Mar, 2025	2nd July, 2025	Sept, 2025	
3	CLAIMS MANAGEMENT IN HEALTH	13th - 15th	17th - 19th	30th June –	25th - 27th	₩350,000
	INSURANCE AND MANAGED CARE	Jan, 2025	Mar, 2025	2nd July, 2025	Sept, 2025	
4	EXCELLENCE IN LIFE AND PROPERTY	13th - 15th	17th - 19th	3rd – 5th July, 2025	25th - 27th	₩350,000
	INSURANCE ADMINISTRATION CONSTRUCTION INSURANCE AND	Jan, 2025	Mar, 2025	2025 3rd – 5th July,	Sept, 2025	
5	ADMINISTRATION	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	2025	25th - 27th Sept, 2025	1 350,000
	ADMINISTRATION	16th - 18th	20th – 22nd	3rd – 5th July,	· ·	
6	GROUP LIFE INSURANCE ADMINISTRATION	Jan, 2025	Mar, 2025	2025	2nd – 4th Oct, 2025	₩350,000
		16th - 18th	20th – 22nd	7th - 9th July,		
7	PENSION PLAN AND FUND ADMINISTRATOR	Jan, 2025	Mar, 2025	2025	2nd – 4th Oct, 2025	N 350,000
	PENSION FUND STRATEGIES, GOVERNANCE,	16th - 18th	24th - 26th	7th - 9th July,	2nd – 4th Oct,	
8	REGULATION AND INVESTMENT COURSE	Jan, 2025	Mar, 2025	2025	2025	₩350,000
	TREADER THOU THUE ENTRE COURSE	20th – 22nd	24th - 26th	7th - 9th July,	6th – 8th Oct,	
9	PROPERTY OWNERS INSURANCE COURSE	Jan, 2025	Mar, 2025	2025	2025	₩350,000
	INTERNATIONAL INSURANCE FOR RISK	20th – 22nd	24th - 26th	10th - 12th		
10	MANAGERS AND INSURANCE BUYERS	Jan, 2025	Mar, 2025	July, 2025	6th – 8th Oct, 2025	1 350,000
	150 MONIGERS / MOS MOS MORE BOTERS	20th – 22nd	27th - 29th	10th - 12th	6th – 8th Oct,	
11	INSURANCE ACCOUNTING TECHNIQUES	Jan, 2025	Mar, 2025	July, 2025	2025	1 350,000
		20th – 22nd	27th - 29th	10th - 12th	9th - 11th Oct,	
12	INTRODUCTION TO INSURANCE BASICS	Jan, 2025	Mar, 2025	July, 2025	2025	N 350,000
		23rd - 25th	2nd - 4th Apr,	14th - 16th		₩350,000
13	FOUNDATION COURSE IN INSURANCE	Jan, 2025	2025	July, 2025	9th - 11th Oct, 2025	
	PROFESSIONAL INDEMNITY INSURANCE	23rd - 25th	2nd - 4th Apr,	14th - 16th	9th - 11th Oct,	
14	MANAGEMENT	Jan, 2025	2025	July, 2025	2025	1 350,000
		23rd - 25th	7th - 9th Apr,	14th - 16th	13th - 15th Oct,	
15	e-NHIS AND ELECTRONIC MEDICAL RECORDS	Jan, 2025	2025	July, 2025	2025	N 350,000
		23rd - 25th	7th - 9th Арг,	17th - 19th	13th - 15th Oct,	
16	COMMERCIAL INSURANCE COURSE	Jan, 2025	2025	July, 2025	2025	₩350,000
		27th - 29th	10th - 12th	17th - 19th		
17	LIABILITY INSURANCE COURSE	Jan, 2025	Арг, 2025	July, 2025	13th - 15th Oct, 2025	₩350,000
	MEDICAL INSURANCE MANAGEMENT	27th - 29th	10th - 12th	17th - 19th	16th – 18th Oct	
18	TRAINING	Jan, 2025	Арг, 2025	July, 2025	2025	₩350,000
		27th - 29th	10th - 12th	21st – 23rd	16th – 18th Oct	
19	LIFE INSURANCE AND RETIREMENT SAVINGS	Jan, 2025	Арг, 2025	July, 2025	2025	₩350,000
	UNDERSTANDING GENERAL INSURANCE	27th - 29th	14th - 16th	21st – 23rd	16th – 18th Oct	
20	FINANCE	Jan, 2025	Арг, 2025	July, 2025	2025	₩350,000
24	ADVANCED INSURANCE PRINCIPLES AND	30th Jan – 1st	14th - 16th	21st – 23rd	20th – 22nd Oct,	N250 000
21	PRACTICE	Feb, 2025	Арг, 2025	July, 2025	2025	N 350,000
22	INSURANCE ACCOUNTING FOR	30th Jan – 1st	14th - 16th	24th - 26th	20th – 22nd Oct,	N250 000
22	UNDERWRITERS	Feb, 2025	Арг, 2025	July, 2025	2025	₩350,000
22	AAA DINIE CARCO INICURANICE AAANIA CEAAENIT	30th Jan – 1st	22nd - 24th	24th - 26th	20th – 22nd Oct,	N350 000
23	MARINE CARGO INSURANCE MANAGEMENT	Feb, 2025	Арг, 2025	July, 2025	2025	₩350,000
7.4	ENGINEERING INSURANCE AND INSPECTION	30th Jan – 1st	22nd - 24th	24th - 26th	23rd - 25th Oct,	N3E0 000
24	COURSE	Feb, 2025	Арг, 2025	July, 2025	2025	N 350,000
25	UNDERWRITING PROJECT CARGO	3rd – 5th Feb,	22nd - 24th	28th - 30th	23rd - 25th Oct,	N3E0 000
25	INSURANCE MASTERCLASS	2025	Арг, 2025	July, 2025	2025	₩350,000
20	UNDERSTANDING INSURANCE LAW: THE	3rd – 5th Feb,	28th - 30th	28th - 30th	23rd - 25th Oct,	N3E0 000
26	BOLTS AND NUTS	2025	Арг, 2025	July, 2025	2025	₩350,000
27	INSURANCE AND RISK MANAGEMENT	3rd – 5th Feb,	28th - 30th	28th - 30th	27th - 29th Oct,	N 350,000
21	COURSE	2025	Арг, 2025	July, 2025	2025	1 10 330,000







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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
28	EMPLOYER'S LIABILITY INSURANCE	3rd – 5th Feb, 2025	28th - 30th Apr, 2025	31st July – 2nd Aug, 2025	27th - 29th Oct, 2025	₩350,000
29	NATIONAL HEALTHCARE INSURANCE SCHEME COURSE	6th – 8th Feb, 2025	5th - 7th May, 2025	31st July – 2nd Aug, 2025	27th - 29th Oct, 2025	₩350,000
30	EFFECTIVE APPROACHES TO AVIATION INSURANCE COURSE	6th – 8th Feb, 2025	5th - 7th May, 2025	31st July – 2nd Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
31	INSURANCE COMPANY ANALYSIS COURSE	6th – 8th Feb, 2025	5th - 7th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
32	INSURANCE PORTFOLIO MANAGEMENT WORKSHOP	6th – 8th Feb, 2025	8th - 10th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
33	FIDELITY GUARANTEE ADMINISTRATION	10th - 12th Feb, 2025	8th - 10th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
34	GOODS IN TRANSIT AND CASH IN TRANSIT INSURANCE	10th - 12th Feb, 2025	8th - 10th May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
35	MOTOR FLEET INSURANCE ADMINISTRATION COURSE	10th - 12th Feb, 2025	12th - 14th May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
36	EXCELLENCE IN INSURANCE CLAIMS ADMINISTRATION	10th - 12th Feb, 2025	12th - 14th May, 2025	7th - 9th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
37	CORPORATE INSURANCE VALUATION TECHNIQUES AND PROCEDURES	13th - 15th Feb, 2025	12th - 14th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
38	INSURANCE PORTFOLIO MANAGEMENT	13th - 15th Feb, 2025	15th - 17th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
39	IFRS 17 INSURANCE CONTRACTS COURSE	13th - 15th Feb, 2025	15th - 17th May, 2025	11th - 13th Aug, 2025	6th - 8th Nov, 2025	₩350,000
40	BEST PRACTICES IN MEDICAL INSURANCE MANAGEMENT	13th - 15th Feb, 2025	15th - 17th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩350,000
41	PROFESSIONAL INSURANCE COURSE FOR SENIOR MANAGERS	17th - 19th Feb, 2025	19th – 21st May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩350,000
42	INSURANCE RISK MANAGEMENT COURSE	17th - 19th Feb, 2025	19th – 21st May, 2025	14th - 16th Aug, 2025	10th - 12th Nov, 2025	₩350,000
43	IFRS 17 IMPLEMENTATION AND ACTUARIAL CHALLENGES MASTERCLASS	17th - 19th Feb, 2025	19th – 21st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₩350,000
44	BEST PRACTICE IN ENERGY INSURANCE ADMINISTRATION	17th - 19th Feb, 2025	22nd – 24th May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₩350,000
45	PENSION, FUND AND LIABILITY INSURANCE	20th – 22nd Feb, 2025	22nd – 24th May, 2025	18th - 20th Aug, 2025	13th - 15th Nov, 2025	N 350,000
46	ACTUARIAL MODEL BUILDING FOR IFRS 17	20th – 22nd Feb, 2025	22nd – 24th May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩350,000
47	COMPLETE LIFE INSURANCE AND PENSION COURSE	20th – 22nd Feb, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	N 350,000
48	BEST PRACTICES IN INSURANCE ADMINISTRATIONS - CURRENT ISSUES & LATEST TREND	20th – 22nd Feb, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	17th – 19th Nov, 2025	₩350,000
49	ADVANCED REINSURANCE MASTERCLASS	24th - 26th Feb, 2025	26th – 28th May, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 350,000
50	ROLE OF THE ACTUARY IN INSURANCE COMPANY (FOR NON-ACTUARIES)	24th - 26th Feb, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	₩350,000
51	MATLAB FUNDAMENTALS TRAINING WITH CREDIT RISK APPLICATIONS	24th - 26th Feb, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
52	COMMERCIAL PROPERTY INSURANCE	24th - 26th Feb, 2025	29th – 31st May, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
53	PROTECTION AND INDEMNITY INSURANCE	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩350,000







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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
54	MOTOR INSURANCE ADMINISTRATION COURSE	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	24th – 26th Nov, 2025	₩350,000
55	MANAGING FINANCIAL CRIME AND FRAUD IN THE INSURANCE SECTOR	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩350,000
56	INTRODUCTION TO INSURANCE PROVISIONS IN COMMERCIAL LEASES	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩350,000
57	CYBER RISK & INSURANCE COVER - THE ESSENTIALS	3rd - 5th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	27th – 29th Nov, 2025	₩350,000
58	INSURERS FOR LATE PAYMENT OF CLAIMS - A TIMELY UPDATE	3rd - 5th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	₩350,000
59	EMPLOYERS LIABILITY & PUBLIC LIABILITY INSURANCE CLAIMS - CHALLENGES FOR POLICYHOLDERS & INSURERS	3rd - 5th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	N 350,000
60	INSURANCE & THE USE OF ARTIFICIAL INTELLIGENCE - THE KEY ISSUES	3rd - 5th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	N 350,000
61	INSURANCE CLAIMS UNRAVELED - HOW TO AVOID THE PITFALLS	6th – 8th Mar, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
62	RECENT DEVELOPMENTS IN INSURANCE LAW - AN UPDATE	6th – 8th Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	N 350,000
63	UNDERSTANDING INSURANCE CONTRACTS – FROM INTRODUCTION TO INTERPRETATION, WARRANTIES & EXCLUSIONS	6th – 8th Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩350,000
64	BEST PRACTICE IN CARGO INSURANCE ADMINISTRATION	6th – 8th Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩350,000
65	EXCELLENCE IN LIFE INSURANCE AND RETIREMENT SAVINGS MANAGEMENT	10th – 12th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
66	MARITIME LAW, INSURANCE AND CLAIMS	10th – 12th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
67	BEST PRACTICE IN REINSURANCE ADMINISTRATION	10th – 12th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
68	HARMONISATION AND REGULATORY: BEST PRACTICE FOR INSURANCE PRACTITIONER	10th – 12th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
69	BEST PRACTICE INSURANCE INTERMEDIARIES FOR PROFESSIONALS	10th – 12th Mar, 2025	26th - 28th June, 2025	18th - 20th Sept, 2025	15th – 17th Dec, 2025	₩350,000
70	RISK MANAGEMENT FRAMEWORK FOR INSURERS AND REINSURERS	10th – 12th Mar, 2025	26th - 28th June, 2025		15th – 17th Dec, 2025	₩350,000
71	BEST PRACTICE IN ANNUAL RETURNS AND ACCOUNT IN INSURANCE COMPANY	13th – 15th Mar, 2025	26th - 28th June, 2025	18th - 20th Sept, 2025	18th – 20th Dec, 2025	₩350,000
72	INSURANCE CLAIMS ADJUSTER COURSE	13th – 15th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	18th – 20th Dec, 2025	₩350,000

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	ODERATIONAL SECURITY MANAGEMENT COURSE	13th - 15th	27th - 29th	10th - 12th	2nd – 4th Oct,	N 300,000
<u>'</u>	OPERATIONAL SECURITY MANAGEMENT COURSE	Jan, 2025	Mar, 2025	July, 2025	2025	₩500,000
2	ADVANCED CORPORATE SECURITY MANAGEMENT AND LOSS PREVENTION	13th - 15th	27th - 29th Mar, 2025	10th - 12th	2nd – 4th Oct,	₩300,000
	STRATEGIES	Jan, 2025	ŕ	July, 2025	2025	
3	ORGANIZATIONAL SECURITY POLICY: DESIGN, DEVELOPMENT AND IMPLEMENTATION	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	000,00E₩
4	ADVANCED SECURITY RISK ASSESSMENT	16th - 18th	2nd - 4th Apr,	14th - 16th	6th – 8th Oct,	₩300,000
	TECHNIQUES SECURITY MANAGEMENT, PLANNING AND ASSET	Jan, 2025 16th - 18th	2025	July, 2025 17th - 19th	2025 6th – 8th Oct,	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
5	PROTECTION	Jan, 2025	7th - 9th Apr, 2025	July, 2025	2025	₩300,000
6	SECURITY RISK ANALYSIS AND MANAGEMENT	16th - 18th	7th - 9th Apr,	17th - 19th	6th – 8th Oct,	₩300,000
_	WORKPLACE INVESTIGATIONS AND	Jan, 2025 20th – 22nd	2025 10th - 12th	July, 2025 17th - 19th	2025 9th - 11th Oct,	
7	INTERVIEWING	Jan, 2025	Арг, 2025	July, 2025	2025	₩300,000
8	SECURITY COORDINATION AND DESIGN	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩300,000
9	EFFECTIVE MODERN SECURITY MANAGEMENT	20th – 22nd	14th - 16th	21st – 23rd	9th - 11th Oct,	₩300,000
	AND OPERATIONS CORPORATE ENTERPRISE RISK MANAGEMENT	Jan, 2025 23rd - 25th	Apr, 2025 14th - 16th	July, 2025 21st – 23rd	2025 13th - 15th Oct,	14300,000
10	FOR SECURITY PERSONNELS	Jan, 2025	Арг, 2025	July, 2025	2025	₩300,000
11	CORPORATE SECURITY COURSE FOR SECURITY SUPERVISORS AND MANAGERS	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩300,000
	TEAM BUILDING STRATEGIES IN SECURITY	23rd - 25th	22nd - 24th	24th - 26th	13th - 15th Oct,	
12	PROFESSION	Jan, 2025	Арг, 2025	July, 2025	2025	₩300,000
13	EFFECTIVE SURVEILLANCE, REPORT WRITING AND INFORMATION MANAGEMENT FOR	27th - 29th	28th - 30th	24th - 26th	16th – 18th Oct	₩300,000
	SECURITY OFFICERS	Jan, 2025	Арг, 2025	July, 2025	2025	
14	MARINE SECURITY MANAGEMENT AND CONTROL CODE	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩300,000
15	EXCELLENCE IN CORPORATE SECURITY	27th - 29th	5th - 7th May,	28th - 30th	16th – 18th Oct	₩300,000
	MANAGEMENT EFFECTIVE INTERNAL SECURITY MANAGEMENT	Jan, 2025 30th Jan – 1st	2025 5th - 7th May,	July, 2025 28th - 30th	2025 20th – 22nd	ŕ
16	TECHNIQUES AND PROCEDURES	Feb, 2025	2025 [*]	July, 2025	Oct, 2025	₩300,000
17	PROFESSIONAL SECURITY DEVELOPMENT COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩300,000
18	MODERN INVESTIGATION, SECURITY AND CRISIS	30th Jan – 1st	8th - 10th	31st July –	20th – 22nd	N 300,000
10	MANAGEMENT STRATEGIES	Feb, 2025	May, 2025	2nd Aug, 2025	Oct, 2025	14 300,000
19	CORPORATE INTELLIGENCE MANAGEMENT FOR SECURITY OPERATIVE	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩300,000
20	DEVELOPING AN EFFECTIVE CORPORATE	3rd – 5th Feb,	12th - 14th	4th - 6th Aug,	23rd - 25th Oct,	N300,000
	SECURITY CULTURE AND PRACTICES NEGOTIATORS OF KIDNAPPING OR HOSTAGE	2025 3rd – 5th Feb,	May, 2025 15th - 17th	2025 4th - 6th Aug,	2025 23rd - 25th Oct,	-
21	TAKING	2025	May, 2025	2025	2025	₩300,000
22	STRATEGIC SECURITY MANAGEMENT	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩300,000
23	CORPORATE INVESTIGATION SKILLS TRAINING	6th – 8th Feb,	15th - 17th	7th - 9th Aug,	27th - 29th Oct,	₩300,000
25		2025	May, 2025	2025	2025	+#300,000
24	CORPORATE SECURITY INTELLIGENCE MANAGEMENT	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩300,000
25	SECURITY CRISIS MANAGEMENT AND SECURITY	10th - 12th	19th – 21st	7th - 9th Aug,	30th Oct - 1st	₩300,000
	NEGOTIATION SKILLS SECURITY STRATEGIES FOR SECURING VITAL	Feb, 2025 10th - 12th	May, 2025 19th – 21st	2025 11th - 13th	Nov, 2025 30th Oct - 1st	-
26	INFRASTRUCTURE	Feb, 2025	May, 2025	Aug, 2025	Nov, 2025	₩300,000
27	BEST PRACTICES IN CYBER SURVEILLANCE SECURITY MANAGEMENT	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩300,000
28	EFFECTIVE MODERN SECURITY MANAGEMENT	13th - 15th	22nd – 24th	11th - 13th	3rd - 5th Nov,	₩300,000
20	AND OPERATIONS	Feb, 2025	May, 2025	Aug, 2025	2025	14300,000









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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
29	THE SECURITY OFFICER DEVELOPMENT PROGRAMME: DEVELOPING PRACTICAL SKILLS AND TECHNIQUES	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	000,00E#
30	ASSET PROTECTION STRATEGIES FOR SECURITY OFFICERS	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 300,000
31	SECURITY SKILLS IMPROVEMENT COURSE	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩300,000
32	OPERATIONAL RISK MANAGEMENT IN SECURITY OPERATIONS	20th – 22nd Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩300,000
33	SECURITY MANAGEMENT, PLANNING & ASSET PROTECTION	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	6th - 8th Nov, 2025	₩300,000
34	CREATING SUCCESSFUL SECURITY POLICIES, PLAN AND PROCEDURES	24th - 26th Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩300,000
35	THE EFFECTIVE SECURITY OFFICER	24th - 26th Feb, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	10th - 12th Nov, 2025	₩300,000
36	FUNDAMENTAL SECURITY MANAGEMENT	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	10th - 12th Nov, 2025	₩300,000
37	SECURITY MANAGEMENT AND EMERGENCY PLANNING FOR SECURITY OFFICER	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	13th - 15th Nov, 2025	₩300,000
38	EXCELLENCE IN CRIME MANAGEMENT	3rd - 5th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	13th - 15th Nov, 2025	₩300,000
39	DEVELOPING THE SKILLS OF LEADERSHIP AND SUPERVISION FOR SECURITY LEADERS	3rd - 5th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	13th - 15th Nov, 2025	₩300,000
40	STRATEGIES FOR PROTECTING CHIEF EXECUTIVES AND OTHER TOP LEADERS	6th – 8th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	17th – 19th Nov, 2025	₩300,000
41	SECURITY MANAGEMENT BEST PRACTICES FOR SUPERVISORY LEADERSHIP	6th – 8th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	17th – 19th Nov, 2025	₩300,000
42	CONDUCTING EFFECTIVE SECURITY SURVEYS	10th – 12th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	20th - 22nd Nov, 2025	N300,000
43	INVESTIGATING FRAUD IN THE WORKPLACE	10th – 12th Маг, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	24th – 26th Nov, 2025	₩300,000
44	E-SECURITY (ELECTRONIC SECURITY) MANAGEMENT COURSE	13th – 15th Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	₩300,000
45	PROTECTING ORGANIZATION'S CRITICAL INFRASTRUCTURE	17th - 19th Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	1st – 3rd Dec, 2025	₩300,000
46	SECURITY OFFICERS DEVELOPMENT PROGRAM	17th - 19th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩300,000
47	ADVANCED PROCESS RISK ASSESSMENT AND RISK MANAGEMENT FOR EFFECTIVE SECURITY	20th – 22nd Mar, 2025	26th - 28th June, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩300,000
48	MARINE SECURITY MANAGEMENT AND CONTROL	20th – 22nd Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩300,000
49	SECURITY MANAGEMENT PROGRAMME	24th - 26th Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩300,000
50	ADVANCED INVESTIGATION TECHNIQUES AND PROCEDURES	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩300,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	SAFETY TECHNOLOGY AND RISK MANAGEMENT	13th - 15th Jan, 2025	2nd - 4th Арг, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	ISO 27001 INFORMATION SECURITY MANAGEMENT	13th - 15th Jan, 2025	2nd - 4th Арг, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩400,000
3	INCIDENT INVESTIGATION AND ROOT CAUSE ANALYSIS	13th - 15th Jan, 2025	7th - 9th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	BEHAVIOR BASED SAFETY COURSE	16th - 18th Jan, 2025	7th - 9th Apr, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩350,000
5	ISO 19001 - QUALITY MANAGEMENT SYSTEM (QMS)	16th - 18th Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩400,000
6	RISK ASSESSMENTS, METHOD STATEMENTS AND QUALITY PLANS	16th - 18th Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	BEST PRACTICES IN SAFETY MANAGEMENT	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	₩350,000
8	MANAGEMENT OF OCCUPATIONAL SAFETY & HEALTH SYSTEMS & PREPARATION OF EXECUTIVE PLANS	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
9	14001:2015 LEAD AUDITOR TRAINING	20th – 22nd Jan, 2025	22nd - 24th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩400,000
10	SAFETY RISK MANAGEMENT COURSE	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	₩350,000
11	INJURY AND ILLNESS PREVENTION COURSE	23rd - 25th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
12	FIRE AND ARSON MANAGEMENT AND CONTROL	23rd - 25th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
13	ENVIRONMENTAL MANAGEMENT SYSTEMS MONITORING AND MODELLING	27th - 29th Jan, 2025	5th - 7th May, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	N 350,000
14	DEVELOPING AN EFFECTIVE SAFETY CULTURE	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
15	MANAGING HEALTH AND SAFETY IN THE WORK	27th - 29th Jan, 2025	8th - 10th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	ENVIRONMENTAL MANAGEMENT SYSTEMS (EMS)	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	₩350,000
17	ISO 9001 LEAD AUDITOR COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩400,000
18	SAFETY AUDIT AND SITE INSPECTION	30th Jan – 1st Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
19	SAFETY IN PROCESS AND DESIGN OPERATION	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
20	IMPLEMENTING THE LEAN THINKING IN HEALTH CARE	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
21	ISO 37001 ANTI-BRIBERY MANAGEMENT SYSTEM	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩400,000
22	NEBOSH - OCCUPATIONAL HEALTH AND SAFETY COURSE	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000
23	IOSH SAFETY MANAGEMENT AND ADMINS	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
24	ESSENTIAL HEALTH & SAFETY LAW FOR DIRECTORS AND MANAGERS	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
25	EMERGENCY RESPONSE AND INCIDENT INVESTIGATION TRAINING	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
26	ADVANCED PROCESS HAZOP	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
27	HUMAN ERROR ANALYSIS & PREVENTION	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000











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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
28	WORKPLACE HEALTH AND SAFETY COURSE	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
29	ISO 50001: ENERGY MANAGEMENT SYSTEMS	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩400,000
30	AVIATION SAFETY MANAGEMENT	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
31	CONFINED SPACE AWARENESS AND COMPLIANCE: SAFE WORK PRACTICES FOR CONFINED SPACE ENTRY	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	N 400,000
32	RADIATION SAFETY - SAFELY WORKING WITH RADIOACTIVE MATERIALS	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
33	RISK ASSESSMENTS, METHODS STATEMENTS AND QUALITY PLANS TRAINING	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
34	MARINE SAFETY COURSE	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₩400,000
35	RADIATION SAFETY OFFICER COURSE	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
36	ADVANCED PROCESS RISK ASSESSMENT AND RISK MANAGEMENT	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
37	RISK, CRISIS AND DISASTER MANAGEMENT	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩350,000
38	HSE LEADERSHIP FOR PROFESSIONALS	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩350,000
39	SAFETY AUDIT AND SAFETY INSPECTION COURSE	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩350,000
40	CONTRACTOR SAFETY MANAGEMENT (CSM) COURSE	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	₩350,000
41	ISO 13485 MEDICAL DEVICE MANAGEMENT SYSTEM	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	₩400,000
42	ISO 45001 - HEALTH AND SAFETY MANAGEMENT TRAINING	27th Feb – 1st Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	₩400,000
43	HEALTH AND SAFETY OFFICER COURSE	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
44	HEAVY EQUIPMENT SAFETY (MAINTENANCE AND INSPECTION)	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000
45	OSHA: OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION STANDARDS	3rd - 5th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩400,000
46	CLIMATE CHANGE & EMISSIONS TRADING SERVICES	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩350,000
47	BASIC HAZARD ANALYSIS & CRITICAL CONTROL POINT (HACCP) TRAINING	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	₩350,000
48	ISO 22301 BUSINESS CONTINUITY MANAGEMENT	6th – 8th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	N 400,000
49	ADVANCED FIRST AID COURSE	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	₩350,000
50	SAFETY IN PROCESS EQUIPMENT DESIGN AND OPERATION TRAINING	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	₩350,000
51	PROCESS SAFETY MANAGEMENT COURSE	10th – 12th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	₩350,000
52	WORKPLACE SECURITY AND SAFETY COURSE	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
53	ADVANCED HEALTH AND SAFETY MANAGEMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
54	ADVANCED PROCESS HAZOP IN SAFETY ADMINISTRATION	13th – 15th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	1st – 3rd Dec, 2025	₩350,000











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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
55	DEVELOPING AN EFFECTIVE SAFETY CULTURE	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩350,000
56	PROCESS SAFETY MANAGEMENT COMPLIANCE	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	4th – 6th Dec, 2025	₩350,000
57	ISO 14001 ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) COURSE	17th - 19th Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩400,000
58	SAFETY LEADERSHIP AND SAFETY CULTURE COURSE	20th – 22nd Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩350,000
59	ISO 14001:2015 EMS TRANSITION TRAINING	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	8th – 10th Dec, 2025	N 400,000
60	ADVANCED HEALTH AND SAFETY MANAGEMENT	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	11th – 13th Dec, 2025	₩350,000
61	DEVELOPING AN EFFECTIVE SAFETY CULTURE	24th - 26th Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	11th – 13th Dec, 2025	₩350,000
62	HAZARDOUS WASTE MANAGEMENT AND POLLUTION TRAINING	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	15th – 17th Dec, 2025	₩350,000
63	ISO 22000 LEAD AUDITOR	27th - 29th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	15th – 17th Dec, 2025	N 400,000
64	HSE STANDARD ISO 45001 SAFETY MANAGEMENT SYSTEM	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	N 400,000
65	ISO 22000 - FOOD SAFETY MANAGEMENT TRAINING	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	N 400,000

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ADMINISTRATION	1						N 350,000
TREASURY MANAGEMENT IN NIGERIA Jan, 2025 2025 June, 2025 Aug, 2025	2						₩350,000
MPLEMENTATION AND CONTROLS Jan, 2025 Mar, 2025 Aug, 2025	3				_		N 350,000
MAID SUPPLY CHAIN MANAGEMENT	4			_	_		₩350,000
NTHE 21ST CENTURY	5				_	•	₩350,000
Techniques Jan, 2025 June, 2025 June	6		_	- /	_		N 350,000
B WORKPLACE 27th - 29th 32th - 29th 32th 22th - 29th 32th 22th 22th 32th 22th 32th	7			- /			₩350,000
9 PUBLIC POLICY DEVELOPMENT AND 27th - 29th Jan, 2025 2025 2025 2025 2025 2025 2025 202	8			- 1			N 350,000
10 Digitalizing the public service course 27th - 29th 2025 202	9				2nd July,		₩350,000
GOVERNMENT AUDITORS Feb, 2025 2025 July, 2025 Sept, 2025 W-350,000	10				2nd July,		₩350,000
12 GOVERNANCE AND FISCAL SUSTAINABILITY TECHNIQUES TECHNIQUES TECHNIQUES Feb, 2025 Sept, 2025 S	11				_	_	₩350,000
13 ACCOUNTING STANDARDS (IPSAS) TRAINING 2025 2025 July, 2025 2025 A370,000 14 PUBLIC SECTOR LEADERSHIP AND MANAGEMENT 2025 2025 July, 2025 2025 A350,000 15 INTERNAL CONTROLS GUIDELINES FOR PUBLIC SECTOR AUDITORS 2025 2025 2025 A350,000 16 PUBLIC ADMINISTRATION AND MANAGEMENT 2025 2025 Sth - 7th May, 2025 2025 A350,000 17 INTERPRETATION AND APPLICATION OF IPSAS PUBLIC SERVICE RULES: PROVISION, IMPLEMENTATION AND CHALLENGES Feb, 2025 PROVISION ACCOUNTING STANDARDS (IPSAS) FOR ACCOUNTING STANDARDS (IPSAS) FOR ACCOUNTING STANDARDS (IPSAS) FOR PUBLIC SECTOR 2025 A350,000 10 PUBLIC SERVICE RULES: PROVISION, INTERPRETATION AND CHALLENGES PROVISION ACCOUNTANTS AND AUDITORS 20 PINANCIAL CRIME MANAGEMENT IN THE PUBLIC 17th - 19th Public SECTOR PUBLIC SECTOR A350,000 20 PINANCIAL CRIME MANAGEMENT IN THE PUBLIC 17th - 19th Public 2025 July, 2025 A350,000 21 THE DISCIPLINARY PROCESS IN THE PUBLIC 17th - 19th 12th - 14th 12th - 14th 12th - 12th - 12th - 14th 12th - 14th 12th - 12th - 14th 12t	12	GOVERNANCE AND FISCAL SUSTAINABILITY		· ·			₩350,000
MANAGEMENT 2025 2025 July, 2025 2025 Masso,000	13		,	•			₩370,000
PUBLIC SECTOR AUDITORS 2025 202	14			· ·			N 350,000
17 INTERPRETATION AND APPLICATION OF IPSAS 10th - 12th Feb, 2025 2025 30th - 18th Oct 2025 2025 30th - 22nd 30th Oct - 1st	15		· ·				₩350,000
17 INTERPRETATION AND APPLICATION OF IPSAS Feb, 2025 2025	16			,			₩350,000
IMPLEMENTATION AND CHALLENGES Feb, 2025 2025 July, 2025 Oct, 2025 H350,000	17	INTERPRETATION AND APPLICATION OF IPSAS		,.			₩370,000
19 ACCOUNTING STANDARDS (IPSAS) FOR ACCOUNTANTS AND AUDITORS 20 FINANCIAL CRIME MANAGEMENT IN THE PUBLIC 17th - 19th 12th - 14th 17th - 19th 27th - 29th Oct, Public Sector Feb, 2025 May, 2025 May	18	The state of the s					N 350,000
PUBLIC SECTOR Feb, 2025 May, 2025 July, 2025 2025 THE DISCIPLINARY PROCESS IN THE PUBLIC 17th - 19th 12th - 14th 21st - 23rd 30th Oct - 1st	19	ACCOUNTING STANDARDS (IPSAS) FOR		,			N 370,000
	20	PUBLIC SECTOR	Feb, 2025	May, 2025	July, 2025	2025	N 350,000
	21						N 350,000







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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
22	CRITICAL THINKING AND PROBLEM SOLVING FOR PUBLIC SERVICE LEADERS	17th - 19th Feb, 2025	15th - 17th May, 2025	21st – 23rd July, 2025	3rd - 5th Nov, 2025	₩350,000
23	FINANCIAL ANALYSIS, MODELLING AND FORECASTING IN THE PUBLIC SECTOR	20th – 22nd Feb, 2025	15th - 17th May, 2025	24th - 26th July, 2025	6th - 8th Nov, 2025	₩350,000
24	ANTI-MONEY LAUNDERING (AML) COMPLIANCE MASTERCLASS	20th – 22nd Feb, 2025	19th – 21st May, 2025	24th - 26th July, 2025	10th - 12th Nov, 2025	₩375,000
25	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FUNDAMENTALS - ACCRUAL BASIS	24th - 26th Feb, 2025	19th – 21st May, 2025	28th - 30th July, 2025	13th - 15th Nov, 2025	N 370,000
26	ADVANCED STRATEGIC PUBLIC SECTOR MANAGEMENT	24th - 26th Feb, 2025	22nd – 24th May, 2025	28th - 30th July, 2025	17th – 19th Nov, 2025	₩350,000
27	DUE PROCESS AND POLICY GUIDELINES FOR PROCUREMENT AND AWARD OF CONTRACTS IN NIGERIA	27th Feb – 1st Mar, 2025	22nd – 24th May, 2025	31st July – 2nd Aug, 2025	20th - 22nd Nov, 2025	N 350,000
28	WORK ETHICS, ATTITUDES AND PRODUCTIVITY ENHANCEMENT PROGRAM FOR PUBLIC SECTOR OFFICERS	27th Feb – 1st Mar, 2025	26th – 28th May, 2025	31st July – 2nd Aug, 2025	24th – 26th Nov, 2025	₩350,000
29	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) FOR MANAGERS, DIRECTORS AND STAKEHOLDERS	3rd - 5th Mar, 2025	26th – 28th May, 2025	4th - 6th Aug, 2025	27th – 29th Nov, 2025	₩370,000
30	PUBLIC SECTOR FINANCIAL REGULATIONS PROVISIONS, IMPLEMENTATION AND CHALLENGES	3rd - 5th Mar, 2025	29th – 31st May, 2025	4th - 6th Aug, 2025	1st – 3rd Dec, 2025	N 350,000
31	LABOUR LAWS AND INDUSTRIAL RELATIONS PRACTICE IN NIGERIA	6th – 8th Mar, 2025	29th – 31st May, 2025	7th - 9th Aug, 2025	4th – 6th Dec, 2025	₩350,000
32	CODE OF CONDUCT FOR PUBLIC OFFICERS: PROVISIONS, IMPLEMENTATION, EXECUTION AND CHALLENGES	6th – 8th Mar, 2025	2nd - 4th June, 2025	11th - 13th Aug, 2025	8th – 10th Dec, 2025	₩350,000
33	THE PROCUREMENT ACT: PROVISIONS, IMPLEMENTATION AND CHALLENGES	10th – 12th Маг, 2025	2nd - 4th June, 2025	14th - 16th Aug, 2025	11th – 13th Dec, 2025	N 350,000
34	INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS) PRACTICE GUIDE FOR PUBLIC SECTOR ACCOUNTANTS AND AUDITORS	10th – 12th Mar, 2025	9th - 11th June, 2025	18th - 20th Aug, 2025	15th – 17th Dec, 2025	₩370,000
35	ADVANCED ACCRUAL-BASED IPSAS	13th – 15th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	18th – 20th Dec, 2025	N 370,000
36	ADVANCED FINANCIAL MANAGEMENT IN THE PUBLIC SECTOR	13th – 15th Mar, 2025	9th - 11th June, 2025	21st – 23rd Aug, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate. Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

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2025 Training Calendar **Education**

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	STRATEGIC EDUCATION PLANNING	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	N 350,000
2	PUBLIC SERVICE RULES, FINANCIAL REGULATIONS, CODE OF CONDUCT FOR PUBLIC OFFICERS	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	N 350,000
3	GUIDANCE AND COUNSELLING ADMINISTRATION IN SCHOOLS	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	INTERNAL AUDITING IN HIGHER INSTITUTIONS	16th - 18th Jan, 2025	7th - 9th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	N 350,000
5	SAFETY AND RISK MANAGEMENT IN THE EDUCATION SECTOR	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	EFFECTIVE PUBLIC RELATIONS MANAGEMENT IN THE EDUCATIONAL SECTOR	20th – 22nd Jan, 2025	10th - 12th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	¥ 350,000
7	BEST PRACTICE IN CURRICULUM MANAGEMENT	23rd - 25th Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	¥ 350,000
8	EFFECTIVE EDUCATIONAL PLANNING AND SUSTAINABILITY	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
9	CRISIS MANAGEMENT ISSUES AND CHALLENGES IN HIGHER INSTITUTIONS	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
10	EFFECTIVE HOSTEL MANAGEMENT	27th - 29th Jan, 2025	5th - 7th May, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
11	ASSET MAINTENANCE MANAGEMENT STRATEGIES IN TERTIARY INSTITUTIONS	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
12	PROCUREMENT MANAGEMENT IN TERTIARY INSTITUTIONS	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	N 350,000
13	DISCIPLINARY ISSUES AND CHALLENGES IN TERTIARY INSTITUTIONS	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
14	PUBLIC SPEAKING AND PRESENTATION SKILLS FOR TEACHERS AND LECTURERS	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
15	LIBRARY MANAGEMENT COURSE FOR LIBRARIANS	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	N 350,000
16	CULTISM MANAGEMENT IN THE EDUCATIONAL SECTOR	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
17	RECORDS MANAGEMENT ISSUES AND CHALLENGES IN SCHOOLS	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
18	OCCUPATIONAL HEALTH, SAFETY AND ENVIRONMENT IN EDUCATION SECTOR	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	6th - 8th Nov, 2025	₩350,000



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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
19	LEADERSHIP COURSE FOR SCHOOL ADMINISTRATION	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	10th - 12th Nov, 2025	N 350,000
20	SECURITY MANAGEMENT IN SCHOOLS	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	13th - 15th Nov, 2025	₩350,000
21	TEACHING METHODOLOGY AND PRACTICE FOR EFFECTIVE LEARNING AND DEVELOPMENT	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	17th – 19th Nov, 2025	N 350,000
22	EXCELLENCE IN FINANCIAL AND MANAGEMENT ACCOUNTING IN EDUCATIONAL SECTOR	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	20th - 22nd Nov, 2025	N 350,000
23	ACCOUNTING PRINCIPLES AND PRACTICES IN THE EDUCATION SECTOR	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	24th – 26th Nov, 2025	N 350,000
24	COUNSELLING TRAINING FOR TEACHERS	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	27th – 29th Nov, 2025	₩350,000
25	GENERAL MANAGEMENT PRINCIPLES FOR TERTIARY INSTITUTIONS	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	1st – 3rd Dec, 2025	N 350,000
26	ACCREDITATION PLANNING AND MANAGEMENT	10th – 12th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	4th – 6th Dec, 2025	₩350,000
27	EMERGENCY MANAGEMENT PLANS AND PROCEDURES FOR RESULTS IN HIGHER INSTITUTIONS	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	8th – 10th Dec, 2025	N 350,000
28	EDUCATION DATA MANAGEMENT COURSE	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	11th – 13th Dec, 2025	N 350,000
29	EDUCATION SECTOR PLANNING (ESP): MASTERING THE ART OF EDUCATIONAL PLANNING	20th – 22nd Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	15th – 17th Dec, 2025	₩350,000
30	SEXUAL HARASSMENT MANAGEMENT IN THE EDUCATION SECTOR	24th - 26th Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	18th – 20th Dec, 2025	N 350,000

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S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4ТН ВАТСН	FEE
1	HOSPITAL MANAGEMENT AND PUBLIC HEALTH	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	QUALITY IMPROVEMENT IN HEALTHCARE ORGANIZATIONS	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
3	BEST PRACTICE IN MEDICAL RECORDS MANAGEMENT	13th - 15th Jan, 2025	2nd - 4th Арг, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	NATIONAL HEALTH INSURANCE SCHEME IMPLEMENTATION FOR EXCELLENCE	16th - 18th Jan, 2025	7th - 9th Арг, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩350,000
5	HEALTHCARE CUSTOMER SERVICES: DELIVERING CUSTOMER SERVICE FOR BETTER PATIENT SATISFACTION	16th - 18th Jan, 2025	7th - 9th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	TEAM BUILDING AND LEADERSHIP SKILLS FOR HEALTH PRACTITIONERS	16th - 18th Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	THE HOSPITAL ACCOUNTANT: SKILLS FOR EXCELLENT PERFORMANCE	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	₩350,000
8	CRITICAL AND REFLECTIVE PRACTICE FOR MEDICAL SOCIAL WORKERS	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
9	HUMAN SERVICES ADMINISTRATION FOR MEDICAL SOCIAL WORKS	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
10	PUBLIC RELATION SKILLS FOR MEDICAL AND SOCIAL WORKERS IN A HOLISTIC ENVIRONMENT	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	₩350,000
11	HOSPITAL REVENUE MANAGEMENT	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
12	LEGAL ISSUES IN HOSPITAL ADMINISTRATION	23rd - 25th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
13	SPECIAL SKILLS FOR HEALTHCARE INTERNAL AUDITORS	27th - 29th Jan, 2025	28th - 30th Apr, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	₩350,000
14	PUBLIC RELATIONS IN THE HEALTHCARE INDUSTRY	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
15	THE SUCCESSFUL HEALTHCARE SUPERVISOR	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	COMMUNICATION AND INTERPERSONAL SKILLS IN MEDICAL SOCIAL WORKS ADMINISTRATION	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	N 350,000
17	VALUES, ETHICS, AND DIVERSITY IN MEDICAL SOCIAL WORKS	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
18	DISASTER AND CRISIS INTERVENTION IN SOCIAL WORKS	30th Jan – 1st Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	N 350,000
19	INFECTION PREVENTION AND CONTROL COURSE	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
20	EXCELLENCE IN HEALTHCARE MANAGEMENT	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
21	HUMAN RESOURCE MANAGEMENT FOR HEALTHCARE PROFESSIONALS	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
22	DIGITAL HEALTHCARE MANAGEMENT - INNOVATION AND CHANGE	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000
	INNOVATION AND CHANGE	2025	May, 2025	2025	Oct, 2025	14330,0











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23	UNDERSTANDING HEALTHCARE SECURITY AND SAFETY MANAGEMENT	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
24	HEALTHCARE SYSTEM AND INFORMATION TECHNOLOGY ADMINISTRATION	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
25	RESILIENCE AND EMOTIONAL INTELLIGENCE: COMBATING STRESS IN THE HEALTHCARE WORKPLACE	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
26	EMERGENCY FIRST AID AT WORK	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
27	STRESS/COUNSELLING MANAGEMENT FOR MEDICAL SOCIAL WORKERS	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
28	YOUTH SUICIDE: PREVENTION AND INTERVENTION GUIDES FOR MEDICAL SOCIAL WORKERS	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
29	THE COMPLETE COURSE ON LEGAL ASPECTS OF HEALTH CARE	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
30	DOMESTIC VIOLENCE: PSYCHOLOGICAL IMPACT AND TREATMENT FOR VICTIMS	13th - 15th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
31	BUILDING YOUR ETHICAL SELF IN SOCIAL WORKS ADMINISTRATION	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	₩350,000
32	HOSPITAL MANAGEMENT AND HEALTH ECONOMICS	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
33	BEST PRACTICES IN HEALTHCARE PERFORMANCE IMPROVEMENT	17th - 19th Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	N 350,000
34	PROFESSIONAL INDEMNITY GUARANTEE FOR MEDICAL DOCTORS AND ALLIED PROFESSIONALS	20th – 22nd Feb, 2025	29th – 31st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
35	ADVANCED SOCIAL SAFEGUARDS COURSE	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
36	LAW, RIGHTS AND JUSTICE IN SOCIAL WORKS	20th – 22nd Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
37	APPLYING MOTIVATIONAL INTERVIEWING WITH CLIENTS LESS READY TO CHANGE: TIPS AND STRATEGIES	24th - 26th Feb, 2025	2nd - 4th June, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	N 350,000
38	HEALTH STATISTICS MANAGEMENT	24th - 26th Feb, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	₩350,000
39	COMPUTERIZED MEDICAL OFFICE MANAGEMENT	24th - 26th Feb, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	13th - 15th Nov, 2025	N 350,000
40	HOSPITAL MANAGEMENT AND HUMAN RESOURCES MANAGEMENT	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 350,000
41	EXECUTIVE FUNCTION AND MENTAL HEALTH	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	N 350,000
42	EVERYTHING WE KNOW ABOUT SUICIDE	27th Feb – 1st Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	17th – 19th Nov, 2025	₩350,000
43	ADVANCED COGNITIVE BEHAVIORAL THERAPY (CBT) METHOD FOR DEPRESSION & ANXIETY	3rd - 5th Mar, 2025	16th – 18th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
44	BEST APPROACHES IN MANAGING OLDER ADULTS	3rd - 5th Mar, 2025	16th – 18th June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000









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45	CALMING THE EMOTIONAL STORM: INTRODUCTION TO DIALECTICAL BEHAVIOR THERAPY	3rd - 5th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	20th - 22nd Nov, 2025	₩350,000
46	HEALTHCARE HAZARD CONTROL AND SAFETY MANAGEMENT	6th – 8th Mar, 2025	19th – 21st June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	₩350,000
47	PARENT COACHING: UNCOVERING INFLUENCES AND PROMOTING CHANGE	6th – 8th Mar, 2025	19th – 21st June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	₩350,000
48	HEALTHCARE INFORMATION SYSTEMS MANAGEMENT	6th – 8th Mar, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	24th – 26th Nov, 2025	₩350,000
49	MEDICAL SOCIAL WORK READINESS FOR DIRECT PRACTICE AND EFFECTIVENESS	10th – 12th Маг, 2025	23rd - 25th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	₩350,000
50	ENVIRONMENTAL AND SOCIAL SAFEGUARD TRAINING	10th – 12th Mar, 2025	23rd - 25th June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	₩350,000
51	DOCUMENTATION AND RECORD-KEEPING: ESSENTIALS FOR SOCIAL WORKS ADMINISTRATORS	10th – 12th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
52	HEALTHCARE LIABILITY MANAGEMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	11th - 13th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
53	HOSPITAL MANAGEMENT AND HEALTH INSURANCE	13th – 15th Mar, 2025	26th - 28th June, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩350,000
54	WORK-LIFE BALANCE AND STRESS MANAGEMENT	13th – 15th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩350,000
55	BASIC PUBLIC RELATIONS PRACTICE FOR MEDICAL DOCTORS AND ALLIED PROFESSIONAL	17th - 19th Mar, 2025	30th June – 2nd July, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	₩350,000
56	MAINTENANCE OF HOSPITAL EQUIPMENT	17th - 19th Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩350,000
57	APPLICATION OF INFORMATION TECHNOLOGY IN HOSPITAL ADMINISTRATION	17th - 19th Mar, 2025	3rd – 5th July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
58	MEDICAL TOURISM: IMPLICATION FOR HEALTH CARE DELIVERY IN NIGERIA	20th – 22nd Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	11th – 13th Dec, 2025	₩350,000
59	BASIC HUMAN RESOURCE MANAGEMENT FOR MEDICAL DOCTORS AND OTHER HEALTHCARE PRACTITIONERS	20th – 22nd Mar, 2025	7th - 9th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
60	HOSPITAL SERVICES MANAGEMENT COURSE	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	15th – 17th Dec, 2025	N 350,000
61	EXCELLENCE IN MEDICAL STOCK MANAGEMENT	24th - 26th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000
62	BASIC ACCOUNTING AND FINANCE FOR MEDICAL DOCTORS AND ALLIED HEALTHCARE PRACTITIONERS	27th - 29th Mar, 2025	10th - 12th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

Payment should be made in Cash, Bank Draft or Transfer in favour of Alpha Partners.

Note: The fee will attract additional 7.5% VAT.

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C (0)	TITLE	1CT DATCH	2ND BATCH	2DD DATCH	#TU DATCU	ccc
S/N	TITLE	1ST BATCH	2ND BATCH	3RD BATCH	4TH BATCH	FEE
1	FLOOD DISASTER RISK MANAGEMENT IN A CHANGING CLIMATE COURSE	13th - 15th Jan, 2025	13th – 15th Mar, 2025	30th June – 2nd July, 2025	22nd – 24th Sept, 2025	N 350,000
2	RURAL DEVELOPMENT TRAINING	13th - 15th Jan, 2025	17th - 19th Mar, 2025	30th June – 2nd July, 2025	22nd – 24th Sept, 2025	₩350,000
3	AGRICULTURAL POLICY FRAMEWORK FOR DEVELOPMENT COURSE	13th - 15th Jan, 2025	17th - 19th Mar, 2025	30th June – 2nd July, 2025	25th - 27th Sept, 2025	₩350,000
4	AGRI-BUSINESS, ENTERPRISE DEVELOPMENT AND MARKET LINKAGE COURSE	13th - 15th Jan, 2025	17th - 19th Mar, 2025	3rd – 5th July, 2025	25th - 27th Sept, 2025	₩350,000
5	LIVELIHOOD ASSESSMENT AND ANALYSIS	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	3rd – 5th July, 2025	25th - 27th Sept, 2025	₩350,000
6	AGRICULTURAL VALUE CHAIN DEVELOPMENT AND MARKET ADMINISTRATION	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	3rd – 5th July, 2025	2nd – 4th Oct, 2025	N 350,000
7	AGRICULTURAL ENVIRONMENTAL COMMUNICATION MANAGEMENT	16th - 18th Jan, 2025	20th – 22nd Mar, 2025	7th - 9th July, 2025	2nd – 4th Oct, 2025	₩350,000
8	INTEGRATED WATER RESOURCES MANAGEMENT	16th - 18th Jan, 2025	24th - 26th Mar, 2025	7th - 9th July, 2025	2nd – 4th Oct, 2025	N 350,000
9	EXCELLENCE IN AGRICULTURE DEVELOPMENT AND MANAGEMENT	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	7th - 9th July, 2025	6th – 8th Oct, 2025	N 350,000
10	AGRICULTURAL CREDIT MANAGEMENT AND RISK ANALYSIS COURSE	20th – 22nd Jan, 2025	24th - 26th Mar, 2025	10th - 12th July, 2025	6th – 8th Oct, 2025	₩350,000
11	AGRICULTURAL LEADERSHIP DEVELOPMENT	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	6th – 8th Oct, 2025	N 350,000
12	M AND E DATA MANAGEMENT AND ANALYSIS FOR AGRICULTURE AND RURAL DEVELOPMENT PROGRAMS	20th – 22nd Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	9th - 11th Oct, 2025	N 350,000
13	METHODOLOGY FOR AGRICULTURAL VALUE CHAIN DEVELOPMENT AND MARKET LINKAGES COURSE	23rd - 25th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	9th - 11th Oct, 2025	N 350,000
14	ESTABLISHING AND STRENGTHENING FARMER ORGANIZATIONS	23rd - 25th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	9th - 11th Oct, 2025	N 350,000
15	DATA MANAGEMENT, ANALYSIS AND VISUALIZATION FOR AGRICULTURE, AND RURAL DEVELOPMENT COURSE	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	14th - 16th July, 2025	13th - 15th Oct, 2025	₩350,000
16	UNDERSTANDING AGRICULTURAL FIRMS FOR RISK ANALYSIS AND POTENTIAL FOR FUNDING	23rd - 25th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	13th - 15th Oct, 2025	N 350,000
17	FOOD SECURITY ANALYSIS COURSE	27th - 29th Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	13th - 15th Oct, 2025	₩350,000
18	FOOD SECURITY POLICIES FORMULATION AND IMPLEMENTATION	27th - 29th Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	16th – 18th Oct 2025	₩350,000
19	INTEGRATED SOIL HEALTH AND FERTILITY MANAGEMENT FOR SUSTAINABLE FOOD AND NUTRITION SECURITY COURSE	27th - 29th Jan, 2025	10th - 12th Арг, 2025	21st – 23rd July, 2025	16th – 18th Oct 2025	₩350,000
20	MINIMIZATION OF POST-HARVEST LOSSES COURSE	27th - 29th Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	16th – 18th Oct 2025	₩350,000
21	ADVANCED DAIRY NUTRITION AND MANAGEMENT	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	20th – 22nd Oct, 2025	N 350,000
22	POULTRY FARMING FOR FOOD SECURITY AND POVERTY ERADICATION	30th Jan – 1st Feb, 2025	14th - 16th Арг, 2025	24th - 26th July, 2025	20th – 22nd Oct, 2025	₩350,000
23	AGRICULTURAL MARKETING TECHNIQUES	30th Jan – 1st Feb, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	20th – 22nd Oct, 2025	₩350,000
24	FARM MANAGEMENT ESSENTIAL COURSE	30th Jan – 1st Feb, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	23rd - 25th Oct, 2025	N 350,000











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25	AGRICULTURAL METEOROLOGY MANAGEMENT	3rd – 5th Feb, 2025	22nd - 24th Apr, 2025	28th - 30th July, 2025	23rd - 25th Oct, 2025	N 350,000
26	AGRICULTURE REGENERATIVE SYSTEMS COURSE	3rd – 5th Feb, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	23rd - 25th Oct, 2025	₩350,000
27	INTELLIGENT AGRICULTURE AND FARMING METHODS	3rd – 5th Feb, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	27th - 29th Oct, 2025	N 350,000
28	AGRICULTURAL PESTICIDE AWARENESS COURSE	3rd – 5th Feb, 2025	28th - 30th Apr, 2025	31st July – 2nd Aug, 2025	27th - 29th Oct, 2025	N 350,000
29	CROP MANAGEMENT TRAINING	6th – 8th Feb, 2025	5th - 7th May, 2025	31st July – 2nd Aug, 2025	27th - 29th Oct, 2025	₩350,000
30	AGRICULTURE, INNOVATION AND TECHNOLOGY FOR SUSTAINABLE DEVELOPMENT COURSE	6th – 8th Feb, 2025	5th - 7th May, 2025	31st July – 2nd Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
31	AGRICULTURE, ECONOMICS AND NATURE	6th – 8th Feb, 2025	5th - 7th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
32	AGRICULTURAL FUNDS MANAGEMENT	6th – 8th Feb, 2025	8th - 10th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
33	IRRIGATION AND OPERATIONAL MAINTENANCE TRAINING	10th - 12th Feb, 2025	8th - 10th May, 2025	4th - 6th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
34	AGRICULTURAL MACHINERY AND EQUIPMENT MANAGEMENT	10th - 12th Feb, 2025	8th - 10th May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
35	PROMOTING ENTREPRENEURSHIP AND AGRIBUSINESS DEVELOPMENT	10th - 12th Feb, 2025	12th - 14th May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
36	RESULT-BASED MONITORING AND EVALUATION OF AGRICULTURAL PROJECTS	10th - 12th Feb, 2025	12th - 14th May, 2025	7th - 9th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
37	AGRICULTURAL WASTE MANAGEMENT, POLLUTION CONTROL AND TECHNOLOGY	13th - 15th Feb, 2025	12th - 14th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
38	HORTICULTURE AND ORGANIC AGRICULTURE	13th - 15th Feb, 2025	15th - 17th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	N 350,000
39	AGRICULTURAL ENGINEERING, SEEDS AND PLANTS	13th - 15th Feb, 2025	15th - 17th May, 2025	11th - 13th Aug, 2025	6th - 8th Nov, 2025	N 350,000
40	AGRICULTURAL BIOTECHNOLOGY AND ORGANIC AGRICULTURE	13th - 15th Feb, 2025	15th - 17th May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	N 350,000
41	ORGANIC AGRICULTURE, FERTILIZERS, SEEDS AND PLANTS	17th - 19th Feb, 2025	19th – 21st May, 2025	14th - 16th Aug, 2025	6th - 8th Nov, 2025	N 350,000
42	RICE MILLING QUALITY MANAGEMENT	17th - 19th Feb, 2025	19th – 21st May, 2025	14th - 16th Aug, 2025	10th - 12th Nov, 2025	N 350,000
43	APPLIED AGRICULTURE AND AGRICULTURAL SYSTEM ENGINEERING	17th - 19th Feb, 2025	19th – 21st May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	N 350,000
44	AGRICULTURAL PRODUCTION SYSTEMS AND AGRICULTURAL MECHANIZATION	17th - 19th Feb, 2025	22nd – 24th May, 2025	18th - 20th Aug, 2025	10th - 12th Nov, 2025	₩350,000
45	AGRICULTURAL ROBOTICS, ADVANTAGES AND DISADVANTAGES	20th – 22nd Feb, 2025	22nd – 24th May, 2025	18th - 20th Aug, 2025	13th - 15th Nov, 2025	₩350,000
46	AGRICULTURE IRRIGATION TECHNOLOGIES	20th – 22nd Feb, 2025	22nd – 24th May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	N 350,000
47	BIOTECHNOLOGY AND AGRICULTURE MAINTENANCE	20th – 22nd Feb, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	13th - 15th Nov, 2025	₩350,000
48	AGRICULTURAL ENGINEERING MANAGEMENT COURSE	20th – 22nd Feb, 2025	26th – 28th May, 2025	21st – 23rd Aug, 2025	17th – 19th Nov, 2025	₩350,000
49	INTELLIGENT AGRICULTURAL SYSTEMS AND TECHNOLOGIES	24th - 26th Feb, 2025	26th – 28th May, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 350,000











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50	MANAGEMENT OF COOPERATIVE SOCIETY FOR SUSTAINABLE DEVELOPMENT	24th - 26th Feb, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	17th – 19th Nov, 2025	N 350,000
51	MANAGEMENT OF AGRICULTURAL COMMODITY VALUE CHAIN FOR AGRIBUSINESS	24th - 26th Feb, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
52	AGRICULTURAL POLICY ANALYSIS	24th - 26th Feb, 2025	29th – 31st May, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	N 350,000
53	LOAN RECOVERY MANAGEMENT FOR AGRICULTURAL AND RURAL CREDIT MANAGERS	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	20th - 22nd Nov, 2025	₩350,000
54	MANAGEMENT OF EXTENSION AND ADVISORY SERVICES	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	24th – 26th Nov, 2025	₩350,000
55	AGRICULTURAL BUSINESS PLANNING AND IMPLEMENTATION MANAGEMENT	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	1st – 3rd Sept, 2025	24th – 26th Nov, 2025	N 350,000
56	EFFECTIVE MANAGEMENT OF RURAL INFRASTRUCTURE FOR COMMUNITY DEVELOPMENT	27th Feb – 1st Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	24th - 26th Nov, 2025	₩350,000
57	ORGANIZATION AND MANAGEMENT OF RURAL COOPERATIVES FOR POVERTY ALLEVIATION PROGRAMMES	3rd - 5th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	27th – 29th Nov, 2025	₩350,000
58	SOIL MANAGEMENT TRAINING	3rd - 5th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	27th – 29th Nov, 2025	N 350,000
59	AGRICULTURAL EXTENSION SERVICES	3rd - 5th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	N 350,000
60	AGRICULTURAL FINANCE MANAGEMENT	3rd - 5th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
61	MARKETING OF AGRICULTURAL PRODUCTS COURSE	6th – 8th Mar, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	N 350,000
62	GIS AND SPATIAL ANALYSIS FOR AGRICULTURE AND FOOD SECURITY	6th – 8th Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	4th – 6th Dec, 2025	₩350,000
63	BEST PRACTICES IN AGRICULTURAL INSURANCE	6th – 8th Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	8th – 10th Dec, 2025	N 350,000
64	FARM BUSINESS PLANNING AND MANAGEMENT	6th – 8th Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	8th – 10th Dec, 2025	N 350,000
65	EFFECTIVE LIVESTOCK EXTENSION METHODS	10th – 12th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	11th – 13th Dec, 2025	N 350,000
66	MANAGING AGRICULTURAL COMMODITY VALUE CHAIN FOR AGRICULTURAL BUSINESS COURSE	10th – 12th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	11th – 13th Dec, 2025	N 350,000
67	ADVANCED MASTERING AGRICULTURE FINANCING AND VALUE CHAIN LENDING COURSE	10th – 12th Mar, 2025	23rd - 25th June, 2025	18th - 20th Sept, 2025	15th – 17th Dec, 2025	N 350,000
68	AGRICULTURAL CREDIT ANALYSIS AND RISK MANAGEMENT	10th – 12th Mar, 2025	26th - 28th June, 2025	18th - 20th Sept, 2025	15th – 17th Dec, 2025	N 350,000
69	REMOTE SENSING AND GIS IN CLIMATE CHANGE, FOOD SECURITY AND AGRICULTURE	13th – 15th Mar, 2025	26th - 28th June, 2025	18th - 20th Sept, 2025	18th – 20th Dec, 2025	N 350,000
70	GENDER MAINSTREAMING IN AGRICULTURE AND RURAL DEVELOPMENT	13th – 15th Mar, 2025	26th - 28th June, 2025	22nd – 24th Sept, 2025	18th – 20th Dec, 2025	₩350,000

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1	PROJECT MANAGEMENT IN MARKETING	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
2	HEALTHCARE PROJECT MANAGEMENT COURSE	13th - 15th Jan, 2025	27th - 29th Mar, 2025	10th - 12th July, 2025	2nd – 4th Oct, 2025	₩350,000
3	EFFECTIVE PROJECT MANAGEMENT IN PUBLIC RELATIONS	13th - 15th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	2nd – 4th Oct, 2025	₩350,000
4	HOSPITALITY AND HOTEL PROJECT MANAGEMENT COURSE	16th - 18th Jan, 2025	2nd - 4th Apr, 2025	14th - 16th July, 2025	6th – 8th Oct, 2025	₩350,000
5	BASIC PROJECT MANAGEMENT COURSE	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
6	INFORMATION TECHNOLOGY PROJECT MANAGEMENT COURSE	16th - 18th Jan, 2025	7th - 9th Apr, 2025	17th - 19th July, 2025	6th – 8th Oct, 2025	₩350,000
7	PROJECT FINANCE MANAGEMENT COURSE	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	17th - 19th July, 2025	9th - 11th Oct, 2025	₩350,000
8	ADVANCED NEGOTIATION SKILLS FOR PROJECT MANAGERS	20th – 22nd Jan, 2025	10th - 12th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	₩350,000
9	CONSTRUCTION PROJECTS – POST CONTRACT MANAGEMENT	20th – 22nd Jan, 2025	14th - 16th Арг, 2025	21st – 23rd July, 2025	9th - 11th Oct, 2025	N 350,000
10	PROJECT TEAM LEADERSHIP: BUILDING COMMITMENT THROUGH SUPERIOR COMMUNICATION	23rd - 25th Jan, 2025	14th - 16th Apr, 2025	21st – 23rd July, 2025	13th - 15th Oct, 2025	₩350,000
11	BUSINESS ANALYSIS AND PROJECT MANAGEMENT COURSE	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	N 350,000
12	TECHNICAL PROJECT MANAGEMENT	23rd - 25th Jan, 2025	22nd - 24th Apr, 2025	24th - 26th July, 2025	13th - 15th Oct, 2025	₩350,000
13	DECISION-MAKING IN PROJECT MANAGEMENT COURSE	27th - 29th Jan, 2025	28th - 30th Арг, 2025	24th - 26th July, 2025	16th – 18th Oct 2025	₩350,000
14	ADVANCED PROJECT ANALYST COURSE	27th - 29th Jan, 2025	28th - 30th Apr, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
15	PROJECT COMMISSIONING MASTERCLASS	27th - 29th Jan, 2025	5th - 7th May, 2025	28th - 30th July, 2025	16th – 18th Oct 2025	₩350,000
16	PRIMAVERA CONTRACT MANAGEMENT TRAINING	30th Jan – 1st Feb, 2025	5th - 7th May, 2025	28th - 30th July, 2025	20th – 22nd Oct, 2025	₩350,000
17	ADVANCED PROJECT COORDINATOR COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
18	ADVANCED PROJECT ADMINISTRATION COURSE	30th Jan – 1st Feb, 2025	8th - 10th May, 2025	31st July – 2nd Aug, 2025	20th – 22nd Oct, 2025	₩350,000
19	PROJECT MANAGEMENT COURSE FOR ARCHITECTS	3rd – 5th Feb, 2025	12th - 14th May, 2025	31st July – 2nd Aug, 2025	23rd - 25th Oct, 2025	₩350,000
20	PROJECT MANAGEMENT OFFICE (PMO): SETTING UP, STRUCTURE, ROLES AND RESPONSIBILITIES	3rd – 5th Feb, 2025	12th - 14th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
21	THE COMPLETE COURSE ON PROJECT MANAGEMENT	3rd – 5th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	23rd - 25th Oct, 2025	₩350,000
22	FINANCIAL MANAGEMENT FOR PROJECTS AND CONTRACTS TRAINING	6th – 8th Feb, 2025	15th - 17th May, 2025	4th - 6th Aug, 2025	27th - 29th Oct, 2025	₩350,000
23	XERO PROJECTS AND JOB COSTING COMPLETE TRAINING	6th – 8th Feb, 2025	15th - 17th May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	₩350,000
24	PROJECT MANAGEMENT SKILLS FOR INTERNAL AUDITORS	6th – 8th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	27th - 29th Oct, 2025	N 350,000
25	AUDITING PROJECTS, PROJECT MANAGEMENT AND PROJECT RISK COURSE	10th - 12th Feb, 2025	19th – 21st May, 2025	7th - 9th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
26	AUDITING OF PROJECTS AND CONTRACTS	10th - 12th Feb, 2025	19th – 21st May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	N 350,000
27	VALUE FOR MONEY AUDIT: PROJECT AUDITS	10th - 12th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	30th Oct - 1st Nov, 2025	₩350,000
28	PROJECT ASSESSMENT AND EVALUATION COURSE	13th - 15th Feb, 2025	22nd – 24th May, 2025	11th - 13th Aug, 2025	3rd - 5th Nov, 2025	₩350,000









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29	PROJECT RISK MANAGEMENT COURSE	13th - 15th Feb, 2025	22nd – 24th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
30	AGILE PROJECT MANAGEMENT COURSE	17th - 19th Feb, 2025	26th – 28th May, 2025	14th - 16th Aug, 2025	3rd - 5th Nov, 2025	₩350,000
31	PROJECT MANAGEMENT: ROLE OF THE PROCUREMENT OFFICERS	17th - 19th Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
32	PROJECT PERFORMANCE MEASUREMENT AND MANAGEMENT	20th – 22nd Feb, 2025	26th – 28th May, 2025	18th - 20th Aug, 2025	6th - 8th Nov, 2025	₩350,000
33	PROJECT SCHEDULING AND PLANNING SKILLS	20th – 22nd Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	6th - 8th Nov, 2025	₩350,000
34	ADVANCED CONSTRUCTION PROJECT MANAGEMENT	24th - 26th Feb, 2025	29th – 31st May, 2025	21st – 23rd Aug, 2025	10th - 12th Nov, 2025	₩350,000
35	OIL AND GAS PROJECT MANAGEMENT, ACCOUNTING AND FINANCIAL MANAGEMENT	24th - 26th Feb, 2025	29th – 31st May, 2025	25th – 27th Aug, 2025	10th - 12th Nov, 2025	₩350,000
36	ESSENTIAL PROJECT MANAGEMENT SKILLS IN OIL AND GAS SECTOR	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	25th – 27th Aug, 2025	10th - 12th Nov, 2025	₩350,000
37	RESULT-BASED MONITORING AND EVALUATION OF AGRICULTURAL PROJECTS	27th Feb – 1st Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	13th - 15th Nov, 2025	₩350,000
38	MASTERCLASS IN PROJECT COMMUNICATION FOR DEVELOPMENTAL PROFESSIONALS	3rd - 5th Mar, 2025	2nd - 4th June, 2025	28th – 30th Aug, 2025	13th - 15th Nov, 2025	N 350,000
39	PROJECT MANAGEMENT MONITORING AND CONTROL	3rd - 5th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	13th - 15th Nov, 2025	₩350,000
40	THE COMPLETE COURSE ON CONTRACTS AND PROJECT MANAGEMENT	6th – 8th Mar, 2025	9th - 11th June, 2025	1st – 3rd Sept, 2025	17th – 19th Nov, 2025	₩350,000
41	PROJECT AND COMMERCIAL DISPUTE RESOLUTION THROUGH NEGOTIATIONS, RECONCILIATION AND ARBITRATION	6th – 8th Mar, 2025	9th - 11th June, 2025	8th - 10th Sept, 2025	17th – 19th Nov, 2025	N 350,000
42	PROJECT MANAGEMENT TECHNIQUES FOR LEGAL PRACTITIONERS: ADDING VALUE TO LEGAL PROJECTS	10th – 12th Mar, 2025	16th – 18th June, 2025	8th - 10th Sept, 2025	20th - 22nd Nov, 2025	N 350,000
43	REAL ESTATE PROJECT ACCOUNTING COURSE	10th – 12th Mar, 2025	16th – 18th June, 2025	11th - 13th Sept, 2025	24th – 26th Nov, 2025	₩350,000
44	FACILITY CONSTRUCTION AND PROJECT MANAGEMENT COURSE	13th – 15th Mar, 2025	19th – 21st June, 2025	11th - 13th Sept, 2025	27th – 29th Nov, 2025	₩350,000
45	UNDERWRITING PROJECT CARGO INSURANCE MASTERCLASS	17th - 19th Mar, 2025	19th – 21st June, 2025	15th - 17th Sept, 2025	1st – 3rd Dec, 2025	₩350,000
46	MANAGING IT PROJECTS	17th - 19th Mar, 2025	23rd - 25th June, 2025	15th - 17th Sept, 2025	4th – 6th Dec, 2025	₩350,000
47	PROJECT QUALITY MANAGEMENT	20th – 22nd Mar, 2025	26th - 28th June, 2025	18th - 20th Sept, 2025	8th – 10th Dec, 2025	₩350,000
48	ORGANIZATIONAL PROJECT MANAGEMENT MATURITY MODEL	20th – 22nd Mar, 2025	30th June – 2nd July, 2025	18th - 20th Sept, 2025	11th – 13th Dec, 2025	₩350,000
49	PERFORMANCE MANAGEMENT PROJECTS FOR HR	24th - 26th Mar, 2025	3rd – 5th July, 2025	22nd – 24th Sept, 2025	15th – 17th Dec, 2025	₩350,000
50	PROCUREMENT AND PROJECT INTEGRATION TRAINING	24th - 26th Mar, 2025	7th - 9th July, 2025	25th - 27th Sept, 2025	18th – 20th Dec, 2025	₩350,000

The amount will cover all workshop materials and literature, Executive bag, Tea/Coffee, Lunch, Photographs and Certificate.

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Note: The fee will attract additional 7.5% VAT.

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2025 Training Calendar Operation & Maintenance of **Heavy Duty Equipment**

All courses available:

- Classroom
- Online
- In-house

Click on the course title to view the full course details

S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
1	RIGGING AND LIFTING DEVICES: TIPS AND TECHNIQUES FOR OPERATORS	13th - 17th Jan, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025	N 500,000
2	DEVELOPING ADVANCED RIGGING AND LIFTING COMPETENCIES	20th – 24th Jan, 2025	2nd – 6th June, 2025	22nd – 26th Sept, 2025	N 500,000
3	RIGGING AND LIFTING TECHNIQUES FOR PROFESSIONALS	27th – 31st Jan, 2025	16th – 20th June, 2025	6th – 10th Oct, 2025	N 500,000
4	RIGGING AND LIFTING EQUIPMENT FUNDAMENTALS	3rd – 7th Feb, 2025	16th – 20th June, 2025	6th – 10th Oct, 2025	N 500,000
5	CRANE OPERATORS ESSENTIALS TIPS AND TECHNIQUES	10th - 14th Feb, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	₩500,000
6	OPERATING FORKLIFT SAFELY: COMPREHENSIVE FORKLIFT	17th – 21st Feb, 2025	23rd - 27th June, 2025	13th - 17th Oct, 2025	₩500,000
7	SITE MANAGEMENT SAFETY TRAINING FOR SITE MANAGER	24th - 28th Feb, 2025	30th June – 4th July, 2025	20th - 24th Oct, 2025	₩500,000
8	ADVANCED SKILLS FOR CONTROLLING, LIFTING OPERATION AND PLANNING METHOD	24th - 28th Feb, 2025	30th June – 4th July, 2025	20th - 24th Oct, 2025	₩500,000
9	CRANE OPERATORS ADVANCED COURSE	3rd - 7th Mar, 2025	7th - 11th July, 2025	27th – 31st Oct, 2025	N 500,000
10	CONTROLLING LIFTING OPERATIONS- PLANNING LIFTS	3rd - 7th Mar, 2025	7th - 11th July, 2025	27th – 31st Oct, 2025	N 500,000
11	LIFT OPERATIONS AND LIFTING EQUIPMENT REGULATIONS TECHNIQUES	10th - 14th Mar, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	N 500,000
12	BEST PRACTICES ON WORKING AT HEIGHT COURSE	10th - 14th Mar, 2025	14th - 18th July, 2025	3rd - 7th Nov, 2025	₩500,000
13	CRANE OPERATORS ESSENTIALS: SAFETY, SKILLS AND, EFFICIENCY	17th – 21st Mar, 2025	21st – 25th July, 2025	10th - 14th Nov, 2025	N 500,000
14	CRANE SAFETY CULTURE AND PRACTICES	17th – 21st Mar, 2025	21st – 25th July, 2025	10th - 14th Nov, 2025	₩500,000
15	ADVANCED SITE MANAGEMENT	24th - 28th Mar, 2025	28th July – 1st Aug, 2025	10th - 14th Nov, 2025	₩500,000
16	FORKLIFT OPERATORS COURSE	24th - 28th Mar, 2025	28th July – 1st Aug, 2025	17th – 21st Nov, 2025	N 500,000
17	EXCELLENCE IN FORKLIFT OPERATORS COURSE	7th - 11th Apr, 2025	4th - 8th Aug, 2025	17th – 21st Nov, 2025	N 500,000
18	FORKLIFT OPERATIONS, CONTROLLING, LIFTING AND PLANNING TECHNIQUES	7th - 11th Apr, 2025	4th - 8th Aug, 2025	17th – 21st Nov, 2025	N 500,000





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2025 Training Calendar Operation & Maintenance of **Heavy Duty Equipment**

All courses available:

- Classroom
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- In-house

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S/N	COURSE TITLE	1ST BATCH	2ND BATCH	3RD BATCH	FEE
19	PROFESSIONAL FRONT LOADERS COURSE	14th - 17th Apr, 2025	11th - 15th Aug, 2025	24th – 28th Nov, 2025	N 500,000
20	TRANSPORTATION OF DANGEROUS GOODS COURSE	14th - 17th Apr, 2025	11th - 15th Aug, 2025	24th – 28th Nov, 2025	N 500,000
21	EXCELLENCE CONFINED SPACE MANAGEMENT FOR FORKLIFT OPERATORS	22nd - 25th Apr, 2025	18th – 22nd Aug, 2025	24th – 28th Nov, 2025	₩500,000
22	FORKLIFT TRUCK SAFETY HANDLING AND PROFICIENCY IN PRODUCTION	22nd - 25th Apr, 2025	18th – 22nd Aug, 2025	1st – 5th Dec, 2025	N 500,000
23	ADVANCED RESPIRATORY PROTECTION COURSE FOR OPERATORS	5th - 9th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	₩500,000
24	ADVANCED CRANE OPERATORS COURSE	5th - 9th May, 2025	25th – 29th Aug, 2025	1st – 5th Dec, 2025	N 500,000
25	BEST PRACTICE IN TRENCHING, SHORING AND EXCAVATIONS	12th - 16th May, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	₩500,000
26	OVERHEAD CRANE SAFETY COURSE	12th - 16th May, 2025	1st – 4th Sept, 2025	8th – 12th Dec, 2025	₩500,000
27	COMPLETE FORKLIFT TRAINING PROGRAM	19th – 23rd May, 2025	8th - 12th Sept, 2025	8th – 12th Dec, 2025	₩500,000
28	FALL ARREST PROFESSIONAL COURSE	19th – 23rd May, 2025	8th - 12th Sept, 2025	15th – 19th Dec, 2025	₩500,000
29	BEST PRACTICES IN WORKING AT HEIGHTS	26th - 30th May, 2025	15th - 19th Sept, 2025	15th – 19th Dec, 2025	N 500,000
30	UNDERSTANDING FORKLIFT IN 21ST CENTURY	26th - 30th May, 2025	15th - 19th Sept, 2025	15th – 19th Dec, 2025	₩500,000

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